

Louisville Metro Council City Agency Request

Neighborhood Development Fund (NDF)

Capital Infrastructure Fund (CIF)

Municipal Aid Program (MAP)

Primary Sponsor: Vicki Aubrey Welch, District 13

Amount: \$150.00

Date: April 14, 2014

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

NDF to Metro Parks / Jefferson Memorial Forest in support of their Annual Volunteer Appreciations event on April 26, 2014 – at the Horine Conference Center. Funding will be used specifically for food & refreshments along with paper products for serving.

City Agency: Metro Parks / Jefferson Memorial Forest

Contact Person: Sherry Wright, Volunteer Coordinator

Agency Phone: 380-1753

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

13
District #

Vicki Aubrey Welch
Council Member Signature

\$150.-
Amount

4-14-14
Date

Approved by: _____
Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

OFFICE OF METRO COUNCIL CLERK
REVIEWED

Revised July 2013

DATE 4.22.14 TIME 11:05 am

NDF OR CIF INTERAGENCY CHECKLIST

Interagency Name: Metro Parks / Jefferson Memorial Forest

Program/Project Name: JMF Annual Volunteer Appreciation Reception

Yes/No/NA

Request Form: Is the NDF Request Signed by all Council Member(s) Appropriating Funding? Y

Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description? N/A

Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount? N/A

Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description? N

Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF. N/A


Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF. N/A

Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? N

Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less? N

Prepared by: Kevin Triplett, Legislative Assistant

Date: April 14, 2014



Triplett, Kevin D

From: Welch, Vicki A
Sent: Monday, April 14, 2014 4:42 PM
To: Triplett, Kevin D
Subject: Fwd: JMF/Natural Areas Volunteer Appreciation
Attachments: image005.jpg; image006.png

Please do an NDF transfer of \$150 to Parks Dept for JMF Volunteer Appreciation event on 4/26/14.

Vicki Aubrey Welch
Councilwoman District 13
574-1113
www.louisvilleky.gov/district13
Sent from iPhone

Begin forwarded message:

From: "Wright, Sherry L" <Sherry.Wright@louisvilleky.gov>
Date: April 14, 2014, 4:14:18 PM EDT
To: "Welch, Vicki A" <Vicki.Welch@louisvilleky.gov>
Cc: "Knox, Bennett" <Bennett.Knox@louisvilleky.gov>
Subject: JMF/Natural Areas Volunteer Appreciation

Hello Vicki:

It's that time of year again – time to recognize all the hard work our Natural Areas volunteers perform for us.

This year we plan to host a Celebration of Volunteers on Saturday evening, April 26, in the Horine Conference Center. We'd love it if you could attend! The evening will begin with guests seated in the main conference area for a formal award ceremony. It would be delightful if you could say a few words of thanks to them. Bennett will want to say thanks, as well, and then I'll do the awards. I'd like to hold this time to an hour, 1.25 at max. The goal is to avoid too much 'formal' in favor of more celebration; i.e., party time! Food will be disbursed around the Conference Center to encourage movement and mingling. The menu will be simple party-type foods that fit easily on a hand-held paper plate while moving about. Guests may stay as long as they like.

The rough schedule is below:

6:00 pm – 6:30 pm: Guests arrive
6:30 pm – 7:30 pm: Award ceremony
7:30 pm – 10:00 pm: Social time

In the past you have graciously sponsored some portion of this event, whether food, paper products or, in the case of the picnic, even a port-o-let! You have always been an amazing supporter, and you have no idea how much I appreciate that! This year we realize that you've supported a number of initiatives related to the Forest and southwest as a whole and, while we'd love to have your support as a sponsor, we'd be equally happy to have you as an honored guest. If you would like to contribute towards the event, support of \$150-\$200 toward some of the disposable items, like plates, cups, utensils, table covers, etc., would be a welcome gift.

Thank you so much for all you do, not just for the Forest, but for our whole community. I hope you will be able to join us and look forward to hearing from you soon.

Sherry L. Wright

Volunteer Coordinator
Louisville Metro Parks Natural Areas Division
Jefferson Memorial Forest
11311 Mitchell Hill Road
Fairdale, KY 40118
502.380.1753
Sherry.Wright@louisvilleky.gov

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