

From: [Planning & Design Services](#)
To: burcum.keeton@louisvilleky.gov; [Darr, Savannah](#); becky.gorman@louisvilleky.gov
Subject: Architectural Review Committee Application Form
Date: Wednesday, September 21, 2022 10:35:11 PM

Name *	Tamika Jackson
Date of Application *	09/21/2022
Address *	☐
E-mail address *	
Employer *	Noir Realty KY
Ethnicity *	Black or African American
Party Affiliation *	Democrat
Occupation *	Real Estate Broker
Which Historic Preservation District to you live in? *	n/a
Primary Phone Number *	
Alternate Phone Number	
Volunteer Activities	Parkland Business & Development Association Greater Louisville Association of Realtors, DEI Committee
Have you ever served on any City and County Boards and Commissions? If yes, please list board/commission info, as well as dates of service. *	Landmarks Commissoon 2018-2022
Are you employed by Louisville Metro Government? *	No
Do you or a member of your immediate family have ownership interest in any company that does business with Louisville Metro Government? *	No
Do you or a member of your immediate family have ownership interest in any property that is the subject of a condemnation proceeding, planning and zoning proceeding or any other administrative or court proceeding in which Louisville Metro Government or	No

its agencies are interested parties?
*

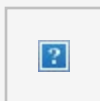
Do you have any contract or matter
pending before any Louisville Metro
Government agency? *

No

Have you ever been sued by the
former City of Louisville, Jefferson
County or Louisville Metro
Government? *

No

Please attach your resume *



[tamika_jackson_resume.pdf](#)

93.40 KB · PDF

Electronic Signature *

Tamika Jackson

TAMIKA JACKSON

Objective

Improving the quality of life for marginalized people and communities through education, sustainable development and affordable home ownership.

Professional Experience

Noir Realty KY

Louisville, KY 2021 - present

Principal Broker/Co-Owner/Realtor
Kentucky Brokers License # 216518

The Key Group of Louisville

Louisville, KY 2018 - present

Principal Broker- Realtor

- *Oversee daily operations and support for licensed agent, clients, and prospects.
- * Assist investor clients with marketing and leasing of scattered residential homes throughout Louisville Metro Area
- *Ensure compliance with local, state and federal laws in relation to contracts, procedures, fair housing, etc.
- Conduct tenant screening process of prospective tenants
- Complete proper lease paperwork and correspondence to be submitted to Louisville Metro Housing Authority
- Meet with local housing and code inspectors as scheduled
- *List and show residential and multifamily properties for sale
- Meet with prospective buyers of properties with showing requests
- Conduct and submit sale comps to sellers of various residential properties
- Assist with process and follow through of pending sale until close

RPM Management LLC

Louisville, KY 2016 - 2017

Realtor

- List and show residential and multifamily properties for sale
- Meet with prospective buyers of properties with showing requests
- Conduct and submit sale comps to sellers of various residential properties
- Assist with process and follow through of pending sales

The Key Group Realty

Louisville, KY 2013 - 2016

Principal Broker

- Responsible for all activities related to selling and leasing of properties
- Responsible for all transactions and required contracts, paperwork and documentation related to agency
- Maintain compliance and regulations with Kentucky Real Estate Commission and Greater Louisville Association of Realtors
- Account and maintain proper reporting and notice to clients within a timely manner

Keller Williams Realty

Louisville, KY 2010 – 2013

Realtor

- List and Sell Residential Real Estate
- Meet with prospective buyers and sellers on residential property listings
- Actively promote and show homes throughout Louisville Metro Area
- Follow through with process of closings

Residential Consulting Services

Louisville, KY 2005 - 2010

Residential Investor Consultant

- Assist investor clients with marketing and leasing of scattered residential homes throughout Louisville Metro Area
- Conduct tenant screening process of prospective tenants
- Complete proper lease paperwork and correspondence to be submitted to Louisville Metro Housing Authority
- Meet with local housing and code inspectors as scheduled

C.A.R.E incorporated/NDC/SOCAYR Management – Louisville, KY 2000 – 2003

Property Manager

- Oversee daily operations in leasing and maintenance of Low Income Housing Tax Credit scattered site developments consisting of 13 entities totaling 291 units
- Responsible for overseeing and directing leasing and maintenance staff, rental collections, initialize eviction proceedings, tax credit file compliance, proper reporting to Kentucky Housing Corporation
- Monthly meetings with owners on monthly reporting, budget, etc

KOHNER properties/NEF Management, Inc – Louisville, KY/Kansas City, MO 1996-2000

Property Manager

- Oversee daily operations in leasing and maintenance of HUD assisted housing and Low Income Housing Tax Credit Scattered Site Developments consisting of approximately 200 units
- Maintain file compliance and annual reporting to Missouri Housing Agency
- Meet with contractors and oversee bidding process and turnover of vacant properties
- Meet with Kansas City Neighborhood Alliance Board of Directors monthly to discuss progress and planning of future developments
- Submit weekly and monthly reporting to corporate office in St Louis, Missouri

EDUCATION

Broker Management, A-Pass Weikel, Louisville, KY

Real Estate Course, Home Services, Louisville, KY

Associate Business Administration, Indiana Wesleyan, Louisville, KY

PROFESSIONAL ASSOCIATIONS & AFFILIATES

Greater Louisville Realtors Association

National Association of Real Estate Brokers

Metro Louisville Landmarks Commissioner

Parkland Business & Development Association

REFERENCES AVAILABLE UPON REQUEST