

CIF102021APS03

**Louisville Metro Council City Agency Request**  
**Neighborhood Development Fund (NDF)**  
**■ Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**


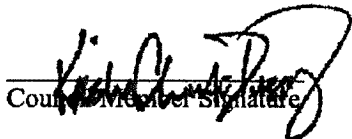
**Primary Sponsor:** Keisha Dorsey

**Amount:** \$25,000 **Date:** 10/11/21

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Appropriating \$25K from District 3, along with \$25K from the city of Shively and \$25K from Develop Louisville/Office of Advanced Planning in their FY21 Budget, totaling \$75K for the Shively Neighborhood Plan.

**City Agency:** Develop Louisville/Office of Advanced Planning & Sustainability  
**Contact Person:** Michael King III  
**Agency Phone:** (502) 574-0032

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

3			\$25,000	10/11/21
District #		Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: CIF102021APS03 To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

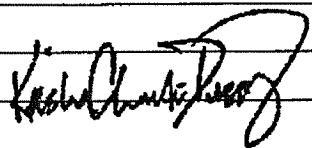
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Develop Louisville/Office of Advanced Planning & Sustainability/Shively NP

### Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

#### Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3		\$ 25,000
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> Develop Louisville/Office of Advanced Planning & Sustainability	
<b>Program/Project Name:</b>	Shively Neighborhood Plan
	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes <input checked="" type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	No <input checked="" type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	Yes <input checked="" type="checkbox"/>
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	No <input checked="" type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes <input checked="" type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes <input checked="" type="checkbox"/>
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	<del>Yes</del> NA <input checked="" type="checkbox"/>
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA <input checked="" type="checkbox"/>
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes <input checked="" type="checkbox"/>

**Submitted by:** Keturah Morrow **Date:** 10/11/21



# SHIVELY AREA PLAN



## WHAT IT IS -

The **Shively Area Plan** will be a joint planning effort led by Louisville Metro Government's Office of Advanced Planning and Sustainability, Shively City Government and Councilwoman Keisha Dorsey. The plan will utilize community engagement, existing conditions, future projections and best-practice planning strategies to create a **shared vision for the area that is implementable through plan recommendations**. The plan recommendations provide a framework for respective polices and regulations as well as opportunities for future investments in infrastructure and the built environment. Upon completion, the plan will be adopted by Louisville Metro Council and Shively City Council and its executive summary will be **adopted as an amendment to Louisville's Comprehensive Plan, Plan 2040**.

## WHAT IT DOES -

The area plan will **focus on several plan components**. Land use and mobility are mandatory components per our local Neighborhood Planning ordinance (Chapter 161) and Kentucky Revised Statutes. Land use will include an analysis of existing zoning and form districts regulations, design standards and the built and natural environment along with **goals, objectives and recommendations for community-wide improvements**. The mobility component will analyze connectivity, accessibility and mobility in the area and provide multi-modal solutions aimed at improving safety, functionality, and connectivity. Other potential components include, but are not limited to, economic development, natural resources, place-making (public art, branding, etc.), housing and community facilities. Each component will be developed with a focus on the **CHASE (Connected, Healthy, Authentic, Sustainable, Equitable) guiding principles** that were established in Plan 2040.

## WHO IS INVOLVED -

**Robust community engagement** is the critical foundation for the planning process. The planning process will provide opportunities for constituents to actively work with **public officials from Shively and Louisville Metro** to discuss their concerns and goals for their community. Public engagement strategies will provide a variety of means for all members of the community to formulate a vision for the area. The plan will utilize creative ways to leverage the voices and opinions of all stakeholders equitably in order to ensure the final document is indicative of the entire community. The COVID-19 pandemic will necessitate innovative solutions for engagement that will ensure the health and safety of participants.

The plan will be conducted by a **multi-disciplinary team of planning and design consultants** and project managed by staff from Louisville Metro and the City of Shively.

## PREVIOUS PLANS -

The City of Shively has recently completed other planning processes that this plan will be able to build upon. The **Shively Town Center Plan**, created in 2019, was a community-driven process that established design guidelines and redevelopment strategies focused on the area around Crums Lane, Dixie Highway and 7<sup>th</sup> Street Road. The town center plan encourages a unified development pattern that accentuates land uses around this critical intersection by introducing increased density and design standards that complement the new **Dixie Bus-Rapid-Transit (BRT) system**. The Shively Town Center Plan will be adopted as an appendix to the Shively Area Plan and establish specific concepts that maximize the potential of this area.

The **Dixie Highway Access Study** (2020) is an access and mobility compliment to the **Dixie Highway Corridor Master Plan** (2013), which set the stage for the Dixie BRT line. The access study recommends connections for various modes of travel (walking, biking, driving, etc.) from the neighborhoods adjacent to the Dixie corridor along Crums Lane and Gagel Avenue. This study will serve as the basis for an expanded analysis of mobility solutions that creates safe connections to the Dixie BRT system and the neighborhood services located in the area.

## WHAT WILL IT COST -

The **estimated cost of the plan is \$75,000** that will be split equally between Louisville Metro, Shively and Councilwoman Keisha Dorsey. The consulting firm will be selected by a committee of local stakeholders and government officials through a Request for Proposals (RFP) that will be released in early 2021.

**From:** [King, Michael M](#)  
**To:** [Morrow, Keturah D.](#)  
**Subject:** RE: Shively Neighborhood Plan  
**Date:** Monday, October 11, 2021 11:21:46 AM  
**Attachments:** [image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image001.png](#)  
[image008.png](#)

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Yes. Thank you!

**Michael King**

Director  
Office of Advanced Planning and Sustainability  
Department of Develop Louisville  
*LOUISVILLE FORWARD*  
444 South Fifth Street, Suite 600  
Louisville, KY 40202  
502-574-0032  
<http://louisvilleky.gov/government/advanced-planning>



OFFICE OF  
**ADVANCED PLANNING  
AND SUSTAINABILITY**  
A Division of Develop Louisville



**From:** Morrow, Keturah D. <Keturah.Morrow@louisvilleky.gov>  
**Sent:** Monday, October 11, 2021 11:21 AM  
**To:** King, Michael M <Michael.King3@louisvilleky.gov>  
**Subject:** FW: Shively Neighborhood Plan

Mike,

Will you accept the funds from D3 for the Shively Neighborhood Plan?

*Keturah Morrow, MAOL*  
Legislative Assistant to Keisha Dorsey  
Louisville Metro Council | Louisville Metro District Three  
601 W. Jefferson St. | Louisville, KY 40202  
Email: [Keturah.Morrow@LouisvilleKY.gov](mailto:Keturah.Morrow@LouisvilleKY.gov)  
Office: 502.574-1103



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**From:** Ferguson, Laura M. <[Laura.Ferguson@louisvilleky.gov](mailto:Laura.Ferguson@louisvilleky.gov)>  
**Sent:** Monday, October 11, 2021 11:09 AM  
**To:** Morrow, Keturah D. <[Keturah.Morrow@louisvilleky.gov](mailto:Keturah.Morrow@louisvilleky.gov)>  
**Subject:** RE: Shively Neighborhood Plan

Based on this, I think the only thing that might need to be done right now is an ordinance appropriating the \$25k over to Develop Louisville in connection with the plan, if that hasn't been done already. Under LMCO 161.02, the plan process itself can start either by Develop Louisville, or essentially a letter/written request to Develop Louisville. An ordinance/resolution is not required to initiate. Based on the first attachment to your email, it appears the plan process has been initiated.

The real drafting occurs once the Planning Commission holds the public hearing on the actual plan and executive summary. At that point, I'd draft the ordinance with the Planning Commission's recommendation to Metro Council on the plan and executive summary. Hope that helps!

Laura

**From:** Morrow, Keturah D. <[Keturah.Morrow@louisvilleky.gov](mailto:Keturah.Morrow@louisvilleky.gov)>  
**Sent:** Friday, October 8, 2021 12:38 PM  
**To:** Ferguson, Laura M. <[Laura.Ferguson@louisvilleky.gov](mailto:Laura.Ferguson@louisvilleky.gov)>  
**Subject:** Shively Neighborhood Plan

Laura,

You previously did the ordinance for the neighborhood plan we did for our West Louisville Portion. We are also doing a Neighborhood Plan in Shively. I wasn't sure what paperwork you needed, so I included the previous two documents and the initial document done by Gretchen Milliken, before Mike King took over. We are allocating \$25K to this. Shively has already sent their money to Mike King on behalf of the Advanced Planning and Sustainability. Can you do the same for this one for us to submit?

*Keturah Morrow, MAOL*

Legislative Assistant to Keisha Dorsey  
Louisville Metro Council | Louisville Metro District Three  
601 W. Jefferson St. | Louisville, KY 40202  
Email: [Keturah.Morrow@LouisvilleKY.gov](mailto:Keturah.Morrow@LouisvilleKY.gov)  
Office: 502.574-1103

**From:** [Mitzi Kasitz](#)  
**To:** [Dorsey, Keisha C.](#); [King, Michael M](#)  
**Cc:** [Morrow, Keturah D.](#); [Bradley, Maxwell B.](#)  
**Subject:** RE: City of Shively Funding for Neighborhood Study  
**Date:** Tuesday, June 1, 2021 2:37:08 PM  
**Attachments:** [image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)

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Hello,

Mr. King was very helpful, thank you.

The check was mailed to Mr. King on Friday, May 28<sup>th</sup>.

Mitzi

Mitzi R. Kasitz, Clerk

City of Shively  
3920 Dixie Hwy.  
Shively, KY 40216  
(502) 449.5000  
[www.ShivelyKY.gov](http://www.ShivelyKY.gov)



**From:** Dorsey, Keisha C. <Keisha.Dorsey@louisvilleky.gov>  
**Sent:** Tuesday, June 1, 2021 1:05 PM  
**To:** King, Michael M <Michael.King3@louisvilleky.gov>; Mitzi Kasitz <mitzi.kasitz@shivelyky.gov>  
**Cc:** Morrow, Keturah D. <Keturah.Morrow@louisvilleky.gov>; Bradley, Maxwell B. <Maxwell.Bradley@louisvilleky.gov>  
**Subject:** RE: City of Shively Funding for Neighborhood Study

Good afternoon all just circling back on this to see where we landed



**From:** King, Michael M <[Michael.King3@louisvilleky.gov](mailto:Michael.King3@louisvilleky.gov)>  
**Sent:** Thursday, May 27, 2021 11:56 AM  
**To:** Mitzi Kasitz <[mitzi.kasitz@shivelyky.gov](mailto:mitzi.kasitz@shivelyky.gov)>  
**Cc:** Dorsey, Keisha C. <[Keisha.Dorsey@louisvilleky.gov](mailto:Keisha.Dorsey@louisvilleky.gov)>; Morrow, Keturah D. <[Keturah.Morrow@louisvilleky.gov](mailto:Keturah.Morrow@louisvilleky.gov)>; Bradley, Maxwell B. <[Maxwell.Bradley@louisvilleky.gov](mailto:Maxwell.Bradley@louisvilleky.gov)>  
**Subject:** RE: City of Shively Funding for Neighborhood Study

Mitzi,

Can you please include a letter from the City of Shively that outlines the intent of the funding? Metro will have to create a resolution to accept the funds and the letter will assist in that. Happy to help draft the letter if you need. I've copied Max Bradley from our purchasing department if you have any question.

CW Dorsey/Keturah,  
I'll let you know when we get the resolution started so you can be aware.

**Michael King**

Director  
Office of Advanced Planning and Sustainability  
Department of Develop Louisville  
*LOUISVILLE FORWARD*  
444 South Fifth Street, Suite 600  
Louisville, KY 40202  
502-574-0032  
<http://louisvilleky.gov/government/advanced-planning>



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A Division of Develop Louisville



**From:** Mitzi Kasitz <[mitzi.kasitz@shivelyky.gov](mailto:mitzi.kasitz@shivelyky.gov)>  
**Sent:** Wednesday, May 26, 2021 8:24 AM  
**To:** King, Michael M <[Michael.King3@louisvilleky.gov](mailto:Michael.King3@louisvilleky.gov)>  
**Subject:** RE: City of Shively Funding for Neighborhood Study

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Thank you so very much. Mitzi

Mitzi R. Kasitz, Clerk

City of Shively  
3920 Dixie Hwy.  
Shively, KY 40216  
(502) 449.5000  
[www.ShivelyKY.gov](http://www.ShivelyKY.gov)



**From:** King, Michael M <[Michael.King3@louisvilleky.gov](mailto:Michael.King3@louisvilleky.gov)>  
**Sent:** Tuesday, May 25, 2021 3:23 PM  
**To:** Mitzi Kasitz <[mitzi.kasitz@shivelyky.gov](mailto:mitzi.kasitz@shivelyky.gov)>  
**Subject:** RE: City of Shively Funding for Neighborhood Study

Mitzi,  
Please make the check out to "Louisville Metro Government" and just mail it to me (address below.)  
Thank you!

**Michael King**

Director  
Office of Advanced Planning and Sustainability  
Department of Develop Louisville  
*LOUISVILLE FORWARD*  
444 South Fifth Street, Suite 600  
Louisville, KY 40202  
502-574-0032  
<http://louisvilleky.gov/government/advanced-planning>



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**From:** Mitzi Kasitz <[mitzi.kasitz@shivelyky.gov](mailto:mitzi.kasitz@shivelyky.gov)>

**Sent:** Tuesday, May 25, 2021 10:20 AM  
**To:** King, Michael M <[Michael.King3@louisvilleky.gov](mailto:Michael.King3@louisvilleky.gov)>  
**Subject:** RE: City of Shively Funding for Neighborhood Study

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Sounds good to me. Mitzi

Mitzi R. Kasitz, Clerk

City of Shively  
3920 Dixie Hwy.  
Shively, KY 40216  
(502) 449.5000  
[www.ShivelyKY.gov](http://www.ShivelyKY.gov)



**From:** King, Michael M <[Michael.King3@louisvilleky.gov](mailto:Michael.King3@louisvilleky.gov)>  
**Sent:** Monday, May 24, 2021 3:47 PM  
**To:** Mitzi Kasitz <[mitzi.kasitz@shivelyky.gov](mailto:mitzi.kasitz@shivelyky.gov)>  
**Subject:** RE: City of Shively Funding for Neighborhood Study

Thanks Mitzi. I'm trying to figure that out and will let you know as soon as I do.

**Michael King**

Director  
Office of Advanced Planning and Sustainability  
Department of Develop Louisville  
*LOUISVILLE FORWARD*  
444 South Fifth Street, Suite 600  
Louisville, KY 40202  
502-574-0032  
<http://louisvilleky.gov/government/advanced-planning>



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A Division of Develop Louisville



**From:** Mitzi Kasitz <[mitzi.kasitz@shivelyky.gov](mailto:mitzi.kasitz@shivelyky.gov)>  
**Sent:** Monday, May 24, 2021 3:40 PM  
**To:** King, Michael M <[Michael.King3@louisvilleky.gov](mailto:Michael.King3@louisvilleky.gov)>  
**Subject:** City of Shively Funding for Neighborhood Study

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Mr. King,

Greetings. The Shively Council agreed to participate in the funding of the study.

Please give me the name the check should be written to and the address where it should be mailed.

Thank you, Mitzi

Mitzi R. Kasitz, Clerk

City of Shively  
3920 Dixie Hwy.  
Shively, KY 40216  
(502) 449.5000  
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