

# Kimberly D Leanhart

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## EDUCATION

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<b>University of Louisville</b> Business Computing	1990 - 1990
<b>Watterson College, Louisville, KY</b> Associate Degree in Medical Administrative Management	1980 - 1982
<b>Jefferson Community College, Louisville, KY</b> License Practical Nurse	1979 - 1981
Certified Medical Technician	1980

## NONPROFIT EXPERIENCE

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<b>KY Dept of Agriculture</b> <i>Volunteer – Southwest Farmers Market</i>	<b>Louisville, KY</b> <i>2008- Present</i>
<ul style="list-style-type: none"><li>• Informational Booth</li><li>• SNAP- EBT</li></ul>	

<b>VITA Program</b> <i>Volunteer</i>	<b>Louisville, KY</b> <i>2009-2012</i>
<ul style="list-style-type: none"><li>• Prepared Tax Returns</li></ul>	

<b>Jefferson County Summer Program</b> <i>Volunteer &amp; Participant</i>	<b>Louisville, KY</b> <i>Summer 1973-1976</i>
<ul style="list-style-type: none"><li>• Unloaded lunch boxes</li><li>• Coordinated and instructed volunteer schedule and responsibilities</li><li>• Developed and organized games</li></ul>	

## RELATED EXPERIENCE

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<b>Leanhart Plumbing, Inc</b> <i>Director Corporate Operations</i>	<b>Louisville, KY</b> <i>1984 - Present</i>
<ul style="list-style-type: none"><li>• Responsible for daily operations of the company</li><li>• Business Development</li><li>• Human Resources Manager</li><li>• Strategic Planning, Budget &amp; Cost Control, Financials</li></ul>	

<b>Kings Daughter &amp; Sons</b> <i>License Practical Nurse</i>	<b>Louisville, KY</b> <i>1983 - 1984</i>
<ul style="list-style-type: none"><li>• Ran compete 4<sup>th</sup> floor duties of 40 patients</li><li>• Record patient medical history &amp; symptoms</li><li>• Preformed diagnostic test and analyzed results</li><li>• Administered patient medication &amp; patient rehabilitation</li></ul>	

**ADDITIONAL EXPERIENCE:** *Certified CPR & First Aide, Certified Safety Manager, Safety Manager/Trainer Certification, SPHR Certification*