



**Office of Management and Budget
Division of Purchasing
Non-Competitive Contract Request Form**

Department	Revenue Commission	Department Contact	Josh Steele
Contact Email	josh.steele@metrorevenue.org	Contact Phone	502-574-4910

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service				
Sole Source (goods/services)	✓			
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	07/01/2022	06/30/2023		

VENDOR INFORMATION

Vendor Legal Name	Fast Hosting Services, LLC ("FHS")				
DBA					
Point of Contact	Todd Mortensen	Email	tmortensen@fasthostingservices.com		
Street	7229 S. Alton Way				
Suite/Floor/Apt		Phone	(720) 2849894		
City	Centennial	State	CO	Zip Code	80112
Federal Tax ID#		SSN# (If sole proprietor)			
Louisville Revenue Commission Account #					
Human Relations Commission Certified Vendors	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business		
Select if applicable					

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$390,000	(including reimbursement expenses, if applicable)			
Fund Source: General Fund	✓				
Federal Grant		Federal Granting Agency			
Other		Describe:			
Account Code String #	1101	215	4611	460110	522622
Payment Rate		per hour		per day	
		per month	\$97,000	Other	per quarter
Payment Frequency		Monthly		Upon Completion / Delivery	
	✓	Quarterly		Other	



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.

New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

This contract is for renewal of Fast Hosting Service (FHS) for LMRC's tax system (GenTax Integrated Tax Processing Software). The vendor will provide ongoing dedicated resources to take responsibility for most aspects of maintaining the tax system hardware, including hardware maintenance, batch process monitoring, performance monitoring, database management, system security, and compliance with applicable laws. The tax system is currently supported by this storage solution and the support is required for the system and operations to continue.

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

Fast Enterprises, LLC provides licensing and support services for the GenTax Integrated Tax Processing Software utilized by the Louisville Metro Revenue Commission (LMRC). The agreement for implementation and support of this proprietary solution was fully executed on 5/12/2017. The existing contract was initiated via competitive sealed bid and awarded under the Metro Government competitive procurement process. The hosting service (FHS) is from the same vendor and is the only hosted service option offered by FAST Enterprises. The vendor's expertise with their own product provides unique benefits and service offerings that are not available from any other vendor. Their hosting solution is tailored specifically to the vendor's proprietary COTS solution and the level of migration support they offer is not available from other vendors. Based on the proprietary nature of the software utilized and the sensitivity of LMRC data, competitive bidding for hosting services is not feasible.

The purpose of the requested contract is to exercise the renewal of services as outlined in the existing contract (#384596). Terms and conditions of the existing contract will be incorporated in this contract and will remain the same.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director

Signature

Printed Name

DocuSigned by:

Purchasing Director

Signature

Joel Neaveill

Date 8-17-2022

Date 9/9/2022