Louisville Metro Council City Agency Request

Neighborhood Development Fund (NDF)
 Capital Infrastructure Fund (CIF)
 Municipal Aid Program (MAP)

Paving Fund	u (I A v)	
Primary Sponsor: Vicki Aubrey Welch, D	istrict 13	
Amount: \$1,000	Date: July 5th,	2017
Description of program/project includin location of project/program and any extension of District 13 NDF to Metro Parks to reserve the Cibe held September 7th, 8th & 9th	ernal grantee(s):	
be held September 7th, 8th & 9th.	ity Stage for the 2017 Famue	ale Community Fair, to
City Agency: Louisville Metro Parks		
Contact Person: Tangela Dumas		
Agency Phone: 368-5865		ļ
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NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST Interagency Name: Metro Parks Department Program/Project Name: City Stage Rental Yes/No/NA Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding? Yes Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description? NA Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount? NA Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description? NA Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the NA funding source is probably NDF. Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF. NA Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required. No Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less? No Supporting Documentation: Does the attachment include a valid estimate and description of cost? Yes

Submitted by:	Kevin Triplett, Legislative Assistant		6/15/2017
	Kini (nøbat)	Date:	

Revised May 2016

Triplett, Kevin D

From:

fairdalefairboard@aol.com

Sent:

Tuesday, June 27, 2017 2:02 AM

To:

Triplett, Kevin D

Subject:

2017 Fairdale Fairboard stage request

Vicki Aubrey Welch District 13 Councilwoman Louisville Metro Council

Ms. Welch:

Fairdale could not be prouder in having you represent our community.

The Fair Board is requesting financial assistance for the stage for the 87th Annual Fair this year from Sept 7-11,2017. The entertainment is a great crowd pleaser and the Entertainer's always seem to need a stage. Your help and consideration in this matter is greatly appreciated.

Respectfully submitted,

The Fairdale Fair Board, Inc.

Kevin Elzy Leslie Kent Amanda Bloomer Sent from AOL Mobile Mail

Triplett, Kevin D

Subject:

FW: Stage Reservation for Fairdale Fair

Attachments:

30432.pdf

From: Triplett, Kevin D

Sent: Thursday, June 15, 2017 11:21 AM

To: Dumas, Tangela

Subject: RE: Stage Reservation for Fairdale Fair

Delivery on Thursday, Sept. 7th before 12:00 Noon. Contact person will be Kevin Elzy at 387-9641.

From: Dumas, Tangela

Sent: Thursday, June 15, 2017 11:18 AM

To: Triplett, Kevin D

Subject: RE: Stage Reservation for Fairdale Fair

Time? And, is there a point of contact?

From: Triplett, Kevin D

Sent: Thursday, June 15, 2017 11:15 AM

To: Dumas, Tangela

Subject: RE: Stage Reservation for Fairdale Fair

Please deliver to **Fairdale Elementary School** parking lot – located in front of the school at **10104 Mitchell Hill Road**. There will be fair coordinators present to direct your driver.

There will be fail coordinators present to direct your driv

Thank you again for your help & assistance. Kevin

From: Dumas, Tangela

Sent: Thursday, June 15, 2017 11:12 AM

To: Triplett, Kevin D **Cc:** Welch, Vicki A

Subject: RE: Stage Reservation for Fairdale Fair

Where will the stage be delivered to?

From: Triplett, Kevin D

Sent: Thursday, June 15, 2017 10:55 AM

To: Dumas, Tangela **Cc:** Welch, Vicki A

Subject: Stage Reservation for Fairdale Fair

Good morning Tangela -

We would like to reserve / and cover the costs for reserving the Metro Parks Stage for this year's Fairdale Fair – Sept. 7^{th} , 8^{th} & 9^{th} . If possible, we'd like to have the stage delivered on Wednesday the 6^{th} , or early Thursday the 7^{th} .

Please offer us a conformation for these dates, along with the total cost so that we may appropriate the necessary funding right away.

Facility Rental Agreement



Contract #:

30432

Date:

15-Jun-17

User:

tdumas

Status:

Firm

Louisville / Jefferson County Metro Government by and through its Metro Parks Department, 1297 Trevilian Way, Louisville, Kentucky 40213 hereby grants Councilwoman Welch (hereinafter called the "Licensee") represented by Vicki Welch, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

i) Purpose of Use

Stage Rental

City Stage rental

ii) Conditions of Use

Deliver the city stage to Fairdale Elementary School, 10104 Mitchell Hill rd.at 10am POC kevin

Elzy 502-387-9641

iii) Date(s) and Time(s) of Use

of Bookings: 1

Starting: Thu 07 Sep 17 09:00 AM

Expected: 0

Ending: Sun 10 Sep 17 11:00 PM

Iroquois Amphitheater -

Start Date 07-Sep-17

Start Time End Date

End Time

Fee XFee Tax Total

09:00 AM 10-Sep-17 11:00 PM \$1,000.00 \$0.00 \$0.00 \$1,000.00

\$0.00

iv) Additional Fees

City Stage

Facility/Equipment

/ DELIVERABLE ITEMS

Day

v) Payment Method

Rental Fees \$1,000.00 Extra Fees

\$0.00

Tax \$0.00

Rental Total

\$1,000.00

Damage Deposit

Total Applied

Balance \$1,000.00

Current \$1,000.00

There is a \$50 fee for all returned checks

\$0.00

15-Jun-17, 11:23 AM

Licensee Initials:

Printed: 15-Jun-17, 11:23 AM

User: tdumas

Facility Rental Agreement

Contract #: Date:	30432 15-Jun-17	User: tdumas Status: Firm
vi) Other Info	ormation	
	OF USE OF THE AREA:	
(1) Alcoholic	Beverages are PROHIBITED.	
(2) Holder of	the PERMIT shall not allow any illegal activity on the premi	ses during the use of the area.
unused ti	of Conditions (1) and (2) above shall be cause of immediate	revocation of the PERMIT, without refund for
	er of the permit must have PERMIT in his/her possession at	all times during the use of the many in a
promises	will be available to the bublic on a litst-come first-serve ha	eie .
(5) The PERI	MIT is issued to the above stated named Organization / Indi	vidual only and is non-transferable without prior
pormidord	on of the Department. MIT is valid only during the hours and on the day and date s	
(7) A copy of	drivers license of State ID is required.	
(8) VEHICLES	S ARE PROHIBITED ON GRASS. Vehicles are limited to p.	aved routes only. No driving or parking on arrow
. «	ical of under trees is prolibited. Cost to repair first will be	hillad to avant arraninas
(9) Signage n shelters.	nust be free standing and removed after event. No taping o	r stapling to Metro Parks signage or on Metro Parks
0.1010.0.		
(11) No Relund	is responsible for clean up of and around facility used befor ds or Cancelations within 2 weeks of rental. For cancellation ministration Fee will be charged for rental cancellations.	e exiting premises. s within this period, a credit will be issued for later use.
	oad & Unload Permitted in Non Paved Areas.	
	and a second sec	
A	approved for Tent Usage	
	Barrell Staked	
	Staked Only	
I	nflatables/Jumpers/Slides	
Permit holder	rs must rent inflatables from vendors that carry ins sured.	urance listing Louisville Metro Government as
	Insurance Requirements	
	ADDITIONAL DEDMITO ADE NETEDO	
OLD HARMI	ADDITIONAL PERMITS ARE NEEDED ESS AND INDEMNIFICATION CLAUSE:	FOR TENTS AND /OR INFLATABLES.
e Louisville/J	efferson County Metro Government, its elected and a	The Consultant shall indemnify, hold harmless, and defend
100000013 111 1	increst from all cidiffis, daffiades, josses and expense	S including afformoval face, existing and it
outing, uneci	uy or indirectly, itoffi the Consultant's (or Consultant's	Subcontractors if any marketing to the
o ooninaat pit	Muco mai such Claim, Gamage inss of expense is 7	1) attributable to name = 1 initiation
minoco, acati	i, or to injury to or destruction of property inclination the	a loca of upo regulation the section of the section
aria (z	-/ not caused by the hedildern at a finding that	Otherville/ Infference County M. L. C.
w wp	pointed officials and employees actific within the scope	e of their employment . This Hold Harmless and
.o.mmodalom	Clause shall in no way be limited by any financial nination of this Contract.	responsibility or insurance requirements and shall
WW THE TELL	miation of this Contract.	
gional Manag	ger / Metro Parks:	
HOPE YOUR KUPAND DE	EVENT IS A SAFE AND SUCCESSFUL ONE AND WE AS POSIT TRASH IN THE CONTAINERS PROVIDED FOR TH	< THAT YOU MAKE A REASONABLE EFFORT TO IE ACTIVITY.
-Jun-17, 11:23	AM	
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ensee Initials		

Printed: 15-Jun-17, 11:23 AM

User: tdumas

Facility Rental Agreement

Contract #:

30432

Date:

15-Jun-17

User: Status: tdumas Firm

The undersigned holder of this permit hereby releases Louisville / Jefferson County Metro Government by and through its Metro Parks Department from any and all obligations, claims, or responsibilities arising from the use by the holder of this permit of the premises and activity covered by said permit, and further indemnifies and binds itself to hold the Louisville / Jefferson County Metro Government by and through its Metro Parks Department harmless from any obligation, claim or cause of action which might arise, be made, or brought against Louisville / Jefferson County Metro Government by and through its Metro Parks Department by any party arising from the use by the holder of this permit of the premises and activity covered by said permit.

THE HOLDER OF THIS PERMIT IS RESPONSIBLE FOR PROTECTING THE PROPERTY AGAINST DAMAGE DURING THE USE BY THE ORGANIZATION / INDIVIDUAL TO WHOM THE PERMIT IS ISSUED WILL BE BILLED FOR ALL SUCH DAMAGE.

Licensee Signature: Metro Parks Representive:

Vicki Welch

Councilwoman Welch 601 West Jefferson Street Louisville KY 40202

USA

Home: () Fax: (502) Business: (502)574-1113

Please Return to: Metro Parks 1080 Amphitheater Road Louisville, KY 40214

Phone (502) 368-5865 Fax (502) 368-5955

For immediate assistance outside of regular business hours, please call (502) 574-3506

15-Jun-17, 1	11:23 AM
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