

Matthew T. Michaud



EMPLOYMENT EXPERIENCE

The Naïve Cattle Farm 1995-Present
Fisherville, Kentucky

Supervisor: Minnie Naïve, Owner
[Redacted]

- Maintained herd health, ensured cattle received proper dietary requirements and proper medical attention if needed
- Assisted in castration and vaccination of calves
- Responsible for property and equipment maintenance
- Cut, raked, and baled hay for feed
- Operated heavy farming equipment

Graves County Detention Center 1997-1998
Mayfield, Kentucky

Supervisor: Jimmy Coltharp, Jailer (retired)

- Responsible for booking inmates, entering charges, and personal information into computer data base
- Maintained hourly log of inmates being released or booked and other activities occurring within the detention center
- Performed hourly checks on jail population, observing inmate safety, behavior, and quality of incarceration
- Completed and filed reports dealing with inmate health issues, behavior problems, grievances, and requests
- Assisted inmates and inmate's families with any questions they might have pertaining to bonds, trials, or sentencing procedures

Jefferson County Farm Bureau 2003-Present
Louisville, Kentucky

Supervisor: Calvin Shake, President
[Redacted]

- Administer and maintain records for the Jefferson County Agricultural Development Council and Phase I Tobacco programs
- Promote agriculture in the community teaching school age children and their families where their food comes from
- Schedule, facilitate, and transport livestock for Agriculture in the Classroom programs
- Actively work with the Louisville Metro Council and the Commonwealth of Kentucky General Assembly on agricultural issues and needs
- Assist with programming for Seneca and Moore High School's FFA Chapters and the Jefferson County 4-H program.

SUMMARY OF QUALIFICATIONS

- Proficient in various computer related software
- Possesses the ability to operate several types of farm machinery
- Outstanding communication and leadership skills
- Has high regard for ethical standards in the workplace
- Demonstrated management responsibilities in various work settings

EDUCATION

Murray State University
Murray, Kentucky
Bachelor of Science Graduate/May 2002
Major: Criminal Justice
Minor: Agriculture
Overall GPA: 3.17

1995-1998
2000-2002

Social and Professional Organizations

Member of Alpha Phi Sigma, Criminal Justice Honors Society
Member of Lambda Alpha Epsilon, Criminal Justice Fraternity
Member of Sigma Pi Fraternity, Social Fraternity

INTERNSHIP

Department of Public Advocacy
Paducah, Kentucky
Supervisor: Damon Preston, Directing Attorney
[REDACTED]

- Assist attorneys with case preparation
- Pursue case investigation
- Observe court proceedings
- Examine and file legal documentation
- Demonstrate effective interpersonal skills
- Maintain high standards of confidentiality

Spring 2002

VOLUNTEER WORK

The Louisville Zoo
Louisville, Kentucky
Supervisor: Diane Taylor, Volunteer Coordinator
[REDACTED]

- Assist keepers with animal maintenance
- Encourage conservation of planet's resources to zoo visitors
- Design and construct animal exhibits
- Maintain animal nutrition and dietary needs

1990-2002