

## Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

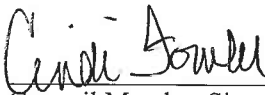
**Primary Sponsor:** Councilwoman Cindi Fowler

**Amount:** \$4,250.00 **Date:** 8-29-19

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Neighborhood Development Funds being directed to Brightside for the annual maintenance agreement for July 2019 to June 2020. District 14 - Dixie Hwy and I-265 Brightside.

**City Agency:** Brightside  
**Contact Person:** Gina O'Brien  
**Agency Phone:** (502) 574-6256

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

14	<input type="checkbox"/>		\$4,250.00	8-29-19
District #		Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Brightside

**Program/Project Name:** Maintenance Agreement for July 2019 - June 2020

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA <input type="checkbox"/>
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA <input type="checkbox"/>
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No <input type="checkbox"/>
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA <input type="checkbox"/>
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes <input type="checkbox"/>

Submitted by: *Andy Spuneman*

Date: 8-29-18

## Thieneman, Cindy L

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**From:** OBrien, Gina I.  
**Sent:** Wednesday, August 28, 2019 9:15 AM  
**To:** Fowler, Cindi  
**Cc:** Thieneman, Cindy L; Tackett, Danielle; Shinton Fried, Julie; Roberts, Lorri A.  
**Subject:** RE: Brightsights

Thank you for letting me know. We are happy to continue with this site as well!

If you would please let me know when the funding is in the process so we can make sure to get it transferred over.

Thank you kindly!

Gina Iorio O'Brien

-----Original Message-----

**From:** Fowler, Cindi <Cindi.Fowler@louisvilleky.gov>  
**Sent:** Tuesday, August 27, 2019 5:44 PM  
**To:** OBrien, Gina I. <Gina.OBrien@louisvilleky.gov>  
**Cc:** Thieneman, Cindy L <Cindy.Thieneman@louisvilleky.gov>; Tackett, Danielle <Danielle.Tackett@louisvilleky.gov>  
**Subject:** Brightsights

Gina,

I am sorry for the late response to your request for maintenance of the Bright Sights at Dixie and Gene Snyder. I want to continue my agreement with Brightside for the maintenance of the two sights at \$4250 annually. Thanks for the repeated reminders and patience.

Cindi

Sent from my iPad



## **BRIGHTSIDE FY'20 Proposal**

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### **District 14 Dixie Hwy and I-265 Brightside**

Maintenance Agreement for July 2019 to June 2020

#### **Brightside-Managed Maintenance**

- Monitor and assess site needs regularly
- Apply hardwood mulch and reapply as necessary
- Trim all shrubs couple of times throughout the growing season
- Remove weeds at site on a regular basis
- Water site during times of drought, as needed
- Apply herbicides and pesticides, as needed
- Apply Woodace 14-14-14 fertilizer, as needed
- Maintain sponsor sign

**Brightside Maintenance \$3,000.00**

#### **Additional Contracted Maintenance**

- Remove debris from curbs and bed area on a bi-weekly basis
- Mow and string trim turf area bi-weekly from April-October

**Contracted Maintenance \$1,250.00**

**TOTAL INVESTMENT FOR FY'20 SPONSORSHIP AGREEMENT**

**\$4,250.00**

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The above plan is an estimate of costs relating to the project based on the current cost of materials, labor, etc. This is a flat fee proposal. Actual costs may result in overages or shortages within this proposed plan budget, which shall be applied to the overall BrightSite program.

Thank you for helping us keep Louisville *clean, green and beautiful!*

**Brightside is dedicated to uniting people in clean and green activities that beautify and foster pride in our community through volunteerism, planting, sustainability, & education**