



**Office of Management and Budget
Division of Purchasing
Non-Competitive Contract Request Form**

Department	Louisville Zoo	Department Contact	Sean Woods
Contact Email	sean.woods@louisvilleky.gov	Contact Phone	502-418-7689

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service				
Sole Source (goods/services)	✓			
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	11/01/2022	11/01/2023		

VENDOR INFORMATION

Vendor Legal Name	Carousels and Carvings Inc.				
DBA	Carousels and Carvings				
Point of Contact	Todd Goings	Email	tgoings@carouselsandcarvings.com		
Street	1476 Likens Road				
Suite/Floor/Apt	Building 4	Phone	740-389-5842		
City	Marion	State	Ohio	Zip Code	43302
Federal Tax ID#		SSN# (If sole proprietor)			
Louisville Revenue Commission Account #					
<u>Human Relations Commission Certified Vendors</u>	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business		
Select if applicable					

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$100,000		(including reimbursement expenses, if applicable)				
Fund Source: General Fund	✓						
Federal Grant		Federal Granting Agency					
Other		Describe:					
Account Code String #	1101	735	1702	170205	531625		
Payment Rate	\$85.00	per hour		per day		per service	
		per month		Other			
Payment Frequency		Monthly	✓	Upon Completion / Delivery			
		Quarterly		Other			



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.

New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

The Louisville Zoo Carousels requires a vendor that can provide certified parts, service, repairs, and maintenance for the antique Conservation Carousel. This shall include electrical and mechanical work for all components of the Carousel, wood finishing of any portion of the Carousel, painting of the wood structure and animals on the Carousel, and electronics servicing of the Carousel controls.

Vendor shall provide refurbishing service for existing animals on the Carousel, as well as new animals as replacements when requested by the Zoo.

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

Todd Goings with Carousels and Carvings refurbished the Carousel and installed it at the Louisville Zoo. He is also the sole source for parts as his company bought the remaining parts, and molds for parts, from the Philadelphia Toboggan Company. The Zoo is required by Kentucky State law to use manufacturer provided parts for all of our Rides, and since Philadelphia Toboggan's Carousel division is no longer in business, Carousels and Carvings has all the parts and proprietary information to manufacture the parts needed for our Carousel.

The Louisville Zoo has typically bid this service in the past because there was another vendor in the United States that could have potentially done work on the Carousel, even if that company would have had to purchase the parts from Carousels and Carvings. That company was called Carousel Works, but they closed their business in 2020. The Zoo is unaware of any other company that has the certifications and capability to perform all the work needed on our Carousel.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director Stephanie Moore Date 11/1/2022
Signature Stephanie Moore

Printed Name

Purchasing Director Joel Neaveill Date 11/7/2022
Signature Joel Neaveill

Joel Neaveill