

**NEIGHBORHOOD DEVELOPMENT FUND  
Not-for-Profit Transmittal and Approval Form**

**Applicant/Program:** City of Douglass Hills -Walking Path  
**Applicant Requested Amount:** \$24,412.50  
**Appropriation Request Amount:** \$24,412.50

**Executive Summary of Request**  
Districts 19, 20 and 18 along with the City of Douglass Hills are partnering together to pay for the widening and repair of the walking path within the City of Douglass Hills. The cost will be \$6,103.13 each. This path will not only service the citizens of Douglass Hills but is used by both athletic departments at Crosby Middle School and Eastern High School. The current condition of the sidewalk is a major safety concern.

Is this program/project a fundraiser?  Yes  No  
Is this applicant a faith based organization?  Yes  No  
Does this application include funding for sub-grantee(s)?  Yes  No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

19 District #      [Signature] Primary Sponsor Signature      \$6,103.13 Amount      4-13-17 Date

**Primary Sponsor Disclosure**  
List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

**Approved by:**  
\_\_\_\_\_  
Appropriations Committee Chairman      Date  
Final Appropriations Amount: \_\_\_\_\_

**Applicant/Program:**

**Additional Disclosure and Signatures**

**Additional Council Office Disclosure**  
List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

**Council Member Signature and Amount**

- District 1 \_\_\_\_\_ \$ \_\_\_\_\_
- District 2 \_\_\_\_\_ \$ \_\_\_\_\_
- District 3 \_\_\_\_\_ \$ \_\_\_\_\_
- District 4 \_\_\_\_\_ \$ \_\_\_\_\_
- District 5 \_\_\_\_\_ \$ \_\_\_\_\_
- District 6 \_\_\_\_\_ \$ \_\_\_\_\_
- District 7 \_\_\_\_\_ \$ \_\_\_\_\_
- District 8 \_\_\_\_\_ \$ \_\_\_\_\_
- District 9 \_\_\_\_\_ \$ \_\_\_\_\_
- District 10 \_\_\_\_\_ \$ \_\_\_\_\_
- District 11 \_\_\_\_\_ \$ \_\_\_\_\_
- District 12 \_\_\_\_\_ \$ \_\_\_\_\_
- District 13 \_\_\_\_\_ \$ \_\_\_\_\_
- District 14 \_\_\_\_\_ \$ \_\_\_\_\_
- District 15 \_\_\_\_\_ \$ \_\_\_\_\_

**Applicant/Program:**

City of Douglass Hills - Walking Path

**Additional Disclosure and Signatures**

**Additional Council Office Disclosure**

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

District 16 \_\_\_\_\_ \$ \_\_\_\_\_

District 17 \_\_\_\_\_ \$ \_\_\_\_\_

District 18 Maureen Parker \$ 6,103.<sup>13</sup>

District 19 \_\_\_\_\_ \$ \_\_\_\_\_

District 20 Stuart Benson \$ 6,103.<sup>13</sup>

District 21 \_\_\_\_\_ \$ \_\_\_\_\_

District 22 \_\_\_\_\_ \$ \_\_\_\_\_

District 23 \_\_\_\_\_ \$ \_\_\_\_\_

District 24 \_\_\_\_\_ \$ \_\_\_\_\_

District 25 \_\_\_\_\_ \$ \_\_\_\_\_

District 26 \_\_\_\_\_ \$ \_\_\_\_\_

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**Legal Name of Applicant Organization**

**Program Name and Request Amount**

	Yes/No/NA
Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding?	Yes <input type="checkbox"/>
Is the funding proposed by Council Member(s) less than or equal to the request amount?	No <input type="checkbox"/>
Is the proposed public purpose of the program viable and well-documented?	Yes <input type="checkbox"/>
Will all of the funding go to programs specific to Louisville/Jefferson County?	Yes <input type="checkbox"/>
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	Yes <input type="checkbox"/>
Has prior Metro Funds committed/granted been disclosed?	N/A <input type="checkbox"/>
Is the application properly signed and dated by authorized signatory?	Yes <input type="checkbox"/>
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	Yes <input type="checkbox"/>
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	Yes <input type="checkbox"/>
Is the entity in good standing with: <ul style="list-style-type: none"> <li>▶ Kentucky Secretary of State?</li> <li>▶ Louisville Metro Revenue Commission?</li> <li>▶ Louisville Metro Government?</li> <li>▶ Internal Revenue Service?</li> <li>▶ Louisville Metro Human Relations Commission?</li> </ul>	Yes <input type="checkbox"/>
Is the current Fiscal Year Budget included?	Yes <input type="checkbox"/>
Is the entity's board member list (with term length/term limits) included?	Yes <input type="checkbox"/>
Is recommended funding less than 33% of total agency operating budget?	No <input type="checkbox"/>
Does the application budget reflect only the revenue and expenses of the project/program?	Yes <input type="checkbox"/>
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	Yes <input type="checkbox"/>
Is the most recent annual audit (if required by organization) included?	N/A <input type="checkbox"/>
Is a copy of Signed Lease (if rent costs are requested) included?	N/A <input type="checkbox"/>
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	N/A <input type="checkbox"/>
Are the Articles of Incorporation of the Agency included?	N/A <input type="checkbox"/>
Is the IRS Form W-9 included?	Yes <input type="checkbox"/>
Is the IRS Form 990 included?	N/A <input type="checkbox"/>
Are the evaluation forms (if program participants are given evaluation forms) included?	N/A <input type="checkbox"/>
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	N/A <input type="checkbox"/>
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	N/A <input type="checkbox"/>

Prepared by:

*Emily Chamelle Smith*

Date: 4-13-17

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 – APPLICANT INFORMATION

Legal Name of Applicant Organization:

(as listed on: <http://www.sos.ky.gov/business/records>) City of Douglass Hills, KY

Main Office Street & Mailing Address: 219 Moser Road, Douglass Hills, KY 40223

Website: City of Douglass Hills.com

Applicant Contact: Bonnie June Title: Mayor

Phone: 502-245-3600 x1 Email: douglasshillsmayor@gmail.com

Financial Contact: Bonnie Hogdon Title: Treasurer

Phone: 502 245-3600 x3 Email: treasurer@cityofdouglasshills.com

Organization's Representative who attended NDF Training:

GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED

Program Facility Location(s): WARREN WALKER PARK- Gatehouse Lane Douglass Hills, KY

Council District(s): 18, 19, 20 Zip Code(s): 40243 - 40222 - 40299

SECTION 2 – PROGRAM REQUEST & FINANCIAL INFORMATION

PROGRAM/PROJECT NAME: Walking Path

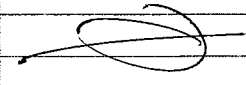
Total Request: (\$) 24,412.50 Total Metro Award (this program) in previous year: (\$) 0

- Purpose of Request (check all that apply):
- Operating Funds (generally cannot exceed 33% of agency's total operating budget)
  - Programming/services/events for direct benefit to community or qualified individuals
  - Capital Project of the organization (equipment, furnishing, building, etc)

The Following are Required Attachments:

IRS Exempt Status Determination Letter	Signed lease if rent costs are being requested
Current year projected budget	IRS Form W9
Current financial statement	Evaluation forms if used in the proposed program
Most recent IRS Form 990 or 1120-H	Annual audit (if required by organization)
Articles of Incorporation (current & signed)	Faith Based Organization Certification Form, if applicable
Cost estimates from proposed vendor if request is for capital expense	

For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.

Source:	Amount: (\$)
Source: 	Amount: (\$)
Source:	Amount: (\$)

Has the applicant contacted the BBB Charity Review for participation?  Yes  No  
 Has the applicant met the BBB Charity Review Standards?  Yes  No N/A

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 3 - AGENCY DETAILS

Describe Agency's Vision, Mission and Services:

Douglas Hills is a home rule city located in Jefferson County. The population is around 5,800 citizens. The city was incorporated in 1975. The city is the 7<sup>th</sup> largest in Jefferson County, and have over 35.5 miles of roads. The city is home to Crosby Middle School and very near Highland Latin and Eastern High School. The city government is Mayor-Council form of Government.

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 4 - BOARD OF DIRECTORS AND PAID STAFF

Board Member	Term End Date
Mayor Bonnie Jung	2019
Denise Scarpellini Council Member	2018
Bill Middleton "	2018
Jason Bowman "	2018
Becky Hunter "	2018
JEFF Riode "	2018
Patti Walker Eubank "	2018

Describe the Board term limit policy: ELECTION by popular vote

Three Highest Paid Staff Names	Annual Salary
Clay Porter	\$ 44,000
Ronnie Hogson	38,000
Bob Cullen	\$ 20 per hour

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 5 – PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

The project of widening and repairing the path will begin upon approval of funding, and completed when construction is finished. This park, not only services the citizens of the city, but is used by both athletic departments of Crosby Middle School and Eastern High School. The path is now uneven and safety for the residents and students who use it.

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):

See attached proposal. Funds will be spent for the repair and refurbishing of our path. The path will be widened 2 feet to accommodate 2 way walkers and more room for folks with mobility devices.

bc



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**C: If this request is a fundraiser, please detail how the proceeds will be spent:**

*This request is not for a fundraiser.*

**D: For Expenditure Reimbursement Only** – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

- The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:
- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.

- Reimbursements should not be made before application date unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):
- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
  - ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

Having a walking path that is even and not a tripping hazard is our priority. Also, by widening this path, it will make it more handicapped accessible.

The park is a central location for most all outdoor activities in our city. Since the city's population is 5,700 and with over 1,200 students at Crosby, that alone is a large amount of folks. Also, each year Eastern High School athletic uses our park for practice. Many youth groups and Spring Sports are taken place there.

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.

N/A - Other than our relationships with the Metro Council.


## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 6 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non- Metro Funds	Total Funds
<b>A: Personnel Costs Including Benefits</b>			
<b>B: Rent/Utilities</b>			
<b>C: Office Supplies</b>			
<b>D: Telephone</b>			
<b>E: In-town Travel</b>			
<b>F: Client Assistance (See Detailed List on Page 8)</b>			
<b>G: Professional Service Contracts</b>			
<b>H: Program Materials</b>			
<b>I: Community Events &amp; Festivals (See Detailed List on Page 8)</b>			
<b>J: Machinery &amp; Equipment</b>			
<b>K: Capital Project</b>	24,412.50	8,137.50	
<b>L: Other Expenses (See Detailed List on Page 8)</b>			
<b>*TOTAL PROGRAM/PROJECT FUNDS</b>			32,550.00
	75 %	25 %	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	
Fees Collected from Program Participants	
Other (please specify)	
Total Non-Metro Funds	

\*Total of Column 1 MUST match "Total Request on Page 1, Section 2"


\*\*Must equal or exceed total in column 2.

**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

Detail for Client Assistance, Community Events & Festivals or Other Expenses shown on Page 7 (circle one and use multiple sheets if necessary)	Column 1	Column 2	Column (1 + 2)=3
	Proposed Metro Funds	Non-Metro Funds	Total Funds
N/A			
<b>Total</b>			

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**Detail of In-Kind Contributions for this PROGRAM only:** Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
		
<i>Total Value of In-Kind</i> <b>(to match Program Budget Line Item.</b> Volunteer Contribution & Other In Kind)		

**\* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK**

**Agency Fiscal Year Start Date:**

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? NO  YES

If YES, please explain:

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 7 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

#### Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked and the funds will not be disbursed to our organization.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end.
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

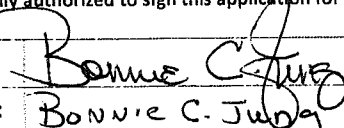
#### Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

**Relationship Disclosure:** List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

### SECTION 8 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory: 	Date: 3/23/17
Legal Signatory: (please print): BONNIE C. JUDGE	Title: Mayor
Phone: 502-245-3600	Extension: 1
Email: douglasshillsmayor@gmail.com	

# Proposal

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## City of Douglass Hills

Bonnie Jung

Project:

### Douglass Hills Walking Path

219 Moser Rd  
Louisville, KY 40223



Andy Betourne  
Vice President

# Our Company

## Company Info



Libs Paving Company, Inc.  
7001 Atkins Road  
Floyd Knobs, Indiana, 47119

P: 812-944-8942

F: 812-949-2806

<http://www.libspaving.com>

## Contact Person

Andy Betourne  
Vice President  
[andy@libspaving.com](mailto:andy@libspaving.com)  
Cell: 502-548-4068  
Office 812-944-8942

# About Us

## We Solve Problems & Make Pavement Maintenance Simple

Since 1971, Libs Paving Co., Inc. has been providing quality asphalt paving and maintenance to the Southern Indiana and the Louisville Metro area. Libs Paving Co., Inc. is family-owned and operated. We take great pride in our work and providing personal, professional service to our customers. Early on, our founder recognized the key to success is customer satisfaction. Building strong customer relationships is what drives the Libs family to provide quality, friendly and expert service. These values are instilled in every employee of Libs Paving.

**Libs Paving Company** provides pavement construction and maintenance services to commercial, industrial and residential markets in the Southern Indiana and Louisville Metro region.

Please find the enclosed proposal and do not hesitate to contact us with any questions.





## Proposal: Douglass Hills Walking Path

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### Resurface existing walking path at park approx 1930x5 as seen on map in red

1. Mill edge key as needed for clean tie in
2. Apply tac coat
3. Wedge low areas
4. Apply 1.5" surface asphalt overlay

Total Price for this item: \$19,750.00

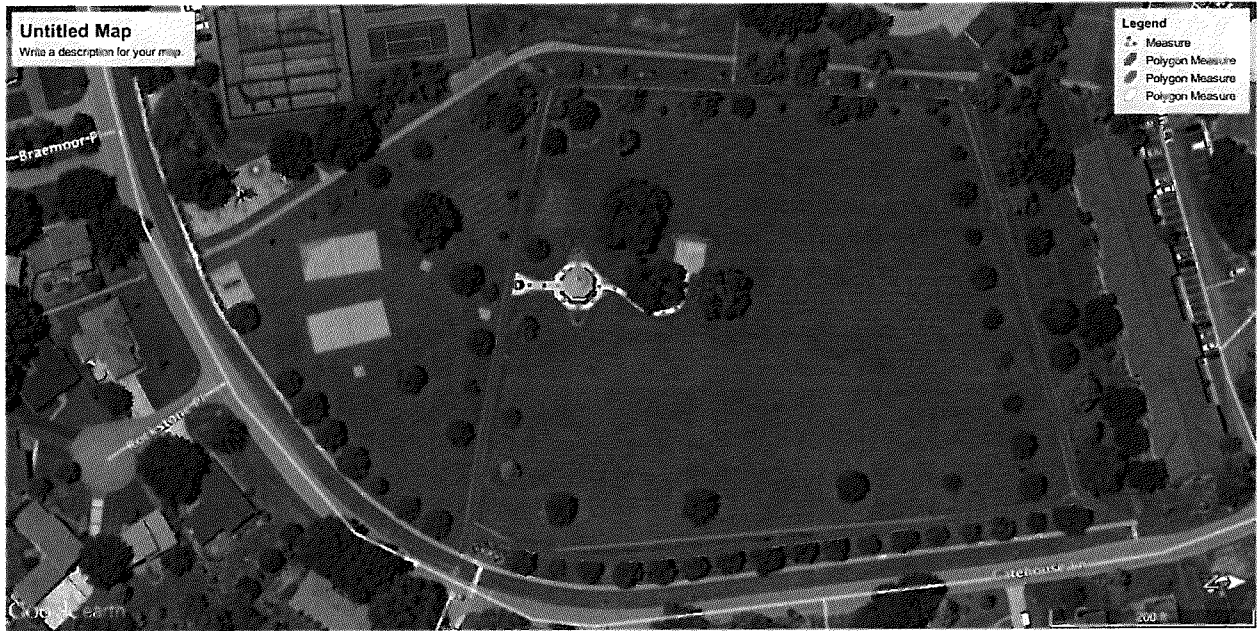
### Widen existing walking path approx 2 ft app fox (1930x2)

1. Excavate and remove grass and dirt as needed to allow for new 8" stone base
2. Haul away spoils as needed
3. Furnish place and compact new stone base
4. Final finish grade
5. Mill edge key as needed
6. Apply 2" Surface asphalt

Total Price for this item: \$12,800.00

# Proposal: Douglass Hills Walking Path

## Image



## Notes:



# Price Breakdown: Douglass Hills Walking Path

Please find the following breakdown of all services we have provided in this proposal. This proposal originated on August 09, 2016.

Item	Description	Cost
1	Resurface existing walking path at park approx 1930x5 as seen on map in red	\$19,750.00
2	Widen existing walking path approx 2 ft app fox (1930x2)	\$12,800.00
Total		\$32,550.00

## Authorization to Proceed & Contract

You are hereby authorized to proceed with the work as identified in this contract. By signing and returning this contract, you are authorized to proceed with the work as stated.

We understand that if any additional work is required different than stated in the this proposal/contract it must be in a new contract or added to this contract.

Please see all attachments for special conditions that may pertain to aspects of this project.

## Payment Terms

We agree to pay the total sum 10 days after the completion of work.

I am authorized to approve and sign this project as described in this proposal as well as identified below with our payment terms and options.

Date: \_\_\_\_\_

\_\_\_\_\_  
 Bonnie Jung  
 City of Douglass Hills  
 219 Moser Rd  
 Louisville, KY, 40223  
[Douglasshillsmayor@gmail.com](mailto:Douglasshillsmayor@gmail.com)  
 C: 502-245-3600  
 O: 502-245-3600

\_\_\_\_\_  
 Andy Betourne / Vice President  
[andy@libspaving.com](mailto:andy@libspaving.com)  
 C: 502-548-4068  
 Libs Paving Company, Inc.  
 7001 Atkins Road  
 Floyd Knobs, Indiana, 47119  
 P: 812-944-8942  
 F: 812-949-2806  
<http://www.libspaving.com>

5111201  
7-75

COMMONWEALTH OF KENTUCKY  
DEPARTMENT OF REVENUE  
FRANKFORT  
40601

TO: City of Douglass Hills  
Box 43284  
Louisville, Kentucky 40243

Permit Number: CT-56-112

DATE: July 16, 1975

SUBJECT: Tax Free Purchases

Based on the information submitted in your "Application for Classification as an Exempt Unit of Local Government," you are hereby authorized to make tax free purchases as provided by Regulation 103 KAR 30:225E. A copy of this letter should be presented to the vendor to be retained by him as authorization to make such sales.

Every vendor making such sales must require an official or an employee exercising comparable authority of the local governmental unit to sign and acknowledge in writing on a copy of the invoice that the sale and delivery of the property was actually made to a unit of local government. The invoice shall be retained by the vendor as documentary evidence in support of his deduction of the sale from gross receipts on his sales tax return. For proper reporting, the vendor must deduct receipts from these sales on line 22 of his return.

If any of the property or service is not used for an exempt purpose, the purchaser will be required to pay any tax due on purchases made tax free under this exemption.

In the event there is a change in your operations from the information submitted in your application, you must notify the department immediately.

*Claude B. Slone*  
Claude B. Slone  
Director  
Sales and Severance Tax Division

**ORDINANCE NO. 3, SERIES 2016  
AN ORDINANCE ADOPTING AN OPERATING BUDGET  
AND ALLOCATING FUNDS FOR July 1, 2016  
THROUGH JUNE 30, 2017**

**WHEREAS**, pursuant to provisions of the Kentucky Revised Statutes, and in the interest of sound fiscal planning, the City of Douglass Hills is empowered to adopt an operating budget;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DOUGLASS HILLS, KENTUCKY:**

Section 1: That the annual budget for the fiscal year beginning July 1, 2015, and ending June 30, 2016 is hereby adopted as follows:

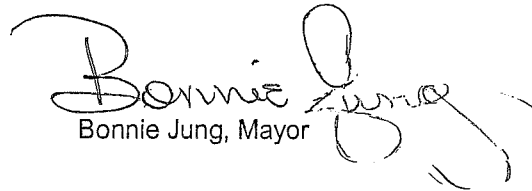
	<u>GENERAL</u> <u>FUND</u>	<u>LGEA</u> <u>FUND</u>	<u>MRAP</u> <u>FUND</u>	<u>POOL</u> <u>FUND</u>	<u>TOTAL</u>
<b><u>Resources Available:</u></b>					
Balance Forward	1,970,259	-	192,231	58,210	2,220,700
Property Taxes	530,000	-	-	-	530,000
Road Funds	-	-	110,000	-	110,000
Insurance Tax	345,000	-	-	-	345,000
Rental Income	10,500	-	-	-	10,500
Cable TV	22,000	-	-	-	22,000
Earned Interest	3,000	-	1,000	-	4,000
Liquor Licenses	2,000	-	-	-	2,000
Building Approvals	200	-	-	-	200
Mineral Tax	-	220	-	-	220
Coal Tax	-	40	-	-	40
Tax Interest-Penalty	2,000	-	-	-	2,000
Pool Income	-	-	-	112,150	112,150
Bank Deposit Tax	21,500	-	-	-	21,500
Other Franchise Tax	1,500	-	-	-	1,500
Reimbursement Police Patrol	5,000	-	-	-	5,000
Miscellaneous	<u>1,200</u>	<u>-</u>	<u>2,500</u>	<u>-</u>	<u>3,700</u>
Total resources available for appropriation	\$2,914,159	\$260	\$305,731	\$170,360	\$3,390,510
<b><u>Appropriations:</u></b>					
Administration	199,128	-	-	-	199,128
General Government	115,300	-	-	-	115,300
Public Safety	119,500	-	-	-	119,500
Roads	-	-	201,500	-	201,500
Sanitation	251,740	260	-	-	252,000
Public Works	218,982	-	-	-	218,982
Landlord Expense	13,500	-	-	-	13,500
Recreation Facility	8,000	-	-	-	8,000
Pool Expense	-	-	-	121,950	121,950
Projected Contingency	<u>1,988,009</u>	<u>-</u>	<u>104,231</u>	<u>48,410</u>	<u>2,140,650</u>
Balance (includes July-Oct. Operating reserve)					
Total appropriations	\$2,914,159	\$260	\$305,731	\$170,360	\$3,390,510

Section 2: Not more than \$3,000 of funds appropriated to "Contingency" may be expended by the Mayor without a prior affirmative vote of a majority of the Council at a legally convened meeting.

Section 3: Any city expenditure approved by the City Council that results in a department exceeding the budgeted amount will be taken from the City's "Contingency".

Section 4: This ordinance shall take effect on July 1, 2016 and after publication as required by law.

Enacted this 2nd day of June, 2016.

  
Bonnie Jung, Mayor

Attest:  
  
Rheba Roten, City Clerk

GENERAL FUND-CITY OF DOUGLASS HILLS  
Balance Sheet  
As of January 31, 2017

	<u>Jan 31, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
2100.Payroll Liabilities	108.90
0010-00 · PETTY CASH	75.00
0013-00 · KING SOUTHERN BANK CHECKING	77,565.73
0013-0A · KING SOUTHERN BANK SAVINGS	149,686.70
0016-00 · COMMONWEALTH BANK & TRUST	1,784,884.40
0042-00 · CUB CD #133934	246,606.55
<b>Total Checking/Savings</b>	<u>2,258,927.28</u>
<b>Accounts Receivable</b>	
1200-00 · Accounts Receivable	35.00
1201-00 · Due From Pool Fund	213,345.79
<b>Total Accounts Receivable</b>	<u>213,380.79</u>
<b>Other Current Assets</b>	
0024-00 · TAXES RECEIVABLE- PRIOR	5,387.02
0025-00 · TAXES RECEIVABLE-CURRENT	13,263.81
0033-00 · PREPAID INSURANCE	10,870.65
0033-50 · Prepaid Expenses	2,784.56
<b>Total Other Current Assets</b>	<u>32,306.04</u>
<b>Total Current Assets</b>	<u>2,504,614.11</u>
<b>TOTAL ASSETS</b>	<u><b>2,504,614.11</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
0100-00 · ACCOUNTS PAYABLE	7,067.21
0101-00 · REFUNDABLE BUILDER DEPOSITS	300.00
0102-00 · TENANT SECURITY DEPOSITS	550.00
0111-00 · RETIREMENT	0.33
2100 · Payroll Liabilities	108.90
<b>Total Other Current Liabilities</b>	<u>8,026.44</u>
<b>Total Current Liabilities</b>	<u>8,026.44</u>
<b>Total Liabilities</b>	8,026.44
<b>Equity</b>	
0150-00 · FUND BALANCE-GENERAL FUND	1,500,382.78
3900-00 · Retained Earnings	649,621.33
Net Income	346,583.56
<b>Total Equity</b>	<u>2,496,587.67</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>2,504,614.11</b></u>

02/28/17

## GFAGA-CITY OF DOUGLASS HILLS

## Balance Sheet

As of January 31, 2017

	<u>Jan 31, 17</u>
<b>ASSETS</b>	
Fixed Assets	
0039-00 · Public Works Fixed Asset	11,225.54
Total Fixed Assets	11,225.54
Other Assets	
0036-00 · FENCING, WATER HEATER, LIGHTING	10,233.32
0037-00 · LAND	15,000.00
0038-00 · OFFICE EQUIPMENT-ADMINISTRATI...	39,583.19
0040-00 · MAINTENANCE FIXED ASSETS	43,000.79
0042-00 · STORAGE BUILDING	76,159.44
0043-00 · CITY HALL FIXED ASSETS	237,359.61
0045-00 · ENTRANCE IMPROVEMENTS	117,867.79
0046-00 · FLAG POLE FIXED ASSET	1,174.00
0048-00 · INFRASTRUCTURE	4,609,077.35
0055-00 · GATEHOUSE PROPERTY	314,002.20
0056-00 · GATEHOUSE IMPROVEMENTS	264,295.89
0057 · RUNNING CREEK IMPROVEMENTS	61,293.16
0058 · RUNNING CREEK PROPERTY	50,000.00
0059 · RUNNING CREEK PLAYGROUND EQUIP	54,313.78
0060 · Recreation Facility	60,085.61
0100-00 · ACCUMULATED DEPRECIATION	-3,419,415.50
Total Other Assets	2,534,030.63
<b>TOTAL ASSETS</b>	<b><u>2,545,256.17</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
0153-00 · FUND BALANCE - GFAGA	2,852,520.66
3900 · Retained Earnings	-236,925.98
Net Income	-70,338.51
Total Equity	2,545,256.17
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>2,545,256.17</u></b>



3:15 PM  
02/22/17  
Cash Basis

ROAD FUND-CITY OF DOUGLASS HILLS  
Balance Sheet  
As of January 31, 2017

	<u>Jan 31, 17</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
0019-RF · KING SOUTHERN BANK	26,826.42
0019RFA · KING SOUTHERN SAVINGS ACCO...	1,175.48
0031-RF · BUSINESS MONEY MARKET - CB&T	<u>41,044.31</u>
Total Checking/Savings	<u>69,046.21</u>
Total Current Assets	<u>69,046.21</u>
<b>TOTAL ASSETS</b>	<u><u>69,046.21</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
0151-RF · FUND BALANCE-ROAD FUND	446,688.53
3900 · Retained Earnings	-258,091.48
Net Income	<u>-119,550.84</u>
Total Equity	<u>69,046.21</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>69,046.21</u></u>

DOUGLASS HILLS POOL FUND  
Balance Sheet  
As of January 31, 2017

	<u>Jan 31, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
0009-00 · KING SOUTHERN BANK CHECKING	30,091.64
<b>Total Checking/Savings</b>	<u>30,091.64</u>
Other Current Assets	
0140-01 · Prepaid Expense - Pool Contract	7,378.50
<b>Total Other Current Assets</b>	<u>7,378.50</u>
<b>Total Current Assets</b>	37,470.14
<b>Other Assets</b>	
0150-00 · LAND	90,598.45
0151-00 · BUILDING	430,646.03
0153-00 · POOL & IMPROVEMENTS	503,543.68
0154-00 · FURNITURE & FIXTURES	22,401.87
0155-00 · FILTER SYSTEM	47,150.44
0156-00 · PARKING LOT	15,684.30
0160-00 · D H POOL ACCUM DEPRECIATION	-763,949.25
<b>Total Other Assets</b>	<u>346,075.52</u>
<b>TOTAL ASSETS</b>	<b><u>383,545.66</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
0028-00 · Due to General Fund	213,345.79
0100-00 · ACCOUNTS PAYABLE	441.92
<b>Total Accounts Payable</b>	<u>213,787.71</u>
<b>Total Current Liabilities</b>	<u>213,787.71</u>
<b>Total Liabilities</b>	213,787.71
<b>Equity</b>	
0295-00 · FUND BALANCE	113,017.41
3900 · Retained Earnings	-117,337.46
3910 · Invested in Capital Assets, Net	238,878.38
Net Income	-64,800.38
<b>Total Equity</b>	<u>169,757.95</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>383,545.66</u></b>

3:06 PM  
 02/22/17  
 Accrual Basis

GENERAL FUND-CITY OF DOUGLASS HILLS  
 Profit & Loss  
 July 2016 through January 2017

	<u>Jul '16 - Jan ...</u>
Income	
0300-00 · PROPERTY TAXES CURRENT YEAR	543,655.71
0301-00 · Homestead/Disability Exemption	-1,204.50
0305-00 · EARNED INTEREST-GF	2,440.69
0306-00 · CABLE FRANCHISE TAX	14,136.57
0308-00 · MINERAL TAX	245.71
0309-00 · LIQUOR LICENSES	5,275.00
0310-00 · BUILDING PERMITS	164.00
0311-00 · RENTAL INCOME	5,212.00
0312-00 · MISCELLANEOUS	245.00
0313-00 · INSURANCE PREMIUM TAX	215,713.07
0315-00 · REVENUE - TAX INTEREST-PENALTY	878.60
0317-00 · BANK DEPOSIT TAX	19,595.06
0319-00 · POLICE PATROL REIMBURSEMENT	2,239.16
Total Income	<u>808,596.07</u>
Gross Profit	808,596.07
Expense	
0400-0A · SALARY-GROSS CITY CLERK	27,960.68
0400-0B · PAYROLL TAXES	4,651.02
0400-0C · HEALTH INSURANCE	8,664.46
0400-0E · SALARY-GROSS TREASURER	20,739.43
0400-0F · CASUAL OFFICE HELP	112.50
0400-0G · LEGAL EXPENSE	12,773.30
0400-0H · CITY ENGINEER	0.00
0400-0L · SALARY MAYOR	4,271.96
0400-0P · SALARY COUNCIL	6,300.00
0400-0R · CITY CONTRIBUTION TO RETIREM...	9,097.17
0405-00 · AUDIT EXPENSE	6,100.00
0406-00 · CPA/ACCOUNTING	1,400.00
0408-00 · INSURANCE	15,032.25
0409-00 · MAINTENANCE CONTRACTS	5,498.82
0410-00 · TELEPHONE	2,739.53
0411-00 · UTILITIES-CITY HALL	3,913.86
0412-00 · PUBLIC ORDINANCES & ADS PUBLI...	2,503.23
0413-00 · NEWSLETTER DELIVERY	3,572.10
0414-00 · MAYOR EXPENSE	374.00
0415-00 · POSTAGE & P.O. BOX RENTAL	70.00
0416-00 · GF PETTY CASH	48.79
0417-00 · OFFICE SUPPLIES, MACHINE REPAIR	1,862.40
0418-00 · BANK SERVICE CHARGE	531.43
0419-00 · OFFICE CLEANING	875.00
0420-00 · TAX PRINTOUT	20,438.18
0421-00 · MEMBERSHIPS	2,213.00
0422-00 · HOLIDAY DECORATIONS	4,558.00
0423-00 · MISCELLANEOUS EXPENSE	3,278.24
0424-00 · COMMUNITY GRANTS	600.00
0430-00 · PRINTING & LAYOUT	984.18
0431-00 · Communication	2,155.45
0432-00 · CONTINUING EDUCATION	1,504.72
0433-00 · Payroll Expense	881.39
0434-00 · WEB SITE EXPENSES	700.00
0513-00 · STREET LIGHTING	37,246.60
0514-00 · POLICE CONTRACT	33,995.00
0560-00 · MISC. EXPENSE	0.00
0600-00 · SANITATION PICK UP	139,883.33
0700-00 · SALARY MAINTENANCE GROSS	18,481.44
0701-00 · MAINTENANCE PAYROLL TAXES	1,442.37
0704-00 · MATERIALS-SUPPLIES	3,447.37
0705-00 · GAS, OIL, REPAIRS	1,830.00
0706-00 · LANDSCAPING	1,779.53
0708-00 · UTILITIES-WATER	2,663.56
0712-00 · ENTRANCES	300.00
0713-00 · REPAIR OF PLAYGROUND EQUIPM...	16,323.01
0714-00 · ENTERTAINMENT IN PARK	7,924.86
0715-00 · TREE SERVICES	5,150.00
0716-00 · MOWING	13,677.50
0717-00 · Parks Maintenance & Improvement	1,092.85
0801-00 · RECREATION FACILITY	20.00
0900-00 · CITY HALL MAINTENANCE & REPAIR	350.00
Total Expense	<u>462,012.51</u>

3:02 PM

## GENERAL FUND-CITY OF DOUGLASS HILLS

02/22/17

Budget vs. Actual - Revenue

.rual Basis

July 2016 through January 2017

## TOTAL

	Jul '16 - Jan 17	Budget	\$ Over Budget	% of Budget
Income				
0300-00 · PROPERTY TAXES CURRENT YEAR	543,655.71	530,000.00	13,655.71	102.6%
0301-00 · Homestead/Disability Exemption	-1,204.50			
0305-00 · EARNED INTEREST-GF	2,440.69	3,000.00	-559.31	81.4%
0306-00 · CABLE FRANCHISE TAX	14,136.57	22,000.00	-7,863.43	64.3%
0307-00 · COAL TAX	0.00	40.00	-40.00	0.0%
0308-00 · MINERAL TAX	245.71	220.00	25.71	111.7%
0309-00 · LIQUOR LICENSES	5,275.00	2,000.00	3,275.00	263.8%
0310-00 · BUILDING PERMITS	164.00	200.00	-36.00	82.0%
0311-00 · RENTAL INCOME	5,212.00	10,500.00	-5,288.00	49.6%
0312-00 · MISCELLANEOUS	245.00	1,200.00	-955.00	20.4%
0313-00 · INSURANCE PREMIUM TAX	215,713.07	345,000.00	-129,286.93	62.5%
0315-00 · REVENUE - TAX INTEREST-PENALTY	878.60	2,000.00	-1,121.40	43.9%
0317-00 · BANK DEPOSIT TAX	19,595.06	21,500.00	-1,904.94	91.1%
0318-00 · OTHER FRANCHISE TAX	0.00	1,500.00	-1,500.00	0.0%
0319-00 · POLICE PATROL REIMBURSEMENT	2,239.16	5,000.00	-2,760.84	44.8%
Total Income	808,596.07	944,160.00	-135,563.93	85.6%

3:01 PM

## GENERAL FUND-CITY OF DOUGLASS HILLS

02/22/17

Budget vs. Actual - Administration

Accrual Basis

July 2016 through January 2017

## TOTAL

	Jul '16 - Jan 17	Budget	\$ Over Budget	% of Budget
Expense				
0400-0A · SALARY-GROSS CITY CLERK	27,960.68	45,519.00	-17,558.32	61.4%
0400-0B · PAYROLL TAXES	4,651.02	7,902.00	-3,250.98	58.9%
0400-0C · HEALTH INSURANCE	8,664.46	20,760.00	-12,095.54	41.7%
0400-0E · SALARY-GROSS TREASURER	20,739.43	33,763.00	-13,023.57	61.4%
0400-0F · CASUAL OFFICE HELP	112.50	1,000.00	-887.50	11.3%
0400-0L · SALARY MAYOR	4,271.96	7,324.00	-3,052.04	58.3%
0400-0P · SALARY COUNCIL	6,300.00	10,800.00	-4,500.00	58.3%
0400-0R · CITY CONTRIBUTION TO RETIREMENT	9,097.17	14,810.00	-5,712.83	61.4%
0410-00 · TELEPHONE	2,739.53	7,000.00	-4,260.47	39.1%
0411-00 · UTILITIES-CITY HALL	3,913.86	8,500.00	-4,586.14	46.0%
0413-00 · NEWSLETTER DELIVERY	3,572.10	8,500.00	-4,927.90	42.0%
0414-00 · MAYOR EXPENSE	374.00	2,500.00	-2,126.00	15.0%
0416-00 · GF PETTY CASH	48.79	500.00	-451.21	9.8%
0417-00 · OFFICE SUPPLIES, MACHINE REPAIR	1,862.40	4,500.00	-2,637.60	41.4%
0419-00 · OFFICE CLEANING	875.00	1,500.00	-625.00	58.3%
0421-00 · MEMBERSHIPS	2,213.00	3,250.00	-1,037.00	68.1%
0423-00 · MISCELLANEOUS EXPENSE	3,278.24	6,500.00	-3,221.76	50.4%
0426-00 · ADMINISTRATION FIXED ASSET EXPE	0.00	6,000.00	-6,000.00	0.0%
0433-00 · Payroll Expense	881.39	3,000.00	-2,118.61	29.4%
0434-00 · WEB SITE EXPENSES	700.00	5,500.00	-4,800.00	12.7%
Total Expense	102,255.53	199,128.00	-96,872.47	51.4%

3:00 PM  
02/22/17  
Accrual Basis

GENERAL FUND-CITY OF DOUGLASS HILLS  
Budget vs Actual - General Government  
July 2016 through January 2017

	TOTAL			
	Jul '16 - Jan 17	Budget	\$ Over Budget	% of Budget
Expense				
0400-0G · LEGAL EXPENSE	12,773.30	20,000.00	-7,226.70	63.9%
0400-0H · CITY ENGINEER	0.00	300.00	-300.00	0.0%
0405-00 · AUDIT EXPENSE	6,100.00	7,000.00	-900.00	87.1%
0406-00 · CPA/ACCOUNTING	1,400.00	2,500.00	-1,100.00	56.0%
0408-00 · INSURANCE	15,032.25	28,000.00	-12,967.75	53.7%
0409-00 · MAINTENANCE CONTRACTS	5,498.82	10,000.00	-4,501.18	55.0%
0412-00 · PUBLIC ORDINANCES & ADS PUBLICA	2,503.23	7,000.00	-4,496.77	35.8%
0415-00 · POSTAGE & P.O. BOX RENTAL	70.00	4,000.00	-3,930.00	1.8%
0418-00 · BANK SERVICE CHARGE	531.43	1,000.00	-468.57	53.1%
0420-00 · TAX PRINTOUT	20,438.18	21,000.00	-561.82	97.3%
0424-00 · COMMUNITY GRANTS	600.00	1,000.00	-400.00	60.0%
0430-00 · PRINTING & LAYOUT	984.18	4,000.00	-3,015.82	24.6%
0431-00 · Communication	2,155.45	4,000.00	-1,844.55	53.9%
0432-00 · CONTINUING EDUCATION	1,504.72	5,500.00	-3,995.28	27.4%
<b>Total Expense</b>	<b>69,591.56</b>	<b>115,300.00</b>	<b>-45,708.44</b>	<b>60.4%</b>

3:01 PM  
02/22/17  
Accrual Basis

GENERAL FUND-CITY OF DOUGLASS HILLS  
Budget vs. Actual - Public Safety  
July 2016 through January 2017

	TOTAL			
	Jul '16 - Jan 17	Budget	\$ Over Budget	% of Budget
Expense				
0513-00 · STREET LIGHTING	37,246.60	64,000.00	-26,753.40	58.2%
0514-00 · POLICE CONTRACT	33,995.00	52,000.00	-18,005.00	65.4%
0516-00 · JEFF CO ANIMAL CONTROL	0.00	1,000.00	-1,000.00	0.0%
0518-00 · PUBLIC SAFETY	0.00	2,500.00	-2,500.00	0.0%
<b>Total Expense</b>	<b>71,241.60</b>	<b>119,500.00</b>	<b>-48,258.40</b>	<b>59.6%</b>

3:02 PM  
02/22/17  
Accrual Basis

GENERAL FUND-CITY OF DOUGLASS HILLS  
Budget vs. Actual - Sanitation  
July 2016 through January 2017

	TOTAL			
	Jul '16 - Jan 17	Budget	\$ Over Budget	% of Budget
Expense				
0600-00 · SANITATION PICK UP	139,883.33	252,000.00	-112,116.67	55.5%
<b>Total Expense</b>	<b>139,883.33</b>	<b>252,000.00</b>	<b>-112,116.67</b>	<b>55.5%</b>

3:02 PM  
02/22/17  
Accrual Basis

GENERAL FUND-CITY OF DOUGLASS HILLS  
Budget vs. Actual - Public Works  
July 2016 through January 2017

	TOTAL			
	Jul '16 - Jan 17	Budget	\$ Over Budget	% of Budget
Expense				
0422-00 · HOLIDAY DECORATIONS	4,558.00	6,000.00	-1,442.00	76.0%
0700-00 · SALARY MAINTENANCE GROSS	18,481.44	32,496.00	-14,014.56	56.9%
0701-00 · MAINTENANCE PAYROLL TAXES	1,442.37	2,486.00	-1,043.63	58.0%
0704-00 · MATERIALS-SUPPLIES	3,447.37	6,500.00	-3,052.63	53.0%
0705-00 · GAS, OIL, REPAIRS	1,830.00	7,000.00	-5,170.00	26.1%
0706-00 · LANDSCAPING	1,779.53	22,000.00	-20,220.47	8.1%
0707-00 · MAINTENANCE MISCELLANEOUS	0.00	5,000.00	-5,000.00	0.0%
0708-00 · UTILITIES-WATER	2,663.56	5,000.00	-2,336.44	53.3%
0709-00 · PUBLIC WORK FIXED ASSET EXPENSE	0.00	9,000.00	-9,000.00	0.0%
0712-00 · ENTRANCES	300.00	6,500.00	-6,200.00	4.6%
0713-00 · REPAIR OF PLAYGROUND EQUIPMENT	16,323.01	25,000.00	-8,676.99	65.3%
0714-00 · ENTERTAINMENT IN PARK	7,924.86	20,000.00	-12,075.14	39.6%
0715-00 · TREE SERVICES	5,150.00	22,000.00	-16,850.00	23.4%
0716-00 · MOWING	13,677.50	30,000.00	-16,322.50	45.6%
0717-00 · Parks Maintenance & Improvement	1,092.85	20,000.00	-18,907.15	5.5%
<b>Total Expense</b>	<b>78,670.49</b>	<b>218,982.00</b>	<b>-140,311.51</b>	<b>35.9%</b>

3:02 PM  
02/22/17  
Accrual Basis

GENERAL FUND-CITY OF DOUGLASS HILLS  
Budget vs. Actual - Recreation Facility  
July 2016 through January 2017

	TOTAL			
	Jul '16 - Jan ...	Budget	\$ Over Budget	% of Budget
Expense				
0801-00 · RECREATION FACILI...	20.00	8,000.00	-7,980.00	0.3%
<b>Total Expense</b>	<b>20.00</b>	<b>8,000.00</b>	<b>-7,980.00</b>	<b>0.3%</b>

3:01 PM  
02/22/17  
Accrual Basis

GENERAL FUND-CITY OF DOUGLASS HILLS  
Budget vs. Actual - Landlord Expenses  
July 2016 through January 2017

	TOTAL			
	Jul '16 - Jan 17	Budget	\$ Over Budget	% of Budget
Expense				
0900-00 · CITY HALL MAINTENANCE & REPAIR	350.00	8,000.00	-7,650.00	4.4%
0901-00 · LANDLORD FIXED ASSET EXPENSE	0.00	5,000.00	-5,000.00	0.0%
0902-00 · SUPPLIES-CITY HALL	0.00	500.00	-500.00	0.0%
<b>Total Expense</b>	<b>350.00</b>	<b>13,500.00</b>	<b>-13,150.00</b>	<b>2.6%</b>

02/22/17

GENERAL FUND-CITY OF DOUGLASS HILLS  
EXPENSE BY LINE ITEM  
January 2017

Expense	Jan 17
0400-0A · SALARY-GROSS CITY CLERK	5,252.19
0400-0B · PAYROLL TAXES	879.34
0400-0C · HEALTH INSURANCE	1,237.78
0400-0E · SALARY-GROSS TREASURER	3,895.74
0400-0G · LEGAL EXPENSE	3,346.90
0400-0L · SALARY MAYOR	610.28
0400-0P · SALARY COUNCIL	900.00
0400-0R · CITY CONTRIBUTION TO RETIREM...	1,708.83
0406-00 · CPA/ACCOUNTING	200.00
0408-00 · INSURANCE	2,174.13
0409-00 · MAINTENANCE CONTRACTS	664.87
0410-00 · TELEPHONE	391.25
0411-00 · UTILITIES-CITY HALL	711.24
0413-00 · NEWSLETTER DELIVERY	595.35
0417-00 · OFFICE SUPPLIES, MACHINE REPA...	234.42
0418-00 · BANK SERVICE CHARGE	84.66
0419-00 · OFFICE CLEANING	125.00
0421-00 · MEMBERSHIPS	1,713.00
0422-00 · HOLIDAY DECORATIONS	0.00
0423-00 · MISCELLANEOUS EXPENSE	2.36
0424-00 · COMMUNITY GRANTS	100.00
0431-00 · Communication	355.45
0432-00 · CONTINUING EDUCATION	315.26
0433-00 · Payroll Expense	221.03
0434-00 · WEB SITE EXPENSES	100.00
0513-00 · STREET LIGHTING	5,509.61
0514-00 · POLICE CONTRACT	3,500.00
0600-00 · SANITATION PICK UP	19,420.59
0700-00 · SALARY MAINTENANCE GROSS	3,103.80
0701-00 · MAINTENANCE PAYROLL TAXES	256.08
0704-00 · MATERIALS-SUPPLIES	302.06
0705-00 · GAS, OIL, REPAIRS	143.93
0706-00 · LANDSCAPING	922.50
0708-00 · UTILITIES-WATER	351.43
Total Expense	<u>59,329.08</u>
Net Income	<u><u>-59,329.08</u></u>





**CITY OF DOUGLASS HILLS**  
**MUNICIPAL ORDER #4**  
**A MUNICIPAL ORDER RELATING TO**  
**ENTERING INTO THE METRO LOUISVILLE PARTNERSHIP PROGRAM**

WHEREAS, the Louisville/ Jefferson County Metro Government Council has enacted its Ordinance No. 110, Series 2006, Section 97.100 of the Louisville/Jefferson County Metro Government Code of Ordinances [LMCO] establishing a Metro Partnership Program with Suburban Cities for a Capital Improvement Program [the "Program"]; and

WHEREAS, the City of Douglass Hills, [the "City"] wishes to participate in the Program pursuant to LMCO 97.100(F).

**BE IT ORDERED BY THE CITY OF DOUGLASS HILLS:**

1. The City hereby elects to participate in the Program for capital projects which are authorized by LMCO 97.100.
2. The City agrees to construct projects funded in whole or in part by the Program in accordance with standards established in compliance with LMCO 97.100.

Adopted this 5 day of Nov., 2009.

Bill Lile  
Mayor

ATTEST:  
[Signature]  
City Clerk

Those in Favor: 4

Those Opposed: 0

## METRO PARTNERSHIP PROGRAM

### § 97.100 PROGRAM ESTABLISHED; ADMINISTRATION.

(A) The Metro Partnership with suburban cities for a Capital Improvement Program (the "Program") is hereby established within Louisville Metro and within all other municipalities within Jefferson County, Kentucky which formally adopt the Program. The Program shall be supervised and directed by the appropriate Metro Department Director, pursuant to guidelines established by Council rules, policies, and procedures.

(B) Any project funded under this Program shall also provide a benefit to the Metro area in compliance with Section 179 of the Kentucky Constitution.

(C) The purpose of the Program shall be to promote, provide for, and maximize the mutual benefit of all capital improvements constructed within the various municipalities in Jefferson County, and to assure that such projects are constructed in accordance with federal, state, and Metro standards.

(D) The Chief Financial Officer, or designee, shall establish an account and a budget line item for the Program within the appropriate Metro department to which NDF/CIF funds may be appropriated, and from which all expenditures shall be made.

(E) Any municipality within Jefferson County may participate in the Program by adopting a resolution, which resolution shall also state that municipality's agreement to construct capital projects funded in whole or in part by the Program in accordance with standards established under subsection (A), above. In addition, any municipality may also participate in the Program by Executive Order of said municipality.

(F) Program funds shall only be expended for projects within Metro Louisville and within other municipalities of Jefferson County which are participants in the Program

*Lou. Metro Ord. No. 110-2006, approved 7-5-2006) Penalty, see § 97.999*

# Kentucky Secretary of State Alison Lundergan Grimes

Secretary of State / Administration / Land Office / Kentucky Cities

Land Office

## Douglass Hills, Kentucky

Search Again

Class (ending Dec. 31, 2014): 4  
 Class (effective Jan. 1, 2015): Home Rule  
 Status: Active  
 Incorporated: 1973-06-18  
 County: Jefferson  
 Area Development: KIPDA  
 County Seat: No  
 Form Of Government: Mayor - Council  
 Type of Election (City Officials): Non-Partisan  
 City Waives Primary Election (City Officials): Yes

There are no pictures for Douglass Hills, Kentucky. Post one on our website today. Click [Here](#).

**Interactive Map** (Courtesy Kentucky Geography Network)

Notes: Formerly known as Douglass Place, in honor of Col. James J. Douglass.

City Links:  
[ADD Website](#)  
[County Website](#)

County Links:  
[Jefferson County Clerk](#)  
[Jefferson County Genealogy](#)  
[Jefferson County History & Genealogy](#)  
[Jefferson County PVA](#)  
[Jefferson County Sheriff](#)

Population Estimates:

1990: 5424  
 1991: 5534  
 1992: 5662  
 1993: 5705  
 1994: 5703  
 1995: 5703  
 1996: 5674  
 1997: 5672  
 1998: 5684  
 1999: 5826  
 2000: 5580  
 2001: 5596  
 2002: 5615  
 2003: 5648

\*Compiled by the Ky. State Data Center. Population Estimates may change as city boundaries are adjusted.

Mayor	Bill Lile
Meeting Times:	2nd Mon 7:00pm
Office Hours:	Mon-Fri 8:30am-5:00pm

U.S. Decennial Census (April 1):	2000: 5,718	1990: 5,549	1980: 4,384	1970: ...
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### Current Filings (KRS 81.045 to present date)

Date Filed	Type	Ordinance	Map Status	Notes
2016-05-19	Population Estimate			U. S. Census Bureau Population Estimate as of July 1, 2015: 5,669
2015-05-21	Population (2010)			Population Total per 2010 U.S. Decennial Census: 5,484
2014-12-11	Declaration (TIFF) ( PDF)	pursuant to HB 331 (2014)		Acknowledgment of Reclassification (Home Rule), Statement of Form of Government (Mayor-Council), Name of City & Year of Incorporation
2014-10-20	Declaration (Duplicate Filing) (TIFF) ( PDF)	pursuant to HB 331 (2014)		Acknowledgment of Reclassification (Home Rule), Statement of Form of Government (Mayor-Council), Name of City, & Year of Incorporation
2014-08-05	Declaration (TIFF) ( PDF)	pursuant to HB 331 (2014)		Acknowledgment of Reclassification (Home Rule), Statement of Form of Government (Mayor-Council), Name of City, & Year of Incorporation
2009-12-14	Notification of Resignation & Appointments			City Council Members

Date Filed	Type	Ordinance	Map Status	Notes
2009-11-02	Notification of Appointment & Vacancy			Mayor & City Council Member
2004-09-02	Notice of Appointment			Mayor
2004-07-27	Resignation			Mayor
2003-09-16	Revised Census Totals (Apr. 1, 2000)	U.S. Dept. of Commerce		Population: 5576; Housing Units: 2485
1993-01-25	Annexation	Ord. #6, Series 1992	MAPPABLE	
1991-12-05	Revised Census Totals (1990)	U.S. Dept. of Commerce		Population: 5431
1990-09-25	Resignation & Appointment			Mayor & City Council Member
1983-05-23	Revised Maps		MAPPABLE	
1983-03-11	Annexation	Ord. #5, Series 1982	MAPPABLE	
1982-01-27	Annexation	Ord. #5, Series 1981	MAPPABLE	Nullified by Circuit Court
1982-01-25	Annexation	Ord. #13, Series 1981	MAPPABLE	
1981-07-14	KRS 81.045 Filing		MAPPABLE	

Pre KRS 81.045 Filings (1942 to July 15, 1980)

Date Filed	Type	Ordinance	Notes
1980-04-23	Annexation	#80-CI-01963 (eff. 4/16/1980)	Jefferson Circuit Court Judgment
1980-04-09	Annexation	#80-CI-01729 (eff. 4/4/1980)	Jefferson Circuit Court Judgment
1976-09-28	Annexation	Ord. #4-1976	
1976-09-28	Annexation	Ord. #11-1976	

Contact Site Map

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Kentucky Unbridled Spirit