

CIF, NDF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Public Works

Program/Project Name: Cherokee Triangle Family Festival 2015

	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	No
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Prepared by:

Date: August 13, 2015

Long, Terra L

From: Kirchdorfer, Robert
Sent: Thursday, August 13, 2015 1:06 PM
To: Long, Terra L
Cc: Owen, Tom; Knigge, Audrey; mark church; Richards, Robyn
Subject: RE: Metro Payment

Terra, Codes & Regulations will accept the NDF funds for the permit etc. fees. Audrey is out of the office.

Thanks

Robert Kirchdorfer
Director
Department of Codes & Regulations
Louisville Metro Government
(502) 574-2886

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From: Long, Terra L
Sent: Thursday, August 13, 2015 10:41 AM
To: Richards, Robyn; mark church; Knigge, Audrey
Cc: Owen, Tom; Kirchdorfer, Robert
Subject: RE: Metro Payment

Audrey, will you accept payment for the remaining \$153.00 from NDF?

From: Richards, Robyn
Sent: Thursday, August 13, 2015 10:03 AM
To: Long, Terra L; mark church; Knigge, Audrey
Cc: Owen, Tom
Subject: RE: Metro Payment

Metro Parks will accept \$573.00.

From: Long, Terra L
Sent: Thursday, August 13, 2015 9:56 AM
To: mark church; Knigge, Audrey; Richards, Robyn
Cc: Owen, Tom
Subject: RE: Metro Payment

Robyn, Audrey, who will be accepting our NDF for this event and can I receive an invoice to attach to the paperwork submitted?

Thanks for everyone's help!

From: mark church [mailto:machurch02@gmail.com]
Sent: Wednesday, August 12, 2015 8:54 PM
To: Long, Terra L; Knigge, Audrey; Richards, Robyn
Subject: Metro Payment

Terra, Here is the payment as I understand it:

\$25.00 -Metro Finance (ABC)
\$573.00- Metro Parks
\$128.00 - Land Development (Festival Permit and street closure)

The number for Metro parks is good. The other 2 are what we spent last year. I realize there is an additional \$90 to Ky for ABC. We will be covering the cost for that.

Terra please let me know if there is anything else you need to secure payment.

If there is anymore info needed to issue permits please let me know. I am waiting on the background check from Tim Holz (has to be within 30days of event) then I will deliver the paperwork and the checks for ABC.

Thanks so much for your help!

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