

**Louisville Metro Council City Agency Request**  
**Neighborhood Development Fund (NDF)**  
**■ Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**

**Primary Sponsor:** James Peden

**Amount:** \$26,500 **Date:** March 16, 2021

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
Funds will be used to reconstruct and repave Damascus Court. \$20,000 will go towards the reconstruction and repaving. \$6,500 will go towards the record plat.  
  
Reconstruction and repaving is being split 3-ways. \$20,000 is also being contributed by Public Works and the Beulah Church Condominium Association. Upon completion of the project Damascus Court will become a public Metro road.

**City Agency:** Metro Public Works & Assets  
**Contact Person:** Jeff Brown  
**Agency Phone:** 574-0065

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

23  *James Peden* \$ 26,500 3-16-21  
District # Council Member Signature Amount Date

**Approved by:** \_\_\_\_\_  
Appropriations Committee Chairman Date  
**Clerk's Office & OMB Use Only:**  
Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
Reference #: CIF041421PW23 To OMB: \_\_\_\_\_  
Budget Revision #: \_\_\_\_\_  
Account #: \_\_\_\_\_  
To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Public Works/Damascus Ct

**Additional Signatures**

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.**

**Council Member Signature and Amount**

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Public Works

**Program/Project Name:** Damascus Ct

Yes/No/NA

<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes	<input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	No	<input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA	<input type="checkbox"/>
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	No	<input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes	<input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes	<input type="checkbox"/>
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA	<input type="checkbox"/>
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA	<input type="checkbox"/>
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes	<input type="checkbox"/>

**Submitted by:** \_\_\_\_\_ John Torsky \_\_\_\_\_

**Date:** 3-16-21 \_\_\_\_\_

## Torsky, John N

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**From:** Brown, Jeffrey E  
**Sent:** Tuesday, March 16, 2021 12:56 PM  
**To:** Torsky, John N; Peden, James  
**Subject:** RE: Damascus Court

Public Works will accept the funds for this project

Jeffrey Brown, PE

**From:** Torsky, John N <John.Torsky@louisvilleky.gov>  
**Sent:** Tuesday, March 16, 2021 11:25 AM  
**To:** Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>; Peden, James <James.Peden@louisvilleky.gov>  
**Subject:** RE: Damascus Court

Mr. Brown,

Councilman Peden would like to move forward with this. I will file the CIF paperwork to move the funds to Public Works. Can you reply back that Public Works will accept these funds for Damascus Court?

\$20,000 – D23 Share of Paving  
\$6,500 – Record Plat

\$26,500 – Total CIF

Thank you,  
John Torsky

**From:** Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Sent:** Thursday, March 11, 2021 9:21 AM  
**To:** Peden, James <James.Peden@louisvilleky.gov>; Torsky, John N <John.Torsky@louisvilleky.gov>  
**Subject:** FW: Damascus Court

The fee proposal for the record plat is down to \$6,500 now

Jeffrey Brown, PE

**From:** Bourke, Chad <Chad.Bourke@strand.com>  
**Sent:** Thursday, March 11, 2021 8:23 AM  
**To:** Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Subject:** RE: Damascus Court

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Jeff,

As discussed yesterday, I don't think we are making an apples to apples comparison with QK4's survey fee since their proposal only includes a topo survey and does not include any of the associated boundary surveys and plat preparation needed to dedicate the roadway. After revisiting our scope and fee with our surveyor, we realized that we had allocated far too many hours for the boundary surveys along Damascus Court considering there are only three properties on this roadway. Based on these revisions, the total fee for the preliminary scope of services sent on 12/29/2020 can be updated to \$6,500. Please let me know if you need any further information.

Thank you again for the opportunity.

Chad



Chad Bourke, P.E., PTOE

Strand Associates, Inc.<sup>®</sup>

502.584.3731 ext.2415

[chad.bourke@strand.com](mailto:chad.bourke@strand.com) | [www.strand.com](http://www.strand.com)

P.E. (KY)

*Excellence in Engineering Since 1945.*

**From:** Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>

**Sent:** Wednesday, March 10, 2021 8:14 AM

**To:** Bourke, Chad <[Chad.Bourke@strand.com](mailto:Chad.Bourke@strand.com)>

**Subject:** RE: Damascus Court

[EXTERNAL EMAIL]: Verify sender before opening links or attachments.

Here's the QK4 fee proposal

Jeffrey Brown, PE

**From:** Bourke, Chad <[Chad.Bourke@strand.com](mailto:Chad.Bourke@strand.com)>

**Sent:** Wednesday, March 10, 2021 8:12 AM

**To:** Brown, Jeffrey E <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>

**Subject:** RE: Damascus Court

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Jeff,

Let me talk to our surveyor about this. That's a pretty big difference so I have to assume we may be taking on scope items that they weren't. I may get our surveyor on a call with you if needed to clarify everything. I'll be in touch.

Chad

**From:** Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Sent:** Wednesday, March 10, 2021 7:47 AM  
**To:** Bourke, Chad <Chad.Bourke@strand.com>  
**Subject:** RE: Damascus Court

[EXTERNAL EMAIL]: Verify sender before opening links or attachments.

Is there anything that can be done to reduce the fee? The original estimate and all of the Metro Council appropriations assumed a record plat fee of \$2,300 based on the quote from QK4 who had the annual contract when this project began. I'm getting questions about justifying the big difference in cost and was hoping there was something in the scope that wasn't absolutely necessary to complete the record plat.

Jeffrey Brown, PE

**From:** Bourke, Chad <Chad.Bourke@strand.com>  
**Sent:** Tuesday, December 29, 2020 10:19 AM  
**To:** Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Subject:** Damascus Court

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Jeff,

Our preliminary fee to complete this survey and develop a plat is \$10,700. This fee includes preparing and delivering a plat of Damascus Court to Louisville Metro for the purpose of dedicating the road to public right of way, including all necessary deed research and field work to locate existing monumentation, resolve the boundaries adjoining Damascus Court, and set corner pins along the roadway to be dedicated. This fee also assumes that Metro will be responsible for obtaining any necessary signatures and approvals, undertaking the planning review process (along with any fees if they are not waived), and recording the plat. We can adjust our scope and fee accordingly if you would like Strand to take on any of these tasks.

A few notes/concerns from our surveyor after his initial review of this project:

- Damascus Court appears to be part of two separate parcels that meet along its centerline. A determination would be needed from Metro for how much right of way is to be dedicated from these parcels if no private dedication already exists.
- This scope does not include an existing pavement assessment and assumes the rebuilt roadway is acceptable to Metro.
- The plat will require a waiver from public works for the dedication since the adjoining lots are not all single family residential as required. I assume this will not be an issue.

I'm in Florida for the rest of the week but will be checking emails and will be generally available on my cell 502-548-2920. Please give me a call after you have an opportunity to review. Thanks again for the opportunity.

Chad

Chad Bourke, P.E., PTOE  
Strand Associates, Inc.  
502-583-7020  
Outlook for IOS

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RESOLUTION NO. 014, SERIES 2021

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT \$20,000 IN DONATIONS FROM THE BEULAH CHURCH CONDOMINIUM ASSOCIATION TO SUPPORT THE DAMASCUS COURT ROADWAY ENHANCEMENTS PROJECT TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC WORKS & ASSETS.

SPONSORED BY: COUNCIL MEMBER JAMES PEDEN

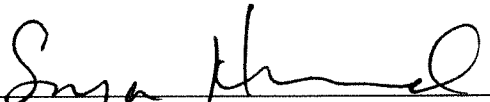
WHEREAS, the donation has been approved by the Beulah Church Condominium Association; and

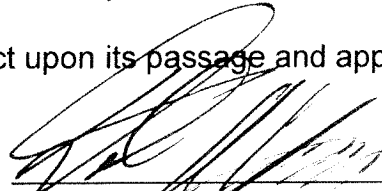
WHEREAS, the Metro Government wishes to take advantage of this opportunity through the Department of Public Works & Assets.


BE IT RESOLVED BY THE LEGISLATIVE COUNCIL OF THE LOUISVILLE/JEFFERSON COUNTY METRO GOVERNMENT (THE COUNCIL) AS FOLLOWS:

SECTION I: The Mayor is hereby authorized to accept \$20,000 in donations from the Beulah Church Condominium Association to support the Damascus Court roadway enhancements project to be administered by the Department of Public Works & Assets.

SECTION II: This Resolution shall take effect upon its passage and approval.

  
\_\_\_\_\_  
Sonya Hayward  
Metro Council Clerk

  
\_\_\_\_\_  
David James  
President of the Council

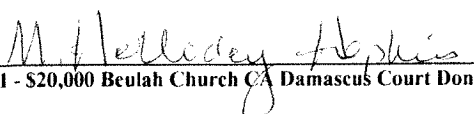
  
\_\_\_\_\_  
Greg Fischer  
Mayor

2/8/21  
\_\_\_\_\_  
Approval Date

APPROVED AS TO FORM AND LEGALITY:

Michael J. O'Connell  
Jefferson County Attorney

LOUISVILLE METRO COUNCIL  
ADOPTED  
February 11, 2021

BY:   
R-010-21 - \$20,000 Beulah Church CA Damascus Court Donation.docx



## Torsky, John N

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**From:** Torsky, John N on behalf of Peden, James  
**Sent:** Friday, January 31, 2020 12:10 PM  
**To:** Roxanne Schuchardt  
**Subject:** FW: Damascus Court preliminary engineering results  
**Attachments:** LouMetro\_DamascusCt\_Plans\_20200108.pdf; DamascusCt\_Cost Est\_20200108.pdf

Please see attached.

John

**From:** Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Sent:** Thursday, January 30, 2020 10:25 AM  
**To:** Peden, James <James.Peden@louisvilleky.gov>; Torsky, John N <John.Torsky@louisvilleky.gov>  
**Cc:** Haines, Matthew R <Matthew.Haines@louisvilleky.gov>  
**Subject:** Damascus Court preliminary engineering results

CM Peden,

Attached are the results of the Damascus Ct analysis. We recommend removal of the existing concrete road and reconstruct as an asphalt road, comparable to the work that Public Works just completed on the public portion of Damascus Cir. The preliminary engineering cost estimate to reconstruct and meet Metro standards is \$59,815 but for budgeting purposes we recommend \$65,000.

There are two property owners on this section that would need to either dedicate the right-of-way or we would have to purchase. There will be an additional cost to prepare all of the legal documents when this one is ready to grant as a public right-of-way.

Jeffrey Brown, PE  
Assistant Director  
Metro Public Works & Assets  
444 S 5th St, 4th Fl  
Louisville, KY 40202  
Office 502-574-0065  
Cell 502-773-3222  
[Jeffrey.Brown@LouisvilleKY.gov](mailto:Jeffrey.Brown@LouisvilleKY.gov)

**SELECTED ALIGNMENT**

**DEPARTMENT OF TRANSPORTATION**  
 Bureau of Highways  
 ESTIMATE SHEET

Counties: Jefferson Item No. \_\_\_\_\_  
 UPN Fed No.: \_\_\_\_\_  
 Road Name: Damascus Court  
 From: Sta. 00+00.00  
 To: Sta. 05+78.61  
 Net Length 0.11 Miles Type of Construction: Grade, Drain & Surfacing Class of Road: Collector

Item #	Item	Quantity	Unit	Unit Price	Amount
1	DGA Base	281.0	Ton	23.0	\$ 6,463
78	Crushed Aggregate Size No. 2	437.0	Ton	19.0	\$ 8,303
214	CL3 Asph Base 1.00D PG64-22	196.0	Ton	62.0	\$ 12,152
388	CL3 Asph Surf 0.38B PG64-22	65.0	Ton	75.0	\$ 4,875
2013	Barricade - Type II	2.0	Each	105.0	\$ 210
2014	Barricade - Type III	2.0	Each	210.0	\$ 420
2091	Remove Pavement	1044.0	SY	15.0	\$ 15,660
2562	Temporary Signs	45.0	SF	5.0	\$ 225
2720	Sidewalk - 4 IN Concrete	19.0	SY	85.0	\$ 1,615
2721	Remove Concrete Sidewalk	14.0	SY	25.0	\$ 350
20430ED	Saw Cut	57.0	LF	2.5	\$ 142
24906ED	Regrade Slope	1637.0	SY	6.0	\$ 9,822
23158E:S505	Detectable Warnings	32.0	SF	38.0	\$ 1,214
	MSD Drain Under Sidewalk Type 2	1.0	Each	2500.0	\$ 2,500
<b>Subtotal</b>					<b>\$ 49,185</b>
2569	Demobilization	1.0	LS	+ 5%	\$ 2,459
2650	Maintain and Control Traffic	1.0	LS	+ 3%	\$ 1,476
2726	Staking	1.0	LS	+ 0.75%	\$ 369
Cost per Mile				+ 15% Engr. & Contg.	\$ 7,802
<b>Grand Total</b>					<b>\$ 59,815</b>

Estimated by: Terry Snodgrass Date: 1/8/2020  
 Checked by: Albert Zimmerman Date: 1/8/2020

Cost per mile w/o Structures #REF!  
 Total Cost per mile #DIV/0!

## Torsky, John N

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**From:** Bradley, Maxwell B.  
**Sent:** Monday, January 4, 2021 1:42 PM  
**To:** Brown, Jeffrey E  
**Cc:** Torsky, John N  
**Subject:** RE: Damascus Court

Jeff-

We could accept the funding but it would likely need to be treated as a donation.

Louisville Metro Code of Ordinances, 20.15; Authorization to Accept Donations—gives us the ability to accept donations less than \$5000 via an AR Memo, but anything beyond that threshold requires Council action. Since we are talking \$20k here, Budget would assist us in the effort of getting a RES submitted for Council review and approval.

If you want to proceed that direction, please have the HOA provide you the check and a brief donation letter covering the intent/purpose of the funds.

Thanks,  
Max

**From:** Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Sent:** Thursday, December 31, 2020 9:29 AM  
**To:** Bradley, Maxwell B. <Maxwell.Bradley@louisvilleky.gov>  
**Cc:** Torsky, John N <John.Torsky@louisvilleky.gov>  
**Subject:** FW: Damascus Court

Max,  
Can we accept \$20k in funds from a home owners association for road reconstruction to make it a public road? Peden is putting up \$20k, PWA is putting in \$20k and the HOA is willing to contribute \$20k but I wanted to make sure there were no additional steps required to take a check from the HOA to apply to this project.

Jeffrey Brown, PE

**From:** Torsky, John N <John.Torsky@louisvilleky.gov>  
**Sent:** Thursday, December 31, 2020 9:21 AM  
**To:** Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>; Peden, James <James.Peden@louisvilleky.gov>  
**Cc:** Haines, Matthew R <Matthew.Haines@louisvilleky.gov>  
**Subject:** RE: Damascus Court

So this is an additional \$10,700 in CIF you need moved correct? The previous \$16,800 (\$3,360 returned) was just for the study and design, right?

Why would the process of accepting funds from a non-governmental group be different for this than the HOAs or groups of neighbors who chip in for speed humps? Don't they just write a check to Metro?