



NDF032322MP09

**Louisville Metro Council City Agency Request**  
 ■ **Neighborhood Development Fund (NDF)**  
**Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**

**Primary Sponsor:** Councilman Bill Hollander

**Amount:** \$1,900 **Date:** March 7, 2022

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**

Grant to Metro Parks for the annual Crescent Hill Community Council Fourth of July Celebration on Sunday, July 3 and Monday, July 4, 2022, at the Peterson-Dumesnil House, 301 S. Peterson Avenue. Funds will be used for the rental of the City stage and 30 picnic tables and 30 trash cans.

**City Agency:** Metro Parks  
**Contact Person:** Regina Tate  
**Agency Phone:** (502) 363-5591

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

9		\$1,900	3/7/2022
District #	Council Member Signature	Amount	Date

**Approved by:** Paul Bladwell 3/25/2022  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**  
 Request Amount: \$1,900 Amended Amount: \_\_\_\_\_  
 Reference #: NDF032322MP09 To OMB: 3/25/22  
 Budget Revision #: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
 Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**NDF, CIF, MAP OR PAY INTERAGENCY CHECKLIST**

**Interagency Name:** Metro Parks

**Program/Project Name:** Crescent Hill Communtiy Council Fourth of July Celebration

Yes/No/NA

**Request Form:** Is the Request Signed by all Council Member(s) Appropriating Funding?

Yes

**Request Form:** If matching funds are to be used, are they disclosed with account numbers in the request form description?

NA

**Request Form:** If matching funds are to be used, does the amount of the request exclude the matching fund amount?

NA

**Request Form:** If other funds are to be used for this project, are they disclosed with account numbers in the request form description?

NA

**Funding Source:** If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.

NA

**Funding Source:** If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.

No NA

**Ordinance Required:** Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.

No

**Ordinance Required:** Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?

No

**Supporting Documentation:** Does the attachment include a valid estimate and description of cost?

Yes

Submitted by: Kyle Eldridge

Date: 3/7/2022

## Ethridge, Kyle

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**From:** Tate, Regina L  
**Sent:** Friday, March 4, 2022 9:49 AM  
**To:** Ethridge, Kyle  
**Cc:** Brosko, Margaret A.  
**Subject:** Re: 2022 Crescent Hill Fourth of July - Event Request

Kyle,

It would be \$1000 for the stage, \$450 for trash cans & \$450 for picnic tables (30 each) for a total of \$1900.

*Regina Tate, CPRP  
Event Coordinator  
Louisville Metro Parks  
P.O. Box 37280  
Louisville, KY 40233  
502-574-7275*

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**From:** Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 3:16 PM  
**To:** Tate, Regina L <Regina.Tate@louisvilleky.gov>  
**Cc:** Brosko, Margaret A. <Margaret.Brosko@louisvilleky.gov>  
**Subject:** RE: 2022 Crescent Hill Fourth of July - Event Request

Thanks, Regina.

Does that also include the trash cans?

Thanks,  
Kyle



**Ms. Kyle Ethridge** | Legislative Assistant  
Office of Councilman Bill Hollander  
601 W. Jefferson Street | Louisville, KY 40202  
d: (502) 574-3908 o: (502) 574-1109

Click [here](#) to sign up for the bi-weekly District 9 weekly eNews, and sign up for the D9 [blog](#) for the latest neighborhood news and alerts!

**From:** Tate, Regina L <Regina.Tate@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 3:11 PM  
**To:** Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>  
**Cc:** Brosko, Margaret A. <Margaret.Brosko@louisvilleky.gov>  
**Subject:** Re: 2022 Crescent Hill Fourth of July - Event Request

Kyle,

Yes, Metro Parks will accept the funds to cover the 2022 Crescent Hill Fourth of July. This is greatly appreciated.

Regards,

*Regina Tate, CPRP  
Event Coordinator  
Louisville Metro Parks  
P.O. Box 37280  
Louisville, KY 40233  
502-574-7275*

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**From:** Ethridge, Kyle <[Kyle.Ethridge@louisvilleky.gov](mailto:Kyle.Ethridge@louisvilleky.gov)>  
**Sent:** Monday, February 28, 2022 3:57 PM  
**To:** Tate, Regina L <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>  
**Subject:** RE: 2022 Crescent Hill Fourth of July - Event Request

Great, thank you!

I think that's \$1,450. Will Parks accept these funds?

Thanks,  
Kyle



**Ms. Kyle Ethridge** | Legislative Assistant  
Office of Councilman Bill Hollander  
601 W. Jefferson Street | Louisville, KY 40202  
d: (502) 574-3908 o: (502) 574-1109

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**From:** Tate, Regina L <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>  
**Sent:** Monday, February 28, 2022 3:14 PM  
**To:** Ethridge, Kyle <[Kyle.Ethridge@louisvilleky.gov](mailto:Kyle.Ethridge@louisvilleky.gov)>  
**Subject:** Re: 2022 Crescent Hill Fourth of July - Event Request

Kyle,

City stage is \$1000, trashcans and picnic tables are \$150 for groups of 10.



**LOUISVILLE**  
**PARKS**  
**AND RECREATION**

**GLOBAL SALES RECEIPT**

Receipt # **319786**  
Payment Date: **02/23/22**  
Household: **1766**

Louisville Parks and Recreation  
P.O. Box 37280  
1297 Trevillian Way  
Louisville, KY 40233  
Phone: (502)574-7275

District 09  
601 W Jefferson St  
Louisville KY 40202

**Reservation Details: Off Site, Northwest District**

Address: , Louisville, KY  
Reserv. Contact: **Bill Hollander**  
Phone Number: **(502)574-1109**  
Reserv. Number: **8715**  
Status: **Tentative**  
Purpose: **Crescent Hill Fourth of July Festival**

	<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
	Sat 04/30/2022 8:00A to 9:00A	0.00	0.00	0.00	0.00	0.00
Misc Fac. Comments:	On 7/1/2022, deliver to Peterson Dumesnil House (301 S. Peterson Ave.), New City Stage, 30 picnic tables, 30 trash cans, Pick up on 7/5/2022. Point of contact is Cynthia Thomas: 741-1798.					

**Reservation Details: Off Site, Central Services District**

Address: , Louisville, KY  
Reserv. Contact: **Bill Hollander**  
Phone Number: **(502)574-1109**  
Reserv. Number: **8715**  
Status: **Tentative**  
Purpose: **Crescent Hill 4th of July Festival**

	<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
	Fri 07/01/2022 8:00A to 9:00A	0.00	0.00	0.00	0.00	0.00

**Facility Rental Agreement**

Contract #: 8715  
Date: 02/23/2022  
User: rltate

Event: Crescent Hill 4th of July Festival  
Location: Central Services District  
Date: 07/01/2022 - 07/01/2022  
Time: 8:00 am - 9:00 am  
Attendance (approximate): 0



**LOUISVILLE  
PARKS  
AND RECREATION**



**Receipt #**  
Payment Date:  
Household:

**319786**  
02/23/2022  
1766

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Louisville/Jefferson County Metro Government by and through its Parks and Recreation Department, 1297 Trevillian Way, Louisville, KY 40213 hereby grants District 09 Bill Hollander (hereinafter called the "Permit Holder") permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

**Terms and Conditions of Use:**

Alcoholic Beverages are PROHIBITED, unless approved in writing by the Director of Louisville Parks and Recreation. Holder of the PERMIT shall not allow any illegal activity on the premises during the use of the area.

Violation of Conditions shall be cause of immediate revocation of the PERMIT, without refund for unused time.

The Permit Agreement is issued to the above named Organization/Individual only and is non-transferable without prior permission of the Department.

The holder of the permit must have the PERMIT in his/her possession at all times during the use of the premises or the premises will be available to the public on a first-come, first-serve basis.

The PERMIT is only valid during the hours and on the day and date set forth above. VEHICLES ARE PROHIBITED ON GRASS. Vehicles are limited to paved routes only. No driving or parking on grass. Parking near or under trees is prohibited. Cost to repair turf will be billed to event organizer.

Signage must be free standing and removed after event. No taping or stapling to Parks and Recreation signage or on Parks and Recreation shelters.

Permit Holder is responsible for clean up in and around facility rented before exiting premises.

No Refunds or Cancellations within two weeks of rental. Cancellations within this two week period must be



**LOUISVILLE  
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rescheduled immediately or payment is lost. No cancellations for inclement weather. A \$25.00 Cancellation Fee will be charged for rental cancellations.

Permit holder must rent inflatables from vendors that carry insurance listing Louisville/Jefferson County Metro Government as additional insured.

Additional permits are needed for tents and/or inflatables.

There is a \$25.00 fee for all returned checks

In consideration of the Louisville Parks and Recreation Department allowing me to use the facilities, I hereby waive and release the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from any and all claims or causes of action for injury, damage or loss to my person or property during my participation in the event.

I hereby further agree to indemnify, hold harmless and defend the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from any and all losses, claims, or causes of action for injury, damage or loss in any way relating to or arising from any incidence occurring during the event. This waiver and release is intended to be an express waiver of and release from any and all claims against the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers arising from the event, including all claims or causes of action based upon the alleged negligence or gross negligence of the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers.

I expressly agree that this Permission, Release, Waiver and Indemnification agreement shall be interpreted as releasing the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from all liability and claims to the fullest extent allowed by the laws of Kentucky.

**THE HOLDER OF THIS PERMIT IS RESPONSIBLE FOR PROTECTING THE PROPERTY AGAINST DAMAGE DURING THE USE BY THE ORGANIZATION/INDIVIDUAL TO WHOM THE PERMIT IS**



**LOUISVILLE  
PARKS  
AND RECREATION**



**Receipt #**  
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02/23/2022  
1766

ISSUED. THE HOLDER WILL BE BILLED FOR ANY AND ALL SUCH DAMAGE.

Permit Holder Signature: \_\_\_\_\_

District 09 Bill Hollander  
601 W Jefferson St  
Louisville, KY 40202  
Primary Phone: (502)574-1109

Louisville Parks and Recreation Representative: \_\_\_\_\_

Please return to:  
Louisville Parks and Recreation  
PO Box 37280  
Louisville, KY 40233-7280  
or  
Email: [ampitheater@louisvilleky.gov](mailto:ampitheater@louisvilleky.gov)

For immediate assistance outside of regular business hours, please call (502) 574-3506

By signing this permit, you are agreeing to abide by all current Healthy at Work guidelines for COVID-19, as listed at <https://kycovid19.ky.gov>.

**Rental Reservation Details: Picnic Tables**

Reserv. Number:	<b>4734</b>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Rental Days:	0	0.00	0.00	0.00	0.00	0.00
Rental Status:	Out					
Quantity:	30					
Member Name:	Bill Hollander					
Rental Period:	Wed 02/23/2022 @ 10:23 am to Wed 02/23/2022 @ 10:23 am					

Fee Details:	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Picnic Tables	15.00	30.00	450.00	0.00	0.00

Special Questions: Reservation Maintenance Comments: On 7/1/2022, deliver to Peterson Dumesnil House (301 S. Peterson Ave.), New City Stage, 30 picnic tables, 30 trash cans, Pick up on 7/5/2022. Point of contact is Cynthia Thomas: 741-1798.





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Household:

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**Rental Reservation Details: City Stage New (CS)**

Reserv. Number:	<b>4734</b>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Rental Days:	4	0.00	0.00	0.00	0.00	0.00
Rental Status:	Future					
Quantity:	1					
Member Name:	Bill Hollander					
Rental Period:	Fri 07/01/2022 @ 8:00 am to Tue 07/05/2022 @ 8:00 am					

Fee Details:	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Stage	1,000.00	1.00	1,000.00	0.00	0.00

Special Questions: Reservation Maintenance Comments: On 7/1/2022, deliver to Peterson Dumesnil House (301 S. Peterson Ave.), New City Stage, 30 picnic tables, 30 trash cans, Pick up on 7/5/2022. Point of contact is Cynthia Thomas: 741-1798.

**Rental Reservation Details: Trash Cans**

Reserv. Number:	<b>4734</b>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Rental Days:	4	0.00	0.00	0.00	0.00	0.00
Rental Status:	Future					
Quantity:	30					
Member Name:	Bill Hollander					
Rental Period:	Fri 07/01/2022 @ 8:00 am to Tue 07/05/2022 @ 8:00 am					

Fee Details:	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Trash Cans	15.00	30.00	450.00	0.00	0.00

Special Questions: Reservation Maintenance Comments: On 7/1/2022, deliver to Peterson Dumesnil House (301 S. Peterson Ave.), New City Stage, 30 picnic tables, 30 trash cans, Pick up on 7/5/2022. Point of contact is Cynthia Thomas: 741-1798.

Processed on 02/23/22 @ 10:24 am by rltate

Total New Fees	0.00
<b>Total Due</b>	<b>0.00</b>
Total Fees Paid	0.00
<b>Total Paid</b>	<b>0.00</b>

**METRO COUNCIL - CLERK'S OFFICE  
NEIGHBORHOOD DEVELOPMENT FUND**

**ORGANIZATION  
NAME:**

**Metro Parks**

**TOTAL AMOUNT  
APPROPRIATED:**

**\$1,900.00**

**DATE APPROPRIATION  
APPROVED:**

**3/23/2022**

<b>DISTRICT:</b>	<b>AMOUNT:</b>	<b>ACCOUNT:</b>
1		1103-105-0301-030102
2		1103-105-0302-030202
3		1103-105-0303-030302
4		1103-105-0304-030402
5		1103-105-0305-030502
6		1103-105-0306-030602
7		1103-105-0307-030702
8		1103-105-0308-030802
9	\$1,900.00	1103-105-0309-030902
10		1103-105-0310-031002
11		1103-105-0311-031102
12		1103-105-0312-031202
13		1103-105-0313-031302
14		1103-105-0314-031402
15		1103-105-0315-031502
16		1103-105-0316-031602
17		1103-105-0317-031702
18		1103-105-0318-031802
19		1103-105-0319-031902
20		1103-105-0320-032002
21		1103-105-0321-032102
22		1103-105-0322-032202
23		1103-105-0323-032302
24		1103-105-0324-032402
25		1103-105-0325-032502
26		1103-105-0326-032602