

**Louisville Metro Council City Agency Request**  
**Neighborhood Development Fund (NDF)**  
**■ Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**

**Primary Sponsor:** Bill Hollander

**Amount:** \$480.00 **Date:** September 18, 2018

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
  
Grant to LMPD for a 10x10 tent with LMPD imprint for the 5th Division to use during events.

**City Agency:** LMPD  
**Contact Person:** Neil Tenbarge  
**Agency Phone:** 502-574-7678

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

9  \$480.00 9/20/18  
District # Council Member Signature Amount Date


**Approved by:** \_\_\_\_\_  
Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
Budget Revision #: \_\_\_\_\_  
Account #: \_\_\_\_\_  
To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> LMPD	
<b>Program/Project Name:</b>	10x10 Tent for LMPD's 5th Division
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: 

Date: 9/18/18

## Ethridge, Kyle

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**From:** Tenbarge, Neil E  
**Sent:** Tuesday, September 18, 2018 12:24 PM  
**To:** Ethridge, Kyle; Nussbaum, Scott L.; Hollander, Bill H.  
**Subject:** RE: LMPD 5th Division Tent

Kyle,

Yes we can. A PO has been issued already: PO# ISSUED: 303677-43

I used 5<sup>th</sup> division funds but they can be reimbursed through Kristie Martin in the business office.

Thanks,  
Neil

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**From:** Ethridge, Kyle  
**Sent:** Friday, September 14, 2018 8:54 AM  
**To:** Nussbaum, Scott L.; Hollander, Bill H.  
**Cc:** Tenbarge, Neil E  
**Subject:** RE: LMPD 5th Division Tent

Scott,

Thanks for your email and estimate. Councilman Hollander has approved this request.

Neil, can we send funds through the 5<sup>th</sup> Division? If so, will LMPD accept \$480 for a LMPD tent for the 5<sup>th</sup> Division?

Thanks,  
Kyle



**Ms. Kyle Ethridge** | Legislative Assistant  
Office of Councilman Bill Hollander  
601 W. Jefferson Street | Louisville, KY 40202  
d: (502) 574-3908 o: (502) 574-1109

Click [here](#) to sign up for the District 9 weekly eNews, and sign up for the D9 [blog](#) for the latest neighborhood news and alerts!

**From:** Nussbaum, Scott L.  
**Sent:** Thursday, September 13, 2018 8:49 PM  
**To:** Hollander, Bill H. <Bill.Hollander@louisvilleky.gov>  
**Cc:** Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>; Tenbarge, Neil E <Neil.Tenbarge@louisvilleky.gov>  
**Subject:** LMPD 5th Division Tent

Councilman Hollander,

At the Goss Avenue CycLouvia I had asked you if you might be willing to procure a LMPD tent for the 5<sup>th</sup> Division. Please find below the information you asked me to provide along with a picture. I apologize for not getting it to you sooner.

Prices are from MPC

**THE METRO CONTRACT PRICING FOR A 10x10 TENT IS:**

**FOR A SOLID COLORED 10X10 TENT (STOCK COLOR) WITH A ONE COLOR IMPRINT**

COST PER TENT WITH 1 PEAK PRINTED: \$350.00 PLUS S&H

TO ADD A VALANCE IMPRINT: +\$95.00/VALANCE \*Max is two Valances

ESTIMATED S&H FOR 1 TENT: \$35.00

Comes with the carrying case to store them in.

The total including (estimated) shipping is \$480.00

Please let me know where to go from here and if I may proceed. Depending on the time it takes to get the funds allocated (if you approve) we may be able to have it in time for CycLouvia Bardstown Road.

I did get permission to ask for the tent from Lieutenant Tenbarge.

Thank you for your consideration,

*Scott*

Scott Nussbaum, LMPD Volunteer

Louisville Metro Police 5th Division Advisory Board  
Secretary & Treasurer  
(502) 994-0077



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