

### Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

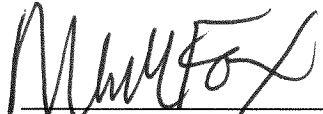
**Primary Sponsor:** Councilman Mark Fox

**Amount:** \$1300 **Date:** 9/23/19

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 District 13 requests an NDF appropriation for \$1300 to Metro Parks to reserve the City Stage and 20 picnic tables for the 89th Annual Fairdale Community Fair on October 10th, 11th and 12th.

**City Agency:** Metro Parks  
**Contact Person:** Regina Tate  
**Agency Phone:** 502-363-5591

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

13		\$1300	Sep 23, 2019
District #	Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
 Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
 Budget Revision #: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
 Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
NDF for the Fairdale Community Fair to reserve stage and picnic tables

### Additional Signatures

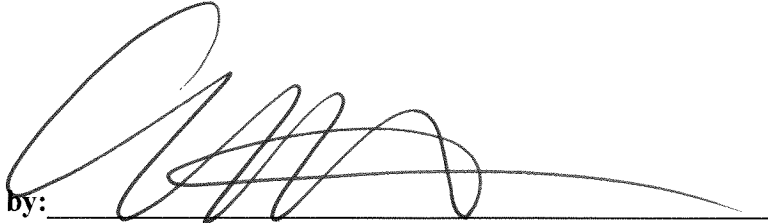
I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

#### Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> Metro Parks	
<b>Program/Project Name:</b>	Fairdale Community Fair
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: 

Date: 9/23/19



Receipt # **133976**  
 Payment Date: **08/08/19**  
 Household: **1268**

Iroquois Amphitheater  
 1080 Amphitheater Road  
 Louisville KY 40214  
 Phone: (502)368-5865

District 13  
 601 W Jefferson St  
 Louisville KY 40202  
 mark.fox@louisvilleky.gov

**Reservation Details: Off Site, Southwest District**

Address: , Louisville, KY  
 Reserv. Contact: **Mark Fox**  
 Phone Number: **(502)574-1113**  
 Reserv. Number: **4762**  
 Status: **Tentative**  
 Purpose: **Equipment Delivery: Fairdale Fair**

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Tue 10/08/2019 10:00A to 11:00A	0.00	0.00	0.00	0.00	0.00

Misc Fac. Comments: Tuesday 10/8/19 deliver the City Stage and 20 picnic tables to the Fairdale Playtorium 10620 W. Manslick Rd. POC Kevin Elzy 502-387-9641. Call upon arrival. Pick up the following Monday.

**Rental Reservation Details: Picnic Tables**

Reserv. Number: **1953**  
 Rental Days: **7**  
 Rental Status: **Future**  
 Quantity: **20**  
 Member Name: **Mark Fox**  
 Rental Period: **Tue 10/08/2019 @ 10:00 am to Mon 10/14/2019 @ 12:00 pm**

<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
300.00	300.00	0.00	0.00	300.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Picnic Tables	15.00	20.00	0.00	0.00	300.00

Special Questions: Reservation Maintenance Comments: Tuesday 10/8/19 deliver the City Stage and 20 picnic tables to the Fairdale Playtorium 10620 W. Manslick Rd. POC Kevin Elzy 502-387-9641. Call upon arrival. Pick up the following Monday.

**Rental Reservation Details: City Stage New**

Reserv. Number: **1953**  
 Rental Days: **7**  
 Rental Status: **Future**  
 Quantity: **1**  
 Member Name: **Mark Fox**  
 Rental Period: **Tue 10/08/2019 @ 10:00 am to Mon 10/14/2019 @ 12:00 pm**

<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
1,000.00	1,000.00	0.00	0.00	1,000.00

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Stage	1,000.00	1.00	0.00	0.00	1,000.00

Special Questions: Reservation Maintenance Comments: Tuesday 10/8/19 deliver the City Stage and 20 picnic tables to the Fairdale Playtorium 10620 W. Manslick Rd. POC Kevin Elzy 502-387-9641. Call upon arrival. Pick up the following Monday.

**GLOBAL SALES RECEIPT**



**LOUISVILLE  
PARKS  
AND RECREATION**



**Receipt #**  
Payment Date:  
Household:

**133976**  
08/08/2019  
1268

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Processed on 08/08/19 @ 11:28 am by tdumas

Total New Fees	1,300.00
<b>Total Due</b>	<b>1,300.00</b>
Total Fees Paid	0.00
<b>Total Paid</b>	<b>0.00</b>
Balance From Receipt	1,300.00

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## Alexander, Elizabeth

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**From:** Tate, Regina L  
**Sent:** Monday, September 23, 2019 11:47 AM  
**To:** Alexander, Elizabeth; Dumas, Tangela  
**Cc:** Hallett, Michael A; Nichols, Barbara J  
**Subject:** RE: Fairdale Community Fair  
**Attachments:** MARK FOX.pdf

Elizabeth,

Tangela Dumas is no longer with Metro Parks. I just received your message regarding invoice for the Fairdale Fair and have attached the rental agreement, which has the balance due on the last page. Please review and let me know if I can be of further assistance.

Regards,

**Regina Tate, CPRP**  
**Events Coordinator**  
**Louisville Parks and Recreation**  
**1080 Amphitheater Rd.**  
**Louisville, KY 40214**  
**502-363-5591**

[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)



**LOUISVILLE  
PARKS  
AND RECREATION**



**From:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Sent:** Monday, September 23, 2019 9:48 AM  
**To:** Dumas, Tangela <Tangela.Dumas@louisvilleky.gov>  
**Cc:** Tate, Regina L <Regina.Tate@louisvilleky.gov>; Hallett, Michael A <Michael.Hallett@louisvilleky.gov>; Nichols, Barbara J <Barbara.Nichols@louisvilleky.gov>  
**Subject:** RE: Fairdale Community Fair  
**Importance:** High

Tangie,  
Good morning.

As I explained last week, I must have the invoice for the stage and picnic tables today by noon. Per our last email, you stated you would have it to me by the end of the week. I have not received it. In order for us to appropriate the funds prior to the event, I must have the documentation to submit to new business. I left you a voicemail, as well. Please send me the information ASAP. Thanks

**From:** Alexander, Elizabeth  
**Sent:** Friday, September 13, 2019 12:47 PM

**To:** Dumas, Tangela <[Tangela.Dumas@louisvilleky.gov](mailto:Tangela.Dumas@louisvilleky.gov)>  
**Subject:** FW: Fairdale Community Fair

Hi Tangie,

Thanks for your email and apology. No worries, I understand and appreciate you taking the time to write me back. Next week would be great if you can get us the information required for Appropriations.

There is an annual parade on Saturday, October 12<sup>th</sup> at noon starting at Fairdale HS that travels to the fair/Fairdale Elementary. The 3<sup>rd</sup> division is aware of the event.

I hope your weekend goes smoothly, drink plenty of water and find some grace for yourself. ☺ Thanks again, Elizabeth

**From:** Dumas, Tangela <[Tangela.Dumas@louisvilleky.gov](mailto:Tangela.Dumas@louisvilleky.gov)>  
**Sent:** Friday, September 13, 2019 12:22 PM  
**To:** Alexander, Elizabeth <[Elizabeth.Alexander@louisvilleky.gov](mailto:Elizabeth.Alexander@louisvilleky.gov)>  
**Subject:** RE: Fairdale Community Fair

Elizabeth,

Allow me to apologize. The circumstances of my job are in now way shape or form your fault and you or CM Fox are not at all adding any difficulty to my load. I am sorry for the tone of my previous email. I just re-read it (which is what I should've done before clicking send) and I am not proud of the way I came across.

Sept. 23 is a deadline I can most definitely meet. This weekend is an on going dozy but I can guarantee you on Monday October events will be on the top of my list. And I will get you what you need for the Fairdale Community Fair.

Also, If you don't mind, I need to confirm with you for LMPD Special Events if there will be a parade during the Fair?

Thank you and again I sincerely Apologize.



**METRO PARKS  
AND RECREATION**

**Tangie Dumas**  
**Special Events Coordinator**  
**Louisville Parks**  
**[tangela.dumas@louisvilleky.gov](mailto:tangela.dumas@louisvilleky.gov)**  
**Main office (502) 368-5865**  
**Desk line (502) 368-5910**

**From:** Alexander, Elizabeth <[Elizabeth.Alexander@louisvilleky.gov](mailto:Elizabeth.Alexander@louisvilleky.gov)>  
**Sent:** Friday, September 13, 2019 11:16 AM  
**To:** Dumas, Tangela <[Tangela.Dumas@louisvilleky.gov](mailto:Tangela.Dumas@louisvilleky.gov)>  
**Subject:** RE: Fairdale Community Fair

Hi Tangie,

I certainly understand and am sorry you are having to spread yourself so thin. I am sure that is frustrating, I don't mean to add to that. ☺

My only reason for continuing to reach out to you is to obtain the invoice information to appropriate the funds to Parks with an NDF through the Appropriations Committee prior to the event. The event is on October 10<sup>th</sup>-12<sup>th</sup> and the last new business deadline is September 23<sup>rd</sup>. I must have the information in the system at noon the day of September 23<sup>rd</sup> otherwise I will miss the deadline. Will you be able to provide the invoice prior to that date?

Thanks in advance for all your efforts and I hope things get better. I look forward to hearing from you.

Best,  
Elizabeth



**Elizabeth Alexander** | Legislative Aide  
Office of Councilman Mark Fox  
601 W. Jefferson Street | Louisville, KY 40202  
p: (502) 574-1113 f: (502) 574-4422  
[www.louisvilleky.gov/district13](http://www.louisvilleky.gov/district13)

**From:** Dumas, Tangela <[Tangela.Dumas@louisvilleky.gov](mailto:Tangela.Dumas@louisvilleky.gov)>  
**Sent:** Thursday, September 12, 2019 4:41 PM  
**To:** Alexander, Elizabeth <[Elizabeth.Alexander@louisvilleky.gov](mailto:Elizabeth.Alexander@louisvilleky.gov)>  
**Subject:** RE: Fairdale Community Fair

I will as soon as I am able to. At the moment, we are very short staffed so as of now I'm the only one that can enter the data in the systems. Please remain patient with me. As soon as all of September's events have been entered I will begin entering October events. But until then I have been communicating all event needs with the Parks assistant director and the remaining park supervisors to make sure all needs are met.

Thank you for understanding and your patience,



**METRO PARKS  
AND RECREATION**

**Tangie Dumas**  
**Special Events Coordinator**  
**Louisville Parks**  
**[tangela.dumas@louisvilleky.gov](mailto:tangela.dumas@louisvilleky.gov)**  
**Main office (502) 368-5865**  
**Desk line (502) 368-5910**

**From:** Alexander, Elizabeth <[Elizabeth.Alexander@louisvilleky.gov](mailto:Elizabeth.Alexander@louisvilleky.gov)>  
**Sent:** Thursday, September 12, 2019 11:45 AM  
**To:** Dumas, Tangela <[Tangela.Dumas@louisvilleky.gov](mailto:Tangela.Dumas@louisvilleky.gov)>; Hallett, Michael A <[Michael.Hallett@louisvilleky.gov](mailto:Michael.Hallett@louisvilleky.gov)>  
**Cc:** Nichols, Barbara J <[Barbara.Nichols@louisvilleky.gov](mailto:Barbara.Nichols@louisvilleky.gov)>  
**Subject:** RE: Fairdale Community Fair  
**Importance:** High



Hi Tangie, please send me the invoice for picnic tables and stage so that I can submit NDF. THANKS

**From:** Alexander, Elizabeth  
**Sent:** Monday, September 9, 2019 10:41 AM  
**To:** Dumas, Tangela <[Tangela.Dumas@louisvilleky.gov](mailto:Tangela.Dumas@louisvilleky.gov)>; Hallett, Michael A <[Michael.Hallett@louisvilleky.gov](mailto:Michael.Hallett@louisvilleky.gov)>  
**Cc:** Nichols, Barbara J <[Barbara.Nichols@louisvilleky.gov](mailto:Barbara.Nichols@louisvilleky.gov)>  
**Subject:** RE: Fairdale Community Fair  
**Importance:** High

Hi Tangie,  
Hope you had a good weekend and enjoyed the great weather.

Would you please send me the invoice for the picnic tables and stage? I need to submit the NDF for Appropriations. THANKS!!

**From:** Dumas, Tangela <[Tangela.Dumas@louisvilleky.gov](mailto:Tangela.Dumas@louisvilleky.gov)>  
**Sent:** Thursday, September 5, 2019 11:20 AM  
**To:** Alexander, Elizabeth <[Elizabeth.Alexander@louisvilleky.gov](mailto:Elizabeth.Alexander@louisvilleky.gov)>; Hallett, Michael A <[Michael.Hallett@louisvilleky.gov](mailto:Michael.Hallett@louisvilleky.gov)>  
**Cc:** Nichols, Barbara J <[Barbara.Nichols@louisvilleky.gov](mailto:Barbara.Nichols@louisvilleky.gov)>  
**Subject:** RE: Fairdale Community Fair

Got it.

**From:** Alexander, Elizabeth <[Elizabeth.Alexander@louisvilleky.gov](mailto:Elizabeth.Alexander@louisvilleky.gov)>  
**Sent:** Wednesday, September 4, 2019 4:36 PM  
**To:** Hallett, Michael A <[Michael.Hallett@louisvilleky.gov](mailto:Michael.Hallett@louisvilleky.gov)>  
**Cc:** Dumas, Tangela <[Tangela.Dumas@louisvilleky.gov](mailto:Tangela.Dumas@louisvilleky.gov)>; Nichols, Barbara J <[Barbara.Nichols@louisvilleky.gov](mailto:Barbara.Nichols@louisvilleky.gov)>  
**Subject:** FW: Fairdale Community Fair

Good afternoon

I have been in contact with Tangie and placed an order for picnic tables and the stage for the Fairdale Fair, October 10<sup>th</sup> through 12<sup>th</sup>. Let me know if you have any questions. Thanks, Elizabeth

**From:** Fox, Mark H. <[Mark.Fox@louisvilleky.gov](mailto:Mark.Fox@louisvilleky.gov)>  
**Sent:** Wednesday, September 4, 2019 11:49 AM  
**To:** Alexander, Elizabeth <[Elizabeth.Alexander@louisvilleky.gov](mailto:Elizabeth.Alexander@louisvilleky.gov)>  
**Subject:** Re: Fairdale Community Fair

I knew that you would be...thank you!

---

**From:** "Alexander, Elizabeth" <[Elizabeth.Alexander@louisvilleky.gov](mailto:Elizabeth.Alexander@louisvilleky.gov)>  
**Date:** Tuesday, September 3, 2019 at 2:03 PM  
**To:** "Fox, Mark H." <[Mark.Fox@louisvilleky.gov](mailto:Mark.Fox@louisvilleky.gov)>  
**Cc:** "Nichols, Barbara J" <[Barbara.Nichols@louisvilleky.gov](mailto:Barbara.Nichols@louisvilleky.gov)>  
**Subject:** RE: Fairdale Community Fair

I have already ordered it from Parks, paperwork will go in next week for appropriations. We are on it. ☺

**From:** Fox, Mark H. <[Mark.Fox@louisvilleky.gov](mailto:Mark.Fox@louisvilleky.gov)>  
**Sent:** Sunday, September 1, 2019 8:26 AM

**To:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>

**Subject:** FW: Fairdale Community Fair

E/A,

Can you please check on this and order it if needed?

Thanks!

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**From:** "Hallett, Michael A" <Michael.Hallett@louisvilleky.gov>

**Date:** Thursday, August 29, 2019 at 10:40 AM

**To:** "Fox, Mark H." <Mark.Fox@louisvilleky.gov>

**Cc:** "Dumas, Tangela" <Tangela.Dumas@louisvilleky.gov>

**Subject:** Fairdale Community Fair

Dear CM Fox,

Last year the Fairdale Community Fair on September 6<sup>th</sup>, had one of our Stages at the event. It was ordered under CW Welch's office. Do you know whether your office will be doing the same this year? Thanks Michael

Michael Hallett  
Park Manager  
Parks Reservation Office  
Iroquois Amphitheater  
1080 Amphitheater rd. 40214  
Iroquoisamphitheater.com  
502 381-7491



**LOUISVILLE  
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