

Andrea Lauago

OBJECTIVE

Community Board Member appointment.

SKILLS

PLANNING

- Experience as a member of the Zoning, Transportation Planning, Planning Resources and Urban Design teams of a city planning agency
- Evaluated development proposals for compliance with zoning regulations, comprehensive plan objectives, neighborhood plans and design guidelines
- Participated in site visits to post public notice, evaluate and photograph conditions and determine compliance with guidelines and regulations
- Organized, created and maintained the legal record for public hearings, case files and public documents
- Promoted four times within Louisville Metro Government, three times within the planning agency

RESEARCH

- Documented development and land use restrictions for properties; mapped sites using ArcGIS
- Investigated archival records for property history and case information needed for development review
- Conducted research of planning agencies, development regulations and comprehensive plans in cities of similar size for purposes of process improvement and comprehensive plan and land development code updates

CUSTOMER SERVICE

- Maintained and staffed archival library for land use planning agency of large metropolitan city
- Provided intake using the Hansen and Accela database and provided guidance for customers applying for agency planning processes
- Answered customer questions and information requests in person, over the telephone, on site and through email regarding current projects, development regulations and the development review process

TRAINING & LEADERSHIP

- Supervised team of six planners providing customer service, application intake, sign permit review, and preliminary development review for city planning agency
- New employee training for entry level planners including introduction to zoning regulations, comprehensive plan goals and objectives, design guidelines area plans, ArcGIS and database software

EDUCATION

B.A. Degree in Anthropology from University of Louisville 2007

M.A. Degree in Anthropology from University of Louisville awarded in Spring 2016

EXPERIENCE & ACCOMPLISHMENTS

Planning and Design Supervisor, Louisville Metro Planning & Design Services, Louisville, KY Feb. 2016-present

- 40 hrs/week
- Created and implemented training program and materials for entry level planners

- Assisted during the production and testing process for new database platform used by several agencies in Louisville Metro Government and trained coworkers after launch
 - Regular participant in interview panels for several agencies in departments of Develop Louisville and Codes and Regulations
 - Participated in Community Engagement events and led a presentation on zoning for a local real estate office Associate Planner, Louisville Metro Planning & Design Services, Louisville, KY Sept. 2013-Feb. 2016
 - 40 hrs/week
 - Plan review for Zoning and Urban Design teams; first Associate Planner assigned to Urban Design team
 - Union Steward and Vice President of AFSCME
- Planning Technician, Louisville Metro Planning & Design Services, Louisville, KY April 2010-Sept. 2013
- 40 hrs/week
 - First Planning Technician assigned to Transportation Planning team after it was moved from Public Works to Planning and Design
 - Union Steward and Recording Secretary of AFSCME
- Management Assistant, Louisville Metro Planning & Design Services, Louisville, KY Nov. 2007-April 2010
- 35 hrs/week initially; 40 hrs/week after new contract implemented

REFERENCES

Available upon request.