

MEMORANDUM



**OFFICE OF PLANNING & DESIGN SERVICES
DEVELOP LOUISVILLE
LOUISVILLE, KENTUCKY**

GREG FISCHER
MAYOR

YU "EMILY" LIU, AICP
DIRECTOR

February 4, 2022

Introduction

During the past two years, from 2020 to the present, and since the change in software programs for Metro Government, from Hansen to Accela, there have been 3 searches that resulted in service requests submitted to Metro311 for complaints pertaining to daycare and childcare facilities.

History

The reported service requests to Metro311 for daycare and childcare issues include the following properties:

- *2011 Patricia Drive in CD-10. The inspection resulted in the property owner obtaining a Home Occupation Permit for an in-home daycare center and removal of a sign advertising the center, which was in violation of the issued Home Occupation Permit. No additional issues resulted in this specific investigation and this service request is closed.*
- *4740 S Rutland Ave in CD-21. The inspection resulted in the property owner obtaining a Home Occupation Permit for an in-home daycare center. After obtaining the Home Occupation Permit, a service request was received reporting that the owner had an accessory structure constructed on the property for the daycare center operations. In addition to the zoning enforcement service request, a request was reported to the Office of Construction Review pertaining to a building permit requirement for the structure. The zoning enforcement issue is resolved, and the building enforcement request is being addressed by the Department of Codes and Regulations/Office of Construction Review.*
- *712 W Ashland Ave in CD-21. There have been several service requests about parents dropping off children in an alley beside this property, which has an approved Conditional Use Permit to operate this daycare facility. Zoning enforcement has inspected this site several times and all zoning related issues associated with the case have been addressed, including the placement of permanent parking obstruction devices that eliminate illegal parking in the yard adjacent to the alley. In addition, Metro Public Works and LMPD have inspected the request and installed signage to prohibit parking and dropping off children in the alley. The zoning enforcement issues associated with this request have been addressed.*

LOUISVILLE FORWARD
www.louisvilleky.gov

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Conclusion

Upon several searches using the Accela software program, these are the only daycare related service requests found since the change to Accela from Hansen over the past two years.

DocuSigned by:

Mike Wilcher

~~Michael Wilcher~~

Planning & Design Supervisor

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