

SARAH BRADY

CONTACT



[REDACTED]



[REDACTED]



LOUISVILLE, KY



[REDACTED]

PERSONAL PROFILE

Strategic and results-oriented professional with extensive experience in overseeing workforce development programs and fostering community partnerships. Proven track record in program leadership, community engagement, and data-driven decision-making to enhance organizational impact.

ACADEMIC BACKGROUND

University of Louisville

BACHELOR OF SCIENCE IN COMMUNICATION

College of Arts & Sciences May 2020

TECHNICAL SKILLS

- Paylocity
- Salesforce
- Payroll
- Novatime
- Microsoft Office
- Google Suite

INTERPERSONAL SKILLS

- Leadership
- Motivation
- Teamwork
- Empathy
- Problem Solving
- Assertiveness

WORK HISTORY

Family, Inc., A Parent Company of Family Scholar House

SEP 2020 - PRESENT

PRESIDENT OF FSH WORKS

- Acts as the primary liaison between FSH Works and educational and employer partners across its 48 state footprint, fostering strong relationships to enhance the impact and effectiveness of workforce programs.
- Prioritizes strategic partnerships to amplify the reach and success of FSH Works initiatives.
- Collaborates closely with contracted grant-writing team, ensuring sustainability through timely funder reporting.
- Provides direct supervision and leadership for all FSH Works Programs, including FSH HealthCorps, REAL Opportunities Opioid Programming, Regional Coordinators, and the Trager Response Center.

WORK HISTORY CONTINUED

Family, Inc., A Parent Company of Family Scholar House

SEP 2020 - PRESENT

PRESIDENT OF FSH WORKS

- Manages \$6.1 million in state and federally funded grants, ensuring compliance, effective utilization, and strategic alignment with organizational goals.
- Reviews monthly statistical reports of FSH Works Programs and Services, offering recommendations to maximize data collection, utilization, and understanding.
- Suggests improvements for enhanced data analytics to benefit all subsidiaries of Family, Inc., focusing on data-informed decision-making and community education.

Trilogy Health Services

SEP 2019 - MAY 2020

WORKFORCE DEVELOPMENT COORDINATOR

- Formulated effective and timely recruiting strategies to source, attract, interview, and select key candidates for High School Externship and Apprentice roles.
- Trained new staff on high school recruitment expectations.
- Coordinated applicant contact information and recruiting process within Trilogy's Automated Tracking System (ATS).
- Managed pool of candidates for various positions in the apprentice program.
- Coordinated full cycle recruiting process.
- Assisted with collecting data from High Schools and create reports related to division/state that the High School is located.
- Implemented new High School related projects.

Kentucky Kingdom and Hurricane Bay

MAY 2014 - MAY 2020

REVENUE TRAINING & ADMINISTRATION MANAGER

- Interviewed and hired applicants.
- Designed materials, and conducted new team member training for food safety, location operation, cash handling, and company policies.
- Ensured each Revenue team member successfully completes the required training before working first shift.
- Worked closely with Revenue management to create schedules for the Revenue Departments per established labor budgets.
- Observed team member performance on a regular basis.
- Reported and responded as necessary to correct or promote performance, upholding operational excellence, and guest satisfaction.
- Completed weekly cost of goods spreadsheet and analyze each Revenue Department to ensure budgeted cost of goods is met.