



**Office of Management and Budget
Division of Purchasing
Non-Competitive Contract Request Form**

Department	OSHN YES!	Department Contact	Bethany Olson
Contact Email	bethany.olson@louisvilleky.gov	Contact Phone	502.574.6884

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service	✓			
Sole Source (goods/services)				
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	07/01/2022	06/30/2023		

VENDOR INFORMATION

Vendor Legal Name	University of Louisville Public Health & Information Sciences				
DBA					
Point of Contact	Trey Bauer	Email	trey.bauer@louisville.edu		
Street	300 E. Market Street				
Suite/Floor/Apt		Phone	502.852.4350		
City	Louisville	State	KY	Zip Code	40202
Federal Tax ID#		SSN# (If sole proprietor)			
Louisville Revenue Commission Account #					
<u>Human Relations Commission Certified Vendors</u>	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business		
Select if applicable					

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$100,000	(including reimbursement expenses, if applicable)			
Fund Source: General Fund	✓				
Federal Grant		Federal Granting Agency			
Other		Describe:			
Account Code String #	1101	610	6110	610103	521301
Payment Rate		per hour		per day	per service
		per month		Other	
Payment Frequency	✓	Monthly		Upon Completion / Delivery	
		Quarterly		Other	



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.

New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

The long-standing partnership between University of Louisville Center for Social Justice Youth Development Research (CSJYDR) led by Dr. Brown and Louisville Metro Office for Safe and Healthy Neighborhoods Youth Engagement Services is to increase professional development opportunities and supports for the youth development workforce in Louisville through the creation and implementation of the Social Justice Youth Development Certificate program. This contract was executed and administered by the Office of Resilience and Community Service/Office of Youth Development in FY21 and FY22. The SJYD Certificate Program is fully developed and will be launched in 2022. The SJYD certificate builds capacity for youth development professionals and organizations that work directly with Louisville's most vulnerable and marginalized youth to develop healing-centered and equitable approaches and policies. Social Justice Youth Development (SJYD) supports, opportunities, programs, and services focused on implementing social justice practices in all aspects of the lives of young people, including youth work. These approaches require transformative methods that ensure youth are at the center of all aspects of youth work. This training will be required of all staff of youth service agencies receiving funding from OSHN.

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

Documentation attached.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director Amber Burns-Jones Date 9/27/2022
Signature: [Handwritten Signature]
A0E7321504DE44B

Purchasing Director Joel Neaveill Date 9/28/2022
Signature: [Handwritten Signature]
DocuSigned by:
B4676893110540C

DS
TN