

Louisville Metro Council City Agency Request

- ☒ Neighborhood Development Fund (NDF)
☐ Capital Infrastructure Fund (CIF)
☐ Municipal Aid Program (MAP)
☐ Paying Fund (PAV)

Primary Sponsor: Cheri Bryant Hamilton

Amount: \$5,000.00

Date: 5/25/16

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

Maintenance of 2 Brightsites for FY 16-17 in District 5 at 3400 W. Broadway and N. 22nd St. connector at Owen St.

City Agency: Brightside

Contact Person: Julia Shinton-Fried

Agency Phone: 574-2702

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

5
District #

Cheri B. Hamilton
Council Member Signature

\$5,000
Amount

6-13-16
Date

Approved by: _____
Appropriations Committee Chairman

Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

CIF, NDF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Brightside	
Program/Project Name: District 5 Maintenance Agmt for 2 Brightsites	
	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	-- Y
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	-- NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	-- NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	-- NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	-- NA
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	-- NA
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	-- Y
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	-- NO
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	-- Yes

Prepared by:

Cheri B. Hamilton

Date:

5-26-16

Hamilton, Cheri

From: Shinton Fried, Julie
Sent: Tuesday, May 24, 2016 2:50 PM
To: Hamilton, Cheri
Cc: Backert, John M
Subject: RE: District 5 Brightsites

Thank you for the quick response. What do you need from Brightside to start the process?

From: Hamilton, Cheri
Sent: Tuesday, May 24, 2016 2:48 PM
To: Shinton Fried, Julie
Cc: Backert, John M
Subject: Re: District 5 Brightsites

We will need to do an appropriation to Brightside for the maintenance as there is no cost center dedicated to this out of my office funds.

Sent from my iPad

On May 24, 2016, at 2:37 PM, "Shinton Fried, Julie" <Julie.ShintonFried@louisvilleky.gov> wrote:

Councilwoman Cheri Bryant Hamilton,

We appreciate the opportunity to partner with you by maintaining the two Brightsites in your district. The sites are located at 3400 W Broadway median and North 22nd Street Connector at Owen Avenue. The maintenance fees that were outlined for these sites are \$3,000 each. Can you tell us what cost center to use for the transfer of funds to Brightside for the maintenance in FY16?

Again, thank you for your continued support to help keep our city clean, green and beautiful!

Best,
Julie

Julie Shinton Fried

Julie Shinton Fried
Brightside – Community Education Manager
Louisville Forward – Develop Louisville
527 West Jefferson Street, Suite 606
Louisville, KY 40202
Office: (502) 574-2702
julie.shintonfried@louisvilleky.gov

STAY CONNECTED

<image001.gif> <image002.png> <image003.gif>



BRIGHTSIDE FY16 INVOICE

District 5 3400 W. Broadway Brightside

Maintenance Agreement for July 2015 to June 2016

Brightside completed:

- Monitored and assessed site needs regularly
- Applied hardwood mulch and reapplied as necessary
- Trimmed all shrubs couple of times throughout the growing season
- Removed weeds at site on a regular basis
- Removed debris from curbs and bed area on a regular basis
- Watered site during times of drought, as needed
- Applied herbicides and pesticides, as needed
- Applied Woodace 14-14-14 fertilizer, as needed
- Installed seasonal flowers for additional color
- Maintained sponsor sign

MAINTENANCE

Maintenance commitment for a three year period: starting FY14 going through FY16.

Total investment of maintenance is \$3,000 a year.

Cost to install Brightside at 3400 W. Broadway	\$5,875
Cost to maintain Brightside	\$3,000/year

Total Investment in FY14	\$8,875 paid
Total Investment in FY15	\$3,000 paid
Total Investment in FY16	\$3,000 DUE

TOTAL INVESTMENT FOR FY16 SPONSORSHIP MAINTENANCE AGREEMENT \$3,000 DUE

Please remit payment to:

Brightside
Development Office
Metro Hall, 2nd Floor
527 W. Jefferson St
Louisville, KY 40202

Thank you for helping us keep Louisville *clean, green and beautiful!*

Brightside is dedicated to uniting people in clean and green activities that beautify and foster pride in our community through volunteerism, planting, sustainability, & education



BRIGHTSIDE FY16 INVOICE

District 5 N. 22nd St Connector & Owen Brightside

Maintenance Agreement for July 2015 to June 2016

Brightside will:

- Monitored and assessed site needs regularly
- Applied hardwood mulch and reapply as necessary
- Trimmed all shrubs couple of times throughout the growing season
- Removed weeds at site on a regular basis
- Removed debris from curbs and bed area on a regular basis
- Watered site during times of drought, as needed
- Applied herbicides and pesticides, as needed
- Applied Woodace 14-14-14 fertilizer, as needed
- Installed seasonal flowers for additional color
- Maintained sponsor sign

MAINTENANCE

Maintenance commitment for a three year period: starting FY14 going through FY16.
Total investment of maintenance is \$3,000 a year.

Cost to install Brightside at N. 22 nd Street Connector & Owen	\$9,274
Cost to maintain Brightside	\$3,000/year
Total Investment in FY14	\$9,274 paid
Total Investment in FY15	\$3,000 paid
Total Investment in FY16	\$3,000 DUE

TOTAL INVESTMENT FOR FY16 SPONSORSHIP MAINTENANCE AGREEMENT	\$3,000 DUE
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