

Louisville Metro Council City Agency Request

- **Neighborhood Development Fund (NDF)**
- Capital Infrastructure Fund (CIF)**
- Municipal Aid Program (MAP)**
- Paving Fund (PAV)**

Primary Sponsor: Councilwoman Donna Purvis

Amount: \$20,000 **Date:** 04/12/19

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
 Allocating additional funds to the Metro Housing Resource Center contract, for low income homeowners for emergency repairs. (Heating, Hot Water Heaters etc...)
 Please reference Executive Budget 18/19 Budget Develop Item (H) District 5 initially appropriated \$13,000 to Metro Housing Resource Center contract. District 5 new total is \$33,000.

City Agency: DevelopLouisville
Contact Person: Marilyn Harris
Agency Phone: 574-3737

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

| | | | |
|------------|---|----------|----------|
| 5 |  | \$20,000 | 04/12/19 |
| District # | Council Member Signature | Amount | Date |

Approved by: _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____
 Reference #: _____ To OMB: _____
 Budget Revision #: _____
 Account #: _____
 To Project Manager: _____ Completion Date: _____
 Actual Cost: _____ Funds Returned: _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

| | |
|--|------------------|
| Interagency Name: Develop Louisville | |
| Program/Project Name: Metro Housing Resource Center | |
| | Yes/No/NA |
| Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding? | Yes |
| Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description? | NA |
| Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount? | NA |
| Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description? | NA |
| Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF. | NA |
| Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF. | NA |
| Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required. | Yes |
| Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less? | No |
| Supporting Documentation: Does the attachment include a valid estimate and description of cost? | No |

Submitted by: Rene Bentley

Date: 4/12/19

G. CHIEF OF LOUISVILLE FORWARD

1. ECONOMIC DEVELOPMENT

a. General Operations

| | | | |
|-----|------------------------------|-------------------|-------------------|
| (1) | General Fund | 16,157,400 | 16,269,400 |
| (2) | Agency and Other Receipts | <u>11,262,400</u> | |
| | Total - Economic Development | 27,419,800 | <u>27,531,800</u> |

- b. The unexpended balances in Agency and Other Receipts revenues as of June 30, 2018 for the Metropolitan Business Development Corporation (METCO) Loan Programs: Small and Disadvantaged Loan Program, the METCO Title IX Loans program, and the Micro Loan Program may be budgeted or Designated From Fund Balance for expenditure in Fiscal Year 2018-2019.
- c. Any unexpended funds as of June 30, 2018, related to Redevelopment Authority, Louisville Medical Center Downtown Corporation, Colonial Gardens Redevelopment, Tax Increment Financing Districts, Louisville Regional Airlift Development, and Dare to Care may be carried forward for expenditure in Fiscal Year 2018-2019.
- d. Included in G. 1. a. (1) above is \$20,000 to support the Frankfort Avenue Trolley Hop. Any unexpended balances in the District 9 Economic Development account for the Frankfort Avenue Trolley Hop originating from Council appropriated projects as of June 30, 2018 shall not lapse, but shall be carried forward for expenditure in Fiscal Year 2018-2019.
- e. Unexpended balances in the appropriation supporting the exhibit at the State Fair to commemorate the 100th Anniversary of WWI, Botanical Gardens, and Arts Master Plan originating from Council appropriated projects as of June 30, 2018 shall not lapse, but shall be carried forward for expenditure in Fiscal Year 2018-2019. An additional \$14,000 is included in G. 1. a. (1) above for the 101st Anniversary of WWI.
- f. The Director of KentuckianaWorks is requested to continue to supply an outcome report including financial data of the SummerWorks Program within 60 days of the program's annual end date.
- g. Included in G. 1. a. (1) above is \$536,300 for the Arts, Cultural, and Parks Fund, \$21,700 for the Southwest Dream Team, and an additional \$20,000 for Jefferson County Soil & Water Conservation.
- h. Unexpended balance as of June 30, 2018 of the \$50,000 Fiscal Year 2017-2018 appropriation to explore a food co-op or non-profit grocery to address the food desert in Metro Louisville shall not lapse, but shall be carried forward for expenditure in Fiscal Year 2018-2019.

2. DEVELOP LOUISVILLE

a. General Operations

| | | | |
|-----|----------------------------|------------------|-------------------|
| (1) | General Fund | 8,612,400 | 8,777,400 |
| (2) | Community Development | 3,393,600 | 3,328,300 |
| (3) | Agency and Other Receipts | <u>4,322,600</u> | |
| | Total - Develop Louisville | 16,328,600 | <u>16,428,300</u> |

- b. All funds received and credited to Brightside programs for restricted purposes, if unexpended as of June 30, 2018, shall be Designated From Fund Balance for expenditure in Fiscal Year 2018-2019 and restricted for purposes for which the funds were received. Any unexpended funds as of June 30, 2018, related to the market rate housing initiative, vacant and abandoned properties initiative, the green roof incentive initiative, Louisville CARES initiative, vacant and abandoned properties acquisitions initiative, NOW (redevelopment strategies), heat island incentives, the sustainability study, California Neighborhood Plan, West Kentucky Streetscape Plan, Library Lane Master Plan, and the Compact of Mayors Climate Change Assessment may be carried forward for expenditure in Fiscal Year 2018-2019.
- c. Included in G. 2. a. 1. above is \$100,000 an additional \$50,000 for a total of \$150,000 for the Center for Neighborhoods. Develop Louisville and the Center for Neighborhoods shall enter into a memorandum of agreement (MOA) outlining the scope of work for FY19. Also included is \$15,000 for the Metropolitan Housing Coalition Report, and \$7,000 to Brightside for District 12 maintenance of Rose Farm Park.

- d. Unexpended balances in Council District Brightside accounts originating from Council appropriated projects as of June 30, 2018 shall not lapse, but shall be carried forward for expenditure in Fiscal Year 2018-2019.
- e. Unexpended balances in the Fiscal Year 2017-18 clear boarding project originating from Council appropriation as of June 30, 2018 shall not lapse, but shall be carried forward for expenditure in Fiscal Year 2018-2019.
- f. Unexpended balances in individual Council Develop Louisville account for contract with Metro Housing Resource Center originating from Council appropriated projects as of June 30, 2018 shall not lapse, but shall be carried forward for expenditure in Fiscal Year 2018-2019.
- g. Unexpended balances in individual District Develop Louisville accounts for the Center for Neighborhoods originating from Council appropriated projects as of June 30, 2018 shall not lapse, but shall be carried forward for expenditure in Fiscal Year 2018-2019.
- h. Included in G. 2, a. (1) above is \$93,000 to continue the contract with Metro Housing Resource Center for District 1 (\$30,000), District 3 (\$50,000) and District 5 (\$13,000) emergency home repair programs, exterior paint and dusk to dawn lights to be disbursed in one lump sum.

X

3. **CODES AND REGULATIONS**

a. **General Operations**

| | | | |
|-----|--------------------------------------|-------------------|-------------------|
| (1) | General Fund | 9,948,600 | 10,048,600 |
| (2) | Agency and Other Receipts | 1,178,200 | |
| | Total - Codes and Regulations | 11,126,800 | 11,226,800 |

- b. Included in G. 3, a. (1) above is an additional \$100,000 to double the capacity of the graffiti team on February 1, 2019.
- c. The Director of Codes and Regulations is requested to continue the quarterly report of the graffiti program to the Metro Council.

H. CHIEF FINANCIAL OFFICER

1. **OFFICE OF MANAGEMENT & BUDGET**

a. **General Operations**

| | | | |
|-----|--------------------------------------|-------------------|-------------------|
| (1) | General Fund | 35,736,400 | 35,811,400 |
| (2) | Agency and Other Receipts | 7,591,100 | |
| | Subtotal - General Operations | 43,327,500 | 43,402,500 |

- b. Included in H. 1. a. , above is the funding for the Revenue Commission receipts, Arena Authority, General Adjustments, Non-Public School Bus Transportation Subsidy, and Insurance/Risk Management. A two percent (2.0%) cost of living adjustment is included in the General Adjustments Account effective July 1, 2018 for non-union Metro employees.
- c. The Chief Financial Officer is hereby authorized to transfer funds from H. 1. a. (1), or from prior fiscal years' appropriations to department budgets for the following purposes: to address costs from prior fiscal years or from Fiscal Year 2018-2019 relating to Metro's salary adjustments, Metro's CERS employer contribution requirements, or other accounts that are in deficit.
- d. Unexpended funds as of June 30, 2018 from the General Adjustments accounts may be carried forward for expenditure in Fiscal Year 2018-2019 for the purposes for which they were originally appropriated.
- e. Included in H. 1. a. (1) above is \$200,000 for the African American Heritage Center operating costs. Unexpended balances in accounts for the African American Heritage Center operating costs originating from Council appropriated projects as of June 30, 2018 shall not lapse, but shall be carried forward for expenditure in Fiscal Year 2018-2019.

Bentley, Denise G.

From: OBrien, Jeff
Sent: Wednesday, February 20, 2019 2:31 PM
To: Bentley, Denise G.
Cc: Harris, Marilyn S.; Plowman, Heather L
Subject: RE: D5 - Metro Housing Resource Center Contract

Good afternoon Denise –

Develop Louisville will accept the funds. Marilyn Harris with the Office of Housing and Community Development will be the contact for the contract. Please let me know if I can be of any further assistance.

Thank you!

Jeff

Jeff O'Brien, AICP
Director, Develop Louisville
LOUISVILLE FORWARD
Ph. 502-574-1354/502-434-9985

From: Bentley, Denise G. <Denise.Bentley@louisvilleky.gov>
Sent: Wednesday, February 20, 2019 12:48 PM
To: OBrien, Jeff <Jeff.OBrien@louisvilleky.gov>
Subject: FW: D5 - Metro Housing Resource Center Contract
Importance: High

Jeff-
I am trying to navigate thru this, CW Purvis is wanting to give MHRC \$20,000 for Emergency Repairs. I need to know the contact within your agency for the contract and a email of acceptance. Please advise, thanks! Please see below.

Denise Bentley

From: Bell, LaTonya J.
Sent: Wednesday, February 20, 2019 11:53 AM
To: Bentley, Denise G.; Purvis, Donna L.
Cc: Stenberg, Beth
Subject: D5 - Metro Housing Resource Center Contract

Good morning,

D5 may appropriate additional NDF funds to Develop Louisville through a NDF Agency Request Form in order to increase D5's portion of the FY 2019 Metro Housing Resource Center Contract operating budget. If D5 plans to appropriate an amount greater than \$5,000, then an ordinance will be required as well. The Metro Housing Resource Center contract provides emergency home repair programs, exterior paint and dusk to dawn lights in districts 1, 3 and 5.

In FY 2018, D5 appropriated additional funds to the Metro Housing Resource Center contract in an ordinance that went through the Budget Committee. Later I learned from OMB, that D5 should have appropriated the additional funds using

a NDF Agency Request Form through the Appropriations Committee instead of the Budget Committee. OMB did not require any further action from the D5.

Thank you,

LaTonya



LaTonya J. Bell | Council Financial Analyst
Louisville Metro Council
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Email: LaTonya.Bell2@louisvilleky.gov