

RESUME

Professional Goal: To seek a leadership position in substance abuse field using my clinical and managerial experience with substance abuse programs and with public-private partnerships.

PROFESSIONAL EXPERIENCE

March 2009 to Present

The Healing Place, 1020 West Market Street, Louisville, KY 40202 Position: President/CEO

Duties and Responsibilities:

- Provide strategic direction and operational guidance to all agency programs for clients (over 1,000 per day), including health services and continuing care.
- Ensure the integrity and resilience of THE HEALING PLACE model; continually
 assess its viability and relevance to the field of intervention and addiction
 recovery. Foster a climate of openness, experimentation and rapid feedback to
 test ways to extend the agency's reach and strategic impact.
- Serve as the principle advocate for Mission Advancement, including furthering the existing model, testing new initiatives, enhancing the THP brand, and testing the boundaries for breakthrough improvements in the field of intervention, prevention, and addiction recovery.
- Provide oversight and direction to all aspects of replication.
- Provide strategic guidance with respect to the on-going development of the organization's structure, including renewal and redesign processes, to ensure improved efficiencies and effectiveness.
- Working with the executive team, develop short and long-range business plans and strategies to enhance the overall success of the organization.
- Drive the development of mission-oriented performance metrics and outcome measures; provide oversight in monitoring performance.
- Enhance the reputation of THE HEALING PLACE as a leader and recognized resource for the homeless population and chemically dependent.
- Educate the community, legislators, faith-based community, and general public with respect to the needs of the homeless and chemically dependent.

• Maintain awareness of applicable regulatory requirements and marketplace factors affecting the homeless and chemically dependent.

November 2004 to March 2009

Office of Drug Control Policy, 125 Holmes Street, Frankfort, KY 40601 Position: Deputy Executive Director

Duties and Responsibilities:

- Oversight of all state and federal funds for substance abuse prevention, treatment and law enforcement
- Oversight of all state-wide initiatives related to substance abuse prevention, treatment and law enforcement
- Provide function as the single state authority for Kentucky
- Participate in National Association of State Alcohol and Drug Directors
- Coordination of state agencies in efforts related to substance abuse prevention, treatment and law enforcement
- Coordinate grant writing initiatives
- Project Direction and Management of \$20 Million Federal Block Grant
- Oversight of contract and grants under the provision of the Federal Block Grant and state general fund – total treatment budget of \$33 million/year
- Management of state mandated treatment outcomes research to address effectiveness of state funded treatment services
- Project oversight of the State Data Infrastructure project funded by the Center on Substance Abuse Treatment
- Development and implementation of administrative regulations required for new statutes
- Development and implementation of legislation related to substance abuse
- Development and implementation of state-wide policy related to substance abuse prevention, treatment and law enforcement
- Expanding technology by developing PDA-based data collection for three major state-funded programs to improve efficiency and effectiveness of data
- Develop protocol for communication among state and private agencies related to substance abuse issues

June 2001 to November 2004

Division of Substance Abuse, Department of Mental Health and Mental Retardation, Commonwealth of Kentucky, 100 Fair Oaks Lane, Frankfort, KY 40621

Position: Division Director (Assistant Division Director until November 2003)

Duties and Responsibilities:

- Oversight of contract and grants under the provision of the Federal Block Grant and state general fund – total treatment budget of \$33 million/year
- Development of Federal and private foundation grants for state services
- Compliance monitoring of state funded agencies
- Development of performance indicators for monitoring of community providers
- Project Direction and Management of \$20 Million Federal Block Grant
- Project oversight of the State Data Infrastructure project funded by the Center on Substance Abuse Treatment
- Oversight of other projects with private foundation funding (Robert Wood Johnson)
- Development of regulation change recommendations for DUI and other programs
- Expanding technology by developing PDA-based data collection for three major state-funded programs to improve efficiency and effectiveness of data
- Management of state mandated treatment outcomes research to address effectiveness of state funded treatment services
- Initiation of a consumer-based advocacy group for substance abuse services in Kentucky
- Consultation with local health, mental health, and substance abuse planning authorities throughout the state
- Consultation with local treatment provider programs regarding program content and processes
- Develop and manage statewide directory of substance abuse service providers for public and governmental use
- Consult with other states on substance abuse program monitoring and compliance processes

January 2001 to May 2001

Intervention Resource Center, 332 West Broadway, Louisville, KY 40202 Position: Assistant Executive Director Duties and Responsibilities:

- Grant writing/fund development
- Coordination of agency activities
- Developing and maintaining database
- Manage a crisis hotline for substance abuse intervention
- Providing crisis intervention

January 1997 to January 2001

Public-Private Innovation, Ltd., 230 Spring Street, Louisville, KY 40206 **Position: Director of Clinical Services**

Duties and Responsibilities:

- Grant/technical writing
- Direct clinical services for an international organization in the design, development and operation of prisons in Europe and the U.S.
- Designing and implementing substance abuse clinical programs
- Performed site selection for prisons
- Facilitated community acceptance of prisons
- Collaborating with municipalities in the United Kingdom to design cost effective social service delivery systems
- Developing policy and procedure manuals for facility operations

January 1998 to June 1999

The Healing Place, 1020 West Market Street, Louisville, KY 40202 **Position: Director of Development**

Duties and Responsibilities:

- Fund raising for a private, non-profit organization serving persons
 - who are shelter dependent and abusing substances
 - Grant writing
 - Grant administration and monitoring
 - Development of outcome study
 - Program development
 - Coordination of volunteer force
 - Administration and supervision of out patient counseling services
 - Quality assurance monitoring

August 1996 to October 1997

Interlink Counseling Services, Inc., 8311 Preston Highway, Louisville, KY 40218

Position: Executive Director

Duties and Responsibilities:

- Program development for a program serving homeless veterans who have substance abuse and mental health problems
- Administrative and clinical supervision of clinical staff
- Agency oversight
- Grant writing
- Program evaluation
- Policy and procedure development
- Direct service as needed

January 1992 to August 1996

U.S. Corrections Corporation, 2500 Seventh Street Road, Louisville, KY 40208

Position: Director of Clinical Services

Duties and Responsibilities:

- Development of clinical programs in private correctional facilities.
- Coordination of clinical programs in private correction facilities.
- Oversight of treatment program in private correctional facilities.
- Creation and preparation of proposals for clinical programs.
- Administrative supervision of clinical staff.
- Implementation and coordination of program services for inpatient chemical dependency treatment programs in a correctional facilities to include:
 - Program development (clinical and administrative)
 - Program evaluation.
 - Clinical and administrative supervision of staff
 - Liaison to security staff.
 - Counseling and consultation with in-patient clients.
 - Quality assurance activities.

February 1979 to January 1992

Jefferson Alcohol and Drug Abuse Center, 600 South Preston, Louisville, KY 40202

Position: Director of JADAC Training Institute (1990 - 1992) *Duties and Responsibilities*:

- Planning and coordinating training activities for Chemical Dependency counselors in the State of Kentucky.
- Developing training curriculum for counselor trainee certification.
- Designing and writing brochures.
- Conducting a variety of workshops.
- Community liaison for the Training Institute.
- Developing a training program for in-house clinical staff.
- Monitoring staff development plans.
- Chair of Staff Development committee of Quality Assurance Program.

Position: Out-patient Manager (1989 to 1990) *Duties and Responsibilities*:

- Execution and coordination of Out-patient programs and services including Criminal Justice unit, adult and children's services.
 - Quality assurance activities including Staff Development Committee, Utilization Review, Case Review and Professional Staff Organization.
 - Program Development.
 - Financial and resource planning.
 - Assist in grant writing.

- Clinical and administrative supervision.
- Liaison to community.

Position: In-patient Program Coordinator (1980 to 1989) *Duties and Responsibilities*:

- Execution and coordination of program and services for an 82 bed in-patient Chemical Dependency program.
- Quality assurance activities including Utilization Review Committee, Case Review Committee, Professional Staff Organization.
- Coordination of treatment planning and case review.
- Clinical and administrative supervision of staff.
- Development and coordination of family services.
- Development and coordination of after-care services.
- Program development and evaluation.

Position: Chemical Dependency Counselor (1979 to 1990) *Duties and Responsibilities*:

- Primary therapist for chemically dependent clients
 - Leading education sessions.
 - Providing twelve step orientations.
 - Providing services for resistive clients referred through the criminal justice system.
 - Participation in therapeutic community activities.
 - Case management activities.
 - Participation in Quality Assurance activities.

EDUCATION

BA, 1971 Hiram College, Hiram, Ohio Major: English

CERTIFICATION

Certified Chemical Dependency Counselor, Kentucky, 1984

AFFILIATIONS

Greater Louisville Medical Society, Board Member, 2013 to present Kentucky Physician's Health Foundation, Board Member, 2012 to present Alcohol and Drug Counselor's Board, Board or Directors Kentucky Association of Addiction Professionals NAADAC ICRC, NCADC

WORKSHOPS AND TRAININGS DEVELOPED AND CONDUCTED

- Preparation for the CADC Oral Interview Exam
- Leadership Training
- Women in Recovery
- Creating Healthy Professional Boundaries
- Treating the Resistive Client
- Assessing the DUI (Driving Under the Influence) Offender
- Clinical Supervision for Chemical Dependency Counselors
- Women's Issues in Chemical Dependency Counseling
- Assessment with Chemically Dependent Clients
- Treatment Planning with Chemically Dependent Clients
- Intervention with Substance Abusing Persons
- Individual Counseling Skills
- 20 Hour Treatment Curriculum for DUI Offenders
- Conducting Mental Health Assessments
- Basic Chemical Dependency Counseling skills
- Therapeutic Community
- Working with Correctional Clients