



DEPARTMENT OF CORRECTIONS

Andy Beshear
Governor

Justice Mary C. Noble, Ret.
Secretary

Division of Addiction Services
P.O. Box 2400
Frankfort, Kentucky 40602-2400
Phone: 502-564-6490
Fax: 502-564-0401

Cookie Crews
Commissioner

Lisa Lamb
Deputy Commissioner

Sarah G. Johnson
Director

To: Divine Steps, Inc

From: Bridgette Coy, Program Administrator Addiction Services, DOC

Thru: Sarah G. Johnson, Director Addiction Services, DOC

Date: 3/22/2021

Re: DOC Approved Substance Use Disorder Treatment - Approval

Thank you for submitting your application to become a Department of Corrections (DOC) Program Good Time Credit (PGTC) Approved Provider. At this time your IOP program meets criteria and is eligible. Approval status is recommended upon final execution of the attached memorandum of understanding.

Please review the attached DOC Confidentiality Policy and MOU. Upon review, please sign the MOU and return to bridgetter.coy@ky.gov.

Approval status will not be effective until the effective date of the MOU is reached.

RECEIVED

AUG 04 2021

PLANNING & SERVICE

TEAM
KENTUCKY™

An Equal Opportunity Employer M/F/D

21-CUP-0130



DEPARTMENT OF CORRECTIONS

Andy Beshear
Governor

Justice Mary C. Noble, Ret.
Secretary

Division of Addiction Services
P.O. Box 2400
Frankfort, Kentucky 40602-2400
Phone: 502-564-6490
Fax: 502-564-0401

Cookie Crews
Commissioner

Lisa Lamb
Deputy Commissioner

Sarah G. Johnson
Director

To: AODE Licensed Substance Use Disorder Treatment Programs

From: Bridgette Coy, Program Administrator Addiction Services, DOC

Thru: Sarah G. Johnson, Director Addiction Services, DOC

Date: July 20, 2020

Re: DOC Approved Substance Use Disorder Treatment

There is a new opportunity for substance use disorder treatment programs, authorized through House Bill 284, to offer clients that are currently under the supervision of Probation and Parole (P&P) Program Good Time Credit (PGTC).

PGTC is an incentive that allows SUD clients to earn time off their court-ordered sentence and reduce their amount of time under supervision with P&P. Effective August 1, 2020, Department of Correction (DOC) Approved Programs and will be eligible for the credit. This legislation enables DOC the opportunity to offer clients additional treatment options with the benefit of earning PGTC outside of current contracted programs. DOC Approved Providers will be listed on the website and are qualified to receive referrals from DOC Addiction Services to administer evaluations, treatment, and assessment services to clients on misdemeanor supervision, pre-trial diversion, probation, MRS (mandatory reentry supervision), and parole. PGTC eligible programs include the following levels of care:

- Level II — intensive outpatient treatment/partial hospitalization,
- Level III — residential clinically managed/medically monitored intensive inpatient treatment
- Level IV — medically managed intensive inpatient treatment

PGTC will be determined by the length of the program:

- 28 days – 59 days = 30 days of PGTC.
- 60 days – 90 days = 60 days of PGTC.
- 91 days – 180 days = 90 days of PGTC.

Programs that choose to pursue approval through the department will need to provide a copy of their current AODE License, Program Curriculum, an example of current treatment plan, list of all program staff (including education, certification, and license), and complete the application found at <https://corrections.ky.gov>

Upon approval a Memorandum of Understanding will be completed. Please note this does not include financial compensation.

Questions regarding this opportunity and the application and approval process should be directed to Bridgette Coy at bridgetter.coy@ky.gov.

House Bill 284 went into effect July 15, 2020. This new law amended KRS 439.268 and allows the Department of Corrections to offer clients that are currently under the supervision of Probation and Parole (P&P) Program Good Time Credit (PGTC) for programs completed on or after August 1, 2020. Programs that are interested in becoming DOC approved program providers can find additional information for the application process for substance use disorder treatment programs. Approved providers will receive referrals from DOC and have their program listed on DOC's website as an approved provider.

The Department is unable to approve any substance abuse treatment programs that require religious participation or that meet the definition of a religious program since good time credit cannot be awarded for such programs. In order for a program to qualify for good time credit the program must have a secular purpose, be one that neither advances nor inhibits religion, and must not foster an excessive government entanglement with religion.

Application for Approved Program Status (/Divisions/ask/Documents/Application%20for%20Approved%20Program%20Status.pdf)

HB 284 SAP Provider Letter (/Divisions/ask/Documents/HB%20284%20SAP%20Provider%20Letter.pdf)

The Division of Addiction Services is responsible for the clinical and administrative oversight of all Substance Use Disorder (SUD) treatment related to inmates, parolees, and probationers within our care as determined by statute. This oversight includes treatment in prisons, jails, reentry service centers (RSCs), recovery Kentucky Centers (RKC), and Intensive Outpatient Programs (IOPs) through a partnership with regional Community Mental Health Centers (CMHCs). Substance Use Disorder clinical determination for probationers and parolees through a network of social service clinicians in the Probation & Parole districts are also included in this oversight.

To date, the Division has programs in the following:

- 14 programs in 11 prisons with a total of 903 beds
- 29 programs in 19 detention centers/jails with a total of 1,590 beds
- 14 Reentry Service Centers (RSC) with a total of 1,314 beds
- 14 Recover Kentucky Centers (RKC) with a total of 840 beds
- 15 Intensive Outpatient Programs (IOP) - Community Mental Health Centers with a total of 1,470 treatment slots



The Department has expanded programming from 475 treatment beds in 2004, to a current level of 5,941 treatment slots in 2019. This is an overall growth of over 1,300%. We continue to monitor for the necessity of additional programs. All prison and jail programs are licensed through the Office of Inspector General (OIG). The Division of Addiction Services has been providing a Substance Use Disorder treatment curriculum that is consistently becoming more clinically driven instead of punitively driven.

In 2015, the Kentucky General Assembly allocated \$10 million to the Justice and Public Safety Cabinet under Senate Bill 192. Of that, \$3 million was for the Department of Corrections (DOC) to fund Medically Assisted Treatment (MAT) in jails and prisons. In March 2016, the KY Division of Addiction Services was one of the first prison jurisdictions in the nation to initiate a protocol for MAT, utilizing the injectable opioid antagonist Naltrexone (Vivitrol®) with inmates who meet the criteria for high risk alcohol, opioid, and heroin abuse. Our protocol and implementation has resulted in our designation as a Center of Innovation by the United States Bureau of Justice.

Please navigate to our other tabs to learn more about the Division of Addiction Services!

Addiction Services



Sarah Johnson
Director

Phone: 502-564-6490

SarahG.Johnson@ky.gov (mailto:SarahG.Johnson@ky.gov)

Waiver Justification:

To justify approval of any waiver, the Planning Commission considers the four criteria. Please answer all the following items. Use additional sheets if needed. Responses of **yes, no,** or **N/A** will not be accepted.

1. Will the waiver adversely affect adjacent property owners?

No it will not affect adjacent property owners.

2. Will the waiver violate the Comprehensive Plan?

NO BECAUSE I'M NOT BUILDING ANYTHING NEW TO PROPERTY.

3. Is extent of waiver of the regulation the minimum necessary to afford relief to the applicant?

YES.

4. Has either (a) the applicant incorporated other design measures that exceed the minimums of the district and compensate for non-compliance with the requirements to be waived (net beneficial effect) or would (b) the strict application of the provisions of the regulation deprive the applicant of the reasonable use of the land or would create an unnecessary hardship on the applicant?

NO THIS WILL NOT.

OCT 29 2021

PLANNING & DESIGN SERVICES



3240 Herman Street
Louisville, KY 40212

January 7, 2021

To whom it may concern:

Divine Steps Inc. is applying for a conditional use permit for a Rehabilitation Home for women residing at 3240 Herman Street Louisville, Ky 40212 district 5 (Donna Purvis). Divine Steps has been in existence for 12 years previously residing at 612/614 South 35th street. I would like very much to be in total compliance with the city at any means necessary. I would love the opportunity to continue to help as many consumers as I can with substance abuse and mental health which is running rapid in our city and causing fatal death. I am currently a DOC approved facility and I work with Drug court as well as probation and parole. I take great pride in the program of Divine Steps and would love to make a difference in our community. Divine Steps is known for volunteering our services by walking and picking-up trash for the neighborhood and giving back to our community. I hope that the neighbors in the area will welcome us as we would be a great asset to the community. If you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Lucretia Durias-Garrett". The signature is written in a fluid, cursive style.

Lucretia Durias-Garrett, BA, TCADC, TCM, APSS
CEO/Founder
502-384-7115(office)
502-608-2864(cell)

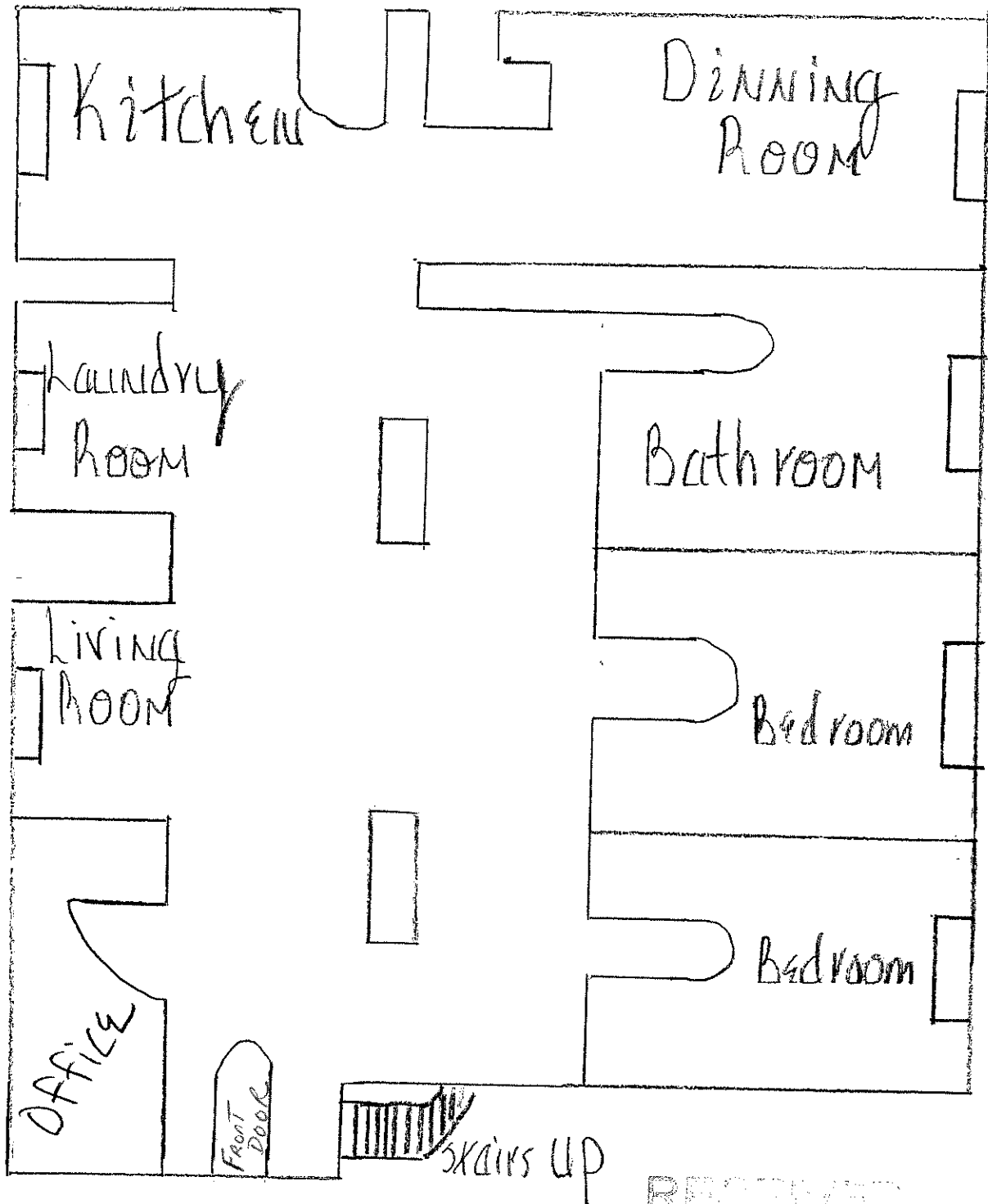
RECEIVED

JAN 11 2021

**PLANNING & DESIGN
SERVICES**

21-CUPPA-0004

1st Floor



RECEIVED

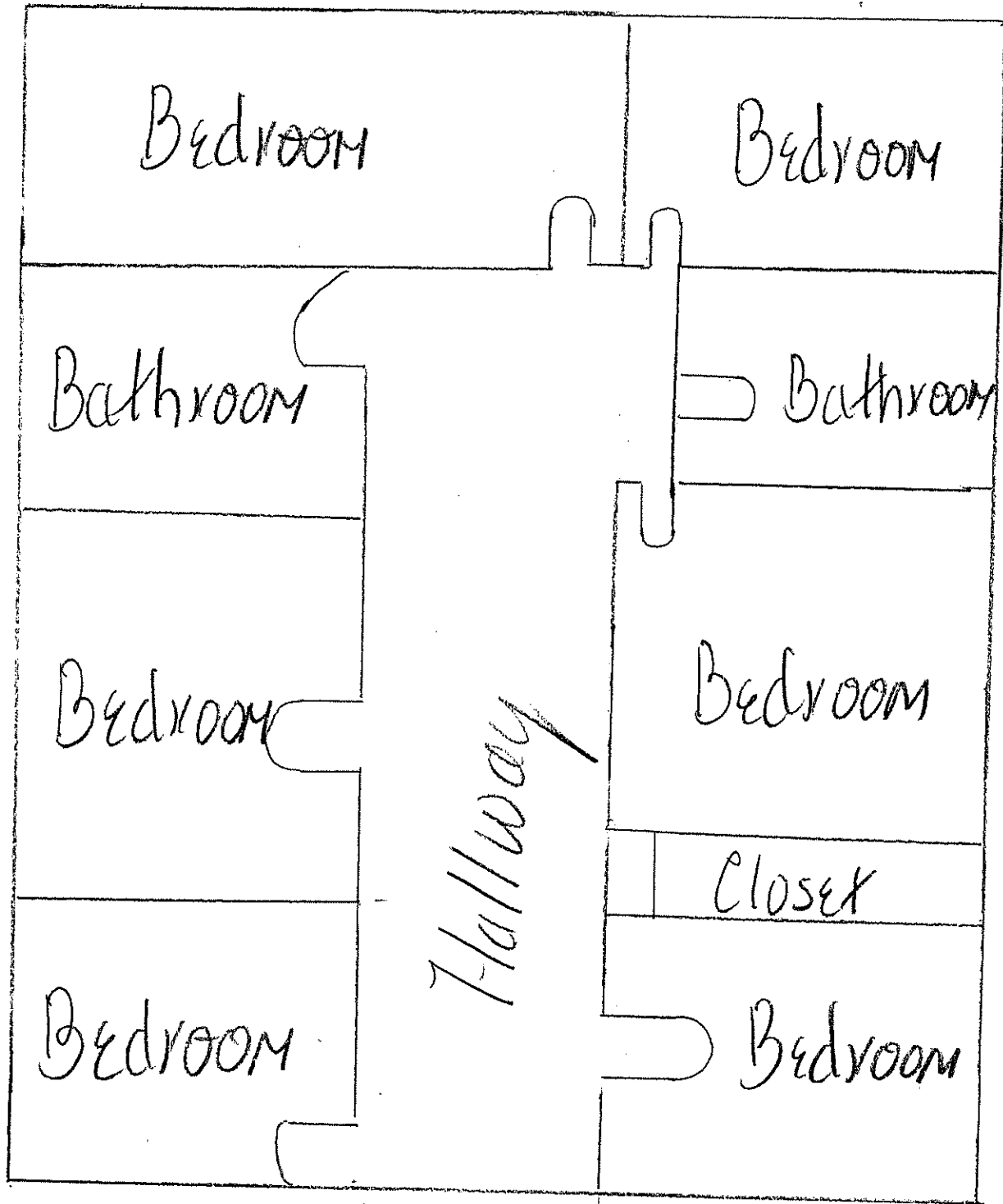
AUG 04 2021

PLANNING DEPARTMENT
COURT HOUSE

Carlos Garrett
3240 Herman Street
Louisville, KY 40212

21-CUP-0130

2nd Floor

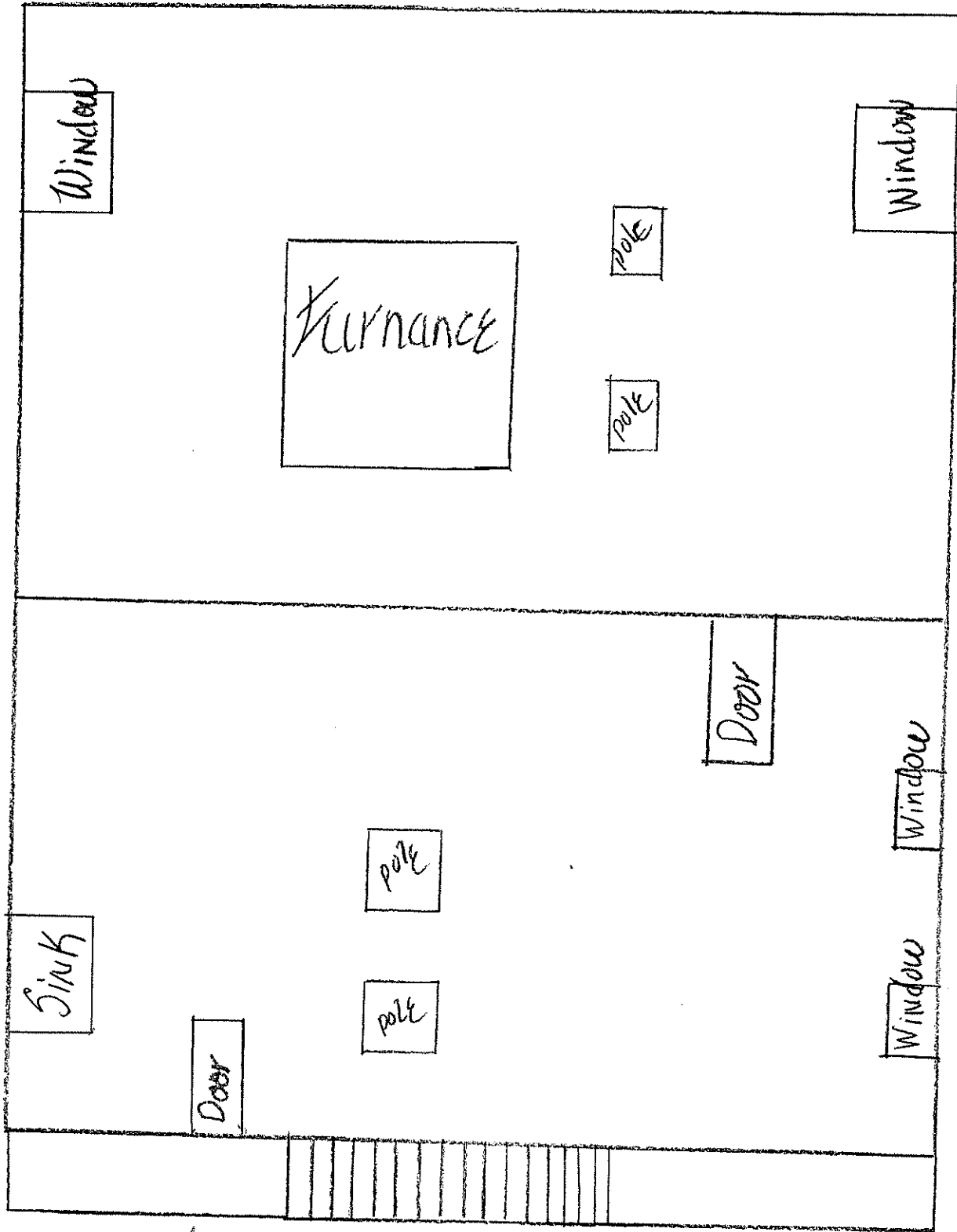


Carlos Garrett *Spencer*
3240 Herman Street
Louisville, KY 40212

RECEIVED
AUG 04 2025
PLANNING

21-CUP-0130

Basement



Carlos Lanett
3240 Herman Street
Louisville, Ky 40212

RECORDED

AUG 12 1971

PLP

21-CUP-0130



June 1st 2021

Case Number- (21-cuppa-0004)

A public hearing was held on May 26th at 6:00pm 2021 to consider the application filed by Divine Steps to consider our proposal for Zoning through a public forum via zoom. This public meeting was an official opportunity for the community to speak to support or oppose this proposal. Unfortunately there were no neighbors or any public officials to attend our meeting on the date and time listed above.

At this time Divine Steps will be filing it's official Conditional Use Permit Application to the Louisville Metro Planning & Design Services.

If you are interested in staying informed about this proposal or have any questions about the formal review process you may call the Louisville Planning & Design service office at (502)-574-6230. Please refer to the case number (21-cuppa-0004). You may also go to [HTTP://louisvilleky.gov/government/planning-design](http://louisvilleky.gov/government/planning-design) to view meeting agendas, search case information, or obtain other planning & design services information.

Sincerely,

Divine Steps

Carlos Garrett

Lucretia Durias Garrett

RECEIVED

AUG 04 2021

PLANNING & DESIGN SERVICES

21-CUP-0130



November 18, 2021

To whom it may concern:

Justification for the program of Divine Steps for having a 16 bed rehabilitation home for women is to keep accountable in the home and, decrease the homeless population of women of the west end of Louisville who suffer from substance abuse disorder and help as many woman as possible regain their life back in our community. Divine Steps, clients in the home have the ability to be assessed for intense outpatient treatment as well as regaining life skills and becoming a productive member of society. If you have any questions or concerns please feel free to contact or visit of facility.

Sincerely,

Divine Steps.

Divine Steps



Rehabilitation Home for women

Program Activities: All Program activities are done at 3050 West Broadway Ste. 1D

Deep personal commitment each day.

Recovery Focused Meditation: Monday through Friday 9:00am

Relapse Prevention Monday 6pm-7pm

Big Book Study Tuesday 6pm-7pm

Intensive Outpatient: Tuesday, Wednesday, and Friday 9am-12pm

Individual therapy session Monday's and Thursday

Mandatory 12 Steps Meetings: (Five outside meetings per week.)

If you have any questions or concerns, please feel free to call Divine Steps to Recovery.



Rehabilitation Home for women

RESIDENT RULES

- **POSSESSION OF or USE OF ANY mind/mood altering substance is STRICTLY PROHIBITED!**
- **IMMEDIATELY REPORT ANY DRUG OR ALCOHOL USE**

_____ All residents of Divine Steps are **required to pay House Fees, in full, on Friday.**

_____ Residents are **not permitted** to leave property unaccompanied for a **minimum** of 3 days after arrival unless scheduled to work.

_____ All Residents are subject to **random** urine screens or breathalyzers.

_____ **NO** medications classified as **narcotics are permitted on property**. All medications **must** be turned into Director and taken as prescribed. **DO NOT SHARE** or take anyone else's medication – if you are caught sharing medication(s), it could result in termination from the program.

_____ All property will be searched upon arrival.

_____ You must check in by phone each day **before 1pm** (no texting).

_____ Residents are required to **sign in and out** when leaving property.

_____ Visitation is on **Saturday & Sunday from 12:00 pm to 7:00 pm**. All visitors must be **approved** by the Director. **ALL VISITORS MUST WEAR A MASK DURING THE WHOLE VISIT. (Vaccine Cards is a must before visit)**

_____ No inappropriate behavior during visitations and visitors are only allowed in the kitchen, living room, or outside areas.

_____ No phones **after** 11:00 pm. No TV **after** 11:00 pm except on the weekends **until** 1:00 am.

_____ Keep noise down **after** 10:00 pm.

_____ Doors **MUST** be locked when not in use.

_____ Plan of Action (POA) must be turned in **before** leaving the property on **Sunday**.

_____ Any changes in your POA's must be **approved** by Director or Assistant Director

_____ All residents must be up and getting ready for their day by **7:00 am (Monday – Friday)** and **8:00 am (Saturday – Sunday)**.

_____ Beds are to be made daily and chores completed by **9:00 am (Monday – Friday)** and **10:00 am (Saturday – Sunday)**.

_____ Residents must initial off on chore list once completed.

_____ Deep Cleaning (room and chore) is done **every Saturday** and must be done **before** leaving off property.

_____ Rooms are to be kept clean, organized & functional. **NO EATING OR DRINKING IN BEDROOMS.**

- _____ Residents are expected to be **on time (early), attend and participate** in **ALL** meetings, classes & functions unless excused by staff. (See **Schedule** for mandatory classes and meetings).
- _____ **NO USE OF CELL PHONES** during AA meetings or classes (must be on silent, vibrate or turned off).
- _____ The Director has the right to take your cellphone away at any time.
- _____ No Gambling or lottery tickets.
- _____ No donating plasma.
- _____ All Learning Experiences must be turned in on Sunday **BEFORE** Community.
- _____ **DO NOT** use another client's property without their permission (**includes food/drinks**).
- _____ All residents are expected to dress appropriately on **AND** off property (no sagging)
- _____ No lending or borrowing money.
- _____ Smoking is permitted outside in designated areas only (back porch).
- _____ Cigarette butts are to be placed in provided ashtrays or cans.
- _____ Clients with vehicles are required to have a valid driver's license, car insurance and tags.
- _____ Rooms & personal property (including vehicles) will be subject to random searches.
- _____ No cooking **after 11:00 pm (unless** you get home from work after that time).
- _____ Eating is permitted in the kitchen, dining area or outside.
- _____ If you use dishes, pots, pans, glasses, utensils, etc. – they **MUST** be washed **AFTER** each use
- _____ Everyone is always expected to clean up after themselves and to help keep the home clean.
- _____ Threats will be taken seriously and could result in dismissal from the program and/or prosecution.
- _____ Any assault or battery **WILL** result in dismissal and/or prosecution.
- _____ Any theft, no matter how small, **WILL** result in prosecution.
- _____ No harassment of anyone on or off Divine Steps property.
- _____ No sexual relations are allowed on Divine Steps property (including between clients).
- _____ Weapons are strictly **prohibited** on Divine Steps property.
- _____ **NO ILLEGAL ACTIVITY** of any kind is permitted by any resident.
- _____ No loitering in the front of the houses.
- _____ All lights **MUST** be turned off when not in rooms.
- _____ All residents **MUST** maintain good, personal hygiene.
- _____ No checking the mailboxes (only House Mangers are allowed).
- _____ All residents are to be respectful of others, on & off property **AT ALL TIMES**.
- _____ Drop-off's are allowed on **Friday, Saturday and Sunday**. All drop-offs must be approved prior to items being dropped off and items will be searched.

CURFEW

- _____ **ALL RESIDENTS – 10:00 PM**
- _____ **AFTER** client has dropped **5th Step with sponsor**, you can request **2 passes a month**.
 - Passes must be filled out and turned in **by Thursday**. House Fees must be paid in **FULL** and the Director can approve or deny any passes.