

**Louisville Metro Council City Agency Request**

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)


**Primary Sponsor:** James Peden

**Amount:** \$2700 **Date:** Oct 3, 2019

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Bleachers for the Highview Fall Festival parade which is October 5, 2019. The bleachers are placed along the parade route and open to the public to sit on.

**City Agency:** Metro Parks and Recreation  
**Contact Person:** Regina Tate  
**Agency Phone:** 363-5591

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

23                                            \$2,700                      10/3/19  
 District #                      Council Member Signature                      Amount                      Date

**Approved by:** \_\_\_\_\_ **Date** \_\_\_\_\_  
 Appropriations Committee Chairman

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
 Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
 Budget Revision #: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
 Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Parks and Recreation

**Program/Project Name:** Bleachers for Highview Fall Festival Parade

**Yes/No/NA**

**Request Form:** Is the Request Signed by all Council Member(s) Appropriating Funding? Yes

**Request Form:** If matching funds are to be used, are they disclosed with account numbers in the request form description? NA

**Request Form:** If matching funds are to be used, does the amount of the request exclude the matching fund amount? NA

**Request Form:** If other funds are to be used for this project, are they disclosed with account numbers in the request form description? NA

**Funding Source:** If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF. NA

**Funding Source:** If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF. NA

**Ordinance Required:** Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required. No

**Ordinance Required:** Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less? NA

**Supporting Documentation:** Does the attachment include a valid estimate and description of cost? Yes

**Submitted by:** John Torsky

**Date:** Oct 3, 2019



**LOUISVILLE  
PARKS  
AND RECREATION**



**GLOBAL SALES RECEIPT**

Receipt # 153421  
Payment Date: 10/02/19  
Household: 964

Iroquois Amphitheater  
1080 Amphitheater Road  
Louisville KY 40214  
Phone: (502)368-5865

District 23  
601 W Jefferson St  
Louisville KY 40202  
james.peden@louisvilleky.gov

**Reservation Details: Off Site, Special Events District**

Address: , Louisville, KY  
Reserv. Contact: **James Peden**  
Phone Number: **(502)574-1123**  
Reserv. Number: 5169  
Status: Tentative  
Purpose: Highview Parade  
Anticipated Count: 1

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Fri 10/04/2019 9:00A to 2:00P	0.00	0.00	0.00	0.00	0.00

Misc Fac. Comments: Please deliver 45 seat bleachers to the attached locations.

**Facility Rental Agreement**

Contract #: 5169  
Date: 10/02/2019  
User: rtate

Event: Highview Parade  
Location: Special Events District  
Date: 10/04/2019 - 10/04/2019  
Time: 9:00 am - 2:00 pm  
Attendance (approximate): 1

Louisville/Jefferson County Metro Government by and through its Parks and Recreation Department, 1297 Trevillian Way, Louisville, KY 40213 hereby grants District 23 James Peden (hereinafter called the "Permit Holder") permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

Terms and Conditions of Use:

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Alcoholic Beverages are PROHIBITED, unless approved in writing by the Director of Louisville Parks and Recreation. Holder of the PERMIT shall not allow any illegal activity on the premises during the use of the area.

Violation of Conditions shall be cause of immediate revocation of the PERMIT, without refund for unused time.

The Permit Agreement is issued to the above named Organization/Individual only and is non-transferable without prior permission of the Department.

The holder of the permit must have the PERMIT in his/her possession at all times during the use of the premises or the premises will be available to the public on a first-come, first-serve basis.

The PERMIT is only valid during the hours and on the day and date set forth above. VEHICLES ARE PROHIBITED ON GRASS. Vehicles are limited to paved routes only. No driving or parking on grass. Parking near or under trees is prohibited. Cost to repair turf will be billed to event organizer.

Signage must be free standing and removed after event. No taping or stapling to Parks and Recreation signage or on Parks and Recreation shelters.

Permit Holder is responsible for clean up and around facility used before exiting premises.

No Refunds or Cancellations within two weeks of rental. For cancellations within this period, a credit will be issued for later use. No cancellations for inclement weather. A \$25.00 Cancellation Fee will be charged for rental cancellations.

Permit holder must rent inflatables from vendors that carry insurance listing Louisville/Jefferson County Metro Government as additional insured.

Additional permits are needed for tents and/or inflatables.

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153421  
10/02/2019  
964

There is a \$50.00 fee for all returned checks

In consideration of the Louisville Parks and Recreation Department allowing me to use the facilities, I hereby waive and release the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from any and all claims or causes of action for injury, damage or loss to my person or property during my participation in the event.

I hereby further agree to indemnify, hold harmless and defend the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from any and all losses, claims, or causes of action for injury, damage or loss in any way relating to or arising from any incidence occurring during the event. This waiver and release is intended to be an express waiver of and release from any and all claims against the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers arising from the event, including all claims or causes of action based upon the alleged negligence or gross negligence of the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers.

I expressly agree that this Permission, Release, Waiver and Indemnification agreement shall be interpreted as releasing the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from all liability and claims to the fullest extent allowed by the laws of Kentucky.

THE HOLDER OF THIS PERMIT IS RESPONSIBLE FOR PROTECTING THE PROPERTY AGAINST DAMAGE DURING THE USE BY THE ORGANIZATION/INDIVIDUAL TO WHOM THE PERMIT IS ISSUED. THE HOLDER WILL BE BILLED FOR ANY AND ALL SUCH DAMAGE.

Permit Holder Signature: James Peden (JP)

District 23 James Peden  
601 W Jefferson St  
Louisville, KY 40202

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PARKS  
AND RECREATION**



**Receipt #**  
Payment Date:  
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**153421**  
10/02/2019  
964

Primary Phone: (502)574-1123

Louisville Parks and Recreation Representative: \_\_\_\_\_

Please return to:  
Louisville Parks and Recreation  
1080 Amphitheater Road  
Louisville, KY 40214  
Phone: (502) 368-5865  
or  
Email: ampitheater@louisvilleky.gov  
or  
Fax: (502) 368-5955

For immediate assistance outside of regular business hours, please call (502) 574-3506

**Rental Reservation Details: 45 Seat Bleacher**

Reserv. Number:	<b>2219</b>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Rental Days:	<b>3</b>	2,700.00	2,700.00	0.00	0.00	2,700.00
Rental Status:	<b>Future</b>					
Quantity:	<b>6</b>					
Member Name:	<b>James Peden</b>					
Rental Period:	<b>Fri 10/04/2019 @ 9:00 am to Mon 10/07/2019 @ 9:00 am</b>					

Fee Details:	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	45 Seat Bleacher	450.00	6.00	0.00	0.00	2,700.00

Special Questions:      Reservation Maintenance Comments: Please deliver 45 seat bleachers to the attached locations.

Processed on 10/02/19 @ 12:19 pm by rrlate	Total New Fees	2,700.00
	<b>Total Due</b>	<b>2,700.00</b>
	Total Fees Paid	0.00
	<b>Total Paid</b>	<b>0.00</b>
	Balance From Receipt	2,700.00

**Tate, Regina L**

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**From:** Torsky, John N  
**Sent:** Friday, August 9, 2019 2:34 PM  
**To:** Dumas, Tangela  
**Subject:** Highview Fall Festival Bleachers 2019  
**Attachments:** CM Peden Highview Parade Rental.pdf

Ms. Dumas,

We need to order bleachers again for the Highview Fall Festival Parade. This year's parade takes place on Saturday, October 5, 2019 so I assume the bleachers will be delivered on Friday and picked up on Monday. Attached is last year's rental agreement, everything is exactly the same as last year in regards to locations.

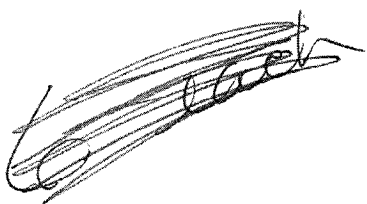
7301 Fegenbush Lane – Office Building (1 Bleacher)  
7200 Peppermill Lane – Daycare - please place bleacher in the grass next to building and not directly in front (1 Bleacher)  
7213 Vaughn Mill Road – Strip Center - please place bleachers in the grassy area behind the center facing Peppermill Ln (1 Bleacher)  
7306 Fegenbush Lane - Masonic Lodge (1 Bleacher)  
7711 Fegenbush Lane – Highview Baptist Church, place bleachers at this location along Fegenbush Ln (2 Bleachers)

Once again we'll use NDF for this.

Thank you,  
John Torsky

*John Torsky  
Legislative Assistant  
District 23 Metro Councilman James Peden*

502-574-1123 - Office  
502-574-3468 - Direct  
502-574-4501 - Fax



45 Seat Bleachers