

Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

Primary Sponsor: Barbara Sexton Smith

Amount: \$435

Date: 7-28-17

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

Sponsoring the 11th Annual Greater Salem Baptist Church Outdoor Service in Baxter Square Park. Paying for special event fee- \$ 400 and picnic shelter fee- \$35.

City Agency: Metro Parks

Contact Person: Tangela Dumas

Agency Phone: 502.368-5910

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

4 Barbara Sexton Smith \$435- 7/28/17
District # Council Member Signature Amount Date

Approved by: _____
Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

Department/Project:
Metro Parks-Greater Salem Annual Service in the Park

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Parks

Program/Project Name: Greater Salem Serve in the Park

Yes/No/NA

Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?

Yes

Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?

NA

Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?

NA

Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?

NA

Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.

NA

Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.

NA

Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.

No

Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?

No

Supporting Documentation: Does the attachment include a valid estimate and description of cost?

Yes

Submitted by: _____

Date: _____



METRO Parks

Facility Rental Agreement

Contract #: 30763
 Date: 19-Jul-17

User: tdumas
 Status: Firm

Louisville / Jefferson County Metro Government by and through its Metro Parks Department, 1297 Trevilian Way, Louisville, Kentucky 40213 hereby grants Metro Council (hereinafter called the "Licensee") represented by Barbara Sexton-Smith, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

i) Purpose of Use
 Special Event
 GSBC- Annual Full Outdoor service

ii) Conditions of Use
 Greater Salem Baptist Church having an outdoor religious service fully sponsored by Councilwoman Barbara Sexton-Smith's office. on 8/11/17 11:00am please place a patchbox at Baxter Square Park east side of the Community Center near the basketball courts. POC Marshall Merrill 502-938-3792

iii) Date(s) and Time(s) of Use
 # of Bookings: 2 Starting: Fri 11 Aug 17 05:30 PM Ending: Fri 11 Aug 17 10:00 PM Expected: 175

Facility/Equipment	Day	Start Date	Start Time	End Date	End Time	Fee	XFee	Tax	Total
Baxter Square Park - Baxter Square Park- Special Event	Fri	11-Aug-17	05:30 PM	11-Aug-17	10:00 PM	\$250.00	\$150.00	\$0.00	\$400.00
Baxter Square Park - Picnic Shelter	Fri	11-Aug-17	05:30 PM	11-Aug-17	10:00 PM	\$35.00	\$0.00	\$0.00	\$35.00

iv) Additional Fees / DELIVERABLE ITEMS

Extra Fee - Bookings	Quantity	Hours	Charge	Tax	Total
Patch Box	1	4:30	\$125.00	\$0.00	\$125.00
Tent Permit \$25.00	1	4:30	\$25.00	\$0.00	\$25.00
	<u>2</u>	<u>9:00</u>	<u>\$150.00</u>	<u>\$0.00</u>	<u>\$150.00</u>

v) Payment Method

Rental Fees	Extra Fees	Tax	Rental Total	Damage Deposit	Total Applied	Balance	Current
\$285.00	\$150.00	\$0.00	\$435.00	\$0.00	\$0.00	\$435.00	\$435.00

There is a \$50 fee for all returned checks

User: tdumas

Contract #: 30763
Date: 19-Jul-17

User: tdumas
Status: Firm

The undersigned holder of this permit hereby releases Louisville / Jefferson County Metro Government by and through its Metro Parks Department from any and all obligations, claims, or responsibilities arising from the use by the holder of this permit of the premises and activity covered by said permit, and further indemnifies and binds itself to hold the Louisville / Jefferson County Metro Government by and through its Metro Parks Department harmless from any obligation, claim or cause of action which might arise, be made, or brought against Louisville / Jefferson County Metro Government by and through its Metro Parks Department by any party arising from the use by the holder of this permit of the premises and activity covered by said permit.

THE HOLDER OF THIS PERMIT IS RESPONSIBLE FOR PROTECTING THE PROPERTY AGAINST DAMAGE DURING THE USE BY THE ORGANIZATION / INDIVIDUAL TO WHOM THE PERMIT IS ISSUED WILL BE BILLED FOR ALL SUCH DAMAGE.

Licensee Signature: _____

Metro Parks Representative: _____

Barbara Sexton-Smith

Metro Council
601 W Jefferson
Louisville KY 40202
USA
Home: ()
Fax: (502)

Business: (502)574-1101

Please Return to:
Metro Parks
1080 Amphitheater Road
Louisville, KY 40214
Phone (502) 368-5865
Fax (502) 368-5955

For immediate assistance outside of regular business hours, please call (502) 574-3506

Licensee Initials: _____