



**Office of Management and Budget
Division of Purchasing
Non-Competitive Contract Request Form**

Department	OMB Finance	Department Contact	Monica L Harmon
Contact Email	monica.harmon@louisvilleky.gov	Contact Phone	502-574-6093

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service		✓	✓	
Sole Source (goods/services)				
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	08/15/2020	06/30/2021		

VENDOR INFORMATION

Vendor Legal Name	Amber Halloran						
DBA							
Point of Contact	Amber Halloran				Email		
Street							
Suite/Floor/Apt					Phone		
City					State	Zip Code	
Federal Tax ID#				SSN# (If sole proprietor)			
Louisville Revenue Commission Account #							
Human Relations Commission Certified Vendors	Certified Minority Owned Business		Certified Woman Owned business		Disabled Owned business		
Select if applicable							

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$75,000		(including reimbursement expenses, if applicable)				
Fund Source: General Fund							
Federal Grant	Federal Granting Agency						
Other	Describe:						
Account Code String #	8146	210	8450	558023	821344		
Payment Rate	per hour		per day		per service		
	\$7,500.00	per month	Other				
Payment Frequency	✓	Monthly	Upon Completion / Delivery				
		Quarterly	Other				



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Non-Competitive Contract Request Form

CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.

New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

With ERP implementation project, professional services are needed to supplement existing personnel to serve as the testing lead for the project. In this capacity, Ms. Halloran will assist the Project Management team in various testing efforts to validate data loaded into the new software.

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

Ms Halloran has implemented previous financial software programs, is knowledgeable in the current financial systems used by LMG and will provide expertise to help meet the objectives of the project.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director: [Signature: Monica Harmon] Date: 1/7/2021

Procurement Director: [Signature: Joe Neave] Date: 1/11/2021

AMENDMENT TO AGREEMENT

This Amendment to Agreement, made and entered into by and between the **LOUISVILLE/JEFFERSON COUNTY METRO GOVERNMENT**, by and through its **OFFICE OF MANAGEMENT AND BUDGET**, herein referred to as “**METRO GOVERNMENT**”, and **AMBER HALLORAN**, with offices located at 1716 Gresham Road, Louisville, Kentucky 40205, herein referred to as “**CONSULTANT**”,

WITNESSETH:

WHEREAS, the Metro Government and Consultant entered into an Agreement with respect to an Enterprise Resource Planning system for Metro Government, to analyze and evaluate business systems, document work flow, business processes and improvements. To compile agreements for compliance with GASB 87 reporting and processes for FY21 CAFR reporting. ; and

WHEREAS, the parties wish to amend the Agreement by increasing its not-to-exceed amount and duration.

NOW, THEREFORE, it is agreed by and between the parties hereto as follows:

Section I. That Agreement Section II, Fees and Compensation, Subsection A is hereby amended in its entirety to read as follows:

A. Consultant shall be reimbursed for professional services rendered according to the terms of this Agreement in an amount equal to **SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$7,500.00)** per month. Total compensation payable to Consultant for services rendered pursuant to this Agreement, including out-of-pocket expenses, shall not exceed **SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00)**.

Section II. That Agreement Section III, Duration, Subsection A, is hereby amended in its entirety to read as follows:

A. This is a professional service contract which shall begin August 15, 2020 and shall continue through and including June 30, 2021.

Section III. That there are hereby added to the Agreement the following provisions, as required by Kentucky law:

Consultant shall maintain during the course of the work, and retain not less than five years from the date of final payment on the contract, complete and accurate records of all of Consultant's costs which are chargeable to the Metro Government under this Agreement; and the Metro Government shall have the right, at any reasonable time, to inspect and audit those records by authorized representatives of its own or of any public accounting firm selected by it. The records to be thus maintained and retained by Consultant shall include (without limitation): (a) invoices for purchases receiving and issuing documents, and all the other unit inventory records for Consultant's stores stock or capital items; and (c) paid invoices and canceled checks for materials purchased and for subConsultants' and any other third parties' charges.

Pursuant to KRS 45A.455:

(1) It shall be a breach of ethical standards for any employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract, or subcontract, and any solicitation or proposal therefor, in which to his knowledge:

(a) He, or any member of his immediate family has a financial interest therein; or

(b) A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner, or employee, is a party; or

(c) Any other person, business, or organization with whom he or any member of his

immediate family is negotiating or has an arrangement concerning prospective employment is a party. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity.

(2) It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.

(3) It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subConsultant under a contract to the prime Consultant or higher tier subConsultant or any person associated therewith, as an inducement for the award of a subcontract or order.

(4) The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.

(5) It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

The Consultant shall reveal any final determination of a violation by the Consultant or subConsultant within the previous five (5) year period pursuant to KRS Chapters 136, 139, 141,

337, 338, 341 and 342 that apply to the Consultant or subConsultant. The Consultant shall be in continuous compliance with the provisions of KRS Chapters 136, 139, 141, 337, 338, 341 and 342 that apply to the Consultant or subConsultant for the duration of the contract.

Section IV. All other terms and conditions as set forth in the Agreement shall remain in full force and effect as if fully set out herein.

WITNESS the agreement of the parties hereto by their signatures affixed hereon.

APPROVED AS TO FORM AND LEGALITY CONTINGENT UPON APPROVAL OF OF THE APPROPRIATION FOR THIS CONTRACT BY THE METRO COUNCIL

LOUISVILLE/JEFFERSON COUNTY METRO GOVERNMENT

DocuSigned by:
Paul Rutherford
MICHAEL J. O'CONNELL
JEFFERSON COUNTY ATTORNEY

DocuSigned by:
Joel Neaveill
JOEL NEAVEILL, PROCUREMENT DIRECTOR
OFFICE OF MANAGEMENT AND BUDGET

Date: 1/5/2021

Date: 1/11/2021

AMBER HALLORAN

DocuSigned by:
Amber Halloran
CONSULTANT

Date: 1/7/2021

Taxpayer Identification No. (TIN):

Louisville/Jefferson County Revenue Commission Account No.:



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Department	OMB - Finance	Department Contact	Monica Harmon
Contact Email	monica.harmon@louisvilleky.gov	Contact Phone	502-574-6093

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service	✓			
Sole Source (goods/services)				
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	8/15/2020	12/31/2020		

VENDOR INFORMATION

Vendor Legal Name	Amber Halloran				
DBA					
Point of Contact	Amber Halloran	Email	aahalloran@gmail.com		
Street	1716 Gresham Road				
Suite/Floor/Apt		Phone	502-693-7852		
City	Louisville	State	KY	Zip Code	40205
Federal Tax ID#		SSN# (If sole proprietor)			
Louisville Revenue Commission Account #					
Human Relations Commission Certified Vendors	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business		
Select if applicable					

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$30,000	(including reimbursement expenses, if applicable)			
Fund Source: General Fund	✓				
Federal Grant		Federal Granting Agency			
Other		Describe:			
Account Code String #	1101	210	5522	552203	421301
Payment Rate		per hour		per day	per service
	\$7,500.00	per month		Other	
Payment Frequency	✓	Monthly	Upon Completion / Delivery		
		Quarterly		Other	



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.

New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

Ms. Halloran will be working on two projects;

ERP as a Business Analyst to review, analyze and evaluate business systems, document work flow and business processes and recommend improvements.

In addition, she will be compiling all agreements to evaluate for compliance with GASB 87 reporting. This one year project will encompass becoming familiar with the GASB 87 requirements, meet with each agency to collect all documents and establish a repeatable process to determine the reporting requirements for the FY21 CAFR.

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

Previous experience with Oracle Financial software and understanding of complex projects will aid in the success of both projects.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Finance Director: DocuSigned by:
Monica Harmon _____ Date: 9/30/2020
0898D5FF7EC141
Monica Harmon

Procurement Director: DocuSigned by:
Joel Neave III _____ Date: 9/30/2020
54B46903F83A42D
Joel Neave III

Louisville Metro Procurement

Attention: Diana Alvey

I propose to contract with Louisville Metro, specifically with OMB, on the ERP implementation and the adoption of GASB 87.

I will invoice Louisville Metro on the 15th of each month following services.

Term of Contract is August 15, 2020 through December 31, 2020.

Contact is as follows:

Amber Halloran

1716 Gresham

Louisville, KY 40202

aahalloran@gmail.com

502-693-7852.

SMALL PURCHASE AGREEMENT

THIS SMALL PURCHASE AGREEMENT, made and entered into by and between the **LOUISVILLE/JEFFERSON COUNTY METRO GOVERNMENT**, its **OFFICE OF MANAGEMENT AND BUDGET**, herein referred to as "**METRO GOVERNMENT**", and **AMBER HALLORAN** with office located at 1716 Gresham Road, herein referred to as "**CONSULTANT**",

WITNESSETH:

WHEREAS, the Metro Government needs certain professional services of a Consultant with respect to an Enterprise Resource Planning system for Metro Government, to analyze and evaluate business systems, document work flow, business processes and improvements. To compile agreements for compliance with GASB 87 reporting and processes for FY21 CAFR reporting.

WHEREAS, the Consultant has been determined by the Metro Government to have the necessary experience, expertise and qualifications to provide those services,

NOW, THEREFORE, it is agreed by and between the parties hereto as follows:

I. SCOPE OF PROFESSIONAL SERVICES

A. Consultant shall, at the request of the Metro Government, provide services under the terms of this professional Agreement. The Consultant's work product may be reviewed from time to time by the Metro Government for purposes of determining that the services provided are within the scope of this Agreement.

B. The Consultant will be provided Metro Government computer to allow access to files relevant to the work performed. Such access will be monitored, and the Consultant shall abide by Metro policies with regards to security and protection of equipment issued. The Consultant shall provide their own workspace and any other materials deemed necessary to complete the requested services. If from time to time Consultant needs to utilize the records or personnel of the Metro Government relative to

performing the services required of this Agreement, then Consultant shall notify the proper agent of the Metro Government of this need and arrangements may be made for that contingency. However, at no time shall the Metro Government make available its resources without the full consent and understandings of both parties.

C. The services of Consultant shall include but not be limited to the following: consulting and performing auditing of COVID-19 funding, perform SEFA review, support OSHN in the SAMSHA federal grant and other grants, develop recommended processes to improve OMB grants administration, assist in year-end planning, provide expertise in use of COVID-19 funding opportunities and perform other grant related work. These efforts shall be coordinated with Grants Management and OMB Finance Director and include regular updates with both during the period of the agreement.

II. FEES AND COMPENSATION

A. Consultant shall be reimbursed for professional services rendered according to the terms of this Agreement in an amount equal to **SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$7,500.00)** per month. Total compensation payable to Consultant for services rendered pursuant to this Agreement, including out-of-pocket expenses, shall not exceed **THIRTY THOUSAND DOLLARS (\$30,000.00)**.

B. Unless otherwise agreed to in writing by the Metro Government, services shall be rendered, and payment therefor shall be made at monthly intervals throughout the duration of this Agreement. Payment shall only be made pursuant to a detailed invoice presented monthly, which invoice shall indicate a descriptive daily accounting of the hours expended in service under the contract, the nature of such service and out-of-pocket expenses. Copies of invoices or receipts for out-of-pocket expenses and other third-party charges must be included with the Consultant's invoice when payment is requested. In the event payment is made in lump sum at the end of the service period, Consultant's final invoice shall indicate a descriptive daily accounting of hours expended as described heretofore.

C. Consultant shall only be reimbursed out-of-pocket expenses if they are reasonable in amount and necessary to accomplish the scope of services of this contract. The Metro Government will not reimburse first class air fare, personal phone calls, short term parking expenses, or other premium type expenses. The Metro Government reserves the right to reduce or disallow expenses considered excessive or unnecessary under this contract.

D. Consultant, to the extent that it provides the same or related services to other parties agrees to pro-rate its billings and out-of-pocket expenses to the Metro Government which are of benefit to the other parties and to provide documentation to all parties to verify the pro-ration of such billings and expenses. In no event will the Metro Government pay bills or expenses which are considered to be double billing (i.e. billing two different parties for the same work or expense).

III. DURATION

A. This is a professional service contract which shall begin August 15, 2020 and shall continue through and including December 31, 2020.

B. This Agreement may be terminated by submitting thirty (30) days' written notice to the non-terminating party of such intent to terminate. This Agreement may also be terminated by any party, without notice to the non-terminating party, because of fraud misappropriation, embezzlement or malfeasance or a party's failure to perform the duties required under this Agreement. A waiver by either party of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent breach.

C. In the event of termination, payment for services complete up to and including date of termination shall be based upon work completed at the rates identified in this Agreement. In the event that, during the term of this Agreement, the Metro Council fails to appropriate funds for the payment of the Metro Government's obligations under

this Agreement, the Metro Government's rights and obligations herein shall terminate on the last day for which an appropriation has been made. The Metro Government shall deliver notice to Consultant of any such non-appropriation not later than 30 days after the Metro Government has knowledge that the appropriation has not been made.

IV. EMPLOYER/EMPLOYEE RELATIONSHIP

It is expressly understood that no employer/employee relationship is created by this Agreement nor does it cause Consultant to be an officer or official of the Metro Government. By executing this Agreement, the parties hereto certify that its performance will not constitute or establish a violation of any statutory or common law principle pertaining to conflict of interest, nor will it cause unlawful benefit or gain to be derived by either party.

V. RECORDS-AUDIT

Consultant shall maintain during the course of work, and retain not less than five years from the date of final payment on the contract, complete and accurate records of all of Consultant's costs which are chargeable to the Metro Government under this Agreement; and the Metro Government shall have the right, at any reasonable time, to inspect and audit those records by authorized representatives of its own or of any public accounting firm selected by it. The records to be thus maintained and retained by Consultant shall include (without limitation): (a) payroll records accounting for total time distribution of Consultant's employees working full or part time on the work (to permit tracing to payrolls and related tax returns), as well as canceled payroll checks, or signed receipts for payroll payments in cash; (b) invoices for purchases receiving and issuing documents, and all the other unit inventory records for Consultant's stores stock or capital items; and (c) paid invoices and canceled checks for materials purchased and for subcontractors' and any other third parties' charges.

VI. INSURANCE REQUIREMENTS

Insurance shall not be required for this contract.

VII. HOLD HARMLESS CLAUSE

The Consultant shall indemnify, hold harmless, and defend the Louisville/Jefferson County Metro Government, its elected and appointed officials, employees, agents and successors in interest from all claims, damages, losses and expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from the Consultant's (or Consultant's Subcontractors, if any) performance or breach of the contract provided that such claim, damage, loss, or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or to injury to or destruction of property, including the loss of use resulting therefrom, or breach of contract, and (2) not caused by the negligent act or omission or willful misconduct of the Louisville/Jefferson County Metro Government or its elected and appointed officials and employees acting within the scope of their employment. This Hold Harmless and Indemnification Clause shall in no way be limited by any financial responsibility or insurance requirements and shall survive the termination of this Contract.

VIII. REPORTING OF INCOME

The compensation payable under this Agreement may be subject to federal, state and local taxation. Regulations of the Internal Revenue Service require the Metro Government to report all amounts in excess of \$600.00 paid to non-corporate contractors. Consultant agrees to furnish the Metro Government with its taxpayer identification number (TIN) prior to the effective date of this Agreement. Consultant further agrees to provide such other information to the Metro Government as may be required by the IRS or the State Department of Revenue.

IX. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws

of the State of Kentucky. In the event of any proceedings regarding this Agreement, the Parties agree that the venue shall be the state courts of Kentucky or the U.S. District Court for the Western District of Kentucky, Louisville Division. All parties expressly consent to personal jurisdiction and venue in such Court for the limited and sole purpose of proceedings relating to this Agreement or any rights or obligations arising thereunder. Service of process may be accomplished by following the procedures prescribed by law.

X. AUTHORITY

The Consultant, by execution of this Agreement, does hereby warrant and represent that he is qualified to do business in the State of Kentucky, has full right, power and authority to enter into this Agreement.

XI. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter set forth herein and this Agreement supersedes any and all prior and contemporaneous oral or written agreements or understandings between and all prior and contemporaneous oral or written agreements or understandings between the parties relative thereto. No representation, promise, inducement, or statement of intention has been made by the parties that is not embodied in this Agreement. This Agreement cannot be amended, modified, or supplemented in any respect except by a subsequent written agreement duly executed by all of the parties hereto.

XII. OCCUPATIONAL HEALTH AND SAFETY

Consultant agrees to comply with all statutes, rules, and regulations governing safe and healthful working conditions, including the Occupational Health and Safety Act of 1970, *29 U.S.C. 650et. seq.*, as amended, and KRS Chapter 338. Consultant also agrees to notify the Metro Government in writing immediately upon detection of any unsafe and/or unhealthful working conditions detected at any Metro-owned property where Consultant performs work under this Agreement. Consultant agrees to indemnify, defend and hold

the Metro Government harmless from all penalties, fines or other expenses arising out of the alleged violation of said laws.

XIII. SUCCESSORS

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors and assigns.

XIV. SEVERABILITY

If any court of competent jurisdiction holds any provision of this Agreement unenforceable, such provision shall be modified to the extent required to make it enforceable, consistent with the spirit and intent of this Agreement. If such a provision cannot be so modified, the provision shall be deemed separable from the remaining provisions of this Agreement and shall not affect any other provision hereunder.

XV. COUNTERPARTS

This Agreement may be executed in counterparts, in which case each executed counterpart shall be deemed an original and all executed counterparts shall constitute one and the same instrument.

XVI. CALCULATION OF TIME

Unless otherwise indicated, when the performance or doing of any act, duty, matter, or payment is required hereunder and a period of time or duration for the fulfillment of doing thereof is prescribed and is fixed herein, the time shall be computed so as to exclude the first and include the last day of the prescribed or fixed period of time. For example, if on January 1, Consultant is directed to take action within ten (10) calendar days, the action must be completed no later than midnight, January 11.

XVII. CAPTIONS The captions and headings of this Agreement are for convenience and reference purposes only and shall not affect in any way the meaning and interpretation of any provisions of this Agreement.

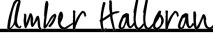
WITNESS the agreement of the parties hereto by their signatures affixed hereon.

**LOUISVILLE/JEFFERSON COUNTY
METRO GOVERNMENT**

AMBER HALLORAN

DocuSigned by:


B4B46603FB3A42D
Joel Neaveill, Procurement Director

DocuSigned by:


68B0BD0054F4414...
Consultant

Date: 9/30/2020

Date: 9/30/2020

Alvey, Diana

From: Tucker, Sara <Sara.Tucker@metrorevenue.org>
Sent: Monday, September 14, 2020 2:37 PM
To: Alvey, Diana; Wolfe, Mary
Cc: Hill, Sharon
Subject: RE: Amber Halloran compliance

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

Good Afternoon,
The account is compliant.

Thanks!

Sara Tucker
Senior Taxpayer Service Representative
Registration and Support Division
Louisville Metro Revenue Commission
617 W Jefferson Street
Louisville, KY 40202
502-574-4860



From: Alvey, Diana <Diana.Alvey@louisvilleky.gov>
Sent: Monday, September 14, 2020 1:07 PM
To: Tucker, Sara <Sara.Tucker@metrorevenue.org>; Wolfe, Mary <Mary.Wolfe@metrorevenue.org>
Cc: Hill, Sharon <sharon.hill@metrorevenue.org>
Subject: Amber Halloran compliance

Please advise if Amber Halloran is now compliant with RevComm.
TIN #7246

Thanks,

Diana Alvey
Buyer II, OMB
Purchasing
502-574-3751

From: Weaver, Amy <Amy.Weaver@metrorevenue.org>
Sent: Friday, August 7, 2020 9:14 AM
To: Alvey, Diana <Diana.Alvey@louisvilleky.gov>; Wolfe, Mary <Mary.Wolfe@metrorevenue.org>
Cc: Hill, Sharon <sharon.hill@metrorevenue.org>
Subject: RE: Amber Halloran compliance

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

This vendor is not compliant with the Revenue Commission.

Amy Weaver
Senior Registration & Support
Louisville Metro Revenue Commission
617 W Jefferson St
Louisville Kentucky 40202
502-574-4860

From: Alvey, Diana <Diana.Alvey@louisvilleky.gov>
Sent: Friday, August 7, 2020 9:07 AM
To: Weaver, Amy <Amy.Weaver@metrorevenue.org>; Wolfe, Mary <Mary.Wolfe@metrorevenue.org>
Cc: Hill, Sharon <sharon.hill@metrorevenue.org>
Subject: Amber Halloran compliance

Hi, Please advise if TIN #7246 is compliant with RevComm.

Thanks,

Diana Alvey
Buyer II, OMB
Purchasing
502-574-3751

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.