

NEIGHBORHOOD DEVELOPMENT FUND
Not-for-Profit Transmittal and Approval Form

OFFICE OF METRO COUNCIL CLERK

RECEIVED

DATE 12-29-14 TIME: 1:15pm

Applicant/Program: **Valley Woman's Club Scholarship Program**

Executive Summary of Request:

Neighborhood Development Funding will be directed to the Valley Woman's Club to support their annual scholarship program.

Is this program/project a fundraiser?

☐ Yes ☒ No

Is this applicant a faith based organization?

☐ Yes ☒ No

Does this application include funding for sub-grantee(s)?

☐ Yes ☒ No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

14
District #

Cindi Fowler
Primary Sponsor Signature

\$1200.00
Amount

12/16/14
Date

Primary Sponsor Disclosure

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

Council members Fowler and Welch are current members of the Valley Woman's Club, however they do not serve in any signatory or fiduciary capacity for the organization.

Approved by:

Appropriations Committee Chairman

Date

Clerk's Office Only:

Request Amount: _____ Committee Amended Appropriation: _____

Original Appropriation: _____ Council Amended Appropriation: _____

OFFICE OF METRO COUNCIL CLERK

REVIEWED

DATE 1/8/15 TIME 11:22

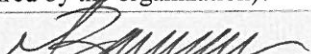
Additional Disclosure and Signatures

Additional Council Office Disclosure

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

<u>13</u> District #	<u>Vicki Aubrey Welch</u> Council Member Signature	<u>\$ 1,200.⁰⁰</u> Amount	<u>12/18/14</u> Date
<u>25</u> District #	<u>[Signature]</u> Council Member Signature	<u>\$ 1,200.⁰⁰</u> Amount	<u>12/18/14</u> Date
<u> </u> District #	<u> </u> Council Member Signature	<u> </u> Amount	<u> </u> Date
<u> </u> District #	<u> </u> Council Member Signature	<u> </u> Amount	<u> </u> Date
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<u> </u> District #	<u> </u> Council Member Signature	<u> </u> Amount	<u> </u> Date
<u> </u> District #	<u> </u> Council Member Signature	<u> </u> Amount	<u> </u> Date

NDF NON-PROFIT APPLICATION CHECKLIST

Legal Name of Applicant Organization: Valley Woman's Club		
Program Name: Valley Woman's Club Scholarships	Request Amount: \$3600.00	Yes/No/NA
Request form: Is the NDF request form signed by all Council Member(s) appropriating funding?		YES
Request form: Is the funding proposed less than or equal to the request amount?		YES
Request form: Have all known Council or Staff relationships to the Agency been adequately disclosed on the cover sheet?		YES
Application Page 1: Has prior Metro funds committed/granted been disclosed?		YES
Application Page 1: Is the application properly signed and dated by authorized signatory?		YES
Application Page 3: Reimbursement funding – One or two boxes checked if any expenses are incurred before the grant award period. Is all required documentation included?		N/A
Application Pages 3 – 5: Is the proposed public purpose of the program well-documented?		YES
Application 4: Is there adequate documentation of how the proceeds of the fundraiser will be spent?		N/A
Application Budget Page 6: Does the application budget reflect only the revenue and expenses of the project/program (page 6) if the request is not an operating budget request? Is all detail schedules included for "Metro, Non Metro and Total" expense funds for client assistance, community events & festivals and other expenses? And does the Non-Metro Revenue equal the Non-Metro expenses?		YES
Faith Based Organizations: Is the signed Faith Based Form signed and included?		N/A
Jefferson County Only: Will all funding be spent in Louisville/Jefferson County?		YES
Capital Project(s) request: Is the cost estimate(s) from proposed vendor(s) included?		N/A
Good Standing: Is the entity in good standing with: <ul style="list-style-type: none"> • Kentucky Secretary of State – include Secretary of State website information on organization • Louisville Metro Government – check OMB monthly report filed in Council Financial Reports • Internal Revenue Service – most recent Form 990 included 		YES YES YES
Separate Taxing Districts: If Metro funding is for a separate taxing district, is the funding appropriated for a program outside the legal responsibility of that taxing district?		N/A
Small Cities: Is the resolution included agreeing to partner with Louisville Metro on the capital project? (IRS Determination letter not required, Form 990 not required, but KY SOS acknowledgement is)		N/A
Operating Requests: Is recommended operating funding less than or equal to 33% of total operating budget?		N/A
IRS Exempt Proof: Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?		YES
Operating Budget: Is the organization's current fiscal year operating budget included?		YES
Ordinance Required: Is the amount committed by Council members greater than \$5,000 to any one project/program within an organization in this fiscal year.		NO
Board Members: Is the entity's board member list (with term length/term limits) included?		YES
Staff: Is a list of the highest paid staff included with their expected annual personnel costs?		N/A
Annual Audit: Is the most recent annual audit (if required by organization) included?		YES
Rent Requests: Is a copy of signed lease included?		N/A
Articles of Incorporation: Are the Articles of Incorporation of the organization included?		YES
IRS Form W-9: Is the IRS Form W-9 included?		YES
Evaluation Forms: Are the evaluation forms (if program participants are given evaluation forms) included?		N/A
Affirmative Action: Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required by the organization)?		N/A
Prepared by: 		Date: 12/16/14



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 - APPLICANT INFORMATION			
Legal Name of Applicant Organization: (as listed on: http://www.sos.ky.gov/business/records) <u>Valley Woman's Club Inc.</u>			
Main Office Street & Mailing Address: <u>PO Box 72262, Louisville, Ky 40272-0262</u>			
Website:			
Applicant Contact:	<u>Carol J Hamilton</u>	Title:	<u>Treasurer, Educ. Ch.</u>
Phone:	<u>502 937-1525 (H) 645-4413 (C)</u>	Email:	<u>doucarolham@ballsofth.net</u>
Financial Contact:	<u>Carol J Hamilton</u>	Title:	<u>Treasurer</u>
Phone:	<u>502 937-1525 (H) 645-4413 (C)</u>	Email:	<u>doucarolham@ballsofth.net</u>
Organization's Representative who attended NDF Training: <u>Theresa Douglas</u>			
GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED			
Program Facility Location(s):	<u>Jewish Medical Center SW, 9700 Stonestreet Rd. 40272</u>		
Council District(s):	<u>13, 14, 25</u>	Zip Code(s):	<u>40272</u>
SECTION 2 - PROGRAM REQUEST & FINANCIAL INFORMATION			
PROGRAM/PROJECT NAME: <u>Valley Woman's Club Scholarships</u>			
Total Request: (\$)	<u>\$3600.00</u>	Total Metro Award (this program) in previous year: (\$)	<u>3600.00</u>
Purpose of Request (check all that apply):			
<input type="checkbox"/> Operating Funds (generally cannot exceed 33% of agency's total operating budget) <input checked="" type="checkbox"/> Programming/services/events for direct benefit to community or qualified individuals <input type="checkbox"/> Capital Project of the organization (equipment, furnishing, building, etc)			
The Following are Required Attachments:			
<input checked="" type="checkbox"/> IRS Exempt Status Determination Letter <input checked="" type="checkbox"/> Current Year Projected Budget <input checked="" type="checkbox"/> List of Board of Directors (include term & term limits) <input checked="" type="checkbox"/> Current financial statement <input checked="" type="checkbox"/> Most recent IRS Form 990 or 1120-H <input checked="" type="checkbox"/> Articles of Incorporation <input type="checkbox"/> Cost estimates from proposed vendor if request is for capital expense		<input type="checkbox"/> Signed lease if rent costs are being requested <input checked="" type="checkbox"/> IRS Form W9 <input type="checkbox"/> Evaluation forms if used in the proposed program <input checked="" type="checkbox"/> Annual audit (if required by organization) <input type="checkbox"/> Faith Based Organization Certification Form, if required <input type="checkbox"/> Staff including the 3 highest paid staff	
For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.			
Source:	<u>Councilwoman Cudi Fowler, 14th</u>	Amount: (\$)	<u>\$1200.00</u>
Source:	<u>Councilwoman Vickie Welch, 13th</u>	Amount: (\$)	<u>\$1200.00</u>
Source:	<u>Councilman David Yates, 25th</u>	Amount: (\$)	<u>\$1200.00</u>
Has the applicant contacted the BBB Charity Review for participation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Has the applicant met the BBB Charity Review Standards? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 3 – AGENCY DETAILS

Describe Agency's Vision, Mission and Services:

The object and purpose of Valley Woman's Club shall be to operate exclusively for such charitable and education purposes as will qualify it as an exempt organization under Internal Revenue Code Section 501C3 and further, to promote the general welfare and prosperity of the community of Valley Station, Kentucky, and to improve by any and all lawful and honorable means its status and conditions; to foster and cultivate the social, educational and business relations of the members of the community, closer personal acquaintance, a friendly spirit and mutual cooperation, to gather, receive and disseminate such information as may seem helpful to others, to encourage the members to interest themselves in the arts, sciences and political government of the United States and other countries; to gather, organize and carry out any and all social functions for the purposes set out above, to buy, sell, exchange, rent, lease real property and mortgage same for any lawful purpose such as civic, athletic, recreational and social, not involving private pecuniary gain or profit to the members.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 4 – PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

Applications for scholarships (copy included) for High School senior, living in the 4072 zip code, are mailed to the high schools (Jefferson County Public Schools and private high schools) in early January. These applications along with the supporting documents (letter from the student, an official transcript, letter from the Senior Counselor) are due March 15 to the VWC Education Chairman. All applications are copied and distributed to each of the five(5) members of the Scholarship Committee. The committee meets early in April to choose the winners of the Scholarships. The letters of notification (sample included) are hand delivered to each student chosen to receive a scholarship by the Education Committee Chairman. These students along with two(2) guests, the Principal and Senior Counselor from their school are invited to a luncheon where they are honored. This meeting is the 4th Wednesday of April. Checks for the Scholarships are mailed to the respective colleges in early June. In 2014 Valley Woman's Club awarded eight(8) Scholarships of \$1,200.00 each to deserving Seniors. We wish to continue to help our young people with the help of our Metro Council members.

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):

The checks for Scholarships are mailed directly to the Financial Aid Office of the college each student has chosen to attend. The students must provide Valley Woman's Club their college ID number before checks are mailed. A letter (sample attached) accompanies each check to identify the student and instructs the college that if the funds are not used they are to be returned to Valley Woman's Club. NO FUNDS ARE EVER GIVEN DIRECTLY TO THE STUDENT.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

C: If this request is a fundraiser, please detail how the proceeds will be spent:

D: For Expenditure Reimbursement Only – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

☐ Effective October 24, 2013, reimbursements should not be made unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):

- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
- ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

☐ The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:

- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

Valley Woman's Club does not have a formal program that we use to track those who have received scholarships in the past. We have heard by word of mouth of those our members are acquainted with and they have been successful in the fields they chose to pursue.

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.

Valley Woman's Club works closely with area individuals and businesses to assist the Club in their effort to raise funds for scholarships and other community efforts. We work closely with Jewish Medical Center Southwest, Sun Valley Community Center and Highview Baptist Church in order to have (donated or rented) facilities large enough to hold our dinners. Individuals and businesses in the community, as well as Club members, contribute items used to Silent Auctions to raise funds.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 5 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non- Metro Funds	Total Funds
A: Personnel Costs Including Benefits	\$ 0.00	\$0.00	\$0.00
B: Rent/Utilities	0.00	0.00	0.00
C: Office Supplies	0.00	750. ⁰⁰	750.00
D: Telephone	0.00	0.00	0.00
E: In-town Travel	0.00	0.00	0.00
F: Client Assistance (Attach Detailed List)	0.00	0.00	0.00
G: Professional Service Contracts	0.00	0.00	0.00
H: Program Materials	0.00	50. ⁰⁰	50. ⁰⁰
I: Community Events & Festivals (Attach Detail List)	0.00	0.00	0.00
J: Machinery & Equipment	0.00	0.00	0.00
K: Capital Project	0.00	0.00	0.00
L: Other Expenses (Attach Detail List) <i>See list</i>	\$3600.00	\$9100. ⁰⁰	\$12700.00
*TOTAL PROGRAM/PROJECT FUNDS	\$3600.00	\$9900.⁰⁰	\$13500.⁰⁰
% of Program Budget	27 %	73 %	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	\$ 9,100. ⁰⁰
Fees Collected from Program Participants	
Other (please specify) <i>In-Kind Contributions</i>	1,087.50
Total Revenue for Columns 2 Expenses **	\$ 10,187.50

*Total of Column 1 MUST match "Total Request on Page 1, Section 2"

**Must equal or exceed total in column 2.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail of In-Kind Contributions for this PROGRAM only: Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
Time - working Soup Dinner 7 members - 5 hrs each	\$253.75	Time x Min. Wage x 7
Time - working Ky Dinner 10 members - 8 hrs. each	\$580.00	Time x Min Wage x 10
Time working Soup Dinner 7 members - 5 hrs each	\$253.75	Time x Min Wage x 7
Total Value of In-Kind (to match Program Budget Line Item. Volunteer Contribution & Other In Kind)	\$1087.50	

* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK

Agency Fiscal Year Start Date: June 1

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? NO ☒ YES ☐

If YES, please explain:



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 6 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked.


Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

Relationship Disclosure: List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

SECTION 7 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:		Date:	12/7/14
Legal Signatory: (please print):	Carol J. Hamilton	Title:	1KASURU
Phone:	502 645-4413	Extension:	
Email:	dowcarolham@bellsouth.net		

VALLEY WOMAN'S CLUB
JEFFERSON COUNTY (40272) SENIOR
SCHOLARSHIP APPLICATION

NAME _____

 LAST FIRST MIDDLE
ADDRESS _____, LOUISVILLE, KENTUCKY 40272

 STREET
HOME PHONE _____ CELL PHONE _____ SOCIAL SECURITY # _____

FATHER'S NAME _____ OCCUPATION _____

PLACE OF EMPLOYMENT _____ ANNUAL INCOME _____

MOTHER'S NAME _____ OCCUPATION _____

PLACE OF EMPLOYMENT _____ ANNUAL SALARY _____

****IF EITHER PARENT IS RECEIVING DISABILITY OR CHILD SUPPORT THAT AMOUNT
MUST BE REPORTED IN THIS BLANK \$ _____**

NUMBER OF DEPENDENTS (UNDER 18 YEARS OF AGE) OF PARENTS _____

YEAR OF GRADUATION _____ FROM _____ HIGH SCHOOL

GRADE POINT AVERAGE (BASED ON 4-POINT SYSTEM) _____

DOES THE APPLICANT WORK? _____ LOCATION _____

OTHER SCHOLARSHIPS RECEIVED (LIST NAMES AND AMOUNTS) _____

LIST AMOUNT OF KES MONEY YOU WILL RECEIVE _____

EXTRA CURRICULAR ACTIVITIES _____

I PLAN TO MAJOR IN _____ IN COLLEGE.

WERE YOU A GOVERNOR'S SCHOLAR? ____ YES ____ NO

1. Attach a personal letter explaining financial needs, your reasons for wanting to further your education, and your goal for the future. **This letter must be prepared and signed by the applicant.**
2. This application must be accompanied by a letter of recommendation from your Senior Counselor and an **OFFICIAL** transcript which includes grade point average and ACT/SAT test scores.
3. **APPLICANT MUST RESIDE IN THE 40272 ZIP CODE AND HAVE A 3.0 GPA IN HIGH SCHOOL.**
4. Send completed application and required documents to **Carol Hamilton, 6602 North Drive, Louisville, KY 40272**
5. **THIS INFORMATION MUST BE RECEIVED NO LATER THAN MARCH 6, 2015**

Valley Woman's Club
P. O. Box 72262
Louisville, KY 40272-0262

April 3, 2014

Student's Name
Student's Address
Louisville, KY 40272

Valley Woman's Club is pleased to inform you that you have been chosen to receive a \$1,200.00 scholarship to be used at the **accredited** college of your choice during the 2014-2015 school year. Your scholarship check will be mailed directly to the college of your choice in late June or early July. If the money is not used during the 2014-2015 school year the scholarship will be voided and the money must be returned to Valley Woman's Club. **You will need to provide me with the name of the college and your student ID number BEFORE the check can be mailed.** You are expected to enroll in college in the fall semester of 2014—I will call you for the above information.

We would like to invite you and two(2) guests to attend the Valley Woman's Club meeting on Wednesday, April 23, 2014, at 10:30am. Our meeting will be held in the Community Room at Jewish Medical Center Southwest, 9700 Stonestreet Road. The Community Room is on the 1st floor, in the all to the left of the Information Desk. **During the meeting we will ask each scholarship recipient to speak briefly, 5 minutes maximum, about your life goals, achievements, the college you have chosen, the career you plan to pursue, etc.**

We will have lunch after the meeting and we would invite you and two(2) guests to be our guests for lunch. If you wish to bring additional guests there will be a charge of \$6.00 each for lunch. The counselor and principal from your school will also be invited to this meeting and lunch (DO NOT count them as your guests).

******PLEASE RSVP USING THE ENCLOSED POSTCARD BY WEDNESDAY APRIL 17.**

Sincerely,

Carol Hamilton
Education Chairman

Valley Woman's Club
P. O. Box 72262
Louisville, KY 40272-0262

June 24, 2014

University of Louisville
Student Financial Aid Office
Houchens Building, Room 110
Attn: Rachel Foster
Louisville, KY 40292

Ashley Ann Wallace ([REDACTED]) received a scholarship from Valley Woman's Club in the amount of \$1,200.00. I have enclosed a check for that amount to be credited to her account for the 2014 Fall Semester.

If for any reason Ms. Wallace should fail to enroll in the University of Louisville this fall or for whatever reason does not use all of the \$1,200.00, any remaining funds are to be returned to Valley Woman's Club at the above address.

Sincerely,

Carol Hamilton
Treasurer
Education Chairman
(502) 645-4413

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

Date: OCT 22 1991

VALLEY WOMANS CLUB INC
C/O KEATS HIBBS & O DONNELL
ROBERT W KEATS
150 SOUTH THIRD ST
LOUISVILLE, KY 40202

Employer Identification Number:

Contact Person:

PEGGY L COMBS

Contact Telephone Number:

(513) 684-3578

Accounting Period Ending:

May 31

Form 990 Required:

Yes

Addendum Applies:

Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

Donors may deduct contributions to you as provided in section 170 of the

VALLEY WOMANS CLUB INC

Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number has not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, relationship (if any) to members, officers, trustees or donors of funds to you, so that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

VALLEY WOMANS CLUB INC

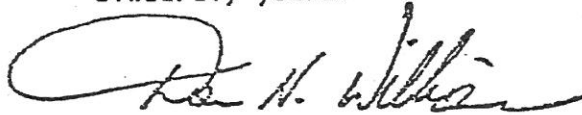
If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Don H. Williams". The signature is fluid and cursive, with a large loop at the beginning and a long, sweeping tail.

Don H. Williams
District Director

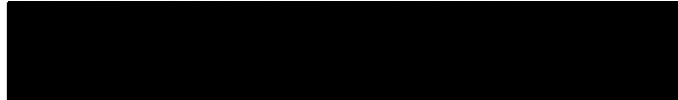
VALLEY WOMAN'S CLUB
P. O. BOX 72262
LOUISVILLE, KY 40272-0262

BOARD OF DIRECTORS 2014-2016

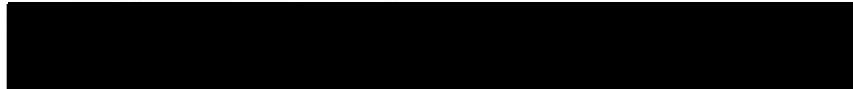
THERESA DOUGLAS, PRESIDENT



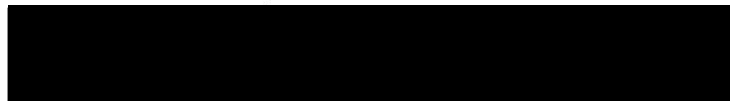
CAROLYN HAMBY, 1ST VICE PRESIDENT



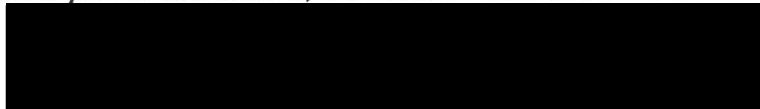
GAIL SCHICKINGER, 2ND VICE PRESIDENT



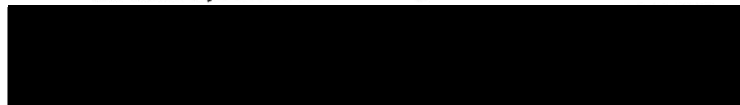
LESLIE ALLEN, RECORDING SECRETARY



MARY JANE GOSSETT, CORRESPONDING SECRETARY



CAROL J. HAMILTON, TREASURER



AT LARGE BOARD OF DIRECTORS MEMBERS

MARGARET DOYLE



VALLEY WOMAN'S CLUB
TREASURER'S REPORT
10/21/14-11/18/14

BEGINNING BALANCE **\$4,079.24**

INCOME

10/22/14	MARGAARET DOYLE, REFUND 3 RD DIST. CONF.	\$	20.00
	VIRGINIA CROWDER, DONATION	\$	20.00
	LESLIE ALLEN, DONATION KY DINNER	\$	20.00
	BETTY MARKWELL, MEMBERSHIP	\$	40.00
10/28/14	MARY MULLINS, DONATION KY DINNER	\$	20.00
10/30/14	JODI CUMINGS, KY DINNER, 4	\$	40.00
	VIRGINIA CROWDER, KY DINNER, 1	\$	10.00
11/1/14	LIZ BURDER, KY DINNER, 4	\$	40.00
	GAIL SCHICKINGER, KY DINNER, 6	\$	60.00
11/10/14	LESLIE ALLEN, KY DINNER, 6	\$	60.00
	MARTIN GILPIN, KY DINNER, 2	\$	20.00
	BETTY MARKWELL, KY DINNER, 1	\$	10.00
	MARGARET DOYLE, DONATION, KY DINNER	\$	15.00
11/15/14	KY DINNER TICKETS AT THE DOOR	\$	472.00
	EXTRA FOOD SOLD	\$	20.00
	SILENT AUCTION	\$	803.00
	MARGARET DOYLE, KY DINNER, 9	\$	90.00
	CAROL HAMILTON, KY DINNER, 6	\$	60.00
<u>TOTAL INCOME</u>			<u>\$1,800.00</u>

EXPENDITURES

11/10/14	1473-CAROLYN HAMBY, PRINTING	\$	4.05
	1474-GFWC-KY, DUES	\$	566.00
	1475-SAMS, KY DINNER FOOD & SUPPLIES	\$	164.08
	1476-THERESA DOUGLAS, INK	\$	40.25
	1477-CAROLYN HAMBY, KY DINNER SUPPLIES	\$	82.31
11/15/14	1478-GFS, KY DINNER	\$	58.21
	1479-FORCHT BANK, SAVINGS	\$	1,200.00
<u>TOTAL DISBURSEMENTS</u>			<u>\$ 2,114.90</u>
<u>BALANCE CHECKING ACCOUNT</u>			<u>\$ 3,764.34</u>

VALLEY WOMAN'S CLUB, INC.

General Information

Organization Number	0053198
Name	VALLEY WOMAN'S CLUB, INC.
Profit or Non-Profit	N - Non-profit
Company Type	KCO - Kentucky Corporation
Status	A - Active
Standing	G - Good
State	KY
File Date	7/22/1958
Organization Date	7/22/1958
Last Annual Report	2/12/2014
Principal Office	P. O. BOX 72262 LOUISVILLE, KY 40272
Registered Agent	MARY J. MULLINS 9601 APRIL WAY VALLEY STATION, KY 40272

Current Officers

President	<u>THERESA DOUGLAS</u>
Vice President	<u>CAROLYN HAMBY</u>
Secretary	<u>LESLIE ALLEN</u>
Treasurer	<u>CAROL J. HAMILTON</u>
Director	<u>CAROL J. HAMILTON</u>
Director	<u>THERESA DOUGLAS</u>
Director	<u>CAROLYN HAMBY</u>
Director	<u>LESLIE ALLEN</u>

Individuals / Entities listed at time of formation

Director	<u>MRS. A. F. ROSENBERGER</u>
Director	<u>MRS. WILLIAM C. WHITE</u>
Director	<u>MRS. J. L. RICHARDSON II</u>
Director	<u>MRS. J.D.HAR</u>
Director	<u>MRS. A.T. LEE</u>
Incorporator	<u>MRS. A.F. ROSENBERGER</u>
Incorporator	<u>MRS. WILLIAM C. WHITE</u>
Incorporator	<u>MRS. J.L. RICHARDSON III</u>
Incorporator	<u>MRS. J.D. HARMS</u>
Incorporator	<u>MRS. A.T. LEE</u>

Images available online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned

images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

Annual Report	2/12/2014	1 page	tiff	PDF
Annual Report	1/8/2013	1 page	PDF	
Annual Report	3/28/2012	1 page	PDF	
Annual Report	3/8/2011	1 page	tiff	PDF
Annual Report	5/18/2010	2 pages	tiff	PDF
Annual Report	5/7/2009	1 page	PDF	
Annual Report	2/19/2008	1 page	tiff	PDF
Annual Report	1/8/2007	1 page	PDF	
Annual Report	1/30/2006	1 page	PDF	
Annual Report	6/30/2005	1 page	tiff	PDF
Annual Report	9/24/2003	1 page	tiff	PDF
Annual Report	8/28/2002	1 page	tiff	PDF
Annual Report	9/11/2001	1 page	tiff	PDF
Annual Report	8/25/2000	1 page	tiff	PDF
Annual Report	7/7/1999	1 page	tiff	PDF
Annual Report	10/13/1998	2 pages	tiff	PDF
Annual Report	7/1/1997	1 page	tiff	PDF
Annual Report	7/1/1996	1 page	tiff	PDF
Annual Report	7/1/1995	1 page	tiff	PDF
Annual Report	3/29/1994	1 page	tiff	PDF
Annual Report	7/1/1993	1 page	tiff	PDF
Annual Report	7/1/1992	1 page	tiff	PDF
Annual Report	7/1/1991	1 page	tiff	PDF
Annual Report	7/1/1990	1 page	tiff	PDF
Statement of Change	5/3/1988	1 page	tiff	PDF
Amendment	3/3/1988	8 pages	tiff	PDF
Statement of Change	9/10/1976	3 pages	tiff	PDF
Annual Report	1/11/1959	18 pages	tiff	PDF
Articles of Incorporation	7/22/1958	5 pages	tiff	PDF

Assumed Names

Activity History

Filing	File Date	Effective Date	Org. Referenced
Annual report	2/12/2014 10:32:42 AM	2/12/2014	
Annual report	1/8/2013 1:03:52 PM	1/8/2013 1:03:52 PM	
Annual report	3/28/2012 6:27:05 PM	3/28/2012 6:27:05 PM	
Annual report	3/8/2011 1:49:04 PM	3/8/2011	
Annual report	5/18/2010 4:30:58 PM	5/18/2010	
Annual report	5/7/2009 5:53:15 PM	5/7/2009 5:53:15 PM	

Annual report	2/19/2008 8:31:10 AM	2/19/2008
Annual report	1/8/2007 3:13:26 PM	1/8/2007 3:13:26 PM
Annual report	1/30/2006 12:10:13 PM	1/30/2006 12:10:13 PM
Sixty day notification	9/1/1998	9/1/1998
Amendment - Change purpose	3/3/1988	3/3/1988

Microfilmed Images

Microfilm images are not available online. They can be ordered by faxing a Request For Corporate Documents to the Corporate Records Branch at 502-564-5687.

Annual Report	9/9/2004	1 page
Annual Report	9/24/2003	1 page
Annual Report	8/28/2002	1 page
Annual Report	9/11/2001	1 page
Annual Report	8/25/2000	1 page
Annual Report	7/7/1999	1 page
Annual Report	10/13/1998	2 pages
Annual Report	7/1/1997	1 page
Annual Report	7/1/1996	1 page
Annual Report	7/1/1995	1 page
Annual Report	3/29/1994	1 page
Annual Report	7/1/1993	1 page
Annual Report	7/1/1992	1 page
Annual Report	7/1/1991	1 page
Annual Report	7/1/1990	1 page
Annual Report	7/1/1989	1 page
Statement of Change	5/3/1988	1 page
Amendment	3/3/1988	6 pages
Statement of Change	9/10/1976	2 pages
Annual Report	1/11/1959	18 pages
Articles of Incorporation	7/22/1958	5 pages

From: epostcard@urban.org
Subject: Form 990-N E-filing Receipt - IRS Status: Accepted
Date: July 3, 2014 at 8:05 AM
To: Don Hamilton doncarolham@bellsouth.net

Organization: VALLEY WOMENS CLUB INC

EIN: [REDACTED]

Submission Type: Form 990-N

Year: 2013

Submission ID: 7800582014184a100436

e-File Postmark: 7/3/2014 7:59:20 AM

Accepted Date: 7/3/2014

The IRS has accepted the e-Postcard described above. Please save this receipt for your records.

Thank you for filing.

e-Postcard technical support
Phone: 866-255-0654 (toll free)
email: ePostcard@urban.org

VALLEY WOMENS CLUB INC
P O Box 72262
Louisville, KY 40272

ARTICLES OF INCORPORATION

OF

VALLEY WOMAN'S CLUB

KNOW ALL MEN BY THESE PRESENTS:

That we the undersigned hereby mutually agree to unite and associate ourselves as a Corporation, and for such purposes we hereby make, execute and adopt the following Articles of Incorporation.

ARTICLE I. The name of this Corporation shall be the Valley Woman's Club, Inc.

ARTICLE II. The object and purpose of this Corporation shall be to forward and promote the general welfare and prosperity of the Community of Valley Station and to improve by any and all lawful and honorable means its status and conditions; to foster and cultivate the social, educational and business relations of the members of the Community; to encourage among the members of the Community closer personal acquaintance and a friendly spirit and mutual cooperation; to gather, receive and disseminate such information as may seem helpful to others; to encourage the members to interest themselves in the Arts, Sciences, and Political Government of the United States and Other Countries; to gather, organize and carry out any and all social functions for the purpose of furthering the objects and purposes set out above; to buy, sell, exchange, rent, lease, real property and mortgage same for any lawful purpose, such as civic, athletic, recreational, or social, not involving private pecuniary gain or profit.

ARTICLE III. The period of the existence and the duration of the life of this Corporation shall be perpetual.

ARTICLE IV. The principal Office of the Corporation is to be located at the West side of Millers Lane between Valley Road and Church Road, in Valley Station, Jefferson County, Kentucky. The resident Agent for service of process shall be Mrs. James Shearer Goodman, 10010 Dixie Highway, P.O. Box 34, Valley Station, Jefferson County, Kentucky.

ARTICLE V. The names and post office addresses of its Officers are as follows:

BOOK 102 PAGE 505

Mrs. A. F. Rosenberger	Rt #1, Valley Station, Kentucky	President
Mrs. William C. White	Box 242, Pendleton Road, Valley Station, Kentucky	1st Vice- President
Mrs. J. L. Richardson III	10004 Old 3rd Street Road, Valley Station, Kentucky	2nd Vice- President
Mrs. J. D. Harms	10001 Old 3rd Street Road, Valley Station, Kentucky	Treasurer
Mrs. A. Lee	1905 Nocturne Drive, Valley Station, Kentucky	Secretary
Mrs. Dan Duff, Jr.,	1419 Calvalade, Valley Station, Kentucky	Corresponding Secretary

ARTICLE VI. This shall be a mutual ownership or mutual endeavor Corporation, having no capital stock and not involving personal or private pecuniary gain or profit.

ARTICLE VII. The affairs of this Corporation shall be conducted by the Officers.

ARTICLE VIII. The private property of the stockholders shall be exempt from the debts of the Corporation.

IN TESTIMONY WHEREOF, witness the signature of the Incorporators this 14th day of July, 1988.

Mrs. A. F. Rosenberger
Mrs. W. C. White, Jr.
Mrs. J. L. Richardson III
Mrs. J. D. Harms
Mrs. A. Lee
Mrs. Dan Duff, Jr.

BOOK 102 PAGE 506
STATE OF KENTUCKY

COUNTY OF JEFFERSON

I, Alvin T. Lee, a Notary Public, in and for the State and County aforesaid, do hereby certify that on this day the foregoing Articles of Incorporation, were produced to me in said State and County and were acknowledged by Mrs. A. F. Rosenberger, Mrs. William C. White, Mrs. J. L. Richardson, III, Mrs. J. D. Harris, Mrs. A. Lee and Mrs. Dan Duff, Jr.

Witness my hand this 11th day of July, 1958.

My commission expires: August 22, 1959.

Alvin T. Lee
NOTARY PUBLIC, JEFFERSON COUNTY, KENTUCKY

ORIGINAL COPY
FILED AND RECORDED

JUL 22 1958

John L. Howell
SECRETARY OF STATE OF KENTUCKY
FRANKFORT, KENTUCKY

1958 AUG 15 AM 10 32

3.00

AMENDMENT OF ARTICLES OF INCORPORATION

OF

VALLEY WOMAN'S CLUB, Inc. #53198

ORIGINAL COPY FILED
SECRETARY OF STATE OF KENTUCKY
FRANKFORT, KENTUCKY

MAR 3 1968

#800 Sep
Greene
SECRETARY OF STATE

Amendment of the Articles of Incorporation of the Valley Woman's Club, Inc., a nonprofit corporation organized under the laws of the Commonwealth of Kentucky, executed by Mrs. Frank Kirk, of Louisville, Jefferson County, Kentucky, its President, and Mrs. Frederick Weber of Louisville, Jefferson County, Kentucky, its Secretary.

1. The Corporation was organized on July 11, 1958, and the Articles of Incorporation were recorded in Corporation Book 102, Page 504, on July 22, 1958 in the office of the Clerk of Jefferson County, Kentucky.

2. The Corporation, on the proposal of its Board of Directors, by Resolution, duly adopted by said Board of Directors setting forth the proposed Amendment, and directing that the same be submitted to a vote of the members entitled to vote in respect thereof at a designated meeting of such members, and on the adoption thereof by said members at said

meeting as provided by law, does hereby, by Mrs. Frank Kirk, its President, and Mrs. Frederick Weber, its Secretary, execute and acknowledge the following:

RESOLUTION

WHEREAS, in order for the Corporation to qualify as an exempt organization under Internal Revenue Code Section 501 Subdivision (c)(3), it is necessary to amend the Articles of Incorporation for the Valley Woman's Club.

RESOLVED, That Article II of the Articles of Incorporation be amended as follows:

ARTICLE II. The object and purposes of this Corporation shall be to operate exclusively for such charitable and educational purposes as will qualify it as an exempt organization under Internal Revenue Code Section 501 Subdivision (c)(3), and further, to promote the general welfare and prosperity of the community of Valley Station, Kentucky, and to improve by any and all lawful and honorable means its status and conditions; to foster and cultivate the social, educational and business relations of the members of the community, closer personal acquaintance, a friendly spirit and mutual cooperation; to gather, receive and disseminate such information as may seem helpful to others, to encourage the members to interest themselves in the arts, sciences and political government of the United States and other countries; to gather, organize and carry out any and all social functions for the purposes set out above; to buy, sell, exchange, rent, lease real property and mortgage same for any lawful purpose such as civic, athletic, recreational or social, not involving private pecuniary gain or profit to the members.

COMMONWEALTH OF KENTUCKY)
) SS.
COUNTY OF JEFFERSON)

I, the undersigned, a Notary Public, in and for the Commonwealth of Kentucky, do hereby certify that J. R. Kirk, as President, and B. Weber, as Secretary, of the Valley Woman's Club, Inc., personally appeared before me, acknowledged and delivered the foregoing Amendment of Articles of Incorporation of Valley Woman's Club, Inc. to be their free act and deed and the free act and deed of said Corporation.

WITNESS my hand and seal of office this 26 day of February, 1988.

My Commission expires: Aug. 12, 1990.

Thos. B. Purcell
NOTARY PUBLIC, STATE AT LARGE,
KENTUCKY

THIS INSTRUMENT PREPARED BY:

Robert W. Keats
ROBERT W. KEATS
RAY & MORRIS
Suite 1210, The Starks Building
Louisville, Kentucky 40202
(502) 584-8300
Attorney at Law

-5-
END OF DOCUMENT

Commonwealth of Kentucky

Department of State

Secretary of State

BREMER EHRLER
FRANKFORT, KENTUCKY

CERTIFICATE

I, BREMER EHRLER, Secretary of State for the Commonwealth of Kentucky, do certify that the foregoing writing has been carefully compared by me with the original record thereof, now in my official custody as Secretary of State and remaining on file in my office, and found to be a true and correct copy of Certificate and Articles of Amendment to Articles of Incorporation of VALLEY WOMAN'S CLUB, INC. filed March 3, 1988.

PAID \$ 10.00
JIM "PO" MALONE:J.C.O.
1988 MAR -4 AM 9:19

LONGED BY *Heck*
AND RECORDED

TT/05/22



IN WITNESS WHEREOF, I have hereunto
set my hand and affixed my official seal.

Done at Frankfort this 3rd day of
March, 19 88

Bremer Ehler
Secretary of State, Commonwealth of Kentucky

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific instructions on page 2.

Name (as shown on your income tax return)

VALLEY WOMEN'S CLUB

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:

☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

Exemptions (see instructions):

Exempt payee code (if any) _____

Exemption from FATCA reporting
code (if any) _____

Address (number, street, and apt. or suite no.)

P. O. BOX 72262

City, state, and ZIP code

LOUISVILLE, KY 40272-0262

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

				-			-				
--	--	--	--	---	--	--	---	--	--	--	--

Employer identification number

--	--	--	--	--	--	--	--	--	--	--	--

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign
Here

Signature of
U.S. person ▶

Date ▶

12/8/14

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

DEPOSIT RECORD

Gear
E

DATE	SOURCE	AMOUNT
MEASURER'S BOOKS OF VALLEY WOMAN		TOTAL

THE TREASURER'S BOOKS OF VALLEY WOMAN'S CLUB WERE
AUDITED ON APRIL 17, 2014 AND WERE FOUND TO BE
CORRECT AND IN BALANCE.

CT AND IN BALANCE.		
	TOTAL	

TRANSFER TOTALS TO NEXT CHECK STUB

DEPOSIT RECORD

DATE	SOURCE	AMOUNT
	TOTAL	

OTHER TRANSACTIONS

[illegible]

TRANSFER TOTALS TO NEXT CHECK STUB

DATE	COUPON	AMOUNT
	The books are audited on April 17, 2014.	
	All deposits & withdrawals were found to be in order.	
	TOTAL	

OTHER TRANSACTIONS

		Margaret Boyle	Auditor
		Jeshe M. Allen	
		TOTAL	

TRANSFER TOTALS TO NEXT CHECK STUB