

**Louisville Metro Council City Agency Request**  
**Neighborhood Development Fund (NDF)**  
■ **Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**

**Primary Sponsor:** Councilman Brandon Coan

**Amount:** \$3,810 **Date:** 12.10.18

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
\$3,810 to Public Works for the installation of eight trash can pads.

**City Agency:** Public Works  
**Contact Person:** Craig Allen  
**Agency Phone:** 502 574 6159

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

8   
District #

  
Council Member Signature

\$3,810  
Amount

12/17/18  
Date

**Approved by:** \_\_\_\_\_  
Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Public Works/ Trash Can Pads

### Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

#### Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Public Works

**Program/Project Name:** Trash Can Pads

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA <input type="checkbox"/>
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes <input type="checkbox"/>
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA <input type="checkbox"/>
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA <input type="checkbox"/>
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes <input type="checkbox"/>

**Submitted by:** Jasmine Weatherby

**Date:** 12.10.18



## **Weatherby, Jasmine**

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**From:** Allen, Craig L  
**Sent:** Tuesday, December 4, 2018 2:32 PM  
**To:** Weatherby, Jasmine; Coan, Brandon  
**Cc:** Brown, Jeffrey E  
**Subject:** RE: D8-CIF-Litter Bins

Jasmine,  
Public Works will accept \$3,810 for the installation of the eight trash can pads.  
Thanks,

**Craig Allen, E.I.T.**  
Engineer I  
Louisville Metro Public Works & Assets  
(502) 574 6159

---

**From:** Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>  
**Sent:** Tuesday, December 4, 2018 1:31 PM  
**To:** Coan, Brandon <Brandon.Coan@louisvilleky.gov>; Allen, Craig L <Craig.Allen@louisvilleky.gov>  
**Cc:** Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Subject:** RE: D8-CIF-Litter Bins

Craig or Jeff,

Can one of you write back and confirm that Public Works will accept \$3,810 from our office to install eight trash can pads?

Thank you

Jasmine Weatherby  
Legislative Aide  
Councilman Brandon Coan  
District 8  
601 West Jefferson St  
Louisville, KY 40202  
Email: [jasmine.weatherby@louisvilleky.gov](mailto:jasmine.weatherby@louisvilleky.gov)  
Office: (502) 574-1108

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**From:** Coan, Brandon <Brandon.Coan@louisvilleky.gov>  
**Sent:** Friday, November 30, 2018 3:29 PM  
**To:** Allen, Craig L <Craig.Allen@louisvilleky.gov>; Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>  
**Cc:** Haines, Matthew R <Matthew.Haines@louisvilleky.gov>; Sullivan, Kimberly L <Kimberly.Sullivan@louisvilleky.gov>; Vince Guenthner <[vguenthner@lwcky.com](mailto:vguenthner@lwcky.com)>; Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>  
**Subject:** Re: D8-CIF-Litter Bins

Thanks, Craig. I want to install all the pads we need and get all the litter bins up as soon as practicable. I can't recall the project budget breakdown and how much \$ we've already provided for this, so I am asking Jasmine to handle all financial matters necessary to conclude and bring this project to fruition.

Best Regards,

Brandon Coan

Metro Council District 8  
(502) 574-1108

601 W. Jefferson Street  
Louisville, KY 40202

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**From:** Allen, Craig L  
**Sent:** Friday, November 30, 2018 3:25:42 PM  
**To:** Sullivan, Kimberly L; Coan, Brandon; Brown, Jeffrey E; Vince Guenther  
**Cc:** Haines, Matthew R; Weatherby, Jasmine  
**Subject:** RE: D8-CIF-Litter Bins

Councilman Coan,  
I just got an estimate from the contractor today for the trash can pads. They are going to be \$750/pad. To install eight pads as mentioned below it's going to cost about \$6,800. That includes some wiggle room. So, I need another \$3,810 to install all eight pads. Otherwise I'll have enough money to install 3 total. Please let me know how you would like to proceed.  
Thanks,

**Craig Allen, E.I.T.**  
**Engineer I**  
**Louisville Metro Public Works & Assets**  
**(502) 574 6159**

**From:** Sullivan, Kimberly L  
**Sent:** Monday, November 26, 2018 3:28 PM  
**To:** Coan, Brandon <[Brandon.Coan@louisvilleky.gov](mailto:Brandon.Coan@louisvilleky.gov)>; Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>; Vince Guenther <[vguentner@lwcky.com](mailto:vguentner@lwcky.com)>; Allen, Craig L <[Craig.Allen@louisvilleky.gov](mailto:Craig.Allen@louisvilleky.gov)>  
**Cc:** Haines, Matthew R <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>; Weatherby, Jasmine <[Jasmine.Weatherby@louisvilleky.gov](mailto:Jasmine.Weatherby@louisvilleky.gov)>  
**Subject:** RE: D8-CIF-Litter Bins

I have gotten word from HSD the cans will start to be installed next week.

Thanks

*Kimberly Sullivan*

Administrative Supervisor II  
Solid Waste Management Services (SWMS)  
600 Meriwether Avenue  
Louisville, KY 40217  
(502) 574-2781 ~ office  
(502) 574-4155 ~ fax

[www.louisvilleky.gov](http://www.louisvilleky.gov)

**From:** Coan, Brandon  
**Sent:** Monday, November 26, 2018 2:48 PM  
**To:** Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>; Vince Guenther <[vguentner@lwcky.com](mailto:vguentner@lwcky.com)>; Allen, Craig L <[Craig.Allen@louisvilleky.gov](mailto:Craig.Allen@louisvilleky.gov)>  
**Cc:** Sullivan, Kimberly L <[Kimberly.Sullivan@louisvilleky.gov](mailto:Kimberly.Sullivan@louisvilleky.gov)>; Haines, Matthew R <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>; Weatherby, Jasmine <[Jasmine.Weatherby@louisvilleky.gov](mailto:Jasmine.Weatherby@louisvilleky.gov)>  
**Subject:** RE: D8-CIF-Litter Bins

Folks – what’s the status on the installation of these new litter bins? Thanks!

Brandon Coan

Metro Council District 8  
(502) 574-1108

601 W. Jefferson Street  
Louisville, KY 40202

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**From:** Brown, Jeffrey E  
**Sent:** Wednesday, September 26, 2018 10:33 AM  
**To:** Vince Guenther <[vguentner@lwcky.com](mailto:vguentner@lwcky.com)>; Coan, Brandon <[Brandon.Coan@louisvilleky.gov](mailto:Brandon.Coan@louisvilleky.gov)>; Allen, Craig L <[Craig.Allen@louisvilleky.gov](mailto:Craig.Allen@louisvilleky.gov)>  
**Cc:** Sullivan, Kimberly L <[Kimberly.Sullivan@louisvilleky.gov](mailto:Kimberly.Sullivan@louisvilleky.gov)>; Haines, Matthew R <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>; Weatherby, Jasmine <[Jasmine.Weatherby@louisvilleky.gov](mailto:Jasmine.Weatherby@louisvilleky.gov)>  
**Subject:** RE: D8-CIF-Litter Bins

I'll need a right-of-entry or consent from LWC to install a concrete pad and trash bin on that lot. I'll ask Craig to draw up a plan showing the location.

Jeffrey Brown, PE

**From:** Vince Guenther <[vguentner@lwcky.com](mailto:vguentner@lwcky.com)>  
**Sent:** Thursday, September 13, 2018 6:50 AM  
**To:** Coan, Brandon <[Brandon.Coan@louisvilleky.gov](mailto:Brandon.Coan@louisvilleky.gov)>  
**Cc:** Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>; Sullivan, Kimberly L <[Kimberly.Sullivan@louisvilleky.gov](mailto:Kimberly.Sullivan@louisvilleky.gov)>; Allen,

Craig L <[Craig.Allen@louisvilleky.gov](mailto:Craig.Allen@louisvilleky.gov)>; Haines, Matthew R <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>; Weatherby, Jasmine <[Jasmine.Weatherby@louisvilleky.gov](mailto:Jasmine.Weatherby@louisvilleky.gov)>

**Subject:** Re: D8-CIF-Litter Bins

Jeff

Please let me know what you need from Louisville Water.

Thanks

Vince Guentner

Sent from my iPhone

> On Sep 12, 2018, at 9:17 PM, Coan, Brandon <[Brandon.Coan@louisvilleky.gov](mailto:Brandon.Coan@louisvilleky.gov)> wrote:

>

>

>

> Jeff - I am in full concurrence with you; however, regarding new litter bin #18 at 1001 Baxter Ave, I would ask that we seek to obtain permission from Louisville Water to move forward with the install because the bin across the street at Baxter and Hepburn is constantly overflowing and that area would greatly benefit from the relief of a second bin.

>

>

> To get things started, I have added Vince Guentner from Louisville Water to this thread.

>

>

> Vince - please see below and thanks in advance to LWC for your cooperation.

>

>

> Best Regards,

>

> Brandon Coan

>

> Metro Council District 8

> (502) 574-1108

>

> 601 W. Jefferson Street

> Louisville, KY 40202

>

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2019.<<https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Flouisvilleky.gov%2Fgovernment%2Fmetro-council-district-8%2Fsubscribe-stay-informed&data=02%7C01%7C%7C7b1968f832aa4866a22f08d619167c70%7C35cfa35b631d44ada31e0792c7e23985%7C0%7C0%7C636723982729102723&sdata=N0OWhCAkz05%2FFPKWiLdh2jw0BSStsqGE%2FppQzaB%2BuWA%3D&reserved=0>>

>

> From: Brown, Jeffrey E

> Sent: Wednesday, September 12, 2018 1:25:03 PM

> To: Sullivan, Kimberly L; Weatherby, Jasmine; Coan, Brandon

> Cc: Allen, Craig L; Haines, Matthew R

> Subject: RE: D8-CIF-Litter Bins



>  
>  
> It doesn't look like we budgeted for any of the concrete pad work so funds for the locations that were questionable might need to be used for the concrete pads. Here's what I'm recommending and asking for CM Coan's concurrence:  
>  
> Order and install bins for locations 1, 2, 3, 4, 5, 6, 8, 9, 11, 12, 15, 17, 20, 21 & 23 (15 total to be installed on existing sidewalk, cost \$8,970)  
>  
>  
>  
> Have Craig work with contractor to get cost estimates for the new pads required at locations 10, 13, 14, 24, 25, 26, 27 & 28  
>  
>  
>  
> Eliminate the bins proposed at 7, 16, 18, 19 & 22 (save \$2,990)  
>  
>  
>  
> If the concrete pads are less than \$2,990, Craig will get all of the pads installed so Kim can order the last 8 bins (cost \$4,784)  
>  
>  
>  
> Brandon,  
>  
> It looks like LWC owns the lot next to Galehaus at 1001 Baxter Ave, so there may be an option to put it on their private property but there would be concrete work required for pad and short retaining wall. McD is in the middle of a remodel and has been working on their retaining wall near the sidewalk so let's reinspect that location after construction.  
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>  
> [\[cid:image003.jpg@01D44A9C.00478DF0\]](#)  
>  
>  
>  
>  
>  
>  
> Jeffrey Brown, PE  
>  
>  
>  
> From: Sullivan, Kimberly L  
> Sent: Wednesday, September 12, 2018 8:49 AM  
> To: Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>  
> Subject: FW: D8-CIF-Litter Bins  
>  
>  
>

> Hi Jeff. Am I to do anything on this project or will you be working with HSD to get them installed?

>

>

>

> Kimberly Sullivan

>

> Administrative Supervisor II

>

> Louisville Metro Public Works

>

> Solid Waste Management (SWMS)

>

> 600 Meriwether Avenue

>

> Louisville, KY 40217

>

> Office: (502) 574-2781

>

> Cell: (502) 216-0426

>

> Fax: (502) 574-4155

>

> Website:

[www.louisvilleky.gov](http://www.louisvilleky.gov)<<https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.louisvilleky.gov%2F&data=02%7C01%7C%7C7b1968f832aa4866a22f08d619167c70%7C35cfa35b631d44ada31e0792c7e23985%7C0%7C0%7C636723982729102723&sdata=joKut%2FTJMCzokasN6EU1sU2ngszGCDZH%2FtZ3ChR2XmM%3D&reserved=0>>

>

>

>

> From: Bradley, Maxwell B.

> Sent: Wednesday, September 12, 2018 8:38 AM

> To: Brown, Jeffrey E; Brohm, Oscar

> Cc: Sullivan, Kimberly L; Hackett, Keith

> Subject: D8-CIF-Litter Bins

>

>

>

> Hello Jeff and Oscar,

>

>

>

> For the attached please use:

>

> 8102-410-8105-158308-401101

>

> -821344

>

>

>

> Jeff-Gives us about 5 days before requesting the PO. This is a new account I need to setup before Oscar can BR funds.

>

>

>  
>  
>  
>  
>  
> Please let me know upon project completion if any funds needs to be returned.

>  
>  
>  
> Thanks,  
> MB

>  
>  
>  
> The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

>  
> <image003.jpg>  
> <Litter Bin Placement D8 JB 20180912.xlsx>  
> <Request for New Litter Bins - 2.pdf>  
> <D8 appropriation 20180831.pdf>

