

Louisville Metro Council City Agency Request

Neighborhood Development Fund (NDF)

Capital Infrastructure Fund (CIF)

Municipal Aid Program (MAP)

MAR 5 2014 AM 11:47

Primary Sponsor: Vicki Aubrey Welch, District 13

Amount: \$3,000 Date: March 4, 2014

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

NDF to LMPD for two SRO officers serving District 13 schools, to attend the Annual School Safety Conference, as a part of the annual National Association of School Resource Officers Annual Conference, July 17th thru 18th, 2014. Funds will be spent directly, covering travel, registration fees and housing expenses. The annual SROI Conference offers essential information, classes, training and new information on school safety and current trends of today's youth and the impact of maintaining safe learning environments in our schools.

City Agency: LMPD
Contact Person: Major Tandeta Hettich
Agency Phone: 574 - 7161

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

13 District # Vicki Aubrey Welch Council Member Signature \$3,000⁰⁰ Amount 3/4/14 Date

Approved by: _____
Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____
Reference #: _____ To OMB: _____

OFFICE OF METRO COUNCIL CLERK

REVIEWED

DATE 3-10-14 TIME 11:22am

Budget Revision #: _____	
Account #: _____	
To Project Manager: _____	Completion Date: _____
Actual Cost: _____	Funds Returned: _____
Department/Project: _____	

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

District #	Council Member Signature	Amount	Date
District #	Council Member Signature	Amount	Date
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District #	Council Member Signature	Amount	Date

MEMORANDUM

LOUISVILLE METRO POLICE DEPARTMENT

GREG FISCHER
MAYOR

STEVE CONRAD
CHIEF OF POLICE

TO: Major T. Hettich

FROM: Ofcr. Peter Pastin #2092

DATE: 022414

RE: NASRO Conference

I'm requesting to attend the 2013 Annual School Safety Conference of National Association of School Resource Officers Conference(NASRO) in Palm Springs, CA on 07/12/14-07/18/14.

This annual conference provides essential information, classes and resources on evolving safety in our schools. The training provides past, present and future trends of how today's youth impacts school learning environments while maintaining a safe school atmosphere. The NASRO Conference benefits every School Resource Officer within LMPD by new training areas that focus on current law enforcement situations in various schools across the country.

The 2014 NASRO Conference is funded by Councilwoman Vicky Welch in the amount of approximately \$3000. This opportunity provides the annual NASRO training for Officer Peter Pastin and Officer John Daniel. Therefore, there is no cost to Louisville Metro Police Department.



LOUISVILLE METRO POLICE DEPARTMENT

Request for Training



To: Chief of Police

Date: 02242014

From: Peter Pastin

Rank: Officer

Code #: 2092

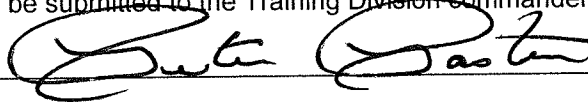
Present Assignment: 3rd Division

How long? 9 years

Are you a KLEC certified instructor? Yes No

Is this class mandatory for your current position or for maintaining a certificate? Yes No

I realize that in making this request, the benefit to the department from this training, my past performance, my present assignment and the availability of training funds will be determining factors in its consideration. I also understand that all course materials (books, pamphlets and other media) become the property of the department. Originals or suitable copies shall be submitted to the Training Division commander within ten (10) days of my return to regular duty.

Signature: 

Training Description

Name of course: 2014 Annual School Safety Conference

Name of school or course provider: National Association of School Resource Officer Conference(NASRO)

Location: Palm Springs, CA

Dates / From: 07/12/14

End: 07/18/14



Total Costs: \$ 0

Funding Source: Metro Council

Reason for requesting this training: (Explain how this training is applicable to your assignment, furthers your personal career goals and benefits the department. Identify course goals and objectives, if not included in an attachment).

Annual conference which provides essential information, classes and resources on evolving safety in our schools. Training provides past, present and future trends of how today's youth impacts school learning environments while maintaining a safe school atmosphere. The NASRO Conference benefits every School Resource Officer within LMPD by new training areas that focus on current law enforcement situations in various schools across the country.

Recommendations

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Division/Unit Commander: <u></u>	Date: <u>02-19-14</u>
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Special Team Commander: <u> 2926</u>	Date: <u>2-24-14</u>
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Training Division Commander: _____	Date: _____
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Chief of Police/Designee: _____	Date: _____

Attachments: Brochure or documentation identifying course goals and objectives *
 Louisville/Jefferson County Metro Government Travel Authorization/Travel Exceptions Forms
 Registration form for specific school
 Hourly outline for specific course *

* If the course is to be submitted to satisfy required KLEFPF training, documentation from the training provider which identifies course goals and objectives AND an hourly outline of topics taught MUST be attached.



LOUISVILLE METRO OUT-OF-TOWN TRAVEL AUTHORIZATION REQUEST

Finance Use Only:	
Employee Supplier #	_____
Travel #	_____
Advance CK#	_____ Date _____

Date of Request 2/24/2014

Employee Name Peter Pastin Dept LMPD

Employee Phone 502 574-2135 E-Mail Address peter.pastin@louisvilleky.gov

Contact: Lt. Cabrera/Sgt. Kelly Lee Contact Phone 502 574-2135

Destination: Palm Springs, CA

Travel Dates 7/12/2014 to 7/18/2014

Conference Title (if applicable) National Association of School Resource Officers (NASRO)

Purpose of Trip Annual Conference for S R O's
Providing classes/training of new concepts of policing in schools.
(all conference information including costs must be attached)

Estimated Expenses:

Cost Center	Fund	Dept	Divison	Unit/Act	Account
					523583

Department Use:	
Prepaid:	
Airfare	\$ \$ 581.50
Registration	\$ \$ 500.00
Other (Describe):	\$
Total Estimated Prepayments:	\$ 1081.50
Total Estimated Cost of Travel	\$ 1333.50

Employee Advance:

Per Diem	\$ 252.00
Hotel	_____
Local Transportation	_____
Other (Describe):	_____
Total Estimated Advance:	\$ 252.00

Employee Travel Agreement:

I certify that the proposed travel is for official Metro Government business and this this request conforms to Metro Government travel regulations. I agree to properly document the travel expenses and to provide a full and complete reporting of expenses within ten (10) business days of returning. I agree to have the full amount of the advance deducted from my wages should I fail to properly document the expenses for which the advance was granted.

Employee Signature: *Peter Pastin* Date: 2/24/14

APPROVALS

Department Executive	_____	Date: _____
Cabinet Dir/Council Pres	_____	Date: _____
Finance Department	_____	Date: _____

Upon approval, the Finance Dept will issue the travel advance check and travel expense report form three business days prior to the scheduled trip.



LOUISVILLE METRO OUT-OF-TOWN TRAVEL EXPENSE REPORT

The Travel Expense Report must be submitted to the Finance Dept. within ten (10) working days of return from travel.

Finance Use Only:	
Employee Supplier #	_____
Travel #	_____
Advance Ck#	_____ Date: _____
Emp Reimb Ck#	_____ Date: _____
Cash Returned \$	_____ Date: _____

Employee Name(s): **Peter Pastin**
 Department: _____

Contact Name: Kristie Martin
 Contact Phone: 574-2497

Travel Destination: Palm Springs, CA

		Breakfast	Lunch	Dinner	Total
Departure:	Date: <u>7/12/2014</u>				0.00
At Destination:	Date(s): <u>7/12</u>				0.00
Return To Louisville:	Date: <u>7/18/2014</u>				0.00

Fund	Dept	Divison	Unit/Act	Account	
Cost Center	<u>1101</u>	<u>305</u>	<u>2539</u>	<u>253939</u>	<u>523583</u>
					Total Per Diem \$ <u>-</u>

Cost of Travel (Department Use)	
Airfare: \$ <u>581.50</u> Ck# _____	
Registration: \$ <u>500.00</u> Ck# _____	
Other: \$ <u>-</u> Ck# _____	
Other: \$ _____ Ck# _____	
Total Exp: \$ <u>-</u>	←
Final Cost of Travel: \$ <u>1,081.50</u>	

Hotel (attach receipt): _____	
Local Transportation: _____	
Other Expense: _____	
Describe: _____	

Total Exp \$ <u>-</u>	←
Advance _____	
Due _____	
-or-	
Due Metro _____	0.00

Employee Signature _____ Date: _____

APPROVALS	
Department Executive _____	Date: _____
Finance Department _____	Date: _____

Travel Exceptions

Persons requesting exceptions to the travel policy must complete the exceptions form and submit it with the travel document for approval. A Travel Exception includes explanations on canceled travel expenses.

Employee Name Peter Pastin

Department LMPD

Waiver of policy is requestd on travel # _____ In the following area (s);

_____ Registration _____ Non Per Diem Expenses

_____ Transportation _____ Rental Vehicle

_____ Lodging _____ Other

Reason waiver is needed or reason travel was canceled after expenses were incurred. For canceled travels list refunds received and expenses not refunded

I certify that the waiver, requested above, is necessary for the travel.
Employee Signature: _____

Approvals
Department Director: _____
Cabinet Secretary: _____
Chief Financial Officer: _____

**2014 24th Annual
SCHOOL SAFETY CONFERENCE**
July 13-18, 2014
La Quinta, California

The National Association of School Resource Officers will hold its 24th annual School Safety Conference July 13-18, 2014 at the Historic La Quinta Resort and Club, located near Palm Springs, California. The NASRO conference will bring together school resource officers, law enforcement, school security/safety professionals, school board members, school administrators, and others to receive superior training and networking opportunities.

The conference will incorporate the SRO triad concept of educator, informal counselor, and law enforcement with numerous breakout sessions offered and nationally known keynote speakers.

Attendees will have the opportunity to receive 32 hours of training; view an exhibit hall with the latest in products, technology and innovations; complete a NASRO Training Course onsite at no additional charge; and interact with SROs, School Administrators, Sheriffs and Chiefs of Police from throughout the country and internationally.

Saturday, July 12

8:00 am – 5:00 pm *NASRO COURSES:* NASRO Basic Course

Sunday, July 13

8:00 am – 5:00 pm *NASRO COURSES:* NASRO Basic Course
10:00 am – 11:00 am Non-Denomination Worship Service
3:00 pm – 6:00 pm Attendee Registration
3:00 pm – 7:00 pm Exhibit Hall Opens
5:00 pm – 7:00 pm Opening Reception
3:00 pm – 7:00 pm Just Kidding Registration for children of attendees
7:00 pm – 8:30 pm Night of Praise

Monday, July 14

7:00 am – 11:30 am Conference Registration
7:30 am – 8:30 am Continental Breakfast
8:30 am – 10:15 am Opening Ceremonies
10:15 am – 10:30 Break
10:30 am – 11:30 am General Session: Keynote Speaker
Kristina Anderson, Koshka Foundation, Virginia Tech Survivor

10:30 am – 6:00 pm	Exhibit Hall Open
11:30 am – 1:00 pm	Lunch
1:00 pm – 4:00 pm	General Session: Keynote Speaker Dr. Stephen Sroka, <i>The Power of One: The New Rx for School Safety and SROs: Relationships</i>
1:00 pm – 5:00 pm	<i>NASRO COURSES:</i> Basic, Advanced, Interview & Interrogation and Supervisor & Management
1:00 pm – 3:00 pm	Just Kidding Event for children and spouses of attendees
4:30 pm – 6:00 pm	Exhibit Hall Reception

Tuesday, July 15

8:00 am – 5:00 pm	<i>NASRO COURSES:</i> Basic, Advanced, Interview & Interrogation, Supervisor & Management, and Comparative Compliance
8:00 am – 11:30 am	General Session: Keynote Speaker Professor Bernie James, a professor of Constitutional Law and Educational Law at Pepperdine University, will conduct a National School Law Update.
8:00 am – 1:00 pm	Exhibit Hall Open
11:30 am – 1:00 pm	Lunch (on your own)
1:00 pm – 4:30 pm	General Session: Keynote Speaker TBA
1:00 pm – 3:00 pm	Just Kidding Event for children and spouses of attendees
7:30 pm – 11:30 pm	Karaoke Live Event Hosted by Raptor

Wednesday, July 16

8:00 am – 12:00 pm	<i>NASRO COURSES:</i> Basic, Advanced, Interview & Interrogation and Supervisor & Management
8:00 am – 11:30 am	Breakout Training- SRO Triad

Thursday, July 17

8:00 am – 5:00 pm	<i>NASRO COURSES:</i> Basic, Advanced, Interview & Interrogation and Supervisor & Management
8:30 am – 11:30 am	Breakout Training- SRO Triad
11:30 am – 1:00 pm	Lunch (on your own)
1:00 pm – 4:30 pm	Breakout Training- SRO Triad
4:45 – 5:15 pm	Regional Meetings
1:00 pm – 3:00 pm	Just Kidding Event for children and spouses of attendees
7:00 pm – 8:30 pm	Closing Keynote Speaker: TBA
8:30 pm	Closing Reception: Food, Family, and Fun. Raffles and door prizes. Certificates will be issued.
TBA	State Association Meetings

Friday, July 18

8:30 am – 9:30 am	General Membership Meeting
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Keynote Speakers:

Dr. Stephen R. Sroka

Dr. Sroka is an internationally recognized speaker, trainer, author, teacher and educational consultant and will present *The Power of One: The New Rx for School Safety and SRO's: Relationships*. This is a high-energy, motivational presentation that integrates cutting-edge research, humor, and inspiring real-life stories to facilitate learning about the whole person and the mental, emotional, social, spiritual, and physical health needs and their relationship to academic and life success. The program is filled with "tips from the trenches" to help school resource officers keep students safe and healthy so they can learn more and live better.

Bernard James, J.D., Professor of Constitutional Law

Bernie James, a professor at Pepperdine University, is a contributing editor to the NASRO *Journal of School Safety*. He specializes in Civil Rights, Constitutional Law, and Education Law, and is author of the textbook *Education Policy and the Law: Cases and Commentary* and numerous articles on law, education, and religion. He lectures in the United States and Canada on constitutional issues, and serves as a commentator for the national and local media discussing U.S. Supreme Court decisions.

Kristina Anderson, Koshka Foundation

Kristina was a sophomore at Virginia Tech when she became one of the injured victims of the shooting tragedy of April 16th, 2007. In late 2007, Kristina launched the Koshka Foundation, a 501(c)3 nonprofit dedicated to improving campus safety, educating students, and building a comprehensive network of survivors. Kristina works to raise awareness on the importance of school safety and violence prevention through sharing her significant encounter with gun violence, as well as working and meeting others affected by irrational acts of aggression.

Other Activities:

The NASRO tradition of "Karaoke Live Night" will continue this year. This is a fun event for the entire family.

The exhibit hall will be featured on Sunday, Monday, and Tuesday.

"Just Kidding" program will be offered for children and spouses of conference attendees.

Networking opportunities.

This year NASRO will host a closing reception which will be another fun event for the entire family. Door prizes and raffles will be given away. And, conference certificates will be distributed.

NASRO Courses:

	BASIC SRO	ADVANCED SRO	SUPV & MGT	INTERVIEW & INTER	COMPLIANCE
Sat, July 12	8:00-5:00				
Sun, July 13	8:00-5:00	Conference Reg	Conference Reg	Conference Reg	Conference Reg
Mon, July 14	Opening Session	Opening Session	Opening Session	Opening Session	Opening Session
Mon, July 14	1:00-5:00	1:00-5:00	1:00-5:00	1:00-5:00	Keynote Speakers
Tues, July 15	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
Wed, July 16	8:00 - 12:00	8:00 - 12:00	8:00 - 12:00	8:00 - 12:00	Breakout Sessions
Thurs, July 17	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	Breakout Sessions
Thurs, July 17	Closing Speaker	Closing Speaker	Closing Speaker	Closing Speaker	Closing Speaker
Fri, July 18	Members Meeting	Members Meeting	Members Meeting	Members Meeting	Members Meeting

Conference Registration Rates:

\$400 for member and non-members when registered and ***paid*** by February 14, 2014.

\$500 for NASRO members and \$550 for non-members from February 15 – May 31, 2014.

\$550 for current NASRO Members and \$600.00 for non-members starting June 1, 2014.

Register 5 attendees or more from the same agency at the same time, and the 6th attendees is FREE!

Lodging:

Make hotel reservations by calling 800-598-3828. Use the NASRO conference discount code **ZNASRO** in order to receive the discounted rate of \$105.00 (plus tax) per night. Discount rate only available until July 1, 2014 or until rooms are all sold.

Please visit the NASRO website (www.nasro.org) for updated conference information and to register.

(Speakers and agenda are subject to change.)

[commerce-customer-profile:type-name]:

Thanks for your order 5454 at NASRO.

Product	Qty	Price (USD)
2014 NASRO School Safety Conference	1.00	500.00

Subtotal: 550.00

Total: 500.00

If this is your first order with us, you will receive a separate e-mail with login instructions.

You can view your order history with us at any time by logging into our website at: <http://nasro.org/user>

You can view the status of your current order at: <http://nasro.org/user/469/orders/5454>

Please contact us if you have any questions about your order.

Title **Unit price** **Quantity** **Total**

Registrations

<u>id</u>	<u>Email</u>	<u>User</u>	<u>Product</u>	<u>Count</u>	<u>Created</u>	<u>State</u>
3523	peter.pastin@louisvilleky.gov	31180	2014 NASRO School Safety Conference	1	February 19, 2014 - 10:03am	Complete
Subtotal						\$550.00
						-\$50.00
Order total						\$500.00

Billing information:

Company Name:

LMPD
 Peter Pastin
 611 West Jefferson Street: Attn: Kristie Martin
 Louisville Kentucky 40202
 United States
Contact Phone Number:
 502-574-3826

Who's online

There are currently 5 users online.

- christyking
- janet
- MagicHorse
- 31180
- mhgibbs

NASRO

National Association of School Resource Officers
 2020 Valleydale Road, Suite 207A, Hoover, AL 35244
 Toll Free: (888) 31-NASRO or (888) 316-2776
 Office: (205) 739-6060 • Fax: (205) 536-9255

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[Facebook](#)

[Twitter](#)

Search Flights Select Flights Price Purchase Confirmed

Louisville, KY to Ontario/LA, CA

Air

Total Price: **\$581.50**

ITINERARY

DEPART <small>RE 11</small>	09:20 AM	Depart Louisville, KY (SDF) on Southwest Airlines	Flight #3192	
SAT	10:05 AM	Arrive in Phoenix, AZ (PHX)	WiFi available	Saturday, July 12, 2014
	10:45 AM	Change to Southwest Airlines in Phoenix, AZ (PHX)	Flight #4195	Travel Time 5 h 35 m (1 stop, includes 1 plane change) Wanna Get Away
	11:55 AM	Arrive in Ontario/LA, CA (ONT)	WiFi available	
RETURN <small>AP 18</small>	04:05 PM	Depart Ontario/LA, CA (ONT) on Southwest Airlines	Flight #653	
FRI	05:00 PM	Arrive in Las Vegas, NV (LAS)	WiFi available	Friday, July 18, 2014
	06:10 PM	Change to Southwest Airlines in Las Vegas, NV (LAS)	Flight #4252	Travel Time 5 h 45 m (1 stop, includes 1 plane change) Wanna Get Away
	12:50 AM	Arrive in Louisville, KY (SDF)	WiFi available	

What you need to know to travel:

Don't forget to check in for your flight(s) 24 hours before your trip on southwest.com or your mobile device. Southwest Airlines does not have assigned seats, so you can choose your seat when you board the plane. You will be assigned a boarding position based on your checkin time. The earlier you check in, within 24 hours of your flight, the earlier you get to board.

PRICE: ADULT

Trip	Routing	Fare Type View Fare Rules	Fare Details	Quantity	Total
Depart	SDF-PHX-ONT	Wanna Get Away Excellent Value		1	\$292.00
Return	ONT-LAS-SDF	Wanna Get Away Excellent Value		1	\$289.50

Enroll in Rapid Rewards and earn at least 3014 Points per person for this trip. Already a Member? Log in to ensure you are getting the points you deserve.

Subtotal **\$581.50**
Fare Breakdown

You can't find this great fare on any other website. Southwest fares are only on Southwest.com.

1st and 2nd Checked Bags Fly Free.
Weight and size limits apply.

Bag Charge \$0.00

Air Total:
\$581.50

Quick Air Links

- Check In
- Change Flight
- Check Flight Status

Account Login

Enroll Now!

Account Number or Username

Password (Case Sensitive)

Remember Me

Need help logging in?

Manage Travel

Shopping Cart

Air Modify | Remove

DEPART
SAT

Depart Flt 3192/4195
SDF 9:20 AM ONT 11:55 AM

Adult Air fare per person
Wanna Get Away fare **\$292.00**

RETURN
FRI

Return Flt 653/4252
ONT 4:05 PM SDF 12:50 AM

Adult Air fare per person
Wanna Get Away fare **\$289.50**

Cost Breakdown

Adult \$581.50 x 1 **\$581.50**
Govt. Taxes & Fees
We'll reserve the flight upon purchase completion.

Trip Total **\$581.50**

Not ready to book yet? Save this trip and book later.

Save Flight Checkout

Rapid Rewards

Modify Trip

By clicking 'Continue', you agree to accept the fare rules and want to continue with this purchase

Purchase your shopping cart...

Continue

Get \$100 Statement Credit* after first purchase & Earn 10,000 Bonus Points

[Apply Now](#)

*Ticket price and statement credit may post on separate statements.

Ticket Price: \$581.50
Credit Card Statement: -\$100.00
Total After Statement Credit: \$481.50

MEMORANDUM

LOUISVILLE METRO POLICE DEPARTMENT

GREG FISCHER
MAYOR

STEVE CONRAD
CHIEF OF POLICE

TO: Major T. Hettich

FROM: Ofcr. John Daniel #2563

DATE: 022414

RE: NASRO Conference

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The 2014 NASRO Conference is funded by Councilwoman Vicky Welch in the amount of approximately \$3000. This opportunity provides the annual NASRO training for Officer John Daniel and Officer Peter Pastin. Therefore, there is no cost to Louisville Metro Police Department.



LOUISVILLE METRO POLICE DEPARTMENT

Request for Training



To: Chief of Police

Date: 02242014

From: John Daniel

Rank: Officer

Code #: 2563

Present Assignment: 3rd Division

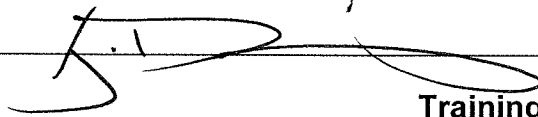
How long? 9 years

Are you a KLEC certified instructor? Yes No

Is this class mandatory for your current position or for maintaining a certificate? Yes No

I realize that in making this request, the benefit to the department from this training, my past performance, my present assignment and the availability of training funds will be determining factors in its consideration. I also understand that all course materials (books, pamphlets and other media) become the property of the department. Originals or suitable copies shall be submitted to the Training Division commander within ten (10) days of my return to regular duty.

Signature: _____



Training Description

Name of course: 2014 Annual School Safety Conference

Name of school or course provider: National Association of School Resource Officer Conference(NASRO)

Location: Palm Springs, CA

Dates / From: 07/12/14

End: 07/18/14

Total Costs: \$ 0

Funding Source: Metro Council

Reason for requesting this training: (Explain how this training is applicable to your assignment, furthers your personal career goals and benefits the department. Identify course goals and objectives, if not included in an attachment).

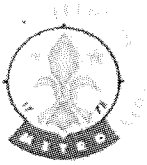
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Recommendations

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Division/Unit Commander: <u>MAS [Signature]</u>	Date: <u>02-19-14</u>
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Special Team Commander: <u>[Signature]</u>	Date: <u>2-24-14</u>
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Training Division Commander: _____	Date: _____
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Chief of Police/Designee: _____	Date: _____

- Attachments:
- Brochure or documentation identifying course goals and objectives *
 - Louisville/Jefferson County Metro Government Travel Authorization/Travel Exceptions Forms
 - Registration form for specific school
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Finance Use Only:	
Employee Supplier #	_____
Travel #	_____
Advance CK#	_____ Date _____

Date of Request 2/24/2014

Employee Name John Daniel Dept LMPD

Employee Phone 502 574-2135 E-Mail Address john.daniel@louisvilleky.gov

Contact: Lt. Cabrera/Sgt. Kelly Lee Contact Phone 502 574-2135

Destination: Palm Springs, CA

Travel Dates 7/12/2014 to 7/18/2014

Conference Title (if applicable) National Association of School Resource Officers (NASRO)

Purpose of Trip Annual Conference for S R O's
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Employee Advance:

Per Diem	\$ 252.00
Hotel	\$ 719.46
Local Transportation	\$ -
Other (Describe):	_____
Total Estimated Advance:	\$ 971.46

Employee Travel Agreement:

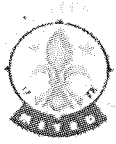
I certify that the proposed travel is for official Metro Government business and this this request conforms to Metro Government travel regulations. I agree to properly document the travel expenses and to provide a full and complete reporting of expenses within ten (10) business days of returning. I agree to have the full amount of the advance deducted from my wages should I fail to properly document the expenses for which the advance was granted.

Employee Signature: [Signature] Date: 022414

APPROVALS

Department Executive	_____	Date: _____
Cabinet Dir/Council Pres	_____	Date: _____
Finance Department	_____	Date: _____

Upon approval, the Finance Dept will issue the travel advance check and travel expense report form three business days prior to the scheduled trip.



LOUISVILLE METRO OUT-OF-TOWN TRAVEL EXPENSE REPORT

The Travel Expense Report must be submitted to the Finance Dept. within ten (10) working days of return from travel.

Finance Use Only:	
Employee Supplier #	_____
Travel #	_____
Advance Ck#	_____ Date: _____
Emp Reimb Ck#	_____ Date: _____
Cash Returned \$	_____ Date: _____

Employee Name(s) **John Daniel**
Department: _____

Contact Name: Kristie Martin
Contact Phone: 574-2497

Travel Destination: Palm Springs, CA

	Date:	Breakfast	Lunch	Dinner	Total
Departure:	<u>7/12/2014</u>				0.00
At Destination:	<u>7/12</u>				0.00
Return To Louisville:	<u>7/18/2014</u>				0.00

Cost Center	Fund	Dept	Divison	Unit/Act	Account
	<u>1101</u>	<u>305</u>	<u>2539</u>	<u>253939</u>	<u>523583</u>

Total Per Diem \$ -

Cost of Travel (Department Use)	
Airfare: \$ <u>581.50</u> Ck# _____	
Registration: \$ <u>500.00</u> Ck# _____	
Other: \$ <u>-</u> Ck# _____	
Other: \$ _____ Ck# _____	
Total Exp: \$ <u>-</u>	
Final Cost of Travel: \$ <u>1,081.50</u>	

Hotel (attach receipt): _____

Local Transportation: _____

Other Expense: _____

Describe: _____

Total Exp \$ -

Advance _____

Due _____

-or- _____

Due Metro 0.00

Employee Signature _____ Date: _____

APPROVALS	
Department Executive	_____ Date: _____
Finance Department	_____ Date: _____

**2014 24th Annual
SCHOOL SAFETY CONFERENCE**

July 13-18, 2014
La Quinta, California

The National Association of School Resource Officers will hold its 24th annual School Safety Conference July 13-18, 2014 at the Historic La Quinta Resort and Club, located near Palm Springs, California. The NASRO conference will bring together school resource officers, law enforcement, school security/safety professionals, school board members, school administrators, and others to receive superior training and networking opportunities.

The conference will incorporate the SRO triad concept of educator, informal counselor, and law enforcement with numerous breakout sessions offered and nationally known keynote speakers.

Attendees will have the opportunity to receive 32 hours of training; view an exhibit hall with the latest in products, technology and innovations; complete a NASRO Training Course onsite at no additional charge; and interact with SROs, School Administrators, Sheriffs and Chiefs of Police from throughout the country and internationally.

Saturday, July 12

8:00 am – 5:00 pm *NASRO COURSES:* NASRO Basic Course

Sunday, July 13

8:00 am – 5:00 pm *NASRO COURSES:* NASRO Basic Course
10:00 am – 11:00 am Non-Denomination Worship Service
3:00 pm – 6:00 pm Attendee Registration
3:00 pm – 7:00 pm Exhibit Hall Opens
5:00 pm – 7:00 pm Opening Reception
3:00 pm – 7:00 pm Just Kidding Registration for children of attendees
7:00 pm – 8:30 pm Night of Praise

Monday, July 14

7:00 am – 11:30 am Conference Registration
7:30 am – 8:30 am Continental Breakfast
8:30 am – 10:15 am Opening Ceremonies
10:15 am – 10:30 Break
10:30 am – 11:30 am General Session: Keynote Speaker
Kristina Anderson, Koshka Foundation, Virginia Tech Survivor

10:30 am – 6:00 pm	Exhibit Hall Open
11:30 am – 1:00 pm	Lunch
1:00 pm – 4:00 pm	General Session: Keynote Speaker Dr. Stephen Sroka, <i>The Power of One: The New Rx for School Safety and SROs: Relationships</i>
1:00 pm – 5:00 pm	<i>NASRO COURSES:</i> Basic, Advanced, Interview & Interrogation and Supervisor & Management
1:00 pm – 3:00 pm	Just Kidding Event for children and spouses of attendees
4:30 pm – 6:00 pm	Exhibit Hall Reception

Tuesday, July 15

8:00 am – 5:00 pm	<i>NASRO COURSES:</i> Basic, Advanced, Interview & Interrogation, Supervisor & Management, and Comparative Compliance
8:00 am – 11:30 am	General Session: Keynote Speaker Professor Bernie James, a professor of Constitutional Law and Educational Law at Pepperdine University, will conduct a National School Law Update.
8:00 am – 1:00 pm	Exhibit Hall Open
11:30 am – 1:00 pm	Lunch (on your own)
1:00 pm – 4:30 pm	General Session: Keynote Speaker TBA
1:00 pm – 3:00 pm	Just Kidding Event for children and spouses of attendees
7:30 pm – 11:30 pm	Karaoke Live Event Hosted by Raptor

Wednesday, July 16

8:00 am – 12:00 pm	<i>NASRO COURSES:</i> Basic, Advanced, Interview & Interrogation and Supervisor & Management
8:00 am – 11:30 am	Breakout Training- SRO Triad

Thursday, July 17

8:00 am – 5:00 pm	<i>NASRO COURSES:</i> Basic, Advanced, Interview & Interrogation and Supervisor & Management
8:30 am – 11:30 am	Breakout Training- SRO Triad
11:30 am – 1:00 pm	Lunch (on your own)
1:00 pm – 4:30 pm	Breakout Training- SRO Triad
4:45 – 5:15 pm	Regional Meetings
1:00 pm – 3:00 pm	Just Kidding Event for children and spouses of attendees
7:00 pm – 8:30 pm	Closing Keynote Speaker: TBA
8:30 pm	Closing Reception: Food, Family, and Fun. Raffles and door prizes. Certificates will be issued.
TBA	State Association Meetings

Friday, July 18

8:30 am – 9:30 am	General Membership Meeting
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Keynote Speakers:

Dr. Stephen R. Sroka

Dr. Sroka is an internationally recognized speaker, trainer, author, teacher and educational consultant and will present *The Power of One: The New Rx for School Safety and SRO's: Relationships*. This is a high-energy, motivational presentation that integrates cutting-edge research, humor, and inspiring real-life stories to facilitate learning about the whole person and the mental, emotional, social, spiritual, and physical health needs and their relationship to academic and life success. The program is filled with “tips from the trenches” to help school resource officers keep students safe and healthy so they can learn more and live better.

Bernard James, J.D., Professor of Constitutional Law

Bernie James, a professor at Pepperdine University, is a contributing editor to the NASRO *Journal of School Safety*. He specializes in Civil Rights, Constitutional Law, and Education Law, and is author of the textbook *Education Policy and the Law: Cases and Commentary* and numerous articles on law, education, and religion. He lectures in the United States and Canada on constitutional issues, and serves as a commentator for the national and local media discussing U.S. Supreme Court decisions.

Kristina Anderson, Koshka Foundation

Kristina was a sophomore at Virginia Tech when she became one of the injured victims of the shooting tragedy of April 16th, 2007. In late 2007, Kristina launched the Koshka Foundation, a 501(c)3 nonprofit dedicated to improving campus safety, educating students, and building a comprehensive network of survivors. Kristina works to raise awareness on the importance of school safety and violence prevention through sharing her significant encounter with gun violence, as well as working and meeting others affected by irrational acts of aggression.

Other Activities:

The NASRO tradition of “Karaoke Live Night” will continue this year. This is a fun event for the entire family.

The exhibit hall will be featured on Sunday, Monday, and Tuesday.

“Just Kidding” program will be offered for children and spouses of conference attendees.

Networking opportunities.

This year NASRO will host a closing reception which will be another fun event for the entire family. Door prizes and raffles will be given away. And, conference certificates will be distributed.

NASRO Courses:

	BASIC SRO	ADVANCED SRO	SUPV & MGT	INTERVIEW & INTER	COMPLIANCE
Sat, July 12	8:00-5:00				
Sun, July 13	8:00-5:00	Conference Reg	Conference Reg	Conference Reg	Conference Reg
Mon, July 14	Opening Session	Opening Session	Opening Session	Opening Session	Opening Session
Mon, July 14	1:00-5:00	1:00-5:00	1:00-5:00	1:00-5:00	Keynote Speakers
Tues, July 15	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
Wed, July 16	8:00 - 12:00	8:00 - 12:00	8:00 - 12:00	8:00 - 12:00	Breakout Sessions
Thurs, July 17	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	Breakout Sessions
Thurs, July 17	Closing Speaker	Closing Speaker	Closing Speaker	Closing Speaker	Closing Speaker
Fri, July 18	Members Meeting	Members Meeting	Members Meeting	Members Meeting	Members Meeting

Conference Registration Rates:

\$400 for member and non-members when registered and *paid* by February 14, 2014.

\$500 for NASRO members and \$550 for non-members from February 15 – May 31, 2014.

\$550 for current NASRO Members and \$600.00 for non-members starting June 1, 2014.

Register 5 attendees or more from the same agency at the same time, and the 6th attendees is FREE!

Lodging:

Make hotel reservations by calling 800-598-3828. Use the NASRO conference discount code **ZNASRO** in order to receive the discounted rate of \$105.00 (plus tax) per night. Discount rate only available until July 1, 2014 or until rooms are all sold.

Please visit the NASRO website (www.nasro.org) for updated conference information and to register.

(Speakers and agenda are subject to change.)

Order 5453 at NASRO

rob.harris@nasro.org on behalf of christy.king@nasro.org

Sent: Wednesday, February 19, 2014 9:22 AM

To: Daniel, John

[commerce-customer-profile:type-name]:

Thanks for your order 5453 at NASRO.

Product	Qty	Price (USD)
2014 NASRO School Safety Conference	1.00	500.00

Subtotal: 550.00

Total: 500.00

If this is your first order with us, you will receive a separate e-mail with login instructions.

You can view your order history with us at any time by logging into our website at: <http://www.nasro.org/user>

You can view the status of your current order at: <http://www.nasro.org/user/442/orders/5453>

Please contact us if you have any questions about your order.

Order 5453

- [Edit this order](#)

Title	Unit price	Quantity	Total
2014 NASRO School Safety Conference (1007132014)	\$500.00	1	\$500.00

Registrations

<u>id</u>	<u>Email</u>	<u>User</u>	<u>Product</u>	<u>Count</u>	<u>Created</u> ▼	<u>State</u>
3522	john.daniel@louisvilleky.gov	30821	2014 NASRO School Safety Conference	1	February 19, 2014 - 9:22am	Complete
Subtotal						\$550.00
						-\$50.00
Order total						\$500.00

Billing information:

Company Name:

LMPD

John Daniel

611 W. Jefferson Street Attn: Kristie Martin

Louisville Kentucky 40202

United States

Contact Phone Number:

502 574-3826

Who's online

There are currently 6 users online.

- 30821
- christyking
- dannih77@yahoo.com
- 41389
- wodrianadolphus
- janet

NASRO

National Association of School Resource Officers

2020 Valleydale Road, Suite 207A, Hoover, AL 35244

Toll Free: (888) 31-NASRO or (888) 316-2776

Office: (205) 739-6060 • Fax: (205) 536-9255

Search Flights Select Flights Price Purchase Confirmed

Louisville, KY to Ontario/LA, CA

Air

Total Price: **\$581.50**

Quick Air Links

- Check In
- Change Flight
- Check Flight Status

Account Login Enroll Now!

Account Number or Username

Password (Case Sensitive)

Remember Me

Need help logging in?

Manage Travel

Shopping Cart

ITINERARY

DEPART THU 17	09:20 AM	Depart Louisville, KY (SDF) on Southwest Airlines	Flight #3192 SOUTHWEST
SAT	10:05 AM	Arrive in Phoenix, AZ (PHX)	WiFi available
	10:45 AM	Change ✕ to Southwest Airlines in Phoenix, AZ (PHX)	Flight #4195 SOUTHWEST
	11:55 AM	Arrive in Ontario/LA, CA (ONT)	WiFi available
RETURN FRI 18	04:05 PM	Depart Ontario/LA, CA (ONT) on Southwest Airlines	Flight #653 SOUTHWEST
FRI	05:00 PM	Arrive in Las Vegas, NV (LAS)	WiFi available
	06:10 PM	Change ✕ to Southwest Airlines in Las Vegas, NV (LAS)	Flight #4252 SOUTHWEST
	12:50 AM	Arrive in Louisville, KY (SDF)	WiFi available

Saturday, July 12, 2014
Travel Time 5 h 35 m
(1 stop, includes 1 plane change)
Wanna Get Away

Friday, July 18, 2014
Travel Time 5 h 49 m
(1 stop, includes 1 plane change)
Wanna Get Away

What you need to know to travel:

Don't forget to check in for your flight(s) 24 hours before your trip on southwest.com or your mobile device. Southwest Airlines does not have assigned seats, so you can choose your seat when you board the plane. You will be assigned a boarding position based on your checkin time. The earlier you check in, within 24 hours of your flight, the earlier you get to board.

PRICE: ADULT

Trip	Routing	Fare Type View Fare Rules	Fare Details	Quantity	Total
Depart	SDF-PHX-ONT	Wanna Get Away Excellent Value		1	\$292.00
Return	ONT-LAS-SDF	Wanna Get Away Excellent Value		1	\$289.50

Enroll in Rapid Rewards and earn at least 3014 Points per person for this trip. Already a Member? Log in to ensure you are getting the points you deserve.

Subtotal **\$581.50**
Fare Breakdown

You can't find this great fare on any other website. Southwest fares are only on Southwest.com.

1st and 2nd Checked Bags Fly Free.
Weight and size limits apply.

Bag Charge \$0.00

Air Total:
\$581.50

Air Modify | Remove

DEPART	Depart Flt 3192/4195
SAT	SDF ONT
	9:20 AM 11:55 AM

Adult Air fare per person
Wanna Get Away fare **\$292.00**

RETURN	Return Flt 653/4252
FRI	ONT SDF
	4:05 PM 12:50 AM

Adult Air fare per person
Wanna Get Away fare **\$289.50**

Cost Breakdown
Adult \$581.50 x 1 **\$581.50**

Govt. Taxes & Fees
We'll reserve the flight upon purchase completion.

Trip Total \$581.50

Not ready to book yet? Save this trip and book later.

Save Flight Checkout

Rapid Rewards

Modify Trip

Purchase your shopping cart...
By clicking 'Continue', you agree to accept the fare rules and want to continue with this purchase

Continue



Get \$100 Statement Credit* after first purchase & Earn 10,000 Bonus Points

Apply Now

*Ticket price and statement credit may post on separate statements.

Ticket Price: \$581.50
Credit Card Statement: -\$100.00
Total After Statement Credit: \$481.50

La Quinta Resort & Club, A Waldorf Astoria Resort Confirmation #3116128493

Waldorf Astoria Hotels & Resorts Confirmed [waldorfastoriahotels&resorts@res.hilton.com]

Sent: Wednesday, February 19, 2014 11:16 AM

To: Daniel, John

49-499 Eisenhower Drive, La Quinta, CA, United States 92253
 Tel: 1 760-564-4111
 Fax: 1 760-564-5718

ACCOMMODATIONS.

SERVICES AND AMENITIES.

RESORT INFORMATION.

DIRECTIONS

STAY UP TO DATE WITH LA QUINTA RESORT & CLUB

La Quinta Resort & Club invites you to become a fan! Stay up to date with everything happening in and around the resort: from exciting events and specials to breaking news. Please visit <http://www.facebook.com/laquintaresort>

If you would like to receive information and news on The Waldorf Astoria Collection hotels via quarterly email communication, please provide us with your communication preference information [here](#).

HHONORS ACCOUNT PREFERENCES

Blue Member

[Manage My Account](#)

Earnings Style:

PREPARE FOR YOUR ARRIVAL.

It would be our pleasure to help you set up any spa appointments, golf or dining reservations prior to your arrival. For assistance, please [click here](#) to contact us or call 1-800-598-3528.

Confirmation Number:

3116128493

> [Click here](#) to view or edit your reservation.

Name: John Daniel
 Hilton HHonors® Number: 669562998
 Arrival Date: 12 Jul 2014
 Departure Date: 18 Jul 2014
 Check-in Time: 4:00 PM
 Check-out Time: 12:00 PM

RATE INFORMATION:

Rate Type: NTL ASSOC OF SCHOOL
 Rate per night: 105.00 USD
 Total for Stay per Room:
 Rate 630.00 USD
 Taxes 89.46 USD
 Total 719.46 USD

Total for Stay: 719.46 USD
 Includes estimated taxes and service charges. (Gratuities not included.)

TAX:

- 12.00% per room per night
- 0.20% per room per night
- 2.00% per room per night

RESORT CHARGES:

- Daily Resort Charge will be added to the room rate and includes: Guest internet access; self parking; golf bag storage; transfers to and from PGA West; driving range use; lawn games; local, toll-free, domestic and credit card calls (no access fee).

ROOM INFORMATION:

Rooms: 1
 Clients: 2 Adults
 Room Type: Non-Smoking Confirmed RESORT CASITA 2 QUEENS
 Your room type preferences have been submitted with your reservation, and are subject to hotel availability.

COMMENTS AND REQUESTS:

RESERVATIONS NOT SUBJECT TO RSRT CHRGE.

Rate Rules and Cancellation Policy:

- Your reservation is guaranteed for late arrival.
- Please contact us should you need to cancel your reservation.
- Cancellations are required by 11:59 PM on 10 Jul 2014 local hotel time.
- Cancellation penalties may apply.

ABOUT LA QUINTA RESORT & CLUB, A WALDORF ASTORIA RESORT:.

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[LUXURIOUS ACCOMMODATIONS](#)
[SPA LA QUINTA](#)
[THE WESTERN HOME OF GOLF](#)
[DINING EXPERIENCES](#)
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If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.

If you need to MODIFY or CANCEL your reservation, [click here](#).

Any change to the arrival date, departure date or room type of this reservation is subject to the hotel's availability at the time the change is requested and may result in a possible rate change or an additional fee. For example, shortening or lengthening your reservation is subject to availability and may not be possible at a later date. For more information, please [click here](#) to see all the rules and restrictions applicable to this reservation.

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