

Louisville Metro Council Originated NDF

Primary Council Member: Rick Blackwell

Appropriation Amount: \$2,250

Specifically describe the charge to NDF attaching supporting documentation to fully describe the expenditure and describe the public purpose:

Sponsorship of Shively Area Ministries Annual Dinner to be held on September 22, 2020. Funding raised supports SAM's programming and mission to serve residents in the 40216 area code.

Entity Hosting Event: Shively Area Ministries

Entity Mailing Address: 4415 Dixie Highway

Entity Contact: Sr. Jean Anne Zappa

Contact Phone: 502.447.4330

Attachment required:

- **Sponsorship of an event:** Attach an event flyer and/or details regarding how the event was publicized.
- **Admittance to an Event:** Attach a list of persons whose admission was paid by this expenditure.
- **Fundraiser:** Specifically disclose how the net proceeds of this fundraiser will be used.

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

12
District #


Primary Sponsor Signature

\$500
Amount

6/22/2020
Date

Appropriations Committee Chair

Date

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

Effective May 2016

Applicant/Program: Shively Area Ministries Annual Dinner

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

District 1	<u>Jessica Green</u>	<u>\$ 250.00</u>
District 2		<u>\$</u>
District 3	<u>Keisha C. Dorsey</u>	<u>\$ 1,000.00</u>
District 4		<u>\$</u>
District 5		<u>\$</u>
District 6		<u>\$</u>
District 7		<u>\$</u>
District 8		<u>\$</u>
District 9		<u>\$</u>
District 10		<u>\$</u>
District 11		<u>\$</u>
District 12		<u>\$</u>
District 13		<u>\$</u>
District 14	<u>Lindi Fowler</u>	\$ 500.00 <u>\$ 250.00</u>
District 15		<u>\$</u>

Effective May 2016

Applicant/Program: Shively Area Ministries Annual Dinner

Additional Council Office Disclosure

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

District 16 _____ \$ _____

District 17 _____ \$ _____

District 18 _____ \$ _____

District 19 _____ \$ _____

District 20 _____ \$ _____

District 21 _____ \$ _____

District 22 _____ \$ _____

District 23 _____ \$ _____

District 24 _____ \$ _____

District 25 *David Yates* _____ \$ 250

District 26 _____ \$ _____

Effective May 2016



Spring 2020

Dear Councilman Blackwell,

Greetings. You have an opportunity to be a supporter for our **11th Annual Banquet and Concert featuring the MONARCHS on September 22, 2020 at Crowne Plaza.** Last year as a supporter you helped us raise over \$85,000 for our ministry programs. I know you want to be a part of that success again.

You are invited to partner with us for this annual event. As you may know for over 30 years Shively Area Ministries, a 501 c (3) non- profit organization, has served persons in poverty and in crisis in the 40216 area. **This past fiscal year we have assisted over 16,000 persons with food, medication, utilities or rent. The need and request for services continue. Food insecurity and poverty are real challenges for our people in this area. The funds from this event will go to support our programs of financial assistance for safe and secure housing, medication and the food pantry.**

This opportunity to support this event would be great for your business and an immense help to strengthen our ministry and mission and in turn **strengthen the community of Shively.** This gives you an opportunity for corporate responsibility and would truly be a partnership with us and join in with our other church, civic and business supporters to serve the citizens in this area.

As a supporter:

- you would be thanked in **Business First** depending on level of support and would be recognized on our literature and social media for the event
- 24 area churches made up of 2500 individuals will be encouraged to support your business
- our clients, despite their economic challenge, do put money back into the business community and you will benefit from their investment
- your donation is tax deductible
- banquet tickets for the event depending on support level

Enclosed is a form and envelope for your convenience. To ensure proper acknowledgement in printed material, please return it to me by August 10, 2020. Thank you for your consideration and support.

Sincerely,

Sister Jean Anne Zappa, OSU

Sister Jean Anne Zappa, OSU
Mission Advancement/Development Coordinator
4415 Dixie Highway, Louisville, KY 40216
502-447-4330-ext.23



Shively Area Ministries

Where our neighbors in crisis find help and hope.

11th Annual Banquet and Concert

With THE MONARCHS

September 22, 2020

Crowne Plaza

SUPPORT LEVELS

\$2500 – Event Level

Your business will be thanked in:

- Shively Area Ministries website/ Facebook
- All PR for the event with Company logo
- **Business First with Company Logo**
- Bronze leaf- Tree of Hope
- 8 Dinner Tickets

\$1000 - Table Level

Your business will be thanked in:

- Shively Area Ministries website/ Facebook
- All PR for the event with Company logo
- **Business First with Company Logo**
- Green leaf- Tree of Hope
- 6 Dinner Tickets

\$500 – Supporter Level

Your business will be thanked in:

- Shively Area Ministries website/ Facebook
- **Business First**
- All PR for event
- Green leaf- Tree of Hope
- 2 Dinner Tickets

\$475- Partner Level (save \$75)

You will be thanked in:

- Shively Area Ministries website/Facebook
 - **Table of 10**
- (Individual \$55.00)**

\$250- Friend

Your business will be thanked:

- Green Leaf - Tree of Hope
- Shively Area Ministries website/Facebook
- All PR for event

Sponsorship Level amount \$ _____ Date _____
Signature _____ Company Name _____

4415 Dixie Highway, Louisville, KY 40216
502 447-4330, ext. 23

**LOUISVILLE METRO COUNCIL
NEIGHBORHOOD DEVELOPMENT FUND SUPPLEMENTAL
DISCLOSURE REQUIRED FOR REQUESTS BY CHURCHES, RELIGIOUS
OR FAITH-BASED ORGANIZATIONS**

It is the policy of the Louisville/Jefferson County Metro Council that no appropriation to a Church, to a religious or faith-based organization, or to any organization whose activities support a Church or religious or faith-based organization will be approved unless the prospective grantee clearly demonstrates, in writing, that it is committed to compliance with each of the following conditions and requirements.

Legal Name of Applicant Organization:

Shively Area Ministries

As in the case of all legislative enactments, the appropriation must be for a public purpose. In other words, the appropriation must have a secular legislative purpose to support a program which benefits the public, and which has been, or could be undertaken by the government.

The appropriation must be totally and demonstrably earmarked for the beneficiary activity or program with no tangible or significantly intangible benefit inuring to the organization. Specifically, the appropriation may not fund equipment used by the organization, nor may it be used for improvements to real or personal property owned by the grantee church or organization.

The beneficiary activity or program must be open to the public as opposed to being restricted to church or organization members or affiliates.

The grantee church or organization may not use public funds in any way that involves worship, religious instruction, or religious practice.

Public funds involved in the grant may not be used to support a school or any program of instruction operated by the grantee church or organization, or in its name.

The grantee organization may not use public funds in any way that involves proselytization or self-promotion of the organization.

The grantee church or organization must establish and maintain a system of recordkeeping which clearly and completely documents its use of the public funds involved in the grant.

SIGNATURE

I agree under the penalty of law to comply with all the items in this disclosure. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this disclosure for the applying organization.

Signature of Legal Signatory: *Jean Anne Zappa*

Date: **March 9, 2020**

Legal Signatory (please print): **Jean Anne Zappa**

Title: **Dev. Coord.**

Phone: **502 447 4330** Extension: **23**

Email: ja.zappa@shivelyareaministries.com

Dearing, Connie M.

From: McQuillen, Liz
Sent: Friday, August 7, 2020 8:51 AM
To: Dearing, Connie M.; Steele, Roxanne M; Bell, LaTonya J.
Cc: McQuillen, Liz
Subject: FW: SAM Annual Dinner NDF

Follow Up Flag: Follow up
Flag Status: Flagged

Good Morning Everyone -

I received the below email from Shively Area Ministries informing us that they have decided to cancel the annual dinner. Since this is beyond just a change of scope, I assume that this NDF will actually have to be rescinded.

Please let me know next steps.

Thanks!

Liz McQuillen



Liz McQuillen | Legislative Aide
Office of Councilman Rick Blackwell
601 W. Jefferson Street | Louisville, KY 40202
p: (502) 574-1112 f: (502) 574-3363
www.RickBlackwell.com

From: Jean Ann Zappa <ja.zappa@shivelyareaministries.com>
Sent: Thursday, August 6, 2020 3:49 PM
To: McQuillen, Liz <Liz.McQuillen@louisvilleky.gov>
Subject: RE: SAM Annual Dinner NDF

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

Hi Liz, we will not have our event and will not be able to do it virtually because of lack of staff who are working overtime to help all the people in need because of Covid 19. We are thinking about having something special for our clients on a particular day when they come for food. Maybe the Metro folks may be interested in supporting something like that. Whatever they are able to do to support us during the covid time is greatly appreciated. Blessings

Jean Anne Zappa, osu
Mission Advancement Coordinator
Shively Area Ministries
4415 Dixie Highway
Louisville, KY 40216

502 447-4330, ext. 23
502 449-4176 (fax)

Where our neighbors in need find help and hope.

From: McQuillen, Liz <Liz.McQuillen@louisvilleky.gov>
Sent: Tuesday, July 28, 2020 11:56 AM
To: Jean Ann Zappa <ja.zappa@shivelyareaministries.com>
Subject: RE: SAM Annual Dinner NDF

Thank you! I have reached out to the sponsors to get their approval.



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From: Jean Ann Zappa <ja.zappa@shivelyareaministries.com>
Sent: Tuesday, July 28, 2020 8:49 AM
To: McQuillen, Liz <Liz.McQuillen@louisvilleky.gov>
Subject: Re: SAM Annual Dinner NDF

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We decided to cancel the event based on the increased numbers of covid 19 and prediction it will get worse in the fall. Our event usually has about 500 people, 10 people in close quarters at a table. With music in the background there is singing and shouting for conversation. You cannot wear a mask when eating therefore we decided to cancel the event. Our preliminary plans are to do a virtual gathering of presenting our two main awards and maybe have a raffle or auction. The day of the event we thought we would have a special treat for our clients. This would be all filmed and put on our Facebook page. These are tentative plans. We are asking all the sponsors if we could keep their donation because all proceeds support our programs for the clients. . We will still have a thank you ad in Business First for our sponsors.

Get [Outlook for Android](#)

From: McQuillen, Liz <Liz.McQuillen@louisvilleky.gov>
Sent: Tuesday, July 28, 2020 8:35:28 AM
To: Jean Ann Zappa <ja.zappa@shivelyareaministries.com>
Cc: Blackwell, Rick <Rick.Blackwell@louisvilleky.gov>
Subject: RE: SAM Annual Dinner NDF

Sr. Jean Anne – We checked with OMB and we will need to get approval from all of the sponsors approving the change in scope to a virtual event.

Could you write up a few sentences explaining the change and what the virtual event will look like that I can provide to the sponsors? We will get this started so that there is no delay in the disbursement process.

Thank you,
Liz McQuillen



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From: Jean Ann Zappa <ja.zappa@shivelyareaministries.com>
Sent: Monday, July 27, 2020 1:56 PM
To: McQuillen, Liz <Liz.McQuillen@louisvilleky.gov>
Subject: RE: SAM Annual Dinner NDF

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Thanks so much, with the rise in cases and schools starting and 500 people in one room we are just afraid to take a chance and want to be responsible.

*Jean Anne Zappa, osu
 Mission Advancement Coordinator
 Shively Area Ministries
 4415 Dixie Highway
 Louisville, KY 40216*

*502 447-4330, ext. 23
 502 449-4176 (fax)
 Where our neighbors in need find help and hope.*

From: McQuillen, Liz <Liz.McQuillen@louisvilleky.gov>
Sent: Monday, July 27, 2020 1:49 PM
To: Jean Ann Zappa <ja.zappa@shivelyareaministries.com>
Subject: RE: SAM Annual Dinner NDF

Sr. Jean Anne – I’m sorry to hear that for SAM, but that seems to be the safest course of action. The item was passed at the last Appropriations Committee meeting. I’ll check on my end to make sure you can receive funds – I think we will likely need to get written approval from all of the sponsors for the change in scope.

I’ll keep you posted.

Thank you,
 Liz McQuillen



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www.RickBlackwell.com

From: Jean Ann Zappa <ja.zappa@shivelyareaministries.com>
Sent: Monday, July 27, 2020 1:27 PM

To: McQuillen, Liz <Liz.McQuillen@louisvilleky.gov>

Subject: Re: SAM Annual Dinner NDF

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Liz we decided to postpone our event till next year but we are having A small virtual something. Not sure yet what it will be. With the rise of cases we felt we need to in order to protect people. I don't know how that will affect Metro sponsorship.

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From: McQuillen, Liz <Liz.McQuillen@louisvilleky.gov>

Sent: Wednesday, July 15, 2020 10:15:04 AM

To: Jean Ann Zappa <ja.zappa@shivelyareaministries.com>

Subject: SAM Annual Dinner NDF

Good Morning Sr. Jean Anne – The NDF item will be considered by the Appropriations Committee today. I’m sure that the Committee Members will ask about the status of the event due to COVID restrictions and closures. I wanted to check with you to see if the dinner is still planned to take place on 9/22/2020 and if so, are there modifications that will be made?

Just for your information, if the annual dinner has to go virtual or take a different form, the NDF funds would still be available. We would just need to get email approval for a change in scope from the Council sponsors.

Thank you!

Liz McQuillen



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