

Louisville Metro Council City Agency Request
Neighborhood Development Fund (NDF)
■ Capital Infrastructure Fund (CIF)
Municipal Aid Program (MAP)
Paving Fund (PAV)

Primary Sponsor: Amy Holton Stewart

Amount: \$180,000

Date: Nov 18, 2022

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

\$180,000 for Windsor Park - Design & Playground

\$80,000 - Design

\$100,000 - Playground

Funding Source:

~~\$103,169~~ - Current CIF Account - \$94,649.84

~~\$76,831~~ - Funds being transferred from NDF to CIF - \$85,350.16 (in File ID# O-349-22)

City Agency: ^{Metro} Parks

Contact Person: Jason Canuel

Agency Phone: 574-6086

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

25

District #

Amy Holton Stewart
 Council Member Signature

\$180,000.00

Amount

Nov 18, 2022

Date

Approved by: _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: CIF120722MP25 To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

Windsor Park CIF Signature

Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>

Fri 11/18/2022 4:56 PM

To: Powell, Brian <Brian.Powell@louisvilleky.gov>

Brian,

Please sign the Windsor Park CIF for me for a total of \$180,000.

Thank you,



Amy Holton Stewart

District 25 Councilwoman

601 West Jefferson St, 2nd floor

Louisville, KY 40202

Email: amy.holtonstewart@louisvilleky.gov

Office: (502) 574-1125

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Parks

Program/Project Name: Windsor Park Playground & Design

Yes/No/NA

Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?

Yes

Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?

NA

Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?

NA

Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?

NA

Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.

Yes

Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.

Yes

Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.

NA

Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?

No

Supporting Documentation: Does the attachment include a valid estimate and description of cost?

Yes

Submitted by: Brian Powell

Date: Nov 18, 2022

RE: Windsor Park - budget information

Canuel, Jason <Jason.Canuel@louisvilleky.gov>

Tue 11/15/2022 8:30 AM

To: Powell, Brian <Brian.Powell@louisvilleky.gov>

Cc: Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>; Bell, LaTonya <LaTonya.Bell2@louisvilleky.gov>

Yes, Parks will accept the funding.

Jason T. Canuel
Assistant Director
Louisville Parks and Recreation
PO Box 37280
Louisville, Kentucky 40233

502/574.6086 (office)
502/439.7694 (cell)
jason.canuel@louisvilleky.gov



**LOUISVILLE
PARKS
AND RECREATION**



From: Powell, Brian <Brian.Powell@louisvilleky.gov>

Sent: Monday, November 14, 2022 10:28 PM

To: Canuel, Jason <Jason.Canuel@louisvilleky.gov>

Cc: Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>; Bell, LaTonya <LaTonya.Bell2@louisvilleky.gov>

Subject: Re: Windsor Park - budget information

Jason,
Thanks for your email.

If we are able to move the needed NDF funds to CIF, is Parks willing to accept \$180,000 for this project?

If we are only able to fund the \$103K we currently have in CIF, is Parks willing to accept it for this project?

We have to have an explicit email from the department confirming this. Thank you!

Thank you,



Brian Powell

Legislative Assistant

Councilwoman Amy Holton Stewart

District 25

601 West Jefferson St, 2nd floor
Louisville, KY 40202
Email: brian.powell@louisvilleky.gov
Office: (502) 574-1125

From: Canuel, Jason <Jason.Canuel@louisvilleky.gov>
Sent: Monday, November 14, 2022 1:34 PM
To: Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>
Subject: Windsor Park - budget information

Windsor Park update:

The bids for design of Windsor Park opened on 11-03-22 and are being evaluated by the Parks & Recreation Engineering & Planning Division. We hope to have the initial evaluation completed by 11-16-22 and move onto the second phase of the evaluation later this week.

Although the design contract has not been awarded, we anticipate the design document portion of Windsor Park to be about \$80,000. It is not funded at this time, but we plan to incorporate space for a new playground to be adjacent to the restroom and sprayground as we go through the design process. Based on other similar sized playgrounds we have recently purchased and installed, we expect the playground phase of the project to be about \$100,000. Because of the proximity to of a heavily wooded area, we believe we will be able to incorporate some "natural" playground elements as well to enhance the more traditional playground unit. This idea/concept would be something similar to what have recently done at Tyler Park with the combination of traditional playground elements and the natural playground elements.

If you have any questions about the status of the project, please feel free to give me a call.

Jason T. Canuel
Assistant Director
Louisville Parks and Recreation
PO Box 37280
Louisville, Kentucky 40233

502/574.6086 (office)
502/439.7694 (cell)
jason.canuel@louisvilleky.gov



**LOUISVILLE
PARKS
AND RECREATION**



RE: Windsor Park - budget information

Bell, LaTonya <LaTonya.Bell2@louisvilleky.gov>

Tue 11/15/2022 3:48 PM

To: Powell, Brian <Brian.Powell@louisvilleky.gov>; Holton Stewart, Amy
<Amy.HoltonStewart@louisvilleky.gov>

Cc: Stenberg, Beth <Beth.Stenberg@louisvilleky.gov>; Beth Stenberg <beth_cpe@yahoo.com>; Canuel, Jason
<Jason.Canuel@louisvilleky.gov>

D25 has \$150,630.20 NDF Unappropriated Balance and \$103,169.84 CIF Unappropriated Balance, combine total of \$253,800.04.

Both the transfer ordinance and CIF request can be filed at the same time.

Since the project cost is \$180,000, do you want me to initiate the ordinance to transfer the **\$76,831** from D25's NDF to its CIF account? (\$103,169.84 plus **\$76,831** equals \$180,000.84) Thanks.

From: Powell, Brian <Brian.Powell@louisvilleky.gov>

Sent: Monday, November 14, 2022 10:26 PM

To: Canuel, Jason <Jason.Canuel@louisvilleky.gov>; Bell, LaTonya <LaTonya.Bell2@louisvilleky.gov>

Cc: Stenberg, Beth <Beth.Stenberg@louisvilleky.gov>; Holton Stewart, Amy
<Amy.HoltonStewart@louisvilleky.gov>

Subject: Re: Windsor Park - budget information

Importance: High

LaTonya,

Councilwoman Holton Stewart wishes to fund the remaining cost for Windsor Park. We have about \$103K in CIF but need the remainder of the projected \$180K from our NDF.

With only one meeting left to introduce & pass legislation, are we able to simultaneously move NDF to CIF & fund the entire CIF? Please let me know how this works.

Thank you,



Brian Powell

Legislative Assistant

Councilwoman Amy Holton Stewart

District 25

601 West Jefferson St, 2nd floor

Louisville, KY 40202

Email: brian.powell@louisvilleky.gov

Office: (502) 574-1125

From: Canuel, Jason <Jason.Canuel@louisvilleky.gov>

Sent: Monday, November 14, 2022 1:34 PM