


NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Brightside, Inc. - Triangle Park (intersection of Bardstown Rd. & Fern Creek Rd.)

Program/Project Name: Brightside's yearly maintenance of Triangle Park (July 2016 to June j2017)

	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: 
 Monica Hodge for District 22 Councilman Robin Engel

Date: Oct 26, 2016



BRIGHTSIDE FY17 Proposal

**District 22 Triangle Park Brightside
(Intersection of Bardstown Road and Fern Creek Road)**

Maintenance Agreement for July 2016 to June 2017

Brightside will:

- Monitor and assess site needs regularly
- Apply hardwood mulch and reapply as necessary
- Trim all shrubs couple of times throughout the growing season
- Remove weeds at site on a regular basis
- Remove debris from curbs and bed area on a regular basis
- Water site during times of drought, as needed
- Apply herbicides and pesticides, as needed
- Apply Woodace 14-14-14 fertilizer, as needed
- Install seasonal flowers for additional color
- Maintain sponsor sign

MAINTENANCE

Total investment of maintenance is \$3,000 a year.

TOTAL INVESTMENT FOR FY17 SPONSORSHIP MAINTENANCE AGREEMENT	\$3,000.00
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TOTAL DUE	\$3,000.00
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Please remit payment to:

Brightside
Development Office
527 W. Jefferson St, Suite 606
Louisville, KY 40202

Thank you for helping us keep Louisville *clean, green and beautiful!*

Brightside is dedicated to uniting people in clean and green activities that beautify and foster pride in our community through volunteerism, planting, sustainability, & education

Approved By:

Councilman Robin Engel
District 22 Councilman Robin Engel

Engel, Robin

From: Engel, Robin
Sent: Wednesday, October 26, 2016 3:36 PM
To: Ott, Stephen; Helton, Jessamyn; Wagner, David B; Whitlock, Mary; Stenberg, Beth
Cc: Hodge, Monica; Robin J. Engel
Subject: District 22 Request For Signature Approval For Monica Hodge on Brightside, Inc. Neighborhood Development Funding (NDF) Request Package.

Stephen, et al,

My Legislative Assistant, Monica Hodge, will be submitting a Neighborhood Development Funding (NDF) request package in the amount of \$3,000 for payment to Brightside, Inc. for the 2016-2017 annual maintenance and upkeep of the District 22 Triangle Park located at the intersection of Bardstown Road and Fern Creek Road in the heart of Fern Creek. Since I am out of town on business travel this week, and because of the 12:00 noon docket deadline next Monday, 10/31/16, I have given her my approval authority to sign my name on the funding request package.

Please contact me if you have any questions or need additional information. Thank you for your assistance with this request.

Regards,
Robin J. Engel
District 22 Councilman
Louisville Metro Council
City Hall – 2nd Fl.
601 W. Jefferson Street
Louisville, KY 40202
Phone: (502) 574-1122
Email: robin.engel@louisvilleky.gov