

**Louisville Metro Council City Agency Request**  
**Neighborhood Development Fund (NDF)**  
 ■ **Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**


**Primary Sponsor:** Councilwoman Paula McCraney

**Amount:** \$5,500.00 **Date:** 03/02/2023

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Funding of \$5,500.00 from District 7 CIF to Public Works and Assets to repair sidewalk at 1815 The Meadow Road, 40223. The sidewalk has been inspected; inspection notes state that this section of sidewalk has two (2) vertical displacements over 2" and is rated R5 (severe). The sidewalk is for general public use.

**City Agency:** Metro Public Works and Assets  
**Contact Person:** Jeff Hackbart  
**Agency Phone:** 502-574-8824

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

7		\$5,500.00	03/02/2023
District #	Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: CIF032323PW07 To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Public Works and Assets/1815 The Meadow Road Sidewalk Repair

### **Additional Signatures**

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.**

#### **Council Member Signature and Amount**

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> Public Works and Assets	
<b>Program/Project Name:</b> 1815 The Meadow Road Sidewalk Repair	
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

**Submitted by:** Rhonda Caldwell, Legislative Assistant, District 7

**Date:** 03/02/2023

## Caldwell, Rhonda

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**From:** Muhanuka, Thierry  
**Sent:** Monday, February 27, 2023 8:28 AM  
**To:** Caldwell, Rhonda; Haines, Matthew; Hackbart, Jeff M  
**Cc:** McCraney, Paula; Brown, Jeffrey  
**Subject:** RE: Constituent Concern - Sidewalk Repair

Public Works will accept the funds.

Thanks,

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**From:** Caldwell, Rhonda <Rhonda.Caldwell@louisvilleky.gov>  
**Sent:** Friday, February 24, 2023 2:07 PM  
**To:** Haines, Matthew <Matthew.Haines@louisvilleky.gov>; Hackbart, Jeff M <Jeff.Hackbart@louisvilleky.gov>  
**Cc:** Muhanuka, Thierry <thierry.mahanuka@imgky.onmicrosoft.com>; McCraney, Paula <Paula.McCraney@louisvilleky.gov>; Brown, Jeffrey <Jeffrey.Brown@louisvilleky.gov>  
**Subject:** RE: Constituent Concern - Sidewalk Repair

Good afternoon Matthew and Happy Friday!

Thank you so much for your response. Councilwoman McCraney **does not** want to set a precedence by repairing the constituent's driveway apron. She wants Public Works to repair only what is normally done, therefore the second estimate for \$9,000.00 that includes the apron will be **disregarded**.

We want to move forward with the original estimate for \$5,500.00.

Jeff, will you accept funds from District 7 CIF for this project?



**Rhonda Caldwell | Legislative Assistant**  
Office of Councilwoman Paula McCraney  
Louisville Metro Council | District 7  
601 West Jefferson St. | Louisville, KY 40202  
Phone: (502) 574-1107  
Email: [Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)

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**From:** Haines, Matthew <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>  
**Sent:** Wednesday, February 22, 2023 10:32 AM  
**To:** Caldwell, Rhonda <[Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)>; Hackbart, Jeff M <[Jeff.Hackbart@louisvilleky.gov](mailto:Jeff.Hackbart@louisvilleky.gov)>  
**Cc:** Muhanuka, Thierry <[thierry.mahanuka@imgky.onmicrosoft.com](mailto:thierry.mahanuka@imgky.onmicrosoft.com)>; McCraney, Paula <[Paula.McCraney@louisvilleky.gov](mailto:Paula.McCraney@louisvilleky.gov)>; Brown, Jeffrey <[Jeffrey.Brown@louisvilleky.gov](mailto:Jeffrey.Brown@louisvilleky.gov)>  
**Subject:** RE: Constituent Concern - Sidewalk Repair

Rhonda,

The funding we receive is for sidewalks which we estimate to have \$60,000,000 in trip hazards backlog alone (likely more due to inflation now). The drive apron is not within the sidewalk walking path and would cause a significant increase to our overall need. In the event that the sidewalk going through the driveway needs to be replaced and will cause an issue with the drive apron, that is the only time we will replace, and in some cases may only be a portion. It is our opinion that since only the home owner uses that drive apron, much like the remainder of the driveway, that the resident should be responsible for maintenance on these sections of their property.

In the event that you do fund the replacement of the drive apron, that is fine. I would just caution that other residents may reach out for similar treatment since the precedence would be in place.

Thanks,

**Matthew R. Haines, PE**  
Engineering Supervisor  
Louisville Metro Public Works & Assets  
444 South 5<sup>th</sup> Street, 4<sup>th</sup> Floor  
Louisville KY 40202  
502 574 3883 (D) | 502 528 5973 (C) | 502 574 4129 (F)

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**From:** Caldwell, Rhonda <[Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)>  
**Sent:** Wednesday, February 22, 2023 10:23 AM  
**To:** Hackbart, Jeff M <[Jeff.Hackbart@louisvilleky.gov](mailto:Jeff.Hackbart@louisvilleky.gov)>  
**Cc:** Muhanuka, Thierry <[thierry.mahanuka@imgky.onmicrosoft.com](mailto:thierry.mahanuka@imgky.onmicrosoft.com)>; Haines, Matthew <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>; McCraney, Paula <[Paula.McCraney@louisvilleky.gov](mailto:Paula.McCraney@louisvilleky.gov)>  
**Subject:** RE: Constituent Concern - Sidewalk Repair

Good morning Jeff!

May I ask why Public Works does not generally repair driveway aprons? Councilwoman McCraney wants to make sure it's okay for our office to pay for this since there are rules against repairing private property.



**Rhonda Caldwell | Legislative Assistant**  
Office of Councilwoman Paula McCraney  
Louisville Metro Council | District 7  
601 West Jefferson St. | Louisville, KY 40202  
Phone: (502) 574-1107  
Email: [Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)

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**From:** Hackbart, Jeff M <[Jeff.Hackbart@louisvilleky.gov](mailto:Jeff.Hackbart@louisvilleky.gov)>  
**Sent:** Tuesday, February 21, 2023 9:43 AM  
**To:** Caldwell, Rhonda <[Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)>  
**Cc:** Muhanuka, Thierry <[thierry.mahanuka@imgky.onmicrosoft.com](mailto:thierry.mahanuka@imgky.onmicrosoft.com)>; Haines, Matthew <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>  
**Subject:** RE: Constituent Concern - Sidewalk Repair

LA Caldwell,

The apron replacement was not part of the repair estimate. Public Works does not generally repair driveway aprons and was not included in the original estimate. If you want me to revise my estimate to include the driveway apron, please let me know. If you have any questions please contact me.

SR#	
LOCATION	1815 The Meadow Rd.
REQUESTED BY	LA Caldwell
RATE	5
DATE SENT	2/20/2023
ESTIMATE BY	jmh
MEASUREMENTS/COMMENTS	21'x4' of sidewalk and 4'x4' of sidewalk & 1 tree
ESTIMATE AMOUNT	\$5,500.00
<i>Estimate is valid for 120 days from date sent. Any requests after 120 days will require re-inspection.</i>	



## Jeff Hackbart, P.E.

Engineer II

Department of Public Works & Assets

444 South 5<sup>th</sup> St. Suite 400

Louisville, Kentucky 40202

Office: (502) -574-8824

Mobile 502-817-2686

[Email: Jeff.Hackbart@Louisvilleky.Gov](mailto:Jeff.Hackbart@Louisvilleky.Gov)

---

**From:** Caldwell, Rhonda <[Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)>

**Sent:** Tuesday, February 21, 2023 9:27 AM

**To:** Hackbart, Jeff M <[Jeff.Hackbart@louisvilleky.gov](mailto:Jeff.Hackbart@louisvilleky.gov)>

**Cc:** Muhanuka, Thierry <[thierry.mahanuka@lmgky.onmicrosoft.com](mailto:thierry.mahanuka@lmgky.onmicrosoft.com)>; Haines, Matthew <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>

**Subject:** RE: Constituent Concern - Sidewalk Repair

Good morning Jeff!

The constituent is very happy to hear her sidewalk will be repaired soon. Do you know if the apron of her driveway is part of this repair, or if that would be her responsibility?



**Rhonda Caldwell | Legislative Assistant**  
Office of Councilwoman Paula McCraney  
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**From:** Hackbart, Jeff M <[Jeff.Hackbart@louisvilleky.gov](mailto:Jeff.Hackbart@louisvilleky.gov)>  
**Sent:** Friday, February 17, 2023 9:06 AM  
**To:** Caldwell, Rhonda <[Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)>  
**Cc:** Muhanuka, Thierry <[thierry.mahanuka@imgky.onmicrosoft.com](mailto:thierry.mahanuka@imgky.onmicrosoft.com)>; Haines, Matthew <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>  
**Subject:** RE: Constituent Concern - Sidewalk Repair

LA Caldwell,

1815 The Meadow Rd is on the backlog awaiting funding. Projects awaiting funding on the backlog are usually addressed during the annual budget. If you want this to be repaired this year, I will provide a repair estimate and your office will need to appropriate funds. If you have any questions please contact me.



**Jeff Hackbart, P.E.**

**Engineer II**  
**Department of Public Works & Assets**  
**444 South 5<sup>th</sup> St. Suite 400**  
**Louisville, Kentucky 40202**  
**Office: (502) -574-8824**  
**Mobile 502-817-2686**  
**Email: [Jeff.Hackbart@Louisvilleky.Gov](mailto:Jeff.Hackbart@Louisvilleky.Gov)**

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**From:** Caldwell, Rhonda <[Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)>  
**Sent:** Wednesday, February 15, 2023 12:52 PM  
**To:** Hackbart, Jeff M <[Jeff.Hackbart@louisvilleky.gov](mailto:Jeff.Hackbart@louisvilleky.gov)>  
**Cc:** Muhanuka, Thierry <[thierry.mahanuka@imgky.onmicrosoft.com](mailto:thierry.mahanuka@imgky.onmicrosoft.com)>; Haines, Matthew <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>  
**Subject:** FW: Constituent Concern - Sidewalk Repair

Good afternoon Jeff!

Are you able to assist with my below questions regarding funding for sidewalk repair, or is there someone else I should reach out to?



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**From:** Caldwell, Rhonda  
**Sent:** Wednesday, February 8, 2023 5:04 PM  
**To:** Hackbart, Jeff M <[Jeff.Hackbart@louisvilleky.gov](mailto:Jeff.Hackbart@louisvilleky.gov)>  
**Cc:** Muhanuka, Thierry <[thierry.mahanuka@imgky.onmicrosoft.com](mailto:thierry.mahanuka@imgky.onmicrosoft.com)>; Haines, Matthew <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>  
**Subject:** RE: Constituent Concern - Sidewalk Repair

Good afternoon Jeff!

I hope all is well your way. Please accept my apology for not getting back to you sooner on this concern.

In your below email, you say that the sidewalk in need of repair (1815 The Meadow Rd.) has been inspected and is on a list awaiting funding for repairs. Would the funding come from Councilwoman McCraney's office (NDF or CIF funds)? Also, how do I find out what the total cost is for repairs? I am still learning processes and want to make sure I understand what needs to be done so that we can proceed with getting this taken care of.

Thank you in advance for your help!



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**From:** Hackbart, Jeff M <[Jeff.Hackbart@louisvilleky.gov](mailto:Jeff.Hackbart@louisvilleky.gov)>  
**Sent:** Monday, December 12, 2022 4:38 PM  
**To:** Caldwell, Rhonda <[Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)>  
**Cc:** Muhanuka, Thierry <[thierry.mahanuka@imgky.onmicrosoft.com](mailto:thierry.mahanuka@imgky.onmicrosoft.com)>; McCraney, Paula <[Paula.McCraney@louisvilleky.gov](mailto:Paula.McCraney@louisvilleky.gov)>; Haines, Matthew <[Matthew.Haines@louisvilleky.gov](mailto:Matthew.Haines@louisvilleky.gov)>  
**Subject:** RE: Constituent Concern - Sidewalk Repair

LA Caldwell,



The sidewalk located at 1815 The Meadow Rd. has been inspected and is on the list awaiting funding for repairs. The sidewalk inspection notes state the this section of sidewalk has two vertical displacements over 2" and is rated R5 (severe). If you have any questions please contact me.



## Jeff Hackbart, P.E.

**Engineer II**

**Department of Public Works & Assets**

**444 South 5<sup>th</sup> St. Suite 400**

**Louisville, Kentucky 40202**

**Office: (502) -574-8824**

**Mobile 502-817-2686**

**[Email: Jeff.Hackbart@Louisvilleky.Gov](mailto:Jeff.Hackbart@Louisvilleky.Gov)**

---

**From:** Caldwell, Rhonda <[Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)>

**Sent:** Monday, December 12, 2022 4:07 PM

**To:** Kurowsky, Steve <[steve.kurowsky@louisvilleky.gov](mailto:steve.kurowsky@louisvilleky.gov)>

**Cc:** Muhanuka, Thierry <[thierry.mahanuka@imgky.onmicrosoft.com](mailto:thierry.mahanuka@imgky.onmicrosoft.com)>; Hackbart, Jeff M <[Jeff.Hackbart@louisvilleky.gov](mailto:Jeff.Hackbart@louisvilleky.gov)>; McCraney, Paula <[Paula.McCraney@louisvilleky.gov](mailto:Paula.McCraney@louisvilleky.gov)>

**Subject:** RE: Constituent Concern - Sidewalk Repair

Thank you so much! I am excited to be here!

And yes I do - 1815 The Meadow Road, 40223.



**Rhonda Caldwell | Legislative Assistant**

Office of Councilwoman Paula McCraney

Louisville Metro Council | District 7

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**From:** Kurowsky, Steve <[steve.kurowsky@louisvilleky.gov](mailto:steve.kurowsky@louisvilleky.gov)>

**Sent:** Monday, December 12, 2022 3:29 PM

**To:** Caldwell, Rhonda <[Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)>

**Cc:** Muhanuka, Thierry <[thierry.mahanuka@imgky.onmicrosoft.com](mailto:thierry.mahanuka@imgky.onmicrosoft.com)>; Hackbart, Jeff M <[Jeff.Hackbart@louisvilleky.gov](mailto:Jeff.Hackbart@louisvilleky.gov)>

**Subject:** RE: Constituent Concern - Sidewalk Repair

Hello Rhonda, congrats on your new position with Metro Council District 7.

Jeff Hackbart and Thierry Muhanuka handle our "Sidewalk Repair Program". I mainly handle new construction projects. I have forwarded your e-mail to them and hopefully they can check the status of the sidewalk repair. Do you have an exact address of this location?

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**From:** Caldwell, Rhonda <[Rhonda.Caldwell@louisvilleky.gov](mailto:Rhonda.Caldwell@louisvilleky.gov)>  
**Sent:** Monday, December 12, 2022 3:22 PM  
**To:** Kurowsky, Steve <[steve.kurowsky@louisvilleky.gov](mailto:steve.kurowsky@louisvilleky.gov)>  
**Cc:** McCraney, Paula <[Paula.McCraney@louisvilleky.gov](mailto:Paula.McCraney@louisvilleky.gov)>  
**Subject:** Constituent Concern - Sidewalk Repair

Good afternoon Steve!

My name is Rhonda Caldwell and I am Councilwoman Paula McCraney's Legislative Assistant. I was given your contact information as the best person to speak to regarding a sidewalk repair.

We received a phone call from the daughter of a constituent who has contacted Public Works on three separate occasions about a broken sidewalk in front of her mother's house. She said someone has come to look at it several times and has given it a rating (on a scale of 1-5):

- 9/24/2019, rated a 3
- 4/9/2021, rated a 5
- 10/31/2022

A work order was created on 4/9/2021 (#21ENG-00512). She's been told that it is on the list to be repaired and that we're waiting for funds to make the repair. The daughter is especially worried because her mother is 80 years old with health issues. The "lift" in the sidewalk has caused her to fall and she is now scared to walk outside.

Are you able to provide a status on this work order? Has an estimate for the work been done, and if so, is it possible for Councilwoman McCraney to get a copy of it? And lastly, what would the turnaround time be for this work to be completed?

Any assistance you can offer is very much appreciated. Thank you in advance!



**Rhonda Caldwell | Legislative Assistant**  
Office of Councilwoman Paula McCraney  
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