



March 30, 2018

TO: Adjoining Property Owners, Neighborhood Group Representatives expressing interest in this area and Metro Councilperson for District 13.

RE: Valiant Christian Academy plans to submit a development proposal to request a Conditional Use Permit (CUP) to construct a 14,121 sq. ft. activity building at 5627 New Cut Road – Case No. 18CUP1009

In accordance with the procedures of Louisville Metro Planning and Design Services, we have been directed to invite you to discuss this proposal before an application can be filed. This will be an informal meeting to give you the opportunity to review the proposed plan and discuss the proposal with school representatives. This meeting will be held in addition to the established public meeting procedures of the Board of Zoning Adjustment.

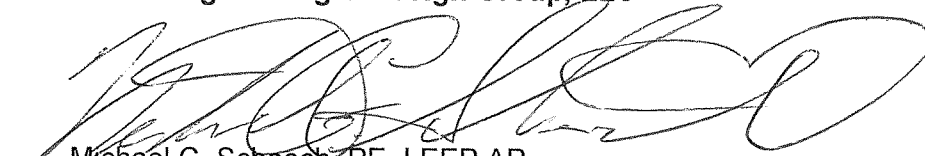
The meeting to discuss this development proposal will be held on: **Monday, April 16, 2018, at 6:30 pm** at the **Louisville Professional Fire Fighters Union Hall**, located at **400 Bakers Lane, Louisville, Kentucky 40214.**

At this meeting, school representatives will explain the proposal and then discuss any concerns you have. We encourage you to attend this meeting and to share your thoughts.

If you have questions, but cannot attend, please feel free to contact me at (502) 491-8891, Ext. 9 or by email at MICHAEL@PEDGLLC.com

Sincerely,

Prism Engineering & Design Group, LLC



Michael C. Schoech, PE, LEEP AP
Senior Civil Engineer

cc: Jon E. Crumbie, Case Manager Planning & Design Services
Pastor Chuck Salvo, Valiant Christian Academy



**Valiant Christian Academy Activity Building
Neighborhood Meeting Summary
Case No. 18CUP1009
April 16, 2018**

The following is a summary of the Neighborhood Meeting held for the above referenced project:

1. Introductions were made for Pastor Chuck Salvo (Valiant Christian Academy) and Jason L. Hall, PE (Prism Engineering). The attendance sheet was discussed and those in attendance signed in on the form.
2. The general purpose of the meeting was discussed. The Valiant Christian Academy proposal to construct an activity building facility at the site, which will requires a Conditional Use Permit (CUP) was discussed.
3. It was explained that there will be an additional opportunity for property owners to discuss the project at the Board of Zoning Adjustments (BOZA) meeting. First and Second tier adjoining property owners, as well as anyone listed on the sign in sheet, will receive notification of the meeting.
4. It was discussed that the applicant intends to officially submit the application for Conditional Use Permit within the next couple of weeks. The submittal process was discussed, with a discussion of the process, including Metro planning staff review of the plan and supporting documentation. The applicant's timeline was discussed. We anticipate that the project would proceed to the Board of Zoning Adjustments within the next 1 to 2 months.
5. The proposed plan was presented to those in attendance, with the following items specifically discussed:
 - a. General Building Design
 - i. Elevation view
 - ii. Architectural Drawings
 - iii. Floor Plan – Gymnasium with classrooms –
 1. Building area = 14,121 SF
 2. Approximate dimensions = 120' x 117'
 - b. The existing site conditions – traffic flow, drainage, building locations
 - c. The proposed building location – location of the building was discussed
 - d. Overall color site plan – An easy to read color site plan was discussed

**Valiant Christian Academy Activity Building
Neighborhood Meeting Outline
April 16, 2018**

1. Introductions and Attendance sheet.
2. General purpose of the meeting –

To discuss the Valiant Christian Academy proposal to construct an activity building facility at the site, which will require a Conditional Use Permit (CUP). With this meeting, we will also listen to comments and concerns of the neighborhood and consider this information as the project moves forward.

3. There will be an additional opportunity for property owners to discuss the project at the Board of Zoning Adjustments (BOZA) meeting. First and Second tier adjoining property owners, as well as anyone listed on the sign in sheet, will receive notification of the meeting.
4. We plan to officially submit the application for Conditional Use Permit within the next couple of weeks. Metro planning staff will review the plan and supporting documentation. We anticipate that the project would proceed to the Board of Zoning Adjustments within the next 1 to 2 months.
5. Presentation of the plan:
 - a. General Building Design
 - i. Elevation view
 - ii. Architectural Drawings
 - iii. Floor Plan – Gymnasium with classrooms –
 1. 14,121 SF
 2. Approx.. 120' x 117'
 - b. Existing Site Conditions
 - c. Proposed building location
 - d. Color Site Plan – Overall
 - e. Color Site Plan – Enlarged
 - i. Setbacks
 - ii. Landscaping to be as required by the Metro LDC
 - iii. Drainage to be per MSD requirements
 - iv. Lighting – wall lighting anticipated; meet LDC requirements
6. Questions/Answers

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- e. An enlarged color site plan was presented, with a discussion of setbacks and landscaping.
6. During the presentation and upon completion of the presentation, those in attendance were given the opportunity to ask questions and discuss the plan. The following topics were discussed:
 - a. Traffic flow around the proposed facility
 - b. Use of the proposed facility to be gymnasium and classrooms
 - c. Drainage – all drainage design to be approved by MSD; Onsite detention to be provided if required by MSD.
 - d. Landscape – all landscape to meet requirements of the Land Development Code.
7. After a thorough discussion with those in attendance, there were no further questions regarding the project and the meeting was concluded.

Neighborhood Meeting Attendance Sheet - Case No. 18CUP1009

April 16, 2018 6:30pm

Name	Street Address	Zip	Phone	Email
Richard Maurer	209 Leavon Ct	40214	363 9652	maurer202@aol.com
Donni Polley	311 Scottsdale Blvd	40214	817-3387	Polley8781@ATT.net
Greg Helms	662 Cannon Ridge Kn	4065	85-4404	Greg.Alm.Helms@gmail.com
Krisheer Salvo	1035 Holsclaw Hilltop	40109	240-2199	ksalvo5@aol.com
Chuck Salvo	"	"	502-618-3473	Postman@chucksalvo.net

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