



OFFICE OF FACILITIES & FLEET MANAGEMENT
LOUISVILLE, KENTUCKY

GREG FISCHER
MAYOR

CATHY DUNCAN
DIRECTOR FLEET/FACILITIES

5/11/2018

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Leslie Townsend
Appriss
10401 Linn Station Rd., Louisville, KY 40223

Zoeller, Mark
Louisville Metro Government
Office of Facilities & Fleet Management
745 W. Main St. Suite 300, Louisville, KY 40202

Dear Ms. Townsend,

This letter is to acknowledge receipt by the Louisville/Jefferson County Metro Government Office of Facilities & Fleet Management on May 11, 2018, of your donation of furniture valued at \$485,860.00 made by Appriss.

I want to thank you on behalf of the Office of Facilities & Fleet Management for your generosity. This letter constitutes an acknowledgement of your donation and should be retained by you for your tax records. You should consult your tax advisor as to the tax deductibility, if any, of this donation.

Sincerely,

A handwritten signature in black ink that reads "Mark Zoeller".

Zoeller, Mark
Assistant Director

Donation Data Sheet

Department: Office of Facilities & Fleet Management

Donor Information:

Name: Adress

Address: 10401 Linn Station Rd., Louisville, KY 40223

Contact Person: Leslie Texenseil

Property Description: Furniture, whiteboards, tables & chairs, excellent condition
(including Age & Condition)

Donor Assigned value: 485,800.-

Maintenance required: No

Insurance required: N/A If yes, indicate requirements: _____

Distribution Plan: store in facilities storage space and distribute to Metro
depts based on need and in building renovation projects.

Council approval required : Yes No If yes, resolution number _____

Donation Received by: Marie Zewler Date: 5-11-18

Director's Approval: Cathy M. Duncan Date: 5-14-18

Note: A letter from the donor should be attached stating description and value of item.



May 11, 2018

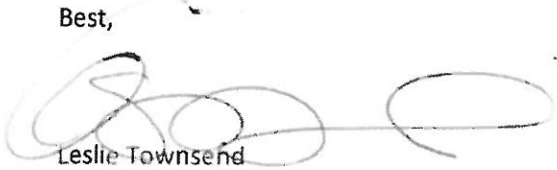
Ms. Cathy Duncan
Director of Facilities Management & Fleet Operations
Louisville Metro Government
745 W. Main Street
Louisville, KY 40202

Dear Ms. Duncan,

Appriss is thrilled Louisville Metro Government will be able to make use of the furniture as we work closely with many government agencies with our Safety Business Unit. It is in great shape and should give you many years of service. I would also like to say it has been a pleasure working with the Louisville Metro Government team during this process.

The current estimated value of the office furniture, whiteboards, tables and chairs is \$485,860.00.

Best,



Leslie Townsend
Executive Assistant, Sr. Manager Facilities/Office
Office: 502-815-3808
Cell: 502-905-5135

