O-368-22

NEIGHBORHOOD DEVELOPMENT FUND Not-for-Profit Transmittal and Approval Form

Applicant/Program: Friends of Beechwood Park, Inc. O Applicant Requested Amount: \$15,000 Appropriation Request Amount: \$15,000	utdoor Classroom
Executive Summary of Request	
• •	
\$15,000 to Friends of Beechwood Park for an outdoor class	ssroom
Is this program/project a fundraiser?	Yes X No
Is this applicant a faith based organization?	Yes X No
Does this application include funding for sub-grantee(s)?	Yes X No
I have reviewed the attached Neighborhood Development within Metro Council guidelines and request approval of to organization's statement of public purpose to be furthered purpose is legitimate. I have also completed the disclosur	funding in the following amount(s). I have read the by the funds requested and I agree that the public
8	\$15,000
District # Primary Sponsor Signature	Amount Date
Primary Sponsor Disclosure List below any personal or business relationship you, your organization, its volunteers, its employees or members of Approved by:	
Appropriations Committee Chairman	Date
Final Appropriations Amount:	

1 | Page Effective May 2016

Applicant/Program:

Friends of Beechwood Park, Inc. Outdoor Classroom

Additional Disclosure and Signatures

Additional Council Office Disclosure

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

Council Member Signature and Amount

District I	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$\$	
	\$_	
	\$	
	\$	
District 15	\$	

Applicant/	Program:
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Friends of Beechwood Park, Inc. Outdoor Classroom

Additional Disclosure and Signatures

Additional Council Office Disclosure

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

 District 16
 \$

 District 17
 \$

 District 18
 \$

 District 19
 \$

 District 20
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 District 21
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 District 22
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 District 23
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 District 24
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 District 25
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 District 26
 \$

3 | Page

Effective May 2016

Legal Name of Applicant Organization Friends of Beechwood Park, Inc.

Program Name and Request Amount Outdoor Classroom \$15,000

	Yes/No/NA
Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding?	Yes
Is the funding proposed by Council Member(s) less than or equal to the request amount?	Yes
Is the proposed public purpose of the program viable and well-documented?	Yes
Will all of the funding go to programs specific to Louisville/Jefferson County?	Yes
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	N/A
Has prior Metro Funds committed/granted been disclosed?	N/A
Is the application properly signed and dated by authorized signatory?	Yes
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	Yes
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	N/A
Is the entity in good standing with: • Kentucky Secretary of State? • Louisville Metro Revenue Commission? • Louisville Metro Government? • Internal Revenue Service? • Louisville Metro Human Relations Commission?	Yes
Is the current Fiscal Year Budget included?	Yes
Is the entity's board member list (with term length/term limits) included?	Yes
Is recommended funding less than 33% of total agency operating budget?	No
Does the application budget reflect only the revenue and expenses of the project/program?	Yes
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	Yes
Is the most recent annual audit (if required by organization) included?	N/A
Is a copy of Signed Lease (if rent costs are requested) included?	N/A
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	N/A
Are the Articles of Incorporation of the Agency included?	Yes
Is the IRS Form W-9 included?	Yes
Is the IRS Form 990 included?	Yes
Are the evaluation forms (if program participants are given evaluation forms) included?	N/A
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	N/A
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	N/A N
Prepared by: Megan Metcalf Date: 11/28/2022	

		SECTION 1 - APP	LICAN	TANFORMATIO	
Legal Name of App	icant Organ				
(as listed on: http://www	w.sas.ky.gov/b	usiness/records Friends	of Bee	chwood Park,	Inc.
Main Office Street	& Mailing A	uddress: 1643 Ba	eech	wood Ave	Louisville KY 40204
Website: https://be	echwoods		*************		
Applicant Contact:	Brian C	Caudill		Title:	President
Phone:	(502) 4	139-8030		Email:	brian.caudill@att.net
Financial Contact:	Patti Li	lnn		Title:	Treasurer
Phone:	(502) 3	41-4040		Email:	pgorlinn@gmail.com
Organization's Repr	esentative	who attended NDF Trai	ning:	Brian Caudili	
GEC	GRAPHICA	L AREA(S) WHERE PRO	SRAM	ACTIVITIES ARE	(WILL BE) PROVIDED
Program Facility Loc		1620 Beechwood Av	*************		
Council District(s):	, 	8th District	T	Zip Code(s):	40204
	SECTI	ON 2-PROGRAM REQL	JE57 &	FINANCIAL HAF	GRMATION
PROGRAM/PROJECT	NAME:	Outdoor Cla	SSroc	>M-	
Total Request: (\$)	\$ 15,000	0.00 Total Metro	Award	(this program) i	n previous year: (\$) \$ 0.00
Purpose of Request	(check all ti	hat apply):	,		
		erally cannot exceed 33!			
		/events for direct bene			
✓ Capital Pro	ject of the o	organization (equipmen	t, furni	shing, building,	etc)
The Following are Re	equired Atta	achments:			
IRS Exempt Status D	etermination	Letter	□ S	igned loase if rent	costs are being requested
Current year project			1	IS Form W9	ļ
Current financial sta				valuation forms if	used in the proposed program
✓ Most recent IRS Forr				nnual audit (If req	uired by organization)
Articles of Incorpora			☐ Fa	alth Based Organia	tation Certification Form, if applicable
✓ Cost estimates from capital expense	proposed ve	ndor if request is for			
For the current fiscal	year endin	g June 30, list all funds a	pprop	riated and/or re	ceived from Louisville Metro
Government for this a	or any other	r program or expense, la	ncludin	g funds received	d through Metro Federal Grants.
from any department sheet if necessary.	or Metro C	Council Appropriation (N	leighbo	orhood Develops	ment Funds). Attach additional
Source:	not applica	ahia	Ama	unt: (\$)	
Source:	not applica	avid		int: (\$)	
Source:					
	tarted the E	388 Charity Review for p	<u> </u>	int: (\$)	File
		parity Review Standards			₩ wo
The street application in the			<u>· Ш'</u>	es Muo	

Page 1 Effective May 2016

Applicant's Initials Buc

	SECTION S — AGENCY DETAILS
-	Describe Agency's Vision, Mission and Services:
	The vision of the Friends of Beechwood Park is to develop Beechwood Park into a diverse new public gathering space that celebrates the site's past Victorian history while allowing it the flexibility to be a 21st-century park space that contributes to the health and wall being of the neighborhood.
	The mission of The Friends of Beechwood Park is to preserve green space, provide a quiet area for contemplative thought, and create recreational and educational opportunities for neighborhood residents.
	As a public green space, we do not offer regularly scheduled programs or services with the exception of our annual fall festival. The Highlands Shelby Park Library has used our park for activities and the park is available to Bloom Elementary School as an outdoor classroom and nature play area. Because we do not have a scheduling requirement nor is the park staffed, other groups and organizations may use the park without notifying us.

Page 2 Effective May 2016

Applicant's Initials BLC

SECTION 4 - BOARD OF DIR	CTORS AND PAID STAFF	
Board Member		Term End Date
Brian Caudiil - President		
Kristen Millwood - Vice President	***************************************	
Patti Lynn - Treasurer		
Al Gorman - Director		
Jo Shipley - Director		
Becca Alvord - Director		
Corine Bordner - Director		***************************************
Describe the Board term limit policy: Board members are not term limited.		
Three Highest Paid Staff Names	Aggreef Col	
The Friends of Beechwood Park is an	Annual Sala	ory
all volunteer organization.		
- TOOMS OF GRANDON.		

Page 3 Effective May 2016

Applicant's Initials BAC

SECTION 5 - PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

The 2022 Park Score report from The Trust for Public Land ranks Louisville's park system 90th overall and 97th in access out of the 100 largest cities in the country. According to its data, 39% of Louisville residents live within a 10-minute walk of a park, while the national average is 55%. Despite a low access score, park usage in Jefferson County increased 174% during 2020 due to COVID-19, emphasizing the need for outdoor space.

Located in Louisville's Tyler Park neighborhood, Beechwood Park is a privately owned pocket park open to the public. The park meets the need for more green space within easy walking distance of a densely developed and heavily populated suburban area. The award-winning design reimagines the vacant space in three meaningful and creative areas that respond to the natural and historical context of the neighborhood:

Nature Play. An open children' is area with tree swings and natural playground equipment such as rocks and finished tree stumps to climb on.

Family Room. A gathering place using a footprint based on a Victorian home, with benches and arches that can serve as an outdoor classroom.

Side Yard. A more serene garden-like setting featuring a pollinator garden and serving as a retreat for reading and contemplation.

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s): The funding will be used for the design and construction of an outdoor classroom and crushed stone walkway as shown on plans prepared by Booker Design Collaborative. The walkway will connect the existing limestone steps entrance and the ADA entrance ramp/walkway to the outdoor classroom. The walkway will allow access to the outdoor classroom area for visitors with mobility issues.

Costs associated with the project:

Booker Design Collaborative: \$3,500 for professional design landscape services

EZ Construction: \$11,500

The classroom and walkway will be constructed by EZ Construction whose Scope of Work includes:

Provide for all labor, material and equipment to:

- Mobilize to site, provide construction layout and locate utilities
- Strip topsoil and waste onsite
- Place limestone blocks and upright timber posts to form border of outdoor classroom
- Place approximately 4" of playground mulch in classroom area
- Construct a crushed stone walkway with metal landscape edging connecting the existing concrete sidewalk in the nature play area to the outdoor classroom and ilmestone stairs.
- Cleanup site and remove all construction debris from site

Page 4 Effective May 2016

Applicant's Initials BLC

C: If this request is a fundraiser, please detail how the proceeds will be spent:	
·	
· ·	
······	
D: For Expenditure Reimbursement Only – The grant award period begins with the Metro Council approval date	\dashv
and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for	
funds to be spent before the grant award period, identify the applicable circumstances:	
The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:	
if selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.	
The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.	
	١
Reimbursements should not be made before application date unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach	
Involces or proof of payment): ✓ Attach a copy of involces and/or receipts to provide proof of purchase of activities associated with the work plan	1
identified in this application. Attach a copy of cancelled checks to provide proof of payment of the involces or receipts associated with the work	
plan identified in this application.	

Page 5 Effective May 2016

Applicant's Initials BLC

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

As a public green space, we do not offer regularly scheduled programs with the exception of our annual street festival. Our annual fall festival program is designed to increase awareness of the park and its unique features. The free event offers live music by local musicians and entertainment by local performers such as the Squallis Puppeteers, a collective of local artists and performers who use puppetry to tell the stories that are important to our community. Art programs and games for children are offered. Beechwood Park participated in Cyclouvia 2021 by hosting a live music venue.

Because we do not have a scheduling requirement, other groups and organizations may use the park without notifying us. The park offers a large chalk board wall where neighbors and children can freely express themselves year round through chalk art. In 2020, our neighbors and guests used the chalk board wall to express their views on social justice and the COVID pandemic.

We are exploring future programming options such as neighborhood movie nights. As our park is a private park open to the public, we do not monitor nor limit entry. We do not have a method to determine income levels, race/ethnicity, or age for park users as the park is not staffed. We welcome users regardless of race/ethnicity, income or age, asking only that users respect the park. We anticipate frequent usage of the outdoor classroom and playground by nearby Bloom Elementary School and its approximate 550 students and patrons of the Highlands Shelby Park branch of the Louisville Free Public Library.

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.

Beechwood Park is located within a 3-minute walk of Bloom Elementary School and its 550+ students. The Friends of Beechwood Park have an Informal partnership with Bloom Elementary to fulfill the unmet needs for a nature play area, outdoor classroom, and a quiet, serene area for mindfulness classes. The park offers a perfect venue to implement JCPS' Compassionate Schools Project that teaches students 21st century health and wellness skills within a framework of mindfulness and compassion.

The nearby Highland Branch of the Louisville Free Public Library plans to utilize the park for various programs including science programs, early childhood reading programs, and community education classes. The 1500 households of the Tyler Park neighborhood, as well as residents of Cherokee Triangle, the Original Highlands, Germantown, and other nearby neighborhoods will benefit from increased and easily accessible green space.

In 2022, Rewilding Louisville, a new green initiative by idlewild Butterfly Farm, Louisville Audubon Society, and Creasy Mahan Nature Preserve, donated native plants for a pollinator garden in Beechwood Park. The garden serves as an educational tool for nearby Bloom Elementary School students and Louisville Free Public Library patrons, promoting an early love of science and offering real life examples of the interdependency of nature and our food ecosystem. In addition, the garden serves as a showplace to encourage the establishment of pollinator gardens throughout the densely populated Highlands area of Louisville.

Page 6 Effective May 2016

Applicant's Initials &

SECTION 6 - PROGRAM/PROJECT BUDGET SUMMARY.

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

	Column 1	Column 2	Column (142)=3
Program/Project Expenses	Proposed Metro Funds	Non: Metro Funds	Total Funds
A: Personnel Costs Including Benefits			\$ 0.00
B: Rent/Utilities			\$ 0.00
C: Office Supplies		***************************************	\$ 0.00
D: Telephone			\$ 0.00
E: In-town Travel		1	\$ 0.00
F: Client Assistance (See Detailed List on Page 8)			\$ 0.00
G: Professional Service Contracts			\$0.00
H: Program Materials			\$ 0.00
l: Community Events & Festivals (See Detailed List on Page 8)			\$ 0.00
J: Machinery & Equipment			\$ 0.00
K: Capital Project	\$ 15,000.00	\$ 0.00	\$ 15,000.00
L: Other Expenses (See Detailed List on Page 8)		<u> </u>	\$ 0.00
*TOTAL PROGRAM/PROJECT FUNDS	\$ 15,000.00	\$ 0.00	\$ 15,000.00
of Program Bodget	100.00%	0.00%	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Tatal Ravenue for Calumns 2 Expenses **	\$ 0.00
Other (please specify)	
Fees Collected from Program Participants	
Private Contributions (do not include individual donor names)	
United Way	A CONTRACTOR OF THE CONTRACTOR
Other State, Federal or Local Government	

^{*}Total of Column 1 MUST match "Total Request on Page 1, Section 2"

Page 7 Effective May 2016

Applicant's initials BLC

^{**}Must equal or exceed total in column 2.

Detail for Client Assistance, Community Events & Festivals or Other Expenses shown on Page 7	Column 1	Column 2	Column (1 + 2)=3
(circle one and use multiple sheets if necessary)	Proposed Metro Funds	Non- Metro Funds	Total Funds
			\$ 0.00
			\$ 0,00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
Total	\$ 0.00	\$ 0.00	\$ 0.00

Page 8 Effective May 2016

Applicant's Initials Buc

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
Table base of the Art of		
Total Value of In-Kind (to match Program Budget Line Item. Volunteer Contribution & Other In Kind)	\$ 0.00	
(to match Program Budget Line Item. Volunteer Contribution &Other in Kind) NOR INFORMATION REFERS TO WHO MAD D INDIVIDUALLY, BUT GROUPED TOGETHE ON PER WEEK	E THE IN KIND CONTRIBUTION. R ON ONE LINE AS A TOTAL NO	VOLUNTEERS NEED NOT BE TING HOW MANY HOURS PE
(to match Program Budget Line Item. Volunteer Contribution & Other In Kind) PNOR INFORMATION REFERS TO WHO MAD ED INDIVIDUALLY, BUT GROUPED TOGETHE EON PER WEEK TO Fiscal Year Start Date: January Your Agency anticipate a significant increa	E THE IN KIND CONTRIBUTION. R ON ONE LINE AS A TOTAL NO , ZOZZ se or decrease in your budget to	TING HOW MANY HOURS PE
(to match Program Budget Line Item. Volunteer Contribution & Other in Kind) NOR INFORMATION REFERS TO WHO MAD D INDIVIDUALLY, BUT GROUPED TOGETHE ON PER WEEK cy Fiscal Year Start Date: your Agency anticipate a significant increa et projected for next fiscal year? NO	E THE IN KIND CONTRIBUTION. R ON ONE LINE AS A TOTAL NO , ZOZZ se or decrease in your budget to	TING HOW MANY HOURS PE
(to match Program Budget Line Item. Volunteer Contribution & Other In Kind) NOR INFORMATION REFERS TO WHO MAD D INDIVIDUALLY, BUT GROUPED TOGETHE ON PER WEEK cy Fiscal Year Start Date: January your Agency anticipate a significant increa	E THE IN KIND CONTRIBUTION. R ON ONE LINE AS A TOTAL NO , ZOZZ se or decrease in your budget to	TING HOW MANY HOURS PE
(to match Program Budget Line Item. Volunteer Contribution & Other In Kind) NOR INFORMATION REFERS TO WHO MAD D INDIVIDUALLY, BUT GROUPED TOGETHE ON PER WEEK cy Fiscal Year Start Date: your Agency anticipate a significant increa et projected for next fiscal year? NO DETERMINENT.	E THE IN KIND CONTRIBUTION. R ON ONE LINE AS A TOTAL NO , ZOZZ se or decrease in your budget to	TING HOW MANY HOURS PE
(to match Program Budget Line Item. Volunteer Contribution & Other In Kind) NOR INFORMATION REFERS TO WHO MAD D INDIVIDUALLY, BUT GROUPED TOGETHE ON PER WEEK cy Fiscal Year Start Date: your Agency anticipate a significant increae et projected for next fiscal year? NO DETERMINENT	E THE IN KIND CONTRIBUTION. R ON ONE LINE AS A TOTAL NO , ZOZZ se or decrease in your budget to	TING HOW MANY HOURS PE

Page 9 Effective May 2016

Applicant's Initials

SECTION 7 - CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

Standard Assurances

- Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
- Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked and the funds will not be disbursed to our organization.
- Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
- 4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
- The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
- Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
- Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal
 year end.
- 8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid involces). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
- 9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
- 10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
- 41. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

Standard Certifications

- 1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
- 2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
- The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
- 4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
- 5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

Relationship Disclosure: List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

SECTION 8 - CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initiated each page of the application.

Signature of Legal Signatory:	the less		Date:	11/27/22	
Legal Signatory: (please print):	BRIAN L. CAJ	0,00	Title:	CALSIDET	
Phone: 502 439-8030	Extension:	Email:	brion-caus	1.11 Qatting	+

Page 10 Effective May 2016

Applicant's Initials



Louisville Metro Government Office of Management and Budget

Neighborhood Development Fund Training Attestation

Grantee Representative Name:	Brian Caudill	
Lagree that Lam on outhorized rep	presentative and/or signatory of the organization	n named above and attest to
requirements of the Neighborhood	nd Development Fund training presentation. Development Fund grant. Additionally, ofter vie	I understand the reporting wing the presentation, I have

Friends of Beechwood Park

m	 	 aci	

Grantee Organization Name:

correctly answered the below questions.

١.,	I viewed the NDF training material on the websit	_
X	A THE MEDIT	E
1		

Answer the following questions before signing (Circle or write in the correct answer).

- 1. The NDF funding your agency received is a gift from LMG? True or False
- 2. Name the three budget categories that require a detail list.

Client Assistance, Community Events and Other Expense

- 3. If your agency charged gross pay to NDF, you are required to provide additional documentation to satisfy reporting requirements. True or False
- 4. Which four questions should your financial support documentation answer at all times?

Who made purchase, What was purchased, When was purchase made and Where purchase made

5. Your agency is considered noncompliant if you do not account for funds received and/or your financial report is missing support documentation? True or False

6. Canceled check, bank statement, invoice and receipt are considered proof of payment. True or False.

October 27, 2022

Grantee Representative Signature

Date

NOTE: Please return to Roxanne Steele

E-mail address: Mailing Address: Roxanne.Steele@louisvillekv.gov

Louisville Metro Government ATTN: NDF Coordinator 611 West Jefferson St. Louisville, KY 40202 Fax:

502-574-3219

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 1 9 2015

FRIENDS OF BEECHWOOD PARK 1647 BEECHWOOD AVENUE LOUISVILLE, KY 40204-0000

47-2692437 DLN: 26053476001265 Contact Person: CUSTOMER SERVICE ID# 31954 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 170(b)(1)(A)(vi) Form 990/990-EZ/990-N Required: Yes Effective Date of Exemption: January 23, 2015 Contribution Deductibility: Yes Addendum Applies:

Employer Identification Number:

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

-91

PRIEME CP BESCHNOOD PARK

Sincerely.

Tamen Rippurda

Director, Except Organizations

Letter 5436

Friends of Beechwood Park 2022 Budget

Fiscal Year 2022 Organizational Operating Budget January 1, 2022-December 31, 2022

Expenses	
Printing and Reproduction	75
Insurance (directors & officers)	950
Insurance (liability)	1,400
Supplies (office & field)	75
Advertising & Marketing	100
Bank Fees & Payroll Processing Fees	0
Postage	100
Maintenance (mowing)	2,200
Property Tax	1,600
Total Expenses	\$6,500
Revenue	
Individual Contributions (memberships, annual appeal, memorial gifts)	\$6,000
Corporate Contributions	
Foundation Grants	1,000
Government Grants	0
Merchandise Sales	75
Total Revenue	\$7,075

Beechwood Park Profit Loss Statement 2021

INCOME		
	Fundraising-Events	\$0
	Fundraising: Give for Good Donation Fundraising - Annual Appeal	3,991
	Donations - Individuals	1,250
	Interest Income - Checking	
	Grants - Below \$5,000	0
	Grants - Above \$5000	0
TOTAL INCOME		\$5,241
EXPENSES		
LAFLINGEO	Bank Charges	
	Event Costs	\$400
	Direct Mail	
	Insurance/Directors & Officers	918
	Insurance - Liability	1,216
	Legal & Professional Fees	0
	Licenses and Fees	
	Maintenance & Repair	1,894
	Computer/IT	
	Office Supplies	
	Postage	
	Printing & Copies	×
	Subscriptions and Dues	1,534
	Property Taxes Telephone	1,004
	Travel	
	Utilities	
TOTAL EXPENSE		\$5,962
NET INCOME / (LC	OSS)	(\$721)
	•	• •

BEECHWOOD PARK BALANCE SHEET December 31,2021

CURRENT ASSETS	Cash Marketable securities Accounts receivable Prepaid expenses	WITHOUT DONOR RESTRICTIONS* \$3,762	WITH DONOR RESTRICTIONS	TOTAL \$3,762 \$0 \$0 \$0
TOTAL CURR	ENT ASSETS			\$3,762
FIXED ASSETS	S			
	ADA Entrance Ramp	\$13,222		\$13,222
TOTAL FIVED	Park Benches	<u>\$5,277</u>		\$5,277
TOTAL FIXED	ASSETS	\$18,499		\$18,499
TOTAL ASSET	s			\$22,261
CURRENT LIA	BILITIES			
	Accounts Payable			\$0
				<u>\$0</u>
TOTAL CURRE	NT LIABILITIES			\$0
FUND BALANC	E			
FUND BALANC	E			\$22,261
				\$0
				\$0
TOTAL FUND E	ALANCE			\$0 \$33.364
IOIALI OND L				<u>\$22,261</u>
TOTAL LIABILIT	TIES AND FUND BALANCE			\$22,261
				•

^{*}Friends of Beechwood Park has no restricted donor funds

≺ Back to Search Results

Friends Of Beechwood Park

EIN: 47-2692437 | Louisville, KY, United States

Form 990-N (e-Postcard) e

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

> Tou Voor 2021 Form 000 M	(a Dantanud)	
> Tax Year 2021 Form 990-N	(e-Postcard)	
Tax Period: 2021 (01/01/2021 - 12/31/2021 EIN: 47-2692437		
Legal Name (Doing Business Friends Of Beechwood Park	as):	
Mailing Address: 1643 Beechwood Avenue Louisville, KY 40204 United States		
Principal Officer's Name and Patti Linn	Address:	
1643 Beechwood Avenue Louisville, KY 40204 United States		
Gross receipts not greater tha \$50,000		
Organization has terminated: No		
Website URL:		
> Tax Year 2020 Form 990-N (e	e-Postcard)	wednesseed that days the destruction and describe an electric security of the second security of the second
Tax Period: 2020 (01/01/2020 - 12/31/2020)		
•		

EIN: 47-2692437	
Legal Name (Doing Business as): Friends Of Beechwood Park	
Mailing Address: 1643 Beechwood Avenue Louisville, KY 40204 United States	
Principal Officer's Name and Address: Patti Linn	
1643 Beechwood Avenue Louisville, KY 40204 United States	
Gross receipts not greater than: \$50,000	
Organization has terminated: No	
Website URL:	
Tax Year 2019 Form 990-N (e-Postcare	d)
Tax Period: 2019 (01/01/2019 - 12/31/2019)	
EIN: 47-2692437	
Legal Name (Doing Business as): Friends Of Beechwood Park	
Mailing Address: 1647 Beechwood Avenue Louisville, KY 40204 United States	
Principal Officer's Name and Address: Brian Caudill	이 보고 보는 한 경기에서 살릴 때로 하는 것도 하는 것이 되고 있는 것 같아. 물로 함께 있는 물로 가장 하는 사람들이 하는 사람이 되어 있는 것 같아.
.647 Beechwood Avenue .ouisville, KY 40204 Jnited States	
iross receipts not greater than: 50,000	
Organization has terminated:	
Vebsite URL: eechwoodavepark.com	

Organization has terminated: No

Website URL: beechwoodavepark.com

Tax Period: 2016 (01/01/2016 - 12/31/2016)	
EIN: 47-2692437	
Legal Name (Doing Business as): Friends Of Beechwood Park	
Mailing Address: 1647 Beechwood Avenue Louisville, KY 40204 United States	
Principal Officer's Name and Address: Brian Caudill	
1647 Beechwood Avenue Louisville, KY 40204 United States	
Gross receipts not greater than: \$50,000	
Organization has terminated:	

Page Last Reviewed or Updated: 20-November-2020

Website URL:

0908333.09

amcray ADD

Alison Lundergan Grimes Kentucky Secretary of State Received and Filed: 1/23/2015 1:04 PM Fee Receipt: \$8.00

ARTICLES OF INCORPORATION

OF

FRIENDS OF BEECHWOOD PARK, INC.

Pursuant to the provisions of KRS 273.247, the undersigned Corporation hereby executes these Articles of Incorporation:

ARTICLE I - Name

The name of this corporation shall be Friends of Beechwood Park, Inc. (the "Corporation"),

ARTICLE II - Purpose

- (A) The Corporation is organized and operated exclusively for charitable, religious, educational, and scientific purposes under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and under Chapter 273 of the Kentucky Revised Statutes. The Corporation will receive gifts, contributions and grants from individuals, private organizations, public sources, and any agency of any municipal or state government or of the United States of America, and will apply, pay over, and disburse those gifts, contributions, and grants or their proceeds in furtherance of the specific and primary purposes of this corporation.
- (B) The Corporation may exercise any and all powers possessed by nonstock, nonprofit corporations formed under Chapter 273 of the Kentucky Revised Statutes except that the corporation may not engage in activities that are impermissible for: (a) a corporation exempt from federal income tax under Section 501(c)(3) of the Code; or (b) a corporation, contributions to which are deductible under Section 170(c)(2) of the Code. To amplify but not to limit the foregoing, no substantial part of the activities of the Corporation may consist of engaging in

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propaganda, or otherwise attempting to influence legislation, and the corporation may not participate or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. No part of the net earnings of the Corporation may inure to the benefit of, or be distributable to, any director, officer or employee of the corporation or any other individual, except that reasonable compensation may be paid for services rendered to or for the Corporation in connection with one or more of its purposes.

(C) In furtherance of the general purposes stated in Paragraphs (A)-(B), the particular purpose of the Corporation is to develop, maintain, and upkeep a public park on Beechwood Avenue in Louisville, Kentucky.

ARTICLE III - Principal Office, Registered Office and Registered Agent

- (A) The address of the Corporation's principal office shall be 1647 Beechwood Avenue, Louisville, Kentucky 40204.
- (B) The address of the initial registered office of the Corporation is 1647 Beechwood Avenue, Louisville, Kentucky 40204, and the name of the initial registered agent at such address is Brian L. Caudill.

ARTICLE IV - Directors

- (A) The manner in which directors shall be chosen and removed from office, their qualifications, powers, duties, compensation, if any, tenure of office, the manner of filling vacancies on the Board, and the manner of calling and holding meetings of the board of directors, shall be stated in the By-Laws.
 - (B) The number of initial directors of the Corporation shall be thirteen.

(C) The names and addresses of the initial Board of Directors who shall serve until their successors are duly elected and qualified are as follows:

Brian Caudill 1647 Beechwood Avenue Louisville, Kentucky 40204 Amber Cann 1651 Beechwood Avenue Louisville, Kentucky 40204

Kristen Millwood 1612 Beechwood Avenue Louisville, Kentucky 40204 Kathey Schickli 1639 Tyler Parkway Louisville, Kentucky 40204

Dawn Sandquist 1656 Beechwood Avenue Louisville, Kentucky 40204

Gloria Cheever 1623 Beechwood Avenue, Apt 3 Louisville, Kentucky 40204

fan Luyk 1629 Beechwood Avenue Louisville, Kentucky 40204

Candice Luyk 1629 Beechwood Avenue Louisville, Kentucky 40204

Brian Elstner 1613 Beechwood Avenue Louisville, Kentucky 40204

Catherine Elstner 1613 Beechwood Avenue Louisville, Kentucky 40204

Patti Linn 1643 Beechwood Avenue Louisville, Kentucky 40204

Al Gorman 1643 Beechwood Avenue Louisville, Kentucky 40204

Charlotte Whitty 1639 Beechwood Avenue Louisville, Kentucky 40204

ARTICLE V - Incorporator

The name and mailing address of the incorporator are: Brian L. Caudill, 1647 Beechwood Avenue, Louisville, KY 40204.

ARTICLE VI - Dissolution

Upon the dissolution of the Corporation, any remaining assets of the corporation must be distributed to one or more exempt organizations under Section 501(c)(3) of the Code or to the federal, state, or local government for a public purpose. Any assets not so disposed of will be disposed of by a court of competent jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purpose or to organization(s) that are organized and operated exclusively for such purpose.

IN WITNESS WHEREOF, the undersigned, being the person named above as the incorporator, has executed these Articles of Incorporation the 13th day of January, 2015.

BRIAN CAUDILL as Incorporator

By: Suite Couli



November 16, 2022

Brian Caudill

Delivery Via email: brian.caudill@att.net

REGARDING: Professional Landscape Architectural Services

Beechwood Park - along Beechwood Avenue

Dear Mr. Caudill:

I am pleased to submit this fee proposal for professional landscape design services.

BDC's scope of work includes the following:

- Obtain base plan information as the basis for our designs
- Prepare a plan for a new outdoor classroom adjacent to the natural play area
- Accompany plan with precedent images to convey design intent
- Prepare a color rendering
- Construction estimation with support of EZ Construction
- Support in providing information to you in time for a grant submittal by November 30, 2022

SCOPE OF WORK & DELIVERABLES

We propose to work on a lump sum basis in the amount of \$3,500.

PAYMENT TERMS

Payments are due and payable within 30 days of invoice date. Invoiced amounts unpaid 30 days after the invoice date shall be deemed overdue and shall accrue 2% interest per month. At Booker Design Collaborative's option, overdue payments may be grounds for suspension of services, collection and/or termination of this Agreement. Print costs and other project expenses will be billed as an additional expense at cost plus 15%.

TIMEERAME:

We will begin immediatly of acceptance of our proposal and anticipate the project will take two weeks to complete.

Thank you for your time and consideration and we look forward to working with you.

Kristin Booker, Booker Design Collaborative



CONTRACT FOR PROFESSIONAL SERVICES

Article 1 - Landscape Architectural Services

1.1 Standard of Care

Booker Design Collaborative's Services shall be performed with care and diligence in accordance with the professional standards appropriate for a project of the nature and scope of this Project. 12 Scope of Services

Landscape Architectural Services to be provided under this Agreement are as described in your contract letter under "Scope Of Services".

1.3 Schedule of Performance

The Client's signature on this Agreement shall be the basis for Booker Design Collaborative to begin providing services for the Project Landscape Architecture is a licensed profession regulated by the State of Kentucky. Booker Design Collaborative shall perform the services as expeditiously as is consistent with professional quality.

Article 2 - Client's Responsibilities

2.1 Information

The Client shall provide the site and other information on which the design is to be based as well as the Client's budget parameters for the Project. Booker Design Collaborative shall be entitled to rely on the accuracy and completeness of information provided by the Client.

2.2 Construction Estimation/Project Budget

Design exploration must take place to properly align clients' programmatic needs. If provided by Booker Design Collaborative as a part of the Scope of Services, opinions of probable construction costs are based on the designer's familiarity with the landscape construction industry and are provided only to assist the Client's budget planning; such opinions shall not be construed to provide a guarantee or warranty of the actual construction costs at the time construction bids are solicited or construction contracts negotiated.

2.3 Approvais

The Client's decisions, approvals, reviews, and responses shall be communicated to Booker Design Collaborative in a timely manner so as not to delay the performance of Booker Design Collaborative's Services.

2.4 Project Permit and Review Fees

The Client shall pay all fees required to secure jurisdictional approvals for the Project.

Article 3 - Ownership of Documents

3.1 Design Materials

Booker Design Collaborative shall be deemed the author and owner of all documents and deliverables developed pursuant to this Agreement and provided to the Client by Booker Design Collaborative (collectively, the "Design Materials"). Subject to payment by the Client of all fees and costs owed to Booker Design Collaborative, Booker Design Collaborative grants to the Client a nonexclusive license to reproduce the Design Materials solely for the construction and use of the Project.

3.2 Marketing Materials

Booker Design Collaborative utilizes a professional photographer to document projects for marketing opportunities. Photos are owned by BDC and will be used and shared at the team's discretion.

www.booker-design.com



Photography is not intended to reveal clientele, but to show the breadth of work and the design process.

Article 4 - Landscape Architect Compensation

41 Basic Services

Booker Design Collaborative shall bill the Client on an hourly basis according to the following hourly

Kristin Booker - Landscape Architect

\$145 / hour

Associate Landscape Architect

\$115 / hour

Designer

\$105 / hour

Drafter

\$95 / hour

Clerical Staff

\$85 / hour

4.2 Reimbursable Expenses

Reimbursable expenses are expenditures for the Project made by Booker Design Collaborative, its employees, and consultants in the interest of the Project. Reimbursable Expenses include but are not limited to Client requested travel expenses, costs of print reproduction, postage, services of professional consultants, and other, similar direct Project Related expenditures.

In-House Print Costs:

6.5 x 11 BW	\$ 0.30 / page
8.5 x 11 Color	\$.90 / page
11 × 17 BW	\$1.10 / page
11 x 17 Color	\$2.00 / page
24X36 BW	\$ 2.50 / sheet
24x36 Color	\$ 60.00 / sheet

Print orders will be billed at cost plus 15%.

4.3 Billing & Compensation

Payments are due upon receipt of the date of Booker Design Collaborative's invoice. At Booker Design Collaborative's option, overdue payments may be grounds for termination, suspension of services, and legal collection efforts.

4.4 Adjustments

If through no fault of the Landscape Architect the Scope of Services to be provided under this Agreement has not been completed within 9 months of the Initial notice to proceed, the compensation for services rendered after that time shall be equitably adjusted.

Article 5 - Insurance Coverages

5.1 insurances

BDC has a professional liability insurance policy and a general liability policy through Sterling Thompson. The PL policy is \$2,000,000 for each claim and \$2,000,000 annual aggregation. The GL policy is \$2,000,000 for each claim and \$2,000,000 annual aggregation. A certificate of insurance will be issued with the contract.

Article 6 - Dispute Resolution

6.1 Mediation

If a dispute arises out of or relates to this Agreement, the parties shall endeavor to resolve their differences first through direct discussions. If the dispute has not been settled within 14 days of the Initial discussions, the parties shall submit the dispute to mediation, the cost of which shall be shared equally by the parties.

6.2 Rights & Remedies

www.booker-design.com



Nothing in these provisions shall limit rights or remedies not expressly waived under applicable lien laws.

Article 7 - Suspension/Termination

Z.1 Termination

This Agreement may be terminated by either party on 7 days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination, provided the defaulting party has not cured or in good faith diligently commenced to cure the breach during the 7-day notice period.

Article 8 - Other Terms and Conditions

8.1 Assignment

Neither party shall assign their interest in this Agreement without the express written consent of the other, except as to the assignment of proceeds.

8.2 Governing Law

The law in effect at the Landscape Architect's principal place of business shall govern this Agroement.

8.3 Complete Agreement

kbooker@booker-design.com

This Agreement represents the entire understanding between the Client and Booker Design Collaborative and supersedes all prior negotiations, representations, or agreements, whether written or oral. This Agreement may be amended only in a writing signed by both the Client and Booker Design Collaborative.

This Proposal for Services is hereby accepted and executed by a duly authorized signatory who, by execution hereof, warrants that he/she has full authority to act for, in the name of the property owner.

Landscape Architect Signature	Date /
Client 1 Signature	11/16/22 Date
BRIAN CAUDIN	
Client Printed Name	
Client 2 Signature	Date
Booker Design Collaborative	
954 East Kentucky Street, Ste 1 Louisville, Kentucky 40204	
502-795-7888	



7420 Distribution Dr. | Louisville, KY 40258 | Ph. (502)937-6855 | Fax (502)937-9726 | ezconst.com

November 25, 2022

Brian Caudill Beechwood Park

Re: Beechwood Park - Outdoor Classroom

Dear Chris.

E-Z Construction Company, Inc. respectfully submits the following lump sum proposal to construct the outdoor classroom and crushed stone walkway as shown on plans prepared by BDC dated 11/23/2022 and as further described below.

Total Lump Sum Budget Price - \$11,500.00

Scope of Work

Provides for all labor, material and equipment to:

- Mobilize to site, provide construction layout and locate utilities
- Strip topsoil and waste onsite
- Place limestone blocks and upright timber posts to form border of outdoor classroom
- Place approximately 4" of playground mulch in classroom area
- Construct crushed stone walkway with metal landscape edging between existing concrete sidewalk and limestone stairs.
- Cleanup site and remove all construction debris from site

Exclusions and Clarifications

- Limestone blocks to be provided by Olmsted/Metro Parks
- · Edging of stone path to be metal landscape edging
- Engineering, inspection, testing, permits and approvals are excluded.
- Phase 2 work is excluded
- This assumes there are no existing utilities in conflict with the proposed improvements.

Work to be performed during normal business hours. Night and evening work are excluded.

E-Z Construction Co., Inc. will cleanup site and remove construction debris from our scope of work only.

Retainage to be reduced to 5% once the project is 50% complete. Final retainage is to be paid within 30 days of substantial completion. Progress payments are to be made within 30 days of pay application submittal. E-Z Construction reserves the right to stop work if payment is delayed for any reason.

This proposal is valid for 30 days unless extended in writing. This is a lump sum proposal. E-Z Construction Co., Inc. reserves the right to modify this proposal if items are added or deleted.

Please contact me if you have any questions or would like to discuss.

Respectfully submitted,

E-Z CONSTRUCTION CO., INC.

Timothy A. Dues PE

S:\Construction\Proposals\Beechwood Park Outdoor Classroom.docx

Form (Rev. October 2018) Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Friends of Beachwood Park 8 Business namediunsgetised entity name, if different from above 1 Composition for the proportion lock for federal tax classification of the person whose name is entitled on line 1. Disect only one of the composition for the person whose name is entitled on line 1. Disect only one of the composition of the person whose name is entitled on line 1. Disect only one of the composition of the person whose name is entitled on line 1. Disect only one of the composition of the line of the composition of the line of the l		1 Name (as shown on your income tax return). Name is required on this line;	do not leave this line blank.										
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\$ City, state, and ZiP code	s on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. 4 Exemple 1 Certain e							in entities, not individuals; see				
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1643 Becchwood Ave.	Print or t	Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do no LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the another LLC that is not disregarded from the owner for U.S. federal tax purposess. Otherwise, a single-member is disregarded from the owner should check the appropriate box for the tax classification of its owner.				anda lifemià							
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Kentucky Secretary of State Michael G. Adams

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FRIENDS OF BEECHWOOD PARK, INC.

Profit or Non-Profit

N - Non-profit

Company Type

KCO - Kentucky Corporation

Status Standing A - Active G - Good

State

ΚY

File Date

1/23/2015 1/23/2015

Organization Date Last Annual Report

5/17/2022

Principal Office

1643 BEECHWOOD AVENUE

LOUISVILLE, KY 40204

Registered Agent

PATTI LINN

1643 BEECHWOOD AVENUE

LOUISVILLE, KY 40204

Current Officers

President

Brian Caudill

Vice President

Kristen Millwood

Treasurer Director Director Patti Lynn Al Gorman

Director Director Jo Shipley Becca Alvord

Director

Corine Bordner

Show Individuals / Entities listed at time Of formation

DirectorBRIAN CAUDILLDirectorKRISTEN MILLWOODDirectorDAWN SANDQUIST

Director IAN LUYK

DirectorBRIAN ELSTNERDirectorPATTI LINN

Director CHARLOTTE WHITTY

Director AMBER CANN

Director KATHEY SCHICKLI

Director GLORIA CHEEVER

CANDICE LUYK

CATHERD ID EX COUNTY

Director CATHERINE ELSTNER

Director AL GORMAN

Incorporator BRIAN L. CAUDILL

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Kentucky Unbridled Spirit