

The   
Potter's Wheel  
*God Shaping Hearts*

RECEIVED

JAN 29 2018

PLANNING &  
DESIGN SERVICES

Planning and Design Services  
Department of Develop Louisville  
Louisville, KY

Dear Sir or Madame:

The Potters Wheel, which is a registered 501c3 nonprofit religious organization, is applying for a Conditional Use Permit for the property located at 4401 Potts Rd in Jefferson County Kentucky. Our ministry purchased this property in February 2016 and renovated the existing structure into a Retreat House. This is a natural extension of our ministry goals to aid and assist individuals and groups in their spiritual development. For further information regarding our ministries twelve year history and purpose please refer to [www.thepotterswheel.org](http://www.thepotterswheel.org)

Over the last year this retreat house (named Hopewell House) has hosted numerous individuals and small groups. It is typically used 2-3 days each week and that use will increase over time. For further information regarding Hopewell House please refer to [www.hopewellhouseky.org](http://www.hopewellhouseky.org).

It is our desire to build a small care takers house on the 26 acre property to provide a 24 hour presence. This residence will be fully owned by the ministry and will house the caretaker and his or her family. This would be similar to a church parsonage or a care takers home at a camp. The original residence on this property, which has been renovated into the retreat house, has never been and will never be a residence while owned by our ministry.

The proposed home will be built near the present barn which is located in the northern corner of the property near the entrance to the property. See attached survey and house plans.

As stated earlier this is a natural extension of our non profit status. Jefferson County and the Commonwealth of Kentucky have approved this property to be property tax exempt due to its use as a religious facility. Due to the small size of our facility we do not impact local traffic or create a nuisance in any way to our neighbors. We have already developed very good relations with our immediate neighbors and would welcome the opportunity to share more with them our vision for the use of this property.

As Director of The Potters Wheel I am eager to provide whatever further information is needed to facilitate this process. We are located within Council District 20 and Councilmen Stuart Benson is very familiar with this project and in full support of it's further development. Thank you for your consideration of this proposal.

Sincerely,



Joe Donaldson  
Director

18 CUP 1017