

Louisville Metro Council City Agency Request

JUL 15 2015 PM 2:00 M.W.

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)

Primary Sponsor: Bill Hollander

Amount: \$1,292.50 **Date:** July 14, 2015

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
 Grant to Metro Parks to pay for the delivery of 20 picnic benches to the Mary T. Meagher Aquatic Center and rental of Crescent Hill Park (\$467.50) and to pay Mellow Mushroom for 100 pizzas (\$825) for the annual Back to School Block Party on Friday, September 11, 2015, from 6-9 pm. This event is FREE and open to the public.

City Agency: Metro Parks
Contact Person: Jade Babb
Agency Phone: 574-2611

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

<u>9</u>		<u>\$1,292.50</u>	<u>July 14, 2015</u>
District #	Council Member Signature	Amount	Date

Approved by: _____ _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

OFFICE OF METRO COUNCIL CLERK

REVIEWED

Revised July 2013

DATE 7/23/15 TIME 7:34

Mellow Mushroom
St. Matthews
3922 Shelbyville Rd.
Louisville, KY 40207
502-409-6874

Highlands
1023 Bardstown Road
Louisville, KY 40204
502-749-7690

QTY	PRODUCT		PRICE
40	large cheese	\$ 8.25	\$ 330.00
30	large pep	\$ 8.25	\$ 247.50
30	large sausage	\$ 8.25	\$ 247.50
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
	Subtotal		\$ 825.00
	Discount		\$ -
	Disc Subtotal		\$ 825.00
	Tax	exempt	\$ -
	TOTAL:		\$ 825.00
	Guest		#DIV/0!
			/person

OK to pay
Bill
Holland

Thank you for getting Mellow with us.

Please mail check to:
Mellow Mushroom
664 Tally Road
Lexington, KY 40502



METRO Parks

Facility Rental Agreement

Contract #: 24746
Date: 14-Jul-15

User: robynr
Status: Firm

Louisville / Jefferson County Metro Government by and through its Metro Parks Department, 1297 Trevilian Way, Louisville, Kentucky 40213 hereby grants Councilman Bill Hollander (hereinafter called the "Licensee") represented by Bill Hollander, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

- i) Purpose of Use: Special Event
Annual Back to School Block Party
- ii) Conditions of Use: 20 picnic tables to Mary T. place 10 tables under the tent and other tables around the tent. to be picked up Monday Sept 14
- iii) Date(s) and Time(s) of Use: # of Bookings: 2 Starting: Thu 10 Sep 15 10:00 AM Expected: 250
Ending: Fri 11 Sep 15 09:00 PM

Facility/Equipment	Day	Start Date	Start Time	End Date	End Time	Fee	XFee	Tax	Total
Crescent Hill Park - Crescent Hill Park- Special Event Space	Thu	10-Sep-15	10:00 AM	10-Sep-15	10:30 AM	\$0.00	\$255.00	\$0.00	\$255.00
Crescent Hill Park - Crescent Hill Park- Special Event Space	Fri	11-Sep-15	10:00 AM	11-Sep-15	09:00 PM	\$212.50	\$0.00	\$0.00	\$212.50

iv) Additional Fees / DELIVERABLE ITEMS

Extra Fee - Bookings	Quantity	Hours	Charge	Tax	Total
Picnic Tables-(Set of 10-Delivered)	2	0:30	\$255.00	\$0.00	\$255.00
	2	0:30	\$255.00	\$0.00	\$255.00

v) Payment Method

Rental Fees	Extra Fees	Tax	Rental Total	Damage Deposit	Total Applied	Balance	Current
\$212.50	\$255.00	\$0.00	\$467.50	\$0.00	\$0.00	\$467.50	\$0.00

There is a \$50 fee for all returned checks

Date	Amount
Tuesday, Jul 21, 2015	\$467.50

OK to pay - Bill Hollander

User: robynr

Contract #: 24746
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vi) Other Information

CONDITIONS OF USE OF THE AREA:

- (1) Alcoholic Beverages are **PROHIBITED**.
- (2) Holder of the PERMIT shall not allow any illegal activity on the premises during the use of the area.
- (3) Violation of Conditions (1) and (2) above shall be cause of immediate revocation of the PERMIT, without refund for unused time
- (4) The holder of the permit must have PERMIT in his/her possession at all times during the use of the premises or the premises will be available to the public on a first-come, first-serve basis.
- (5) The PERMIT is issued to the above stated named Organization / Individual only and is non-transferable without prior permission of the Department.
- (6) The PERMIT is valid only during the hours and on the day and date set forth above.
- (7) A copy of drivers license of State ID is required.
- (8) **VEHICLES ARE PROHIBITED ON GRASS. Vehicles are limited to paved routes only. No driving or parking on grass. Parking near or under trees is prohibited. Cost to repair turf will be billed to event organizer.**
- (9) Signage must be free standing and removed after event. No taping or stapling to Metro Parks signage or on Metro Parks shelters.
- (10) Customer is responsible for clean up of and around facility used before exiting premises.
- (11) No Refunds or Cancellations within 2 weeks of rental. For cancellations within this period, a credit will be issued for later use. A \$25 Administration Fee will be charged for rental cancellations.

Load & Unload Permitted in Non Paved Areas. _____

Approved for Tent Usage _____

Barrell Staked

Staked Only

Inflatables/Jumpers/Slides _____

Permit holders must rent inflatables from vendors that carry insurance listing Louisville Metro Government as additional insured.

Insurance Requirements _____

ADDITIONAL PERMITS ARE NEEDED FOR TENTS AND /OR INFLATABLES.

HOLD HARMLESS AND INDEMNIFICATION CLAUSE: The Consultant shall indemnify, hold harmless, and defend the Louisville/Jefferson County Metro Government, its elected and appointed officials, employees, agents and successors in interest from all claims, damages, losses and expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from the Consultant's (or Consultant's, Subcontractors, if any) performance or breach of the contract provided that such claim, damage, loss, or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or to injury to or destruction of property, including the loss of use resulting therefrom, or breach of contract, and (2) not caused by the negligent act or omission of the Louisville/Jefferson County Metro Government or its elected and appointed officials and employees acting within the scope of their employment. This Hold Harmless and Indemnification Clause shall in no way be limited by any financial responsibility or insurance requirements and shall survive the termination of this Contract.

Regional Manager / Metro Parks: _____

WE HOPE YOUR EVENT IS A SAFE AND SUCCESSFUL ONE AND WE ASK THAT YOU MAKE A REASONABLE EFFORT TO PICK UP AND DEPOSIT TRASH IN THE CONTAINERS PROVIDED FOR THE ACTIVITY.

Licensee Initials: _____

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The undersigned holder of this permit hereby releases Louisville / Jefferson County Metro Government by and through its Metro Parks Department from any and all obligations, claims, or responsibilities arising from the use by the holder of this permit of the premises and activity covered by said permit, and further indemnifies and binds itself to hold the Louisville / Jefferson County Metro Government by and through its Metro Parks Department harmless from any obligation, claim or cause of action which might arise, be made, or brought against Louisville / Jefferson County Metro Government by and through its Metro Parks Department by any party arising from the use by the holder of this permit of the premises and activity covered by said permit.

THE HOLDER OF THIS PERMIT IS RESPONSIBLE FOR PROTECTING THE PROPERTY AGAINST DAMAGE DURING THE USE BY THE ORGANIZATION / INDIVIDUAL TO WHOM THE PERMIT IS ISSUED WILL BE BILLED FOR ALL SUCH DAMAGE.

Licensee Signature: _____

Metro Parks Representative: _____

Bill Hollander

Councilman Bill Hollander
601 W Jefferson St
Louisville KY 40202
USA
Home: ()
Fax: (502)

Business: (502)574-3908

Please Return to:
Metro Parks
1080 Amphitheater Road
Louisville, KY 40214
Phone (502) 368-5865
Fax (502) 368-5955

For immediate assistance outside of regular business hours, please call (502) 574-3506

Licensee Initials: _____

NDF OR CIF INTERAGENCY CHECKLIST

Interagency Name: Metro Parks	
Program/Project Name: Back to School Block Party	
	Yes/No/NA
Request Form: Is the NDF Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	n/a
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	n/a
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	n/a
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	n/a
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	n/a
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000?	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
Prepared by: <i>Vyle Stovridge</i>	Date: 07/14/15