

**From:** [Sanders, Donna](#)  
**To:** [Bell, LaTonya J.](#); [Stenberg, Beth](#)  
**Cc:** [Helton, Jessamyn](#)  
**Subject:** Reply with answers for NDF - Teena Halbig Re: District 3 - 10/31/18 Appropriations Committee - O-404-18  
**Date:** Tuesday, October 30, 2018 11:30:57 AM

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I received the W-9 form today and took to Jess.  
The below should answer your questions.

**From:** Teena Halbig [mailto:teenahal@aol.com]  
**Sent:** Monday, October 29, 2018 5:27 PM  
**To:** Sanders, Donna  
**Cc:** TeenaHal@aol.com  
**Subject:** reply with answers for NDF - Teena Re: District 3 - 10/31/18 Appropriations Committee - O-404-18

Hi Donna,

I was unable to reach Beth Stenberg in time but left her a message.  
As per our phone conversation, Donna, I am sending replies in purple to the following questions.

NOTE: This might have been a tad confusing for the reviewer since I had 3 pages to page 8.

I put them as 8-1, 8-2, 8-3. And the \$250 on page 8-1 was overlooked by the reviewer a couple of times.

**Please let me know as soon as possible if there is a document needed** - maybe it was the W-9 and I will send the scanned copy later tonight since I don't have a fax number to use.

I need to leave tomorrow morning by 10:30 am to get downtown for special planning meeting at PDS.

***NDF Application Page 7:***

*1.)Missing the percentages in Columns 1 and 2 in the row titled '% of Program Budget'. I didn't do this last year because it is a one-time community event; however, here are the figures: 53% + 47% = 100%*

*2.)The wrong amount is recorded in Column 3-Total Funds in the row titled 'L: Other Expenses'. I find this to be okay; if you look on page 8-2, you will see the amount is correct \$16,249.77.*

*3.)Missing the dollar amount(s) in the section titled 'List funding sources for total program/project costs in Column 2, Non-Metro Funds'. The amounts recorded in this section must equal to \$14,286.00. Yes, I agree and they do total this amount. Please see from page 8-1, there is \$250 that should be carried over + 14,036 to equal the \$14,286.00.*

***NDF Application Page 8-3:***

*1.)The combined detail amounts for the row titled 'L: Other Expenses' total to \$13,786. The detail total amount is required to equal to \$14,036. Yes, I agree and the total is correct if*

you carry over from page 8-1, the \$250 plus the \$13,786 do equal \$140.36.

**NDF Application Page 9:**

1.) Missing amount in the 'Total Value of In Kind' field. I have corrected this - the In Kind was so faintly printed that I overlooked totaling the two figures which equal \$12,982.50. **This was my error.**

**W-9 Form:**

Missing November 2017 IRS W-9 Form. The attached December 2014 IRS W-9 Form was signed and dated on 10/10/18 and it's not valid. I understand your point. I see that Nov. 2017 has new changes and information. **This was my fault** in not realizing the W-9 form can change over time. I read the new Nov. 2017 to see new information. I have filled out the W-9 on the Nov. 2017 form and will have it scanned and sent later tonight when my husband can do that for me.

**Other:**

There may be one additional document that is needed. I have asked Beth for guidance relating to the document.

Donna, if you can find out what document is needed, I would like to get it in right away.

Sorry for the trouble. Maybe Beth Stenberg knows what document is needed?

**Tomorrow I will leave 10:30 A.M. to go to 11:30 am to 1:30pm meeting downtown at Planning & Design Services for a Landscape Committee meeting with Julia Williams about Tree Canopy, etc.**

I will try to call you before I go downtown.

Thanks for all your help - so sorry for the two errors I made.

Regards,

Teena

502 777-5192

-----Original Message-----

From: Sanders, Donna <[Donna.Sanders@louisvilleky.gov](mailto:Donna.Sanders@louisvilleky.gov)>

To: Teena Halbig <[teenahal@aol.com](mailto:teenahal@aol.com)>

Sent: Mon, Oct 29, 2018 4:04 pm

Subject: RE: District 3 - 10/31/18 Appropriations Committee - O-404-18

Great!

**From:** Teena Halbig [<mailto:teenahal@aol.com>]

**Sent:** Monday, October 29, 2018 2:58 PM

**To:** Sanders, Donna

**Subject:** Re: District 3 - 10/31/18 Appropriations Committee - O-404-18

Thanks! Working on it now.

-----Original Message-----

From: Sanders, Donna <[Donna.Sanders@louisvilleky.gov](mailto:Donna.Sanders@louisvilleky.gov)>

To: Teena Halbig <[teenahal@aol.com](mailto:teenahal@aol.com)>

Sent: Mon, Oct 29, 2018 2:17 pm

Subject: FW: District 3 - 10/31/18 Appropriations Committee - O-404-18

Teena, only got \$9,250, please see the red portion below.

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**From:** Bell, LaTonya J.

**Sent:** Sunday, October 28, 2018 8:03 PM

**To:** Sanders, Donna; Woolridge, Mary

**Cc:** Stenberg, Beth; MetroCouncilClerk

**Subject:** District 3 - 10/31/18 Appropriations Committee - O-404-18

Good evening,

Please correct the issues in red font type below and submit the corrected/revised documents to the Clerk's Office as soon as possible. Thanks.

**2. O-404-18** AN ORDINANCE APPROPRIATING \$9,250 FROM NEIGHBORHOOD DEVELOPMENT FUNDS IN THE FOLLOWING MANNER: \$8,000 FROM DISTRICT 3; \$1,000 FROM DISTRICT 20; \$250 FROM DISTRICT 9; THROUGH THE OFFICE OF MANAGEMENT AND BUDGET, TO UNITED NATIONS ASSOCIATION OF THE UNITED STATES OF AMERICA KENTUCKY DIVISION, LTD. FOR PROGRAMMING EXPENSES ASSOCIATED WITH CONDUCTING THE CONFERENCE ON HUMAN TRAFFICKING AND SEXUAL EXPLOITATION.

**Sponsors:** Primary Mary C. Woolridge (D-3), Primary Bill Hollander (D-9) and Primary Stuart

Benson (R-20)

**Attachments:** [O-404-18 V.1 102518 NDF to United Nations for Human Trafficking Conference.pdf](#)

[O-404-18 UNA.pdf](#)

**Comments: Requested \$15,999.77 of \$30,285.77 expenditures associated with the Human Trafficking and Sexual Exploitation Conference programming expenses. The conference is to be held on December 5, 2018 at the U of L University Club.**

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***Other:***

*There may be one additional document that is needed. I have asked Beth for guidance relating to the document.*

Thank you

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