

# William Sutter

## EDUCATION

Wittenberg University, Springfield OH

Major: Biochemistry & Molecular Biology

Minor: Business

## QUALIFICATIONS AND SKILLS

- Over ten years working in academic and industry related chemical research/manufacturing labs
- Proficient and experienced with chemical and biological instrumentation, technique and language
- Trained with the following analytical instrumentation and testing: GC/MS, LC/MS, Infrared and Ultraviolet Spectroscopy, Karl Fischer Titrations, Nuclear Magnetic Resonance Spectrometry, Gel Electrophoresis, Centrifugation, Cell Culturing, Immunoblotting, Differential Scanning Calorimetry, Conductivity, Particle Size Analysis, Thermogravimetric analysis, pH, Peroxide determination, Volatile/Non-Volatile Residues, Specific Gravity and Viscosity.

## WORK EXPERIENCE

### D.D. Williamson

Global Analytical Chemist, MAIC, CPC

Louisville, Kentucky

March 2014-Current

- Effectively manage analytical testing needs of eleven manufacturing sites across five continents
- Present quarterly results to Global Quality Control Manager to ensure that each site is in alignment with company quality standards
- Research, develop, and implement new analytical test methods for caramel and natural color products
- Train Technical Group Leaders and lab personnel on new standard operating procedures for quality testing
- Support transition of products from Science and Innovation to Manufacturing with strong knowledge of caramel and natural colorant characteristics
- Executed site validation of 4-Methylimidazole test methodology via LCMS in three global facilities
- Consolidated outside testing for North America under one testing body; creating a 200% plus cost savings in laboratory testing.
- Liaison with key regulatory entities and associations (ITCA/EUTECA) to ensure company markets and products remain permissible.
- Independently researched, developed and validated Furfuryl Alcohol (2-FM) test methodology by GCMS within 3 months of procuring necessary equipment and chemical reagents. Developed global database of 2-FM levels in 90% of our product portfolio
- Built from scratch our quality manual, supporting procedures and forms for ISO-17025 laboratory operation and management.
- Successfully implemented ISO-17025 Quality System in the Global Support Center Laboratory; passed accreditation audit with A2LA.
- Certified Professional Chemist (CPC) certification was granted by AIC Board, approval was based on examination of AIC standards, expertise and working contribution within the science community
- Manage laboratory budget, purchasing and costing for Global Support Center Laboratory.

### Teva Pharmaceuticals

Chemist

Cincinnati, Ohio

Oct 2011-March 2014

- Provide manufacturing with high speed analytical support of incoming raw material.
- Ability to multi-task on various projects while supporting laboratory and production needs in a FDA regulated environment.
- Effectively communicate adverse results to supervisor in a timely manner.
- Responsible for following GMP and GLP practices in a pharmaceutical setting.
- Skilled in writing and reviewing method protocols, SOP updates, deviations, and investigation reports.

### Alkermes plc

Quality Control Chemist

Wilmington, Ohio

July 2011-Oct 2011

- Exclusively trained and certified in a cGMP pharmaceutical facility.
- Responsible for planning and executing testing of raw materials, stability samples and finished product in a high speed environment.
- Accountable for documenting all work to cGMP standards.
- Accurately report and communicate results to Quality Assurance and Oracle database.

### Microtek Laboratories

Analytical Chemist

Dayton, Ohio

May 2011- July 2011

- Set-up and perform a series of analytical tests on powder, wax and slurry based samples.
- Communicate results to Quality and Production managers in a quick and efficient manner.
- Ability to determine contaminated samples through keen understanding of product and test result analysis.
- Quickly developed strong multi-tasking abilities through high work load experience.

### Rite Aide

Lab Technician

Troy, Michigan

Fall 2010

- Assisted pharmacist through processing and dispensing drug prescriptions.
- Updated and verified patient information through computer program NexGen.
- Called on insurance companies to process and update patient billings.

## **Wittenberg University**

*Stock Room Assistant, Chemistry Department*

Springfield, OH

Summer 2008

- Developed strong organizational skills, formed strong safety habits.
- Performed routine checks on stocked chemicals and laboratory equipment.

## **Leadership Experience**

Asia Institute-Crane House (AICH)

*Board Member*

Louisville, KY

September 2015-Present

- Work with fellow board members on guiding and building the mission of AICH; providing educational workshops and business to over 50,000 school children and adults throughout Kentucky and Southern Indiana.
- Meet on quarterly basis to review budget, financial statements, and any proposed changes to bylaws
- Establish partnerships with other non-profit groups in the community to expand business network

*President-Young Professionals*

December 2015-June 2017

- Serve as the leader of the organization, running monthly cabinet meetings to ensure goals and targets are met
- Main point of contact for all outward facing relations-meet with fellow young professional presidents through Greater Louisville Inc focus group
- Responsible for holding Executive Committee members to their expectations; providing coaching and mentoring
- Tripled membership within 6 months of serving first term; attracting a wide range of professionals from physicians to graphic designers.
- Successfully completed partnership between AADA (Asian American Dental Association) at the University of Louisville and Crane House-Young Professionals.

*Benefit-Committee Chair*

October 2015-Present

- Secure financial sponsorships for annual New Year dinner with large fortune 500 companies as well as small business
- Responsible for generating more than \$90,000 on the event and bringing in over 300 guests
- Overseeing event operation and venue approval through majority vote of the Board

Jewish Family & Career Services (JFCS)

*Advisory Council*

Louisville, KY

September 2016-Present

- Meet with fellow business leaders and educators to discuss issues within the community
- Provide insight and solutions to topics on quarterly agenda; helping drive and uphold JFCS mission

Louisville Metro- Human Relations Enforcement Board

*Councilman*

Louisville, KY

March 2017-Present.

- Monitor contract compliance for entities doing business with Louisville Metro Government.
- Review cases through legally-chartered responsibilities to enforce anti-discrimination laws in Louisville Metro/Jefferson County, Kentucky

## **Membership**

**The American Institute of Chemists, Inc (MAIC)**

- Accepted into AIC by qualification of education in Chemical Science and by experience in the practice of the scientific community
- Uphold the standards and ethics of AIC, with a focus of continuing education and collaboration with fellow members in AIC

**American Association for Laboratory Accreditation**

- Forum for building industry related relationships with a focus on networking, education and advocacy
- Work with global peers in raising awareness of the importance of A2LA vision and the demand for reciprocal recognition of accredited results
- Promote government and global affairs efforts in conformity with legislative, regulatory and industry groups that share common goals

**ITCA/EUTECA**

- Participate in each member meeting and conference calls
- Establish relationships with each ITCA/EUTECA member, both competitor and user representatives
- Identify and report critical messages for the Executive Leadership Team versus technical message for Science and Innovation/Quality groups
- Contribute to the direction and decisions of the Working Group for the benefit of the company and the industry
- Work to harmonize technical methods and specifications between ITCA and EUTECA

## **VOLUNTEER EXPERIENCE**

*Katrina Relief Program*

Biloxi, MS

Summer 2006

- Traveled to Biloxi, Mississippi with 60 members of various Michigan churches to remove debris and reconstruct damaged houses.

*Mercy Medical Center*

Springfield, OH

Summer 2008

- Established long-lasting bonds with Alzheimer patients.
- Aided nurses by helping move patients to different facilities at Mercy Hospital and completing office tasks.

**International Fraternity Council**

*Assistant to Public Relations*

Springfield, OH

Fall 2008

- Collaborated with Public Relations Chairman and 50 members of Sigma chapter to bring awareness of philanthropic and Greek events to Wittenberg community, including informal/formal rush and Upward Bound program.

**Japanese American Citizens League**

Dayton, OH

Fall 2009-Present

- Member of the Dayton Chapter

**Track & Field**

Springfield, OH

Fall 2006-Spring 2007

- Earned university credit for throwing discus and javelin.

**Chemistry Club**

Springfield, OH

Spring 2006-2010

- Enlightened students in area of chemistry through workshops and social events.
- Provide campus awareness during national science week and mole day.

## **COMPUTER SKILLS**

- Microsoft Word, Excel, Outlook, PowerPoint, Outlook Express, Adobe Photoshop, NexGen, Minitab, STATdisk, Shimadzu EZ Start 7.2.1 SP1, Shimadzu UV-Probe 2.01, Pyris Series, Mastersizer 2000 E, Oracle, Noetix, Kaplan EduNeering, Waters Nugenesis Scientific Data Management System, TA Universal Analysis, OMNIC, Deepview, SQL LIMS and Labware LIMS, Chemstation, and Empower.