

received
7.10.14 @ 3:51 pm
ECS

NEIGHBORHOOD DEVELOPMENT FUND
Not-for-Profit Transmittal and Approval Form

JUL 10 2014 4:54S
K

Applicant/Program: Portland Memorial Baptist Church Camp, Inc.

Executive Summary of Request:
7-day residential camp at Camp Cedarvale, July 27 - Aug 2, 2014, transportation to and from camp in Bagdad, Ky, food, supplies and awards for participants and the rental fee.
Tracking# NDF080614PMBCC

Is this program/project a fundraiser?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is this applicant a faith based organization?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does this application include funding for sub-grantee(s)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

<u>5</u> District #	<u>Cheri B. Hamilton</u> Primary Sponsor Signature	<u>\$3,500</u> Amount	<u>7-7-14</u> Date
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Primary Sponsor Disclosure
List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

NA

Approved by: _____ Date _____
Appropriations Committee Chairman

Clerk's Office Only:
Request Amount: _____ Committee Amended Appropriation: _____
Original Appropriation: _____ Council Amended Appropriation: _____

OFFICE OF METRO COUNCIL CLERK
REVIEWED
DATE 7.23.14 TIME 4:46 pm

NDF NON-PROFIT APPLICATION CHECKLIST

Camp, Inc.
#3,500.00

Legal Name of Applicant Organization: <i>Portland Memorial Baptist Church</i>	
Program Name: <i>Portland Camp, Inc.</i>	Request Amount: <i>\$ 3,500</i>
Request form: Is the NDF request form signed by all Council Member(s) appropriating funding?	<i>yes</i>
Request form: Is the funding proposed less than or equal to the request amount?	<i>yes</i>
Request form: Have all known Council or Staff relationships to the Agency been adequately disclosed on the cover sheet?	<i>NA</i>
Application Page 1: Has prior Metro funds committed/granted been disclosed?	<i>yes</i>
Application Page 1: Is the application properly signed and dated by authorized signatory?	<i>yes</i>
Application Page 3: Reimbursement funding – One or two boxes checked if any expenses are incurred before the grant award period. Is all required documentation included?	<i>yes</i>
Application Pages 3 – 5: Is the proposed public purpose of the program well-documented?	<i>yes</i>
Application 4: Is there adequate documentation of how the proceeds of the fundraiser will be spent?	
Application Budget Page 6: Does the application budget reflect only the revenue and expenses of the project/program (page 6) if the request is not an operating budget request? Is all detail schedules included for “Metro, Non Metro and Total” expense funds for client assistance, community events & festivals and other expenses? And does the Non-Metro Revenue equal the Non-Metro expenses?	<i>yes</i>
Faith Based Organizations: Is the signed Faith Based Form signed and included?	
Jefferson County Only: Will all funding be spent in Louisville/Jefferson County?	<i>yes</i>
Capital Project(s) request: Is the cost estimate(s) from proposed vendor(s) included?	
Good Standing: Is the entity in good standing with: <ul style="list-style-type: none"> • Kentucky Secretary of State – include Secretary of State website information on organization • Louisville Metro Government – check OMB monthly report filed in Council Financial Reports • Internal Revenue Service – most recent Form 990 included 	<i>yes</i>
Separate Taxing Districts: If Metro funding is for a separate taxing district, is the funding appropriated for a program outside the legal responsibility of that taxing district?	<i>NA</i>
Small Cities: Is the resolution included agreeing to partner with Louisville Metro on the capital project? (IRS Determination letter not required, Form 990 not required, but KY SOS acknowledgement is)	<i>NA</i>
Operating Requests: Is recommended operating funding less than or equal to 33% of total operating budget?	<i>yes</i>
IRS Exempt Proof: Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	<i>yes</i>
Operating Budget: Is the organization’s current fiscal year operating budget included?	<i>yes</i>
Ordinance Required: Is the amount committed by Council members greater than \$5,000 to any one project/program within an organization in this fiscal year.	<i>no</i>
Board Members: Is the entity’s board member list (with term length/term limits) included?	<i>yes</i>
Staff: Is a list of the highest paid staff included with their expected annual personnel costs?	<i>yes</i>
Annual Audit: Is the most recent annual audit (if required by organization) included?	<i>NA</i>
Rent Requests: Is a copy of signed lease included?	<i>NA</i>
Articles of Incorporation: Are the Articles of Incorporation of the organization included?	<i>yes</i>
IRS Form W-9: Is the IRS Form W-9 included?	<i>yes</i>
Evaluation Forms: Are the evaluation forms (if program participants are given evaluation forms) included?	<i>yes</i>
Affirmative Action: Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required by the organization)?	<i>NA</i>
Prepared by:	Date:

[Signature]



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 3 - AGENCY DETAILS

Describe Agency's Vision, Mission and Services:

Our vision, mission + services are to provide a controlled, supervised experience for youth that will assist in the development of them from childhood to adulthood. We will accomplish this through our residential camp's vision to provide an educational, as well as, structured opportunity for Louisville Metro inner-city boys + girls to bond with peers + adult mentors, who display the role of good citizens, thus, reducing the possibility of drugs + "gangs" attraction + involvement.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 4 - PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

This activity/program will: 1) LEARN our young people healthy interaction with their AGE MATES through the use of adult supervised activities; 2) TEACH physical skills that require rules + PEER INTERACTION; 3) DEVELOP wholesome attitudes toward ONE'S SELF through appearance and physical hygiene teachings; 4) TEACH + make them knowledgeable of community RESOURCES, i.e., Louisville Metro Government, Portland's 7-day residential camp for inner-city boys + girls will be held July 27th thru August 2, 2014 @ CEDARMOORE (CEDARCREST) campsite in Bogard, Ky.

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):

The funding will be used to help assist with the rental fee (campsite - Cedar Moore), transportation, to purchase food, supplies and awards to participants ("Certificates for Completion" will be awarded). The participants will also be recommended for community + youth volunteer programs (visiting the elderly in Nursing Homes + Adult Day Care Centers); stipends will be given.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

C: If this request is a fundraiser, please detail how the proceeds will be spent:

None

D: For Expenditure Reimbursement Only – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

Effective October 24, 2013, reimbursements should not be made unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):

- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
- ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:

- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

1) Our camp affords the opportunity for boys & girls to examine themselves and take a look at what they want in life. We always acquaint them with persons from the community who have succeeded in life & many of them have made it with the odds against them. This is always a life changing experience for the children. 2) A self-evaluation will be done at the beginning and at the end of camp; a follow-up will be conducted in one year regarding the status of their social and health status. Bringing inner-city children to this camp environment where through positive reinforcement they can learn that they can accomplish their goals is a valuable & important asset to our community.

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.

N/A



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 5 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non-Metro Funds	Total Funds
A: Personnel Costs Including Benefits			
B: Rent/Utilities			
C: Office Supplies			
D: Telephone			
E: In-town Travel			
F: Client Assistance (Attach Detailed List)			
G: Professional Service Contracts			
H: Program Materials			
I: Community Events & Festivals (Attach Detail List)	3,500	14,000	17,500
J: Small Equipment			
K: Capital Equipment			
L: Other Expenses (Attach Detail List)			
*TOTAL PROGRAM/PROJECT FUNDS	3,500	14,000	17,500
% of Program Budget	20%	80%	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	6,600
Fees Collected from Program Participants	3,500
Other (please specify) (Fundraiser)	4,200
Total Revenue for Columns 2 Expenses **	14,000

*Total of Column 1 MUST match "Total Request on Page 1, Section 2"

**Must equal or exceed total in column 2.

(Copy of approved budget for 2014)

PORTLAND MEMORIAL BAPTIST CHURCH CAMP, Inc.
APPROVED BUDGET

For year ending: December 31, 2014

REVENUE

Louisville Metro	-	\$ 3,500
Other Income		<u>14,000</u>
TOTAL REVENUE	-	\$17,500

EXPENSES

Facility rental (Cedarmore Camp site)	-	\$12,000
Transportation for youth	-	1,500
Activity fees (swimming, field trips)	-	705
Food & supplies	-	3,000
Miscellaneous	-	<u>295</u>
TOTAL REVENUE	-	\$17,500

<i>Metro</i>	<i>Non-Metro</i>
	12,000
1,500	705
0	1,000
2,000	<u>295</u>
0	
<u>3,500</u>	<u>14,000</u>

PROJECTED FINANCIAL COST FOR PORTLAND CAMP, INC. - 2014

Arts & Crafts	\$ 425
Cedarmore (Cedarcrest) Campsite, Bagdad, Ky – rental fee (cabins, dining hall, swimming pool, life guards, chapbell, etc.)	\$10,782
Canteen – 2 x daily (Campers pay)	\$ 600
Field Trip – adm. fee & fishing poles(transportation not included)	\$ 323
Food (7 days) – 3 balanced meals daily	\$ 2,000
Transportation - 2 buses (To & from site, plus field trip)	\$ 1,100
Miscellaneous	
Cooks, paper product	\$ 600
First Aid Kit	\$ 225
Transportation (Rental Truck to transport children's luggage, supplies, etc.)	\$ 110
Certificates, trophies, awards	\$ 350
Official Camp T-shirts	<u>\$ 600</u>
TOTAL =	\$ 17,115



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail of In-Kind Contributions for this PROGRAM only: Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
Total Value of In-Kind (to match Program Budget Line Item. Volunteer Contribution & Other In Kind)		

* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK *Entire staff - VOLUNTEERS; Total hours (7-27 thru 8-2-14) - 168 hrs*

Agency Fiscal Year Start Date: *January 1, 2014 to December 31, 2014*

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? NO YES

If YES, please explain:

Applicant's Initials *SP*



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 6 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked.

Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

Relationship Disclosure: List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

SECTION 7 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:	<i>Faye A. Wilford</i>	Date:	6-20-14
Legal Signatory: (please print):	FAYE A. WILFORD	Title:	DIRECTOR
Phone:	(502) 636-0010 (502) 574-8654	Extension:	
Email:	FAYEAWILFORD@lmc.com		

Applicant's Initials *FAW*

(Copy of Board Members)

PORTLAND MEMORIAL BAPTIST CHURCH CAMP, INC.

BOARD OF DIRECTORS

Chairman	Odessa Smith	Teacher/Member
Vice Chairman	Ronald L. Turley	Law Enforcement/Member
Secretary	Joyce White	Owner (Derby Town Electric)/Member
Treasurer	Quintin Webster	Community/Member
Other Members	DiAnna Wilburn	Community/Member
	William Green	Retired/Member
	Geraldine Wolff	Registered Nurse/Member
	Herbert Woolridge	Community/Member

** See next page for terms.*

NDF summer camp application – PMMBC Camp, Inc. (Attachment)

1. List of personnel & highest paid staff salary:

There is no paid staff. All of our staff consists of individuals, who give of their talent, time and services. No one receives any type of income.

Odessa Smith	Anthony Mason	Love Jackson	Linda Cooley
Ronald Turley	Arthur Smith	Victor Mitchell	Charlene Dunlap
Joyce White	Josephine Horton	Marie Mitchell	Charkei Dunlap
Quintin Webster	Clarence Bivens	Michael Bullard	Charles Alexander, III
DiAnne Wilburn	Debra Parker	Donald Turley	Stephen Smith
William Green	Joyce Jetter	Juanita White	Cassandra Lasley
Geraldine Wolff	Charles Holley	Dorothea Gilmore	Arthur Griffith
Herbert Woolridge	Essie Potts	Audrey Cotton	Clara Fortson

2. Any indication that an audit has been performed: NONE

3. KY Secretary of State Form

4. Term and term limits noted for PMMBP, Inc., Board of Directors

The Board of Directors are elected annually and serve for a term of one year.

NOTE: I understand there are policies and procedures, but our organization was founded by the late, Rev. Arthur Smith, who saw a need for inner-city boys & girls to come together as one in a positive environment and learn they are beautiful gifted talented individuals, who can succeed in life (I believe ... they learn from our teachings)

All of our staff are positive role models who take time off from their jobs, enjoy working with our youth, and have been working with our organization for 15+ years.

**LOUISVILLE METRO COUNCIL
NEIGHBORHOOD DEVELOPMENT FUND SUPPLEMENTAL
DISCLOSURE REQUIRED FOR REQUESTS BY CHURCHES, RELIGIOUS
OR FAITH-BASED ORGANIZATIONS**

It is the policy of the Louisville/Jefferson County Metro Council that no appropriation to a Church, to a religious or faith-based organization, or to any organization whose activities support a Church or religious or faith-based organization will be approved unless the prospective grantee clearly demonstrates, in writing, that it is committed to compliance with each of the following conditions and requirements.

Legal Name of Applicant Organization:

Roeland Memorial Baptist Church Camp, INC.

As in the case of all legislative enactments, the appropriation must be for a public purpose. In other words, the appropriation must have a secular legislative purpose to support a program which benefits the public, and which has been, or could be undertaken by the government.

The appropriation must be totally and demonstrably earmarked for the beneficiary activity or program with no tangible, or significantly intangible benefit inuring to the organization. Specifically, the appropriation may not fund equipment used by the organization, nor may it be used for improvements to real or personal property owned by the grantee church or organization.

The beneficiary activity or program must be open to the public as opposed to being restricted to church or organization members or affiliates.

The grantee church or organization may not use public funds in any way that involves worship, religious instruction, or religious practice.

Public funds involved in the grant may not be used to support a school or any program of instruction operated by the grantee church or organization, or in its name.

The grantee organization may not use public funds in any way that involves proselytization or self-promotion of the organization.

The grantee church or organization must establish and maintain a system of recordkeeping which clearly and completely documents its use of the public funds involved in the grant.

SIGNATURE

I agree under the penalty of law to comply with all the items in this disclosure. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this disclosure for the applying organization.

Signature of Legal Signatory:

Faye A. Wilford

Date: *7-7-14*

Legal Signatory (please print):

Faye A. Wilford

Title: *Director*

Phone: *(502) 636-0010* Extension: *—*

Email: *FayeAWilford@luc.com*

(Example) #1

PORTLAND CAMP, INC. *** CAMPER EVALUATION**

1. *Did you enjoy camp and why?*

2. *What did you like best?*

3. *In what ways could camp be improved?*

4. *Did any event stand out above all the others?*

5. *What did you dislike about camp?*

6. *Evaluate your Counselor(s).*

7. *What would you like to see added to camp?*

8. *Did you feel safe at this camp: Yes _____ No _____*
If no, explain why:

9. *Did you have any peer disagreement(s): Yes _____ No _____*
If yes, was it resolved to your satisfaction: Yes _____ No _____

Your Name: _____

Your Age Group: _____

(Proof of IRS 501(C) (3) status)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JAN 26 2006

PORTLAND MEMORIAL BAPTIST CHURCH
CAMP INC
3802 W MARKET ST
LOUISVILLE, KY 40212-0000

Employer Identification Number:
31-1494869

DLN:
17053013733011

Contact Person:
MARY ELLEN MCGOVERN ID# 31377

Contact Telephone Number:
(877) 829-5500

Our Letter Dated:
May, 1997

Addendum Applies:
NO

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(2).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Letter 1050 (DO/CG)

PORTLAND MEMORIAL BAPTIST CHURCH

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,
Steven T. Miller

Steven T. Miller
Director, Exempt Organizations

(Copy of Articles of Incorporation)

BOOK 00503 0392

RECEIVED & FILED
\$ 8.00
DEC 30 1 22 PM '96

ARTICLES OF INCORPORATION
OF
PORTLAND MEMORIAL BAPTIST CHURCH CAMP, INC.

JOHN Y. BROWN III
SECRETARY OF STATE
COMMONWEALTH OF KENTUCKY
BY

WE, THE UNDERSIGNED, having associated for the purposes of forming a non-profit, non-stock corporation, under and pursuant to the laws of the Commonwealth of Kentucky, and more particularly Kentucky Revised Statutes, Chapter 273, hereby certify as follows:

ARTICLE I

The name of the Corporation shall be Portland Memorial Baptist Church Camp, Inc.

ARTICLE II

The duration of the Corporation shall be perpetual.

ARTICLE III

The principal place of business of the Corporation is to be located at:

3802 West Market Street
Louisville, Kentucky 40212

and such other places in said City or elsewhere as its Board of Directors may by resolution designate.

The name of the registered agent for service of process is:

Faye A. Wilford

and the registered office is to be located at:

3802 West Market Street
Louisville, Kentucky 40212

ARTICLE IV

The Corporation is organized and shall be operated exclusively for charitable and educational purposes as described within Section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provisions of any later Federal tax laws), including for such purposes the making of distributions to organizations and individuals for the purpose of engaging in activity falling within the purposes of the Corporation and permitted for an organization exempt under said Section 501(c)(3).

The purposes of the Corporation shall be more specifically stated as follows:

- 1) to promote a christian camping experience for children of the community;
- 2) to promote ministries that address the needs of those in crisis, without regard to race, color, sex, religion, disability, or any other non-merit criterion;
- 3) to promote and provide direct charitable assistance to those in need of assistance to attend the camp;
- 4) to educate the community on issues of concern to it, and to educate individuals on skills that will increase their self-capacity;
- 5) to cooperate with other organizations providing assistance to the community.

ARTICLE V

The Corporation shall be irrevocably dedicated to and operated exclusively for, non-profit purposes. No part of the net earnings of the Corporation shall inure to the benefit of or be distributable to its members, directors, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article IV hereof.

ARTICLE VI

In carrying out the corporation purposes described in Article IV, the corporation shall have all the powers granted by the laws of the State of Kentucky, including in particular those listed in Section 127.171 of the Kentucky Revised Statutes, except as follows and otherwise stated in these Articles:

a) No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office.

b) Notwithstanding, any other provision of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provisions of any subsequent Federal tax law.

c) If and so long as the Corporation is a private foundation as defined in Section 501(a) of the Internal Revenue Code of 1954, or corresponding provisions of any later Federal tax laws:

1) The Corporation shall distribute its income for each taxable year at such time and in such manner as not to become subject to the tax on undistributed income imposed by Section 4942 of the Internal Revenue Code of 1954, or corresponding provisions of any later Federal tax laws.

2) The Corporation shall not engage in any act of self-dealing as defined in Section 4941(d) of the Internal Revenue Code of 1954, or corresponding provisions of any later Federal tax laws.

3) The Corporation shall not retain any excess business holdings as defined in Section 4943(c) of the Internal Revenue Code of 1954, or corresponding provisions of any later Federal tax laws.

4) The Corporation shall not make any investments in such manner as to subject it to tax under Section 4944 of the Internal Revenue Code of 1954, or corresponding provisions of any later Federal tax laws.

5) The Corporation shall not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code of 1954, or corresponding provisions of any later Federal tax laws.

ARTICLE VII

The names and addresses of the incorporators are:

INCORPORATOR

MAILING ADDRESS

Faye A. Wilford

3802 West Market Street
Louisville, Kentucky 40212

Reverend Arthur Smith

3802 West Market Street
Louisville, Kentucky 40212

ARTICLE VIII

The initial Board of Directors shall consist of three (3) Directors. The names and addresses of the members of the initial Board of Directors are:

Faye A. Wilford	3802 West Market Street Louisville, Kentucky 40212
Reverend Arthur Smith	3802 West Market Street Louisville, Kentucky 40212
Minister Herbert Woolridge	3802 West Market Street Louisville, Kentucky 40212

ARTICLE IX

The initial By-Laws shall be adopted by the initial Board of Directors. Thereafter, the Corporation shall be governed by the By-Laws.

ARTICLE X

The officers and members of this Corporation shall not be held personally liable for any debt or obligation of the Corporation solely because of their position as officers and members of the Corporation.

ARTICLE XI

In the event of dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all liabilities of the Corporation, dispose of all assets of the Corporation exclusively for the purposes of the Corporation, in such manner, or to such organizations organized and operated exclusively for charitable or educational purposes as shall at the time qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provisions of any later Federal tax laws), as the Board of Directors shall determine.

The remaining assets, if any, shall be disposed of by the Circuit Court of the county in which the principal office for the Corporation is then located, exclusively for such purposes or to such organizations as said Court shall determine are organized and operated exclusively for such purposes.,

STATE OF KENTUCKY

COUNTY OF JEFFERSON

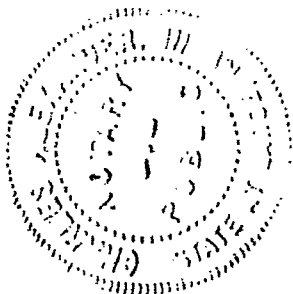
Before me, the undersigned authority, personally appeared, REVEREND ARTHUR SMITH, and being duly sworn, acknowledged that he was an incorporator of the aforementioned Corporation, and that he signed the foregoing Articles of Incorporation as his free act and deed.

Witness my signature and seal of office this 29 day of December, 1996.

My commission expires: Notary Public, State at Large, KY
My Commission Expires July 1, 1998



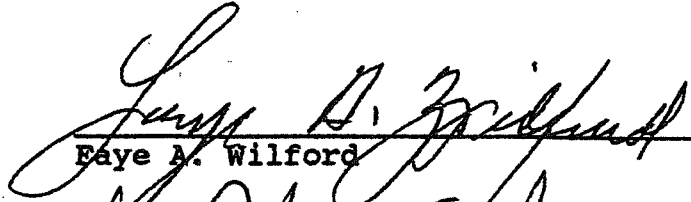
NOTARY PUBLIC
STATE AT LARGE, KENTUCKY



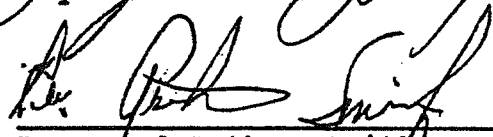
ARTICLE XII

Amendments to these Articles shall be made pursuant to the provisions of K.R.S. 273.263.

IN TESTIMONY WHEREOF, witness the signature of the Incorporators of this Corporation on this 29 day of December, 1996



 Faye A. Wilford




 Reverend Arthur Smith

STATE OF KENTUCKY
COUNTY OF JEFFERSON

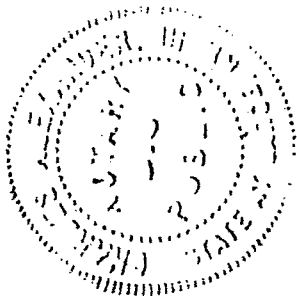
Before me, the undersigned authority, personally appeared, FAYE A WILFORD, and being duly sworn, acknowledged that she was an incorporator of the aforementioned Corporation, and that she signed the foregoing Articles of Incorporation as her free act and deed.

Witness my signature and seal of office this 29 day of December, 1996.

My commission expires: _____
Notary Public, State at Large, KY
My Commission Expires July 1, 1998



 NOTARY PUBLIC
 STATE AT LARGE, KENTUCKY



A1329
 Document No: 1997001329
 Lodged By: ALEXANDER
 Recorded On: Jan 03, 1997 01:15:48 P.M.
 Total Fees: \$15.00
 County Clerk: Rebecca Jackson
 Deputy Clerk: GLORIA

END OF DOCUMENT

CA

PORTLAND MEMORIAL BAPTIST CHURCH CAMP, INC.

General Information

Organization Number 0426232
Name PORTLAND MEMORIAL BAPTIST CHURCH CAMP, INC.
Profit or Non-Profit N - Non-profit
Company Type KCO - Kentucky Corporation
Status A - Active
Standing G - Good
State KY
File Date 12/30/1996
Organization Date 12/30/1996
Last Annual Report 4/2/2014
Principal Office 3802 W MARKET ST
 LOUISVILLE, KY 40212
Registered Agent FAYE A WILFORD
 3802 W MARKET ST
 LOUISVILLE, KY 40212

Current Officers

President STEPHEN SMITH
Vice President Herbert Wooleridge
Secretary Faye A Wilford
Treasurer Charles Alexander III
Director Faye A Wilford
Director Geraldine Wolff
Director Charles Alexander III
Director LOVE JACKSON

Individuals / Entities listed at time of formation

Director FAYE A WILFORD
Director REVEREND ARTHUR SMITH
Director MINISTER HERBERT WOOLRID
Incorporator FAYE A WILFORD
Incorporator REVEREND ARTHUR SMITH

Images available online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

<u>Annual Report</u>	4/2/2014	1 page	<u>tiff</u>	<u>PDF</u>
<u>Annual Report</u>	2/27/2013	1 page	<u>tiff</u>	<u>PDF</u>
<u>Annual Report</u>	2/14/2012	1 page	<u>tiff</u>	<u>PDF</u>
<u>Annual Report</u>	3/16/2011	1 page	<u>tiff</u>	<u>PDF</u>
<u>Annual Report</u>	4/6/2010	1 page	<u>tiff</u>	<u>PDF</u>
<u>Annual Report</u>	3/3/2009	1 page	<u>tiff</u>	<u>PDF</u>



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 - APPLICANT INFORMATION			
Legal Name of Applicant Organization: <small>(as listed on: http://www.sos.ky.gov/business/records)</small> <u>Portland Mem. Baptist Church Camp, Inc</u>			
Main Office Street & Mailing Address: <u>3802 W. Market Street</u>			
Website: <u>NONE</u>			
Applicant Contact:	<u>Faye A. Wilford</u>	Title:	<u>Director</u>
Phone:	<u>636-0010 or 774-8654</u>	Email:	<u>FAYEAWILFORD@tmc.com</u>
Financial Contact:	<u>CHARLES ALEXANDER, III</u>	Title:	<u>TREASURER</u>
Phone:	<u>(502) 584-2375</u>	Email:	<u>---</u>
Organization's Representative who attended NDF Training:			
GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED			
Program Facility Location(s):	<u>3802 W. Market St. - Campsite: Cedarnice, Bagdad, Ky</u>		
Council District(s):	<u>District 5</u>	Zip Code(s):	<u>40212</u>
SECTION 2 - PROGRAM REQUEST & FINANCIAL INFORMATION			
PROGRAM/PROJECT NAME: <u>Portland Camp, Inc</u>			
Total Request: (\$)	<u>3,500</u>	Total Metro Award (this program) in previous year: (\$)	<u>0</u>
Purpose of Request (check all that apply):			
<input checked="" type="checkbox"/> Operating Funds (generally cannot exceed 33% of agency's total operating budget) <input checked="" type="checkbox"/> Programming/services/events for direct benefit to community or qualified individuals <input checked="" type="checkbox"/> Capital Project of the organization (equipment, furnishing, building, etc)			
The Following are Required Attachments:			
<input checked="" type="checkbox"/> IRS Exempt Status Determination Letter <input checked="" type="checkbox"/> Current Year Projected Budget <input checked="" type="checkbox"/> List of Board of Directors (include term & term limits) <input type="checkbox"/> Current financial statement <input type="checkbox"/> Most recent IRS Form 990 or 1120-H <input checked="" type="checkbox"/> Articles of Incorporation <input type="checkbox"/> Cost estimates from proposed vendor if request is for capital expense		<input checked="" type="checkbox"/> Signed lease if rent costs are being requested <input checked="" type="checkbox"/> IRS Form W9 <input checked="" type="checkbox"/> Evaluation forms if used in the proposed program <input type="checkbox"/> Annual audit (if required by organization) <input checked="" type="checkbox"/> Faith Based Organization Certification Form, if required <input checked="" type="checkbox"/> Staff including the 3 highest paid staff	
For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.			
Source:	<u>---</u>	Amount: (\$)	<u>---</u>
Source:		Amount: (\$)	
Source:		Amount: (\$)	
Has the applicant contacted the BBB Charity Review for participation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Has the applicant met the BBB Charity Review Standards? <input type="checkbox"/> Yes <input type="checkbox"/> No <u>W/A</u>			

Applicant's Initials AS



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 4 - PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

This activity/program will: 1) LEARN our young people healthy interaction with their AGE MATES through the use of adult supervised activities; 2) Teach physical skills that REQUIRE RULES + PEER INTERACTION; 3) DEVELOP wholesome attitudes toward ONE'S SELF through APPEARANCE AND physical HYGIENE teachings; 4) Teach + make them knowledgeable of community RESOURCES, i.e., Louisville Metro Government, Portland's 7-day residential camp for inner-city boys + girls will be held July 27th thru August 2, 2014 @ Cedarcrest (Cedarcrest) camp site in Bagdad, Ky.

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):

The funding will be used to help assist with the rental fee (campsite - Cedarcrest), transportation, to purchase food, supplies and awards to participants ("Certificates for Completion" will be awarded). The participants will also be recommended for community + youth volunteer programs (visiting the elderly in Nursing Homes + Adult Day Care Centers); stipends will be given.

Applicant's Initials *[Signature]*



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

1) Our camp affords the opportunity for boys & girls to examine themselves and take a look at what they want in life. We always acquaint them with persons from the community who have succeeded in life & many of them have made it with the odds against them. This is always a life changing experience for the children. 2) A self-evaluation will be done at the beginning and at the end of camp; a follow-up will be conducted in one year regarding the status of their social and health status. Bringing inner-city children to this camp environment where through positive reinforcement they can learn that they can accomplish their goals is a valuable & important asset to our community.

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.

N/A



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail of In-Kind Contributions for this PROGRAM only: Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
Total Value of In-Kind (to match Program Budget Line Item. Volunteer Contribution & Other In Kind)		

* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK *Entire staff - volunteers; Total hours (7-27 thru 8-2-14) - 168 hrs*

Agency Fiscal Year Start Date: *January 1, 2014 to December 31, 2014*

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? NO YES

If YES, please explain: