

**Louisville Metro Council
Originated NDF**

Primary Council Member: Amy Holton Stewart

Appropriation Amount: \$2,500.00

Specifically describe the charge to NDF attaching supporting documentation to fully describe the expenditure and describe the public purpose:
CW Holton Stewart teamed up with District 25's Kentucky Humane Society to provide a Care-A-Van Wellness Clinic serving 50 clients on June 21, 2022.
The following vaccines and services were offered for free: Rabies, DA2PP, and Bordetella for dogs, Rabies and FVRCP for cats, Flea and tick preventatives, Free dog and cat food.

Entity Hosting Event: Kentucky Humane Society
Entity Mailing Address: 1000 Lyndon Lane, Louisville, KY 40222
Entity Contact: Alisa Gray, Vice President of Outreach
Contact Phone: 502-515-3131 / agray@kyhumane.org

- Attachment required:**
- **Sponsorship of an event:** Attach an event flyer and/or details regarding how the event was publicized.
 - **Admittance to an Event:** Attach a list of persons whose admission was paid by this expenditure.
 - **Fundraiser:** Specifically disclose how the net proceeds of this fundraiser will be used.

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

25		2,500.00	Jul 15, 2022
District #	Primary Sponsor Signature	Amount	Date

Appropriations Committee Chair

Date

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

N/A

KY Humane Society NDF

Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>

Fri 7/15/2022 4:31 PM

To: Powell, Brian <Brian.Powell@louisvilleky.gov>

Brian,

Please sign the NDF for the KY Humane Society NDF for me at \$2,500.00.

Thank you,



Amy Holton Stewart

District 25 Councilwoman

601 West Jefferson St, 2nd floor

Louisville, KY 40202

Email: amy.holtonstewart@louisvilleky.gov

Office: (502) 574-1125



FREE PET VACCINE CLINIC

IN DISTRICT 25

Tuesday, June 21

Pet owners must sign up in advance online for an appointment





Councilwoman Amy Holton Stewart

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Councilwoman Amy Holton Stewart is the Louisville Metro Council District 25 Councilwoman

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(502) 574-1125

louisvilleky.gov/government/metro-council-district-25

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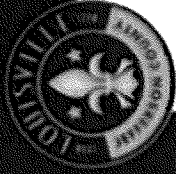
Photos

[See all photos](#)



Councilwoman Amy Holton Stewart

June 20 ·

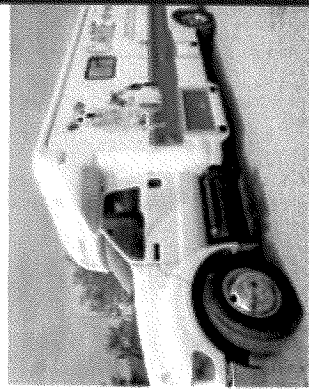


FREE PET VACCINE CLINIC

IN DISTRICT 25

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Louisville Metro Council Democratic Caucus



Councilwoman Amy Holton Stewart

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Intro

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Auburndale, KY · Prairie Village, KY · Pleasure Ridge Park, KY · Iroquois, KY · Valley Station, KY

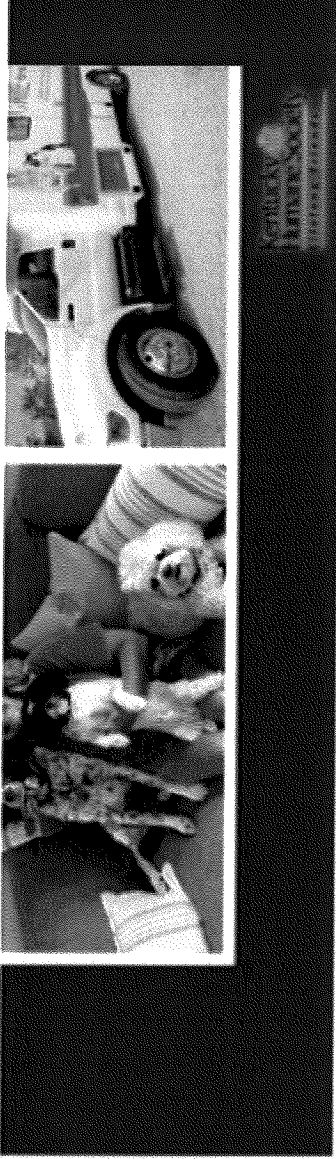
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Louisville Metro Council Democratic Caucus

June 20 ·

UPDATE: Wow! We're all booked up! We're excited to see so many pets tomorrow at the clinic.

Councilwoman Amy Holton Stewart is teaming up with the Kentucky Humane Society to provide a free pet vaccine clinic in District 25 on Tuesday, June 21. The new KHS CARE-a-van mobile veterinary clinic will be at the Walmart parking lot on Outer Loop starting at 9:00 a.m. Amy is a dog owner herself and is thrilled to sponsor this pet wellness event for KHS in District 25.

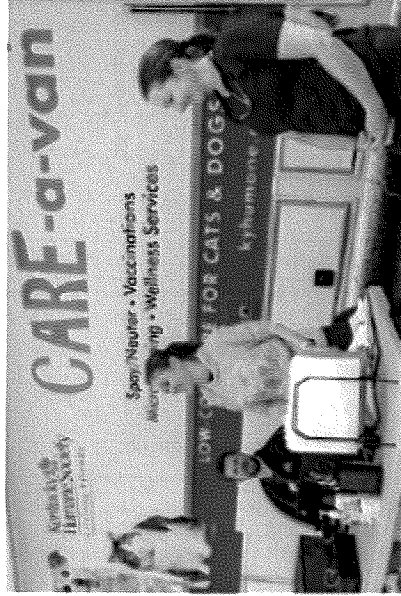
The following vaccines and services will be offered for free:

- Rabies, DA2PP, and Bordetella for dogs
- Rabies and FVRCP for cats
- Flea and tick preventatives
- Free dog and cat food

The appointments for this event booked up quickly, but you can check out KHS's other CARE-a-van events at their website:

<https://www.kyhumane.org/services/khs-care-a-van/>

Free Pet Vaccine Clinic 6/21/22



We are excited to announce that Councilwoman Amy Holton Stewart is sponsoring a free pet vaccine clinic for District 25 residents in partnership with the Kentucky Humane Society (KHS). On Tuesday, June 21, the KHS CARE-a-van mobile veterinary clinic will be at the Southwest YMCA to provide free core vaccines for dogs and cats with an appointment. These include Rabies DA2PP and Bordetella for dogs, Rabies and FVRCP for cats, and flea and tick preventatives. Fifty appointments are available. The event will also offer free pet food for dogs and cats on a first-come-first-serve basis while supplies last. To schedule an appointment for free pet vaccines, visit www.kyhumane.org/careavan.

What: Free pet vaccine clinic and pet food bank by Kentucky Humane Society's CARE-a-van, sponsored by Councilwoman Stewart

Where: Walmart, 175 Outer Loop, Louisville, KY 40214

When: June 21, 2022, 9 a.m. – 4 p.m.

Metro Call: 311 or 574-5000

Air Pollution: 574-6000

Animal Services: 473-7367 or 361-1318

Economic Development: 574-4140

Planning & Design Services: 574-6230

Community Services & Revitalization: 574-4377

County Attorney (Child Support): 574-3300

Public Works: 574-5810

IARC: 585-1234

PARC: 569-6222

Legal Aid: 564-1254

IPL (Code Enforcement): 574-3321

Congressman John Yarmuth: 582-5129

Solid Waste Management (SWMIS): 574-3571



1000 Lyndon Lane • Louisville, KY 40222
www.kyhumane.org

INVOICE# C-01
Date: May 14, 2022

To: Councilwoman Amy Holton Stewart

QUANTITY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL
1		June 21 Care-a-van Wellness Clinic Serves 50 clients	\$2,500	\$2,500

Subtotal	\$2,500
Shipping	
Misc.	
Balance Due	\$2,500

Thanks for supporting the Kentucky Humane Society!

This is your receipt, no goods or services were received by the donor in exchange for this contribution. Your charitable gift is tax-deductible to the full extent by law.

Federal Tax ID 61-0463938
Sales Tax Exempt No. D8953

RE: Contact Councilwoman Amy Holton Stewart [#2435]

Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>

Wed 6/29/2022 12:46 PM

To: Powell, Brian <Brian.Powell@louisvilleky.gov>

Cc: Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>; Kat Rooks <krooks@kyhumane.org>; Sara Brown Meehan <sbmeehan@kyhumane.org>; rlcahil@bellsouth.net <rlcahil@bellsouth.net>; Alisa Gray <agray@kyhumane.org>; Stenberg, Beth <Beth.Stenberg@louisvilleky.gov>; Steele, Roxanne M <Roxanne.Steele@louisvilleky.gov>

Good afternoon,

Sorry, the Kentucky Humane Society invoice can not be paid from the D25's cost center account.

After consulting with OMB Grants Compliance, D25 has the following two NDF process options:

1. go through Metro Animal Services (MAS) and complete the NDF Agency Request packet and attached the MAS's acceptance email and the Kentucky Humane Society invoice to the packet, or
2. complete the Council Originated NDF packet and attach an event flyer and/or details regarding how the event was publicized to the packet.

Regardless which option you select the NDF packet would be considered by the Appropriations Committee in FY23.

Based on the date of your initial email 6/22/22, the invoice had already passed the last FY22 new business deadline date and last FY22 Appropriations Committee meeting date.

Thank you,

LaTonya

From: Powell, Brian <Brian.Powell@louisvilleky.gov>**Sent:** Wednesday, June 29, 2022 10:13 AM**To:** Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>; Alisa Gray <agray@kyhumane.org>**Cc:** Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>; Kat Rooks <krooks@kyhumane.org>; Sara Brown Meehan <sbmeehan@kyhumane.org>; rlcahil@bellsouth.net**Subject:** Re: Contact Councilwoman Amy Holton Stewart [#2435]

LaTonya,

Given there are only today and tomorrow in this fiscal year, if I can fund this through the office, I would be greatly appreciative.

If not, we may need to come up with another arrangement that would recompense KHS for their already performed work as the fiscal year will be over. Thank you.

Thank you,

**Brian Powell**

Legislative Assistant
Councilwoman Amy Holton Stewart
District 25
601 West Jefferson St, 2nd floor
Louisville, KY 40202
Email: brian.powell@louisvilleky.gov
Office: (502) 574-1125

From: Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>
Sent: Tuesday, June 28, 2022 1:36 PM
To: Powell, Brian <Brian.Powell@louisvilleky.gov>; Alisa Gray <agray@kyhumane.org>
Cc: Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>; Kat Rooks <krooks@kyhumane.org>; Sara Brown Meehan <sbmeehan@kyhumane.org>; rlcahil@bellsouth.net <rlcahil@bellsouth.net>
Subject: RE: Contact Councilwoman Amy Holton Stewart [#2435]

Brian,

I'm researching which NDF documentation is the proper one to use for this situation and will get back with you.
Thanks.

From: Powell, Brian <Brian.Powell@louisvilleky.gov>
Sent: Friday, June 24, 2022 5:24 PM
To: Alisa Gray <agray@kyhumane.org>; Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>
Cc: Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>; Kat Rooks <krooks@kyhumane.org>; Sara Brown Meehan <sbmeehan@kyhumane.org>; rlcahil@bellsouth.net
Subject: Re: Contact Councilwoman Amy Holton Stewart [#2435]

LaTonya,

I know how busy you are but I am wanting to follow up on this to ensure we pay KHS back for this event.
Please let me know how to proceed.

Thank you,



Brian Powell

Legislative Assistant
Councilwoman Amy Holton Stewart
District 25
601 West Jefferson St, 2nd floor
Louisville, KY 40202
Email: brian.powell@louisvilleky.gov
Office: (502) 574-1125

From: Powell, Brian <Brian.Powell@louisvilleky.gov>
Sent: Wednesday, June 22, 2022 4:11 PM

To: Alisa Gray <agray@kyhumane.org>; Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>
Cc: Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>; Kat Rooks <krooks@kyhumane.org>; Sara Brown Meehan <sbmeehan@kyhumane.org>; rlcahil@bellsouth.net <rlcahil@bellsouth.net>
Subject: Re: Contact Councilwoman Amy Holton Stewart [#2435]

Alisa,

I believe we must submit this as a Neighborhood Development Fund Request and I need to get LaTonya, our Council Financial Analyst on this to help me identify how to fund since it is now a reimbursement.

LaTonya,

Amy sponsored a KY Humane Society Care-a-van clinic to have District 25 constituents have access to pet vaccines. I did not understand previously that there was a cost directly to our office, otherwise I would have been proactive in going through the NDF process in advance of the event. We need to ensure we pay \$2,500 to KHS for this event. What is the best way to do this? I would like to provide as a Council Originated NDF as this originated from Amy visiting KHS and asking them how she can provide a clinic like this to our community. I also understand we are at the end of the fiscal year which may complicate this further. I know you are working on the budget that must pass tomorrow so I understand that this might take time to respond to. Please let me know how to proceed, with what type of NDF and/or this can be sponsored through our cost center.

Thank you,



Brian Powell

Legislative Assistant
Councilwoman Amy Holton Stewart
District 25
601 West Jefferson St, 2nd floor
Louisville, KY 40202
Email: brian.powell@louisvilleky.gov
Office: (502) 574-1125

From: Alisa Gray <agray@kyhumane.org>
Sent: Tuesday, June 21, 2022 6:31 PM
To: Powell, Brian <Brian.Powell@louisvilleky.gov>; Sara Brown Meehan <sbmeehan@kyhumane.org>; Kat Rooks <krooks@kyhumane.org>; BRANDY BLAIR <rlcahil@bellsouth.net>
Cc: Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>
Subject: RE: Contact Councilwoman Amy Holton Stewart [#2435]

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

Hello Brian!

It was such a great day! We can't thank you all enough!

We will be sure to send you photos once they are uploaded. And, we can also send you the media report. So awesome that 3 of our main stations came out today!

I sent the invoice on May 16th for \$2,500. Amy mentioned it may take a bit to receive payment. Just wanted to mention in case it was already in that process. Also, attached in the invoice, just in case.

Thank you, both, again for everything! I hope your meeting about the community outreach vehicle was a success. Please don't ever hesitate to reach out if we can ever help you or if you would like to partner again in the future.

Wags to you, all,

Alisa Oerther Gray
Vice President of Outreach
agray@kyhumane.org
(502) 515-3131

Kentucky Humane Society
Lifelong Friends



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From: Powell, Brian <Brian.Powell@louisvilleky.gov>
Sent: Tuesday, June 21, 2022 6:12 PM
To: Sara Brown Meehan <sbmeehan@kyhumane.org>; Alisa Gray <agray@kyhumane.org>; Kat Rooks <krooks@kyhumane.org>; BRANDY BLAIR <rlcahil@bellsouth.net>
Cc: Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>
Subject: Re: Contact Councilwoman Amy Holton Stewart [#2435]

Thank you all so much for today!

Amy told me that pictures were taken by KHS and I hoped to have a few of those with/without Councilwoman Holton Stewart.

I am also wanting to follow up about the Neighborhood Development Fund that we need to submit to be able to fund this event. What was the cost of event that we need to fund?

Thank you,



Brian Powell

Legislative Assistant
Councilwoman Amy Holton Stewart
District 25
601 West Jefferson St, 2nd floor
Louisville, KY 40202
Email: brian.powell@louisvilleky.gov
Office: (502) 574-1125