

**NEIGHBORHOOD DEVELOPMENT FUND
Not-for-Profit Transmittal and Approval Form**

Applicant/Program: Friends of the Louisville Free Public Library/ Newburg Friends of the Library Essay
Applicant Requested Amount: \$4,500 *Scholarship Program*
Appropriation Request Amount: 4,500

Executive Summary of Request

The funding allocated by Louisville Metro Council will be applied to the Newburg Friends of the Library Essay Scholarship program. The funding will allow the Essay Scholarship Program to award scholarships to Essay Scholarship recipients, with all funds dispersed by July 2020.

Is this program/project a fundraiser? Yes No
 Is this applicant a faith based organization? Yes No
 Does this application include funding for sub-grantee(s)? Yes No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

...2
District #

Barbara Shanklin
Primary Sponsor Signature

\$4,500
Amount

10/26/18
Date

Primary Sponsor Disclosure

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

Approved by:

Appropriations Committee Chairman

Date

Final Appropriations Amount: _____

Applicant/Program:

Friends of the Louisville Free Public Library/ Newburg Friends of the Library Essay Scholarship Program

Additional Disclosure and Signatures

Additional Council Office Disclosure

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

N/A

Council Member Signature and Amount

- District 1 _____ \$ _____
- District 2 _____ \$ _____
- District 3 _____ \$ _____
- District 4 _____ \$ _____
- District 5 _____ \$ _____
- District 6 _____ \$ _____
- District 7 _____ \$ _____
- District 8 _____ \$ _____
- District 9 _____ \$ _____
- District 10 _____ \$ _____
- District 11 _____ \$ _____
- District 12 _____ \$ _____
- District 13 _____ \$ _____
- District 14 _____ \$ _____
- District 15 _____ \$ _____

Applicant/Program:

Friends of the Louisville Free Public Library/ Newburg Friends of the Library Essay Scholarship Program

Additional Disclosure and Signatures

Additional Council Office Disclosure

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

N/A

District 16 _____ \$ _____

District 17 _____ \$ _____

District 18 _____ \$ _____

District 19 _____ \$ _____

District 20 _____ \$ _____

District 21 _____ \$ _____

District 22 _____ \$ _____

District 23 _____ \$ _____

District 24 _____ \$ _____

District 25 _____ \$ _____

District 26 _____ \$ _____

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Legal Name of Applicant Organization Friends of the Louisville Free Public Library

Program Name and Request Amount Newburg Friends of the Library Essay Scholarship Program \$4,500

Yes/No/NA

Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding? Y
Is the funding proposed by Council Member(s) less than or equal to the request amount?	... Y
Is the proposed public purpose of the program viable and well-documented?	... Y
Will all of the funding go to programs specific to Louisville/Jefferson County?	... Y
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	... N/A
Has prior Metro Funds committed/granted been disclosed?	... NA
Is the application properly signed and dated by authorized signatory?	... Y
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	... Y
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	... NA
Is the entity in good standing with: <ul style="list-style-type: none"> ▶ Kentucky Secretary of State? ▶ Louisville Metro Revenue Commission? ▶ Louisville Metro Government? ▶ Internal Revenue Service? ▶ Louisville Metro Human Relations Commission? 	... Y
Is the current Fiscal Year Budget included?	... Y
Is the entity's board member list (with term length/term limits) included?	... Y
Is recommended funding less than 33% of total agency operating budget?	... NA
Does the application budget reflect only the revenue and expenses of the project/program?	... Y
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	... NA
Is the most recent annual audit (if required by organization) included?	... NA
Is a copy of Signed Lease (if rent costs are requested) included?	... NA
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	... NA
Are the Articles of Incorporation of the Agency included?	... Y
Is the IRS Form W-9 included?	... Y
Is the IRS Form 990 included?	... Y
Are the evaluation forms (if program participants are given evaluation forms) included?	... NA
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	... NA
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	... No

Prepared by: Rickey Smith

Date: 10/26/18

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 – APPLICANT INFORMATION			
Legal Name of Applicant Organization: <small>(as listed on: http://www.sos.ky.gov/business/records)</small> <i>Friends of the Louisville Free Public Library</i>			
Main Office Street & Mailing Address: <i>301 York St. Louisville, KY 40203</i>			
Website: <i>Friends of the LFPL.org</i>			
Applicant Contact:	<i>Gloria Allen</i>	Title:	<i>President</i>
Phone:	<i>(502) 653-7503</i>	Email:	<i>shastarrev@aol.com</i>
Financial Contact:	<i>Regina Martin</i>	Title:	<i>Treasurer</i>
Phone:	<i>(502) 541-1820</i>	Email:	<i>rmartin@spelding.edu</i>
Organization's Representative who attended NDF Training: NO Gaige Calahan <i>GA Gloria J. Allen</i>			
GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED			
Program Facility Location(s): <i>Newburg Library 4800 Exeter Ave. Lou, Ky 40218</i>			
Council District(s): <i>2</i>		Zip Code(s): <i>40218</i>	
SECTION 2 – PROGRAM REQUEST & FINANCIAL INFORMATION			
PROGRAM/PROJECT NAME: <i>Newburg Friends of the Library Scholarship Fund</i>			
Total Request: (\$)	<i>4500.00</i>	Total Metro Award (this program) in previous year: (\$)	<i>0</i>
Purpose of Request (check all that apply): <input type="checkbox"/> Operating Funds (generally cannot exceed 33% of agency's total operating budget) <input checked="" type="checkbox"/> Programming/services/events for direct benefit to community or qualified individuals <input type="checkbox"/> Capital Project of the organization (equipment, furnishing, building, etc)			
The Following are Required Attachments:			
IRS Exempt Status Determination Letter Current year projected budget Current financial statement Most recent IRS Form 990 or 1120-H Articles of Incorporation (current & signed) Cost estimates from proposed vendor if request is for capital expense		Signed lease if rent costs are being requested IRS Form W9 Evaluation forms if used in the proposed program Annual audit (if required by organization) Faith Based Organization Certification Form, if applicable	
For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.			
Source:	<i>NA</i>	Amount: (\$)	
Source:	<i>NA</i>	Amount: (\$)	
Source:	<i>NA</i>	Amount: (\$)	
Has the applicant contacted the BBB Charity Review for participation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Has the applicant met the BBB Charity Review Standards? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 3 – AGENCY DETAILS

Describe Agency's Vision, Mission and Services:

See attachment

Section 3 - Agency Details
Describe Agency's Vision, Mission and Services:

Vision

The vision for the Newburg Library was initiated, over 50 years ago, through the efforts of the founding families in the Newburg Community.

Mission

The Newburg Friends of the Library, had both a mission, and a passion, to implement and continue the vision for the Newburg Community, to meet the needs of the area. Mr. Nelson Goodwin, and many others in the Newburg Community, made a profound statement that impacted, and encouraged followers to pursue the construction of the Newburg Library.

"Lest We Forget"

Services

The Friends of the Newburg Library provide many services to the community. Some of the services are:

1. Recognition of the Legends in the Newburg Community
2. "What To Do" Outreach Program for the community
3. Newburg Library Essay Scholarship Fundraiser Event
4. Provide financial support for the Newburg Library

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 4 - BOARD OF DIRECTORS AND PAID STAFF

Board Member	Term End Date
<p style="text-align: center;">See attached lists of the Louisville Free Public Library Board Members and The Newburg Library Board Members</p>	

Describe the Board term limit policy:

See attached pages

Three Highest Paid Staff Names	Annual Salary
N/A	N/A

**Council of Friends of the LFPL
Members Roster 2018/2019**

1. Liz Amick	1895 Ivanhoe Ct.	502-693-4712	LAmick@facilitiesmgmt.com	St. Matthews	Branch Relations Events	2019					
2. Beth Anderson	500 W. Jefferson St, Suite 2800, 40202	502-562-7178 (W) 931-349-0028(C)	banderson@wyattfirm.com	Highland/Shelby Park	Ex-Officio President	2018					
3. Lauren Baker	3437 Bryan Way, 40220	502-939-6898	lbaker@kentuckyocenter.org	Newburg	Events Branch Relations	2019					
4. Miriam Bein	324 E. Main St., Unit 505, 40202	908-418-8812 (C)	mihambein@gmail.com	Main	Book Vault Membership	2019					
5. Lauren Biagi	7405 Wesboro Road, 40242	404-229-2413	Lauren.biagi@gmail.com	Crescent Hill	Branch Relations Events	2018					
6. Catharine Birch	2010 Newmarket Drive, 40222	502-544-1820	Catharine@Birchs.US	St. Matthews	Book Sales/Sorting	2018					
7. Ray Brundige	1718 Edgeland Ave., 40204	502-451-7165	Brundige@jiglou.com	Highland/Shelby Park	Community Relations Book Sales	2019					
8. Gail Dow	17408 Redstone Court, 40245	720-982-9021	gmddenver@msn.com	Middletown	Branch Relations	2018					
9. Donna Elkins	311 Kenny Blvd., 40214	502-403-5368	Delkins@spalding.edu	Fairdale	Branch Relations Communications	2018					
10. Chandra Gordon	301 York St., 40203	502-574-1679 (W) 502-551-1031 (C)	chandra.gordon@fipl.org	Main	Foundation	N/A					
11. Pam Greenwell	2500 Valletta Road, 40205	502-371-3524 (O) 939-5871 (C)	greenwell@derbycitylaw.com	St. Matthews	President	2019					
12. Laura Guissinger	1843 Princeton Drive 40205	502-593-7275	lguissinger@aol.com	Highland/Shelby Park	Branch Relations/Outreach	2018					
13. Sue Horn	1307 Payne St., 40204	502-589-9582 580-1249 (O)	elstehorn17@gmail.com	Highland/Shelby Park	Book Sales/Sorting	2019					
14. Deja Jackson	2638 McCoy Way, 40205	270-779-5828	deja.brennan.jackson@gmail.com	Bon Air	Outreach						
15. Marilyn Johnson	6307 Forest Way Place, 40258	502-533-6263	mgrj39@yahoo.com	Shawnee	Branch Relations Membership	2019					
16. Sam LaFollette	563 Castleman Branch Rd., Shepherdsville, KY 40165	502-552-4162	Sam.Lafollette@mcmcpa.com	South Central	Branch Relations						
17. Kate Leitner	958 Charles Street, 40204	574-1754 (W)	Kate.leitner@fipl.org	Shawnee	Branch Relations	2018					
18. Eleanor Livingston	6911 Caitlynn Way, 40229	616-881-6168 (C) 502-882-4483 (W)	Eleanor.livingston@mcmcpa.com	South Central	Finance						
19. Gary Luhr	1702 Girard Drive, 40222	502-425-1931	garyluhr@gmail.com	St. Matthews	Branch Relations	2018					
20. Regina Martin	2506 Merrimood Drive, 40299	502-541-1820	rmartin@spalding.edu	J-town	Treasurer	2018					
21. Suzie McElroy	3701 Rosemont Blvd., 40218	502-619-0776	smcelroy31@yahoo.com	Bon Air	Branch Relations	2019					

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Council of Friends of the LFPL
Members Roster 2018/2019

22. Al Mortenson		Western	Outreach Branch Relations	2018
23. Eunice Murphy		Shively	Branch Relations	2018
24. Dianna Ragan		Highland/Shelby Park	Branch Relations	2018
25. Ann Ramser		Iroquios	Branch Relations	2018
26. Shanna Sanders		Main		
27. Deborah Smith-Seadler		Shawnee	Branch Relations Membership	2019
28. Bill Stopher		Bon Air	Branch Relations/Outreach	2018
29. Kristina Turner		Portland	Secretary Branch Relations/Outreach	2018
30. Linda Wyatt		Southwest	Finance/Branch Relations	2018
31. Ann Zeman		Highland/Shelby Park	Branch Relations	2018

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Section 4 – Board of Directors and Paid Staff
(see attachment for the Louisville Free Public Library Board of Directors)

The Newburg Library Board of Directors

President	Gloria Allen
Vice President	Rev. Roland Allen
Secretary	Wanda Johnson
Treasurer	Gayle Graham
Chaplain	Minister Sharelle Lyons-Goodwin
Members	Sharon Adams
	Diane Hagan
	Della Humphrey
	Mamie Maxwell
Advisor	Lauren Baker

Describe the Board term limit policy:

Board terms have not been established. The Board Members have agreed to remain in their positions until notice is given stating otherwise, upon their request.

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 5 – PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

See attachment

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):

See attachment

Section 5 – Program/Project Narrative

A.

For the year 2019-2020, The Newburg Friends of the Library Essay Scholarship Program, will be awarding Senior High School students with Scholarships, towards furthering their education, post senior graduation. The Scholarship Application and information, is provided to all Jefferson County Public High Schools (Senior Counselors), Churches, and Libraries.

Attached are copies of the information for the Essay Scholarship Program (used for the 2018 Program):

1. Letter to Senior High School Counselors
2. Scholarship Guidelines
3. Essay Scholarship Application
4. Essay Scholarship Recipient Letter
5. Essay Scholarship Applicant Regret Letter

B.

The funding allocated by Louisville Metro Council, will be applied to the Newburg Friends of the Library Essay Scholarship Program. The funding will allow the Essay Scholarship Program to award scholarships to Essay Scholarship recipients, with all funds dispersed by July 2020.

Friends of the Newburg Library

Newburg Library
4800 Exeter Avenue
Louisville, KY 40218
(502) 479-6160

May 10, 2018

Dear High School Senior Counselor:

The Friends of the Newburg Library extend an invitation to all your 2018 High School Seniors to submit an application applying for our annual scholarship award of \$500.

Please find enclosed our scholarship guidelines and application form. Graduating seniors must comply with all guidelines and entries must be postmarked or submitted to the Friends of the Newburg Library Scholarship Committee at the Newburg Library by midnight Friday, June 15, 2018.

We look forward to receiving entries from your school's 2018 graduating seniors.

Sincerely,

Friends of the Newburg Library

FRIENDS OF THE NEWBURG LIBRARY SCHOLARSHIP GUIDELINES

GOALS:

To provide financial assistance to students of Jefferson County Public Schools (JCPS) for undergraduate course work.

ELIGIBILITY:

Graduating High School Seniors enrolling in college or technical school.

DESCRIPTION OF FINANCIAL AWARD:

Friends of the Newburg Library will award a one-time book scholarship of \$500.

TERM OF SCHOLARSHIP:

Scholarships will be awarded for the term of one semester only.

ENTRY REQUIREMENTS:

Application must be postmarked by midnight Friday, June 15, 2018.
Scholarship will be awarded October 13, 2018 at the Friends of the Newburg Library's Annual Fashion Show and Brunch.

ESSAY REQUIREMENTS:

Applicant is required to present a typewritten 1,000-word essay about the history of Newburg (person, place, or thing) and how the history of the Newburg Community has had an influence on the Louisville Community.

AWARD PROCESS:

After the winner has been selected by the Friends of the Newburg Library Scholarship Committee, the recipient will be notified by mail of our decision followed by a phone call.
Friends of the Newburg Library will post notice of winner, through standard library communication channels.

FRIENDS OF THE NEWBURG LIBRARY

ESSAY SCHOLARSHIP

APPLICATION FORM

NAME: _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

HIGH SCHOOL: _____

EXPECTED DATE OF GRADUATION: _____

Along with your application, please submit a 1,000 word essay on the History of Newburg. In addition to your essay, on a separate sheet, please include responses to the following:

1. What are your education and career goals?
2. Please list any honors, awards, or other recognitions you have received. Please note this will not affect the Committee's decision.

I have read and fully understand the scholarship guidelines and expectations. If awarded a scholarship, I agree to abide by all guidelines.

DATE: _____ SIGNATURE: _____

Please return application and essay by mail or in person to the Newburg Library, 4800 Exeter Avenue, Louisville, KY 40218. Attention: Ms. Kerry Hunter

YSA

Friends of the Newburg Library

Newburg Library
4800 Exeter Avenue
Louisville, KY 40218
(502) 479-6160

Date

Applicant's Full Name
Applicant's Street Address
Applicant's City/State/Zip

Dear Mr./Ms. _____

Thank you for applying for the Friends of the Newburg Library Essay Scholarship. We are pleased to notify you that you were selected as our 2018 recipient and will receive a \$500 scholarship award to assist with your tuition.

We invite you to attend the Friends of the Newburg Library Annual Fashion Show and Brunch as or guest on Saturday, October 13, 2018 at 11:00a.m., in the Grand Ball Room of Hotel Louisville located at 120 West Broadway. Please let us know if you will be in attendance so we can schedule the presentation of the award on the program. If unable to attend, we would appreciate a representative attend on your behalf to accept your award.

We wish you all the best in your future endeavors.

Sincerely,

Friends of the Newburg Library

Friends of the Newburg Library

Newburg Library
4800 Exeter Avenue
Louisville, KY 40218
(502) 479-6160

Date

Applicant's Full Name
Applicant's Street Address
Applicant's City/State/Zip

Dear Mr./Ms. _____

Thank you for applying for the Friends of the Newburg Library Essay Scholarship. After much consideration we regret we are unable to offer you a financial award at this time.

We wish you all the best in your future endeavors.

Sincerely,

Friends of the Newburg Library

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LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

C: If this request is a fundraiser, please detail how the proceeds will be spent:

N/A

D: For Expenditure Reimbursement Only – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

- The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:

✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.

N/A

- Reimbursements should not be made before application date unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):

✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.

✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

See attachment

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.

See attachment

E. Program's Benefits To Those Being Served

The 2018 recipient of the Newburg Friends of the Library Essay Scholarship, is a young lady who is currently a Freshman at University of Kentucky, with a concentration in Criminal Forensics, as her major. She was recognized at the Newburg Friends of the Library Scholarship/ Fashion Show Luncheon, October 13, 2018, as the 2018 Recipient. However, the \$500.00 award was given to her in August 2018, to help defray anticipated costs in preparing to attend U of K.

F. Existing Collaborative Relationships

Collaborative relationships have been established in 2018 with JCPS , (Senior Counselors as the contact person), various Churches, and the Newburg Library. Because of the awareness of the Friends of the Newburg Library Scholarship Program, and its purpose to support high school students to further their education, the annual Scholarship Luncheon, held in October, has increased participation from various geographical communities.

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 6 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non- Metro Funds	Total Funds
A: Personnel Costs Including Benefits	-0-	-0-	-0-
B: Rent/Utilities	-0-	-0-	-0-
C: Office Supplies	-0-	-0-	-0-
D: Telephone	-0-	-0-	-0-
E: In-town Travel	-0-	-0-	-0-
F: Client Assistance (See Detailed List on Page 8)	-0-	-0-	-0-
G: Professional Service Contracts	-0-	-0-	-0-
H: Program Materials	-0-	-0-	-0-
I: Community Events & Festivals (See Detailed List on Page 8)	-0-	-0-	-0-
J: Machinery & Equipment	-0-	-0-	-0-
K: Capital Project	-0-	-0-	-0-
L: Other Expenses (See Detailed List on Page 8)	\$4500.00	\$500.00	\$5000.00
*TOTAL PROGRAM/PROJECT FUNDS	\$4500.00	\$500.00	\$5000.00
% of Program Budget	90%	10%	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	-0-
United Way	-0-
Private Contributions (do not include individual donor names)	-0-
Fees Collected from Program Participants	-0-
Other (please specify) <i>Newburg Friends of the Library Essay</i>	\$500.00
<i>Scholarship Fashion Show Luncheon (Fundraiser)</i>	\$500.00
Total Revenue for Column 2	\$500.00

*Total of Column 1 MUST match "Total Request on Page 1, Section 2"

**Must equal or exceed total in column 2.

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail for Client Assistance, Community Events & Festivals or Other Expenses shown on Page 7 (circle one and use multiple sheets if necessary)	Column 1	Column 2	Column (1 + 2)=3
	Proposed Metro Funds	Non-Metro Funds	Total Funds
Scholarship Awards	\$ 4500.00	\$ 500.00	\$ 5000.00
Total	\$ 4500.00	\$ 500.00	\$ 5000.00

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail of In-Kind Contributions for this PROGRAM only: Includes Volunteers, Space, Utilities, etc. (include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
	N/A	
<p align="center">Total Value of In-Kind (to match Program Budget Line Item. Volunteer Contribution & Other In Kind)</p>		

* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK

Agency Fiscal Year Start Date: January 1, 2018

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? NO YES

If YES, please explain:

LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 7 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked and the funds will not be disbursed to our organization.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end.
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

Relationship Disclosure: List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

SECTION 8 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:	<i>Gloria J. Allen</i>	Date:	<i>Oct. 25, 2018</i>
Legal Signatory: (please print):	<i>Gloria J. Allen</i>	Title:	<i>President of Friends of Newburg Library</i>
Phone:	<i>502-653-7503</i>	Extension:	
		Email:	<i>shastarew@aol.com</i>



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667583
Nov. 06, 2009 LTR 4168C E0
31-0928151 000000 00

00015610
BODC: TE

FRIENDS OF THE LOUISVILLE FREE
PUBLIC LIBRARY
301 YORK STREET
LOUISVILLE KY 40203



21006

Employer Identification Number: 31-0928151
Person to Contact: Ms Mosley
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Oct. 28, 2009, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in May 1978.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

0248667583
Nov. 06, 2009 LTR 4168C E0
31-0928151 000000 00
00015611

FRIENDS OF THE LOUISVILLE FREE
PUBLIC LIBRARY
301 YORK STREET
LOUISVILLE KY 40203

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

**FRIENDS OF THE LIBRARY
COUNCIL OF FRIENDS MEETING – 9/13/18
TREASURER’S REPORT**

Bank Balances	
PNC Checking, as of 8/31/18	\$5,282.67
PNC Gaming, as of 8/31/18	\$1,020.00
Eclipse Savings, as of 7/31/18	\$33,889.56
PayPal Account, as of 8/31/18	\$5,055.46
Liabilities, as of 8/31/18	
Payable to Branches	\$315.00

REVENUE AND EXPENSES

	<u>AUGUST 2018</u>	<u>YTD 2018</u>
Revenue		
Summer Reading Fund		1,000.00
Book Sales	661.65	661.65
T-Shirt Sales		245.00
Interest Income		58.99
Donations - Miscellaneous	125.00	2,508.58
Donations – Sara Bein		50.00
Membership Dues	<u>15.00</u>	<u>2,070.00</u>
Total Revenue	801.65	6,594.22
Expenses		
Awards/Grants		
Sara Bein Scholarship		500.00
Branch of the Year Award		300.00
Morgan Atkinson		1,000.00
Meetings		
Annual Meeting		1,348.21
Kentucky Sales Tax		1,451.57
Operations		
Kentucky Annual Filing Fee		15.00
Insurance		2,121.55
Book Sales		97.02
Service Fees	4.58	46.38
Software		421.20
T-shirt Purchases		173.50
Website and Domain Name		315.92
Miscellaneous	<u> .</u>	<u>103.26</u>
Total Expenses	<u>4.58</u>	<u>7,893.61</u>
Income / (Loss)	<u>\$ 797.07</u>	<u>(\$ 1,299.39)</u>

ARTICLES OF INCORPORATION
OF THE FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY

*** *** *** *** *** ***

KNOW ALL PERSONS BY THESE PRESENTS:

That we, the undersigned, citizens of the United States and of the State of Kentucky, have this day voluntarily associated ourselves for the purpose of forming a non-profit corporation under the laws of the State of Kentucky, pursuant to Chapter 273 of the Kentucky Revised Statutes, and to that end do hereby adopt Articles of Incorporation as follows:

ARTICLE I
NAME

The name of the organization shall be the Friends of the Louisville Free Public Library.

ARTICLE II
DURATION

The period of duration of the Friends of the Louisville Free Public Library, Inc., shall be perpetual.

ARTICLE III
PURPOSES

Section 1. The Friends of the Louisville Free Public Library, Inc., is organized exclusively for charitable, benevolent, educational and literary purposes; to wit, maintaining an association of persons interested in libraries; focusing public attention on library services and problems; in forming library staff and trustees of community needs; stimulating the use of the library's resources and services; to receive and encourage gifts, endowments and bequests to the library; supporting and cooperating with the library in developing library services

and facilities for the community; demonstrating citizen support of the library; encouraging the provision of a variety of volunteer opportunities within the library; initiating programs of interest to the community in the library; sponsoring programs through the library which will add to the cultural life of the community; and to supporting the freedom to read as expressed in the American Library Association Bill of Rights.

No part of the net earnings of the Corporation shall inure to the benefit of any member, trustee, official or individual, except that the Friends of the Louisville Free Public Library, Inc., shall be authorized and empowered to make reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in this section. The Corporation shall not engage in propaganda or intervention in any political campaign on behalf of any candidate for public office. No substantial ~~part~~ of the activities of the corporation shall involve attempts to influence legislation. Notwithstanding any other provision of these articles, the Friends of the Louisville Free Public Library, Inc., shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States revenue law) or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding

provision of any future United States revenue law).

Section 2. In the event of the dissolution of the corporation, and prior to the completion thereof, all liabilities and obligations of the corporation shall be paid, satisfied and discharged, and all of the remaining assets, property and income owned or held by the corporation shall be expended for or applied to the purposes of the corporation, or one or more of such purposes, by transferring and conveying such assets, property and income to one or more corporations or organizations organized and operated exclusively for religious, charitable, scientific, literary or educational purposes, to which exemptions from income taxes have been granted under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States revenue law), and no part of such remaining assets, property or income shall be distributed to members or to any other persons whatsoever.

ARTICLE IV POWERS

Friends of the Free Public Library, Inc., shall have and may exercise all powers given to non-profit corporations under the provisions of Chapter 273 of the Kentucky Revised Statutes, subject only to the limitation that notwithstanding any other provision of these Articles of Incorporation, the corporation shall possess and exercise only such powers as may be exercised in furtherance of its tax-exempt purposes and as may be exercised (a) by organizations for purposes similar to those of the Friends of the Louisville Free Public

Library, Inc., exempt under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States revenue law), or (b) by corporations, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States revenue law).

ARTICLE V
MEMBERSHIP

Section 1. The Friends of the Louisville Free Public Library, Inc., shall have no capital stock, and shall be composed of members rather than shareholders.

Section 2. Membership in this organization shall be open to all individuals in sympathy with its purposes and to representatives of organizations and clubs when such representation is desired.

Membership shall not be denied on the basis of race, creed, color, national origin, sex, age or handicap.

Section 3. Each member shall be entitled to one vote.

ARTICLE VI
OFFICERS

Section 1. The officers of this organization shall be a president, vice-president, treasurer, secretary and three directors.

Section 2. Except for the initial officers named in Article XIV hereof, the officers shall be elected from the membership by the members at the annual meeting called for such purpose. Officers shall be nominated by the executive board at least two months before the annual membership meeting.

The nominations shall be submitted in writing to the membership with the consent of the nominee at least two weeks prior to the annual meeting. Additional nominations may be made from the floor.

Section 3. Officers shall be elected by the majority vote of those present or by proxy at the annual meeting for the term of one year, but not more than two successive terms.

ARTICLE VII
DUTIES OF OFFICERS

Section 1. President: To preside over and conduct meetings.

Section 2. Vice-President: To perform the duties of the President in the absence of the President.

Section 3. Treasurer: To maintain the financial records of the organization.

Section 4. Secretary: To record attendance of all meetings; to take the minutes of all meetings; to keep a list of the membership together with their addresses; to notify the members of the time and place of meetings; and to conduct the correspondence of the organization.

Section 5. It shall be the duty of the foregoing officers and the three at-large directors to serve on the Executive Board of Directors and thereby to effectuate the purposes of the Friends of the Louisville Free Public Library, Inc., as set forth in Article VIII.

ARTICLE VIII
EXECUTIVE BOARD

Section 1. The Executive Board shall consist of the officers of the organization and the chairman of all the standing committees. The Director of the Louisville Free Public Library shall serve as an ex-officio member of the Executive Board.

Section 2. The Executive Board shall have the authority to appoint committees consistent with the purposes of this organization.

Section 3. Meetings of the Executive Board shall be held quarterly. Special meetings shall be called by the President.

Section 4. A majority of the Executive Board shall constitute a quorum.

ARTICLE IX
MEETINGS

Section 1. An annual meeting shall be held on a date to be determined by the Executive Board. Members should be notified in writing at least two weeks prior to the date of the meeting.

Section 2. A special meeting of this organization may be called at any time by the Executive Board.

ARTICLE X
DUES

Dues shall be payable annually and shall become due on the day of the annual membership meeting. There shall be four classes of dues:

1. Individual members - \$2.00.
2. Family memberships - \$5.00.
3. Senior citizen/student memberships - \$1.00.
4. Life membership - \$25.00.

ARTICLE XI
AMENDMENTS

The Articles of Incorporation of the Friends of the Louisville Free Public Library, Inc., may be amended at any meeting of the general membership by majority vote of those present or by proxy, after notification in writing to each member at least two weeks before the meeting that voting on such amendments will take place.

ARTICLE XII
PARLIAMENTARY PROCEDURE

Robert's Rules of Order Revised, when not in conflict with these by-laws, shall govern the proceedings of this organization.

ARTICLE XIII
LIABILITIES

Members of the Friends of the Free Public Library, Inc., shall not be personally liable for any debts or other financial obligations solely by reason of being members of said organization.

ARTICLE XIV
INITIAL OFFICERS/EXECUTIVE BOARD

The names and addresses of the initial officers and members of the Executive Board are:

President: Carol Layne
2120 Woodford Place
Louisville, Ky. 40205

Treasurer: Mary Spitzer
1722 Sulgrave Rd.
Louisville, Ky. 40205

At Large: Dr. Wade Hall
1568 Cherokee Road
Louisville, Ky. 40205

Nancy Jones
5305 Indian Crest Rd.
Louisville, Ky. 40207

Barbara Jung
3507 Sorrento
Louisville, Ky. 40222

ARTICLE XV
POWERS OF THE EXECUTIVE BOARD

The Executive Board of Directors shall possess all of the powers necessary to effectuate the purposes of the Friends of the Louisville Free Public Library, Inc., and shall exercise complete control and management thereof, limited only by the rights and powers vested in the members by these Articles and the laws of the State of Kentucky and the limitations imposed by Articles III and IV hereof.

ARTICLE XVI
REGISTERED OFFICE/AGENT

The registered office of the Friends of the Louisville Free Public Library, Inc., in the State of Kentucky is located at 4th & York Streets, Louisville, Kentucky 40202; and the name of its registered agent is Carol Layne.

ARTICLE XVII
INCORPORATORS

The names and addresses of the Incorporators are the same as the initial Offices/Executive Board set forth in Article XIV hereof.

IN WITNESS WHEREOF, we, the Incorporators of the Friends of the Louisville Free Public Library, Inc., have hereunto subscribed our names this 14th day of November, 1977.

Carol Layne
CAROL LAYNE, President

Mary Beverly Spitzer
MARY SPITZER, Treasurer

AT LARGE:

Waide Hall
DR. WAIDE HALL

Nancy Jones
NANCY JONES

Barbara Jung
BARBARA JUNG

STATE OF KENTUCKY)
)
COUNTY OF JEFFERSON)

SUBSCRIBED AND SWORN to before me by Carol Layne, Mary
Spitzer, Dr. Wade Hall, Nancy Jones and Barbara Jung this
14th day of November, 1977.

My Commission Expires October 17, 1979

My commission expires: _____

Stephen A. Evans
NOTARY PUBLIC, STATE AT LARGE, KENTUCKY

SEAL

ORIGINAL COPY
FILED AND RECORDED
SECRETARY OF STATE OF KENTUCKY
FRANKFORT, KENTUCKY

SECRETARY OF STATE
RECEIVED

NOV 15 1977

ARTICLES OF INCORPORATION
OF THE FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY NOV 15 1977

Dwight P. Davis
SECRETARY OF STATE

*** **

ck 24
Commonwealth of Kentucky
30

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Louisville, Ky. 40205

Treasurer: Mary Spitzer
1722 Sulgrave Rd.
Louisville, Ky. 40205

At Large: Dr. Wade Hall
1568 Cherokee Road
Louisville, Ky. 40205

Nancy Jones
5305 Indian Crest Rd.
Louisville, Ky. 40207

Barbara Jung
3507 Sorrento
Louisville, Ky. 40222

ARTICLE XV
POWERS OF THE EXECUTIVE BOARD

The Executive Board of Directors shall possess all of the powers necessary to effectuate the purposes of the Friends of the Louisville Free Public Library, Inc., and shall exercise complete control and management thereof, limited only by the rights and powers vested in the members by these Articles and the laws of the State of Kentucky and the limitations imposed by Articles III and IV hereof.

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Carol Layne
CAROL LAYNE, President

Mary Beverly Spitzer
MARY SPITZER, Treasurer

AT LARGE:

Wade Hall
DR. WADE HALL

Nancy Jones
NANCY JONES

Barbara Jung
BARBARA JUNG

STATE OF KENTUCKY)
)
COUNTY OF JEFFERSON)

SUBSCRIBED AND SWORN to before me by Carol Layne, Mary Spitzer, Dr. Wade Hall, Nancy Jones and Barbara Jung this 1st day of November, 1977.

My commission expires: My Commission Expires October 17, 1979.



NOTARY PUBLIC, STATE AT LARGE, KENTUCKY

SEAL

Mrs. George W. Layne
2120 Woodford Place
Louisville, Kentucky 40205

November 14, 1977

SECRETARY OF STATE
RECEIVED
NOV 15 1977

Commonwealth of Kentucky

Mr. Drexel Davis
Secretary of State
New Capitol Building
Frankfort, Kentucky 40601

Dear Mr. Davis:

The enclosed Articles of Incorporation, plus the four dollar filing fee, are being sent to your office for processing. We are a non-profit corporation organized exclusively for charitable, educational, and literary purposes.

Sincerely yours,

Carol Layne

Carol Layne,
President

CSL:dob

Enclosure

BY-LAWS
FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY, INC.


Article 1
Offices

- 1.1 **Name.** The Corporation shall be known as Friends of the Louisville Free Public Library, Inc. ("Friends of the Library").
- 1.2 **Management Authority.** The business and affairs of the Friends of the Library shall be managed by the Council of Friends of the Library (sometimes referred to as "Council")
- 1.3 **Principal Office.** The principal office of the Friends of the Library in the Commonwealth of Kentucky shall be located in Jefferson County. The Friends of the Library may have such other offices, either within or without the Commonwealth of Kentucky, as the business of the Friends of the Library may require from time to time. The principal office of the Friends of the Library, until otherwise determined, shall be located at Fourth and York Streets, Louisville, Kentucky 40203.
- 1.4 **Registered Office.** The registered office of the Friends of the Library may be, but need not be, identical with its principal office in the Commonwealth of Kentucky. The address of the registered office may be changed from time to time by the Council.

Article 2
Purposes

- 2.1 **Purpose.** The Friends of the Library is organized exclusively for charitable, benevolent, education and literary purposes; to wit: maintaining an association of persons interested in libraries; focusing public attention on library services and problems; informing library staff and trustees of community needs; stimulating the use of the library's resources and services; encouraging membership in Friends of the Library; receiving and encouraging donations; supporting and cooperating with the library in developing library services and facilities for the community; demonstrating citizen support of the library; encouraging the provision of a variety of volunteer opportunities within the library; initiating programs of interest to the community in the library; sponsoring programs through the library which will add to the cultural life of the community; and supporting the freedom to read as expressed in the American Library Association Bill of Rights.

Article 3 Members

- 3.1 **Qualification for Membership.** Members of the Friends of the Library shall include the Members serving on the Council, members of affiliated Friends Branch Chapters as defined in Article 10, and all at-large members. In order to be qualified for the privileges of membership, Members shall have paid current membership dues, the amount of which shall be set by resolution of the Council. Only currently paid-up Members may participate in elections.
-  3.2 **Annual Meeting.** The annual meeting of Members shall be held at a time and place to be designated by the Council for the election of Members to serve on the Council and such other business as may properly come before the meeting. If the election is not held on the date designated for any annual meeting, the Council shall cause the election to be held at a special meeting of the Members as soon thereafter as may be practicable.
- 3.3 **Special Meetings.** Special meetings of the Members may be called by the Council, by the President of the Council, or by written request to the Council by twenty Members. At a special meeting, no item of business shall be transacted except that stated in the notice of the meeting.
- 3.4 **Place of Meetings.** The Council or the President of the Council may designate any place within Jefferson County, Kentucky as the place of meeting for any annual meeting, or for any special meeting called by the Council or by the President of the Council.
- 3.5 **Notice of Meetings.** Written notice stating the place, day and hour of the meeting and, in the case of a special meeting, the purpose for which the meeting is called, shall be delivered not less than ten days, nor more than thirty days before the date of the meeting, either personally or by U.S. mail, electronic mail, or by publication sent by the Council to Members and delivered to each Member's address as reflected in records of Council.
- 3.6 **Address of Record.** Each Member will have an address on file to serve as "address of record" for purposes of meeting notices and other Council correspondence. To the extent possible, such address of record will contain an electronic mail address. It is the goal of the Council to obtain electronic mail addresses for all Members to reduce mailing expenses and for purposes of publicizing Library and Friends of the Library events.
- 3.7 **Quorum of Members.** Eighteen qualified Members present in person or by valid proxy at a duly organized membership meeting or specially called meeting shall constitute a quorum and may transact all necessary business.

- 3.8 Proxy. A Member who wishes to have a recorded vote at a meeting which he or she is unable to attend by reason of illness, conflict, or absence may submit a written proxy to another Member who will be present.

Article 4
Council of Friends of the Library

- 4.1 General Powers. The business and affairs of the Friends of the Library shall be managed by its Council.
- 4.2 Composition, Tenure, Election and Vote. The Council shall be composed of no more than 35 Members and no less than three Members with the exact number to be fixed from time to time by resolution of the Council. Members serving on the Council shall serve for two-year terms, subject to re-election at the annual meeting of Members or, in the case of default, until a successor shall have been qualified and elected. The terms may be staggered so that approximately one half of the Members serving on the Council shall be elected each year. Each Member serving on the Council shall have one vote to cast in person at each Council meeting, provided however, the immediate past president shall have a non-voting status.
- 4.3 Regular Meetings. Regular meetings of the Council are open to all members of the Friends of the Library. Regular Meetings shall be held monthly at a place and time designated by the President of the Council or by resolution of the Council, with timely written notice given by the Recording Secretary of the Council of the agenda with copies of the minutes of the previous meeting. Regular meetings may be cancelled by the President of the Council or by resolution of the Council when there is insufficient business to transact. In any event, at least four regular meetings of the Council must be held each year.
- 4.4 Special Meetings. Special meetings of the Council may be called by the President of the Council or, if he or she is absent or unable, by the Vice President of the Council, or by three Members serving on the Council with three days written notice of the time and place within Jefferson County, Kentucky, stating the purpose of the meeting. At a special meeting, no item of business shall be transacted except that stated in the notice of the meeting.
- 4.5 Quorum of the Council. A majority of the Members serving on the Council shall constitute a quorum for the transaction of business at any meeting of the Council, and the act of a majority of the Members serving on the Council and present at a meeting at which a quorum is present shall be the act of the Council, unless greater proportion is specifically required by law. If a quorum is not present at a meeting, then a majority of the Members serving on the Council present at the meeting may defer such meeting without further notice until a quorum can be assembled.



- 4.6 Vacancies. Any vacancy occurring in the Council may be filled at a regular meeting, or a special meeting called for that purpose, by the affirmative vote of a majority of the remaining Members serving on the Council. A Member elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office.
- 4.7 Executive Committee. Members serving on the Council elected to serve as Officers will constitute the Executive Committee of the Council. The Executive Committee shall meet on call of the President of the Council or, in his or her absence or incapacity, the Vice President of the Council during periods between meetings of the Council to transact such business as may be prescribed. If neither the President nor the Vice President of the Council is present, the present officers will appoint a temporary chairperson to preside over the meeting.
- 4.8 Duties of Members serving on the Council. All Members serving on the Council will attend meetings of the Council and participate actively in the work of at least one Council committee and at least one designated event ("Event"), unless by reason of excused absence. Unexcused absences from three meetings of the Council and one Event within one calendar year may result in loss of Council position and the election of a replacement.
- 4.9 No Proxy for Council Vote. A Member serving on the Council who wishes to have a recorded vote at a meeting must be present at such meeting. No Member serving on the Council may submit a written proxy to another Member to cast a vote at a Council meeting.
- 4.10 Address of Record. Each Member serving on the Council will have an address on file, to serve as "address of record" for purposes of meeting notices and other Council correspondence. To the extent possible, such address of record will contain an electronic mail address. It is the goal of the Council to obtain electronic mail addresses for all Members to reduce mailing expenditures.

Article 5 Council Officers

- 5.1 Election. At a special meeting following the annual meeting of Members, the Members serving on the Council shall elect from their number the following officers: President, Vice President, Recording Secretary, and Treasurer who each shall serve a term of one year subject to re-election or, in the case of default, until a successor can be duly elected. The Members serving on the Council shall establish procedures for election by resolution.
- 5.2 Vacancy. The Members serving on the Council may fill a vacancy in any office for the unexpired portion of the term of that office at any regular meeting or a special meeting called for that purpose.

- 5.3 **President.** The President will be the principal officer of the Council, and shall supervise and control all of the business and affairs of the Friends of the Library. The President shall preside, unless absent or unable, at all meetings of the Council. The President shall perform all duties incident to the office of President and such other duties as may be prescribed by the Council from time to time.
- 5.4 **Vice President.** In the absence of the President or in the event of the President's inability to perform the President's duties, the Vice President will perform the duties of the President. When so acting, the Vice President shall have all the powers of the President as prescribed in these by-laws. The Vice-President shall perform all duties incident to the office of Vice President and such other duties as may be prescribed by the Council from time to time.
- 5.5 **Recording Secretary.** The Recording Secretary will (a) keep the minutes of the Council meetings and of the Executive Committee in one or more books provided for that purpose; (b) ensure that all notices are provided in accordance with these by-laws; (c) maintain a record of attendance at Council meetings, indicating proxies and excused absences; and (d) perform all duties incident to the office of Recording Secretary and such other duties as from time to time may be assigned by the President or by the Council.
- 5.6 **Treasurer.** The Treasurer will (a) have charge and custody of and be responsible for all funds of the Council; (b) receive all monies due and payable to the Friends of the Library from any source whatsoever, make arrangement for deposit of all monies in the name of the Friends of the Library in such banks or other depositories as shall be selected in accordance with the provisions of Article 7 of these by-laws, and make all payments authorized by the Council; (c) coordinate collection of financial information from Treasurers of the Friends of the Library Branch Chapters for purposes of preparation and payment of sales tax and preparation of annual tax return; and (d) perform all the duties incident to the office of Treasurer and such other duties as from to time may be assigned to the Treasurer by the President of the Council or the Executive Committee of the Council. The Treasurer of the Council and Treasurers of the Friends of the Library Branch Chapters shall be required to undertake adequate measures to ensure protection of the Friends of the Library funds
- 5.7 **Past-President.** The immediate Past-President of the Council will serve a one-year ex-officio (nonvoting) term as member without election. The Past-President shall (a) serve to advise the President; (b) serve as the Nominating Committee chair; and (c) shall not be subject to the other requirements of Council membership.

Article 6 Committees

- 6.1 Generally. The Council will appoint individuals or committees to oversee specific activities and to keep the Council informed about plans and actions in a timely manner. At least one member of any committee must be a Member serving on the Council. All committees must follow the fiscal procedures outlined by resolution of the Council as permitted by Article 7. Members serving on the Council may serve on more than one committee. The Recording Secretary of the Council shall maintain current lists of committees and their members.
- 6.2 Finance Committee. Chaired by the Treasurer of the Council, this committee is responsible for developing budget recommendations, submitting financial reports to the Council, recommending project funding and establishing the criteria for project approval. The Finance Committee must observe sound fiscal procedures as outlined in Article 7.
- 6.3 Volunteers Committee. The Volunteers Committee will coordinate with all events that are sponsored and co-sponsored by the Friends of the Library in order to arrange for volunteers to help at the events.
- 6.4 Community Relations Committee. The Community Relations Committee will coordinate the communication of the Friends of the Library's business and activities to the Members of the Friends of the Library, including publication of any newsletter. Additionally, the Community Relations Committee may from time to time, with the approval of the Council, publish press releases, advertisements or other items to increase public awareness of the Friends of the Library.
-  6.5 Membership Development Committee. The Membership Development Committee will oversee membership development, ongoing membership recruitment including annual membership drive, the accuracy of records and long-range planning.
-  6.6 Branch Relations Committee. The Branch Relations Committee will support the Branch Friends and foster a relationship that is inclusive. Committee members will periodically attend Branch Friends meetings to share information, obtain feedback and maintain open communications.
- 6.7 Advocacy Committee. The Advocacy Committee will coordinate advocacy efforts to raise public awareness of the Library in the community.
- 6.8 Book Management Committee. The Book Management Committee will support Friends of the Library branch book sales by maintaining the book vault and other storage areas and ensuring that quality books are provided to

the various Friends of the Library branches as needed. This committee will also coordinate book sorting as needed and develop resources and events for the donation of books that can be sold at Friends of the Library branch book sales.

- 6.9 Outreach Committee. The Outreach Committee will work with the Library and outside organizations like Habitat for Humanity and Metro United Way to foster the mission of the Library.
- 6.10 Nominating Committee. Chaired by the Past-President of the Council, the Nominating Committee will consist of three Members serving on the Council who, to the extent possible, are not running for reelection. This committee shall solicit applications from members to serve on the Council, conduct the annual election of the members of the Council, conduct the election of the Officers of the Council, and advise the Council of nominees to fill vacant positions.
- 6.11 Other Committees. The Council may, at its discretion, create other standing, ad hoc, or special committees or may combine, eliminate, or otherwise change any committees as need arises. Committees may create sub-committees for special projects.

Article 7 Fiscal and Fiduciary Authority


- 7.1 Funds of the Friends of the Library. All funds belonging to the Friends of the Library, actually or constructively received on behalf of the Friends of the Library by any Member, shall be immediately deposited in the name of the Friends of the Library in a bank or other depository designated by resolution of the Council or as otherwise set forth in these By-Laws. Approved signers of checks drawn on bank accounts established by the Council may include the current Treasurer of the Council, members of the Finance Committee, and current President of the Council. Any prior year officer with signing authority may continue to have signing authority upon resolution of the Council.
- 7.2 Contracts and Loans. The Friends of the Library may be obligated under contracts, including loans and lending contracts, only by resolution of the Council. No Member or officer shall have authority to obligate the Friends of the Library, or to incur debt for which the Friends of the Library is liable, without expressed written resolution of the Council.
- 7.3 Expenditures. Expenditures of the Council's funds in excess of five hundred dollars (\$500.00) may be made only in accordance with a budget approved by the Council, or by resolution of the Council. Unless the Council shall otherwise provide by resolution, all checks, notes and other obligations of the Council of less than five hundred dollars (\$500.00) in value will be signed

by an approved signer as defined in Paragraph 7.1. Checks, notes or other obligations of the Council of five hundred dollars (\$500.00) or more will be signed by at least two approved signers as defined in Paragraph 7.1, one of which must be the Current President or Treasurer of the Council.

- 7.4 **Bonds.** Members serving on the Council and officers shall not be required to give bond, but the Council will purchase and keep in force an insurance policy with such coverage and limits of liability adequate to protect the Friends of the Library's funds including all Council and branch funds.
- 7.5 **Auditing and Accounting.** The books and accounts of the Friends of the Library will be reviewed annually by the Officers of the Council.
- 7.6 **Fiscal Year.** The fiscal year of the Friends of the Library will begin on the first day of January and end on the last day of December each year.

Article 8

Indemnification of Members serving on the Council, Officers and Others

- 8.1 **Indemnity.** The Friends of the Library shall indemnify any Member serving on the Council or Council Officers or former Members serving on the Council or former Council Officers against expenses actually and reasonably incurred by him or her in connection with the defense of any action, suit or proceeding, civil or criminal, in which he or she is made a party by reason of being or having been such a Member or Officer, except in relation to matters as to which he or she shall be adjudged in such action, suit or proceeding to be liable for misconduct or bad faith in the performance of his or her duties to the Friends of the Library. The Council may, by resolution adopted after notice to the Members, authorize other forms of indemnification.
-  8.2 **Insurance.** The Friends of the Library shall maintain insurance to protect itself and Members serving on the Council or Council Officers or former Members serving on the Council or former Council Officers against such liability, cost or expense on such terms, and with such exclusions and deductibles, as determined by the Members serving on the Council.

Article 9 Amendments

- 9.1 **Amendments.** The Council may alter, amend or repeal the by-laws at any regular or special meeting of the Council by a majority vote of the Members serving on the Council. Notice of such meeting shall include notice of such proposed alteration, amendment, or repeal.

Article 10
Friends of the Library Branch Chapters

- 10.1 **Members.** Any Member of the Friends of the Library may designate one or more specific branch(es) to be affiliated with thereby joining a Friends of the Library branch chapter.
- 10.2 **Dues.** The amount of dues to become a Member of the Friends of the Library is set by the Council. Branch chapters do not have additional membership dues. Friends of the Library dues must be paid directly to Friends of the Library and delivered to the Council for deposit in general funds in accordance with Paragraph 7.1.
- 10.3 **Contributions.** Members may designate amounts in excess of dues to be paid to a specific branch chapter. Amounts in excess of dues designated for a specific branch shall be returned to the Friends of the Library Branch Chapter of the Member's designation at the next Annual Meeting of the Friends of the Library. If a Member fails to designate a branch for amounts in excess of dues, the contribution will be deposited in the general Friends of the Library fund maintained by the Council.
- 10.4 **Branch Officers.** Each Friends of the Library Branch Chapter should have at least the following officers: President, Treasurer, and Secretary. One person may hold no more than two of these positions at the same time. The term of service is to be decided by the Friends of the Library Branch Chapter.
- * 10.4.1 **Branch President.** The Branch President or a designee will preside at all meetings and perform all duties incident to the office of President and such other duties as may be prescribed by the Friends of the Library Branch Chapter.
- 10.4.2 **Branch Treasurer.** The Branch Treasurer will have charge of, and be responsible for, all funds of the Friends of the Library Branch Chapter. An annual financial report for the fiscal year will be submitted to the Treasurer of the Council by the end of the first quarter of the following year. The Branch Treasurer will also be responsible for submitting quarterly book sale information to the Treasurer of the Council by the second week of each quarter for the previous quarter book sales.
- 10.4.3 **Branch Secretary.** The Branch Secretary will maintain an accurate report of the proceedings of the Friends of the Library Branch Chapter's activities and shall also notify Members of meetings and events.
- 10.5 **Use of Branch Funds.** All funds raised through special projects/events sponsored by the Friends of the Library Branch Chapter are funds of that Chapter to be used solely as that Branch Chapter desires in accordance with

the purpose of the Friends of the Library. These funds shall be deposited in such bank, trust company, or other depository as the Friends of the Library Branch Chapter may select.

- 10.6 Requests for Financial Assistance. Branch Chapters may request financial assistance from the Council by submitting a written grant application to the Council.
- 10.7 Sales Tax Exemption. Friends of the Library Branch Chapters may use the Friends of the Library's state sales tax exemption number when making approved purchases. Such number may be requested from the Treasurer of the Council.
- 10.8 Branch Meetings. To maintain an active status, each Friends of the Library Branch Chapter will meet a minimum of two times each year. Meetings shall be held at the Branch or at an agreed upon site. Notice of meetings shall be posted in the branch library at least ten days in advance of the meeting. Members should be individually notified of a scheduled meeting by U.S. Mail, electronic mail, or phone. Meeting notice may be satisfied through the Louisville Free Public Library newsletter.

The above by-laws of this Corporation were adopted by the Council effective as of January 11, 2018.

Pamela M. Greenwell, President

Commonwealth of Kentucky

OFFICE OF
SECRETARY OF STATE

DREXELL R. DAVIS
Secretary



FRANKFORT,
KENTUCKY

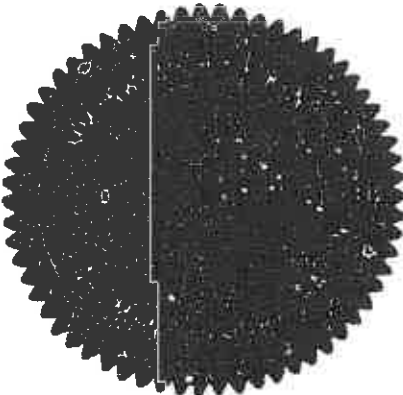
CERTIFICATE OF INCORPORATION OF NON-STOCK, NON-PROFIT CORPORATION

I, **DREXELL R. DAVIS**, *Secretary of State of the Commonwealth of Kentucky* certify that there has been delivered to my office articles of incorporation of
FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY, INC.

The name and address of the registered agent of this corporation is

CAROL LAYNE
NAME
4TH & YORK STREETS
STREET ADDRESS
LOUISVILLE, KENTUCKY
CITY, STATE

NOW, THEREFORE, finding that these articles of incorporation conform to law and that all fees therefore having been paid as prescribed by law, I, **DREXELL R. DAVIS**, *Secretary of State*, issue this Certificate of Incorporation.



Issued this 15TH day of NOVEMBER, 1977,
at Frankfort, Kentucky.

Drexell R. Davis

SECRETARY OF STATE

SECRETARY OF STATE

ASSISTANT SECRETARY OF STATE

From: Martin, Regina [mailto:RMartin@spalding.edu]
Sent: Wednesday, October 17, 2018 9:38 AM
To: Gayle Shumake
Subject: Re: Newburg request for information

Hi Gayle,

Attached is the financial statement thru August 31, 2018. This is just for the Council; I do not have all the financial information for all the branches. I would think that the financial information for Newburg would be what is needed. We do not prepare a projected budget.

Let me know if this does not give you what is needed or if I can be of any further help.

Good luck on the grant!

Regina

From: Gayle Shumake <gayle@shumakeanddaughters.com>
Sent: Tuesday, October 16, 2018 7:10 PM
To: Martin, Regina
Subject: Newburg request for information

Regina,
We are trying to get a grant Newburg Friends of the Library – need the current year projected budget for 2018 and the current financial statement as of August 30, 2018. Can you email me this information?
Gayle

502 458-6214

Council of Friends of the LFPL Members Roster 2018/2019

1. Liz Amick		St. Matthews	Branch Relations Events	2019
2. Beth Anderson		Highland/Shelby Park	Ex-Officio President	2018
3. Lauren Baker		Newburg	Events Branch Relations	2019
4. Miriam Bein		Main	Book Vault Membership	2019
5. Lauren Blagi		Crescent Hill	Branch Relations Events	2018
6. Catharine Birch		St. Matthews	Book Sales/Sorting	2018
7. Ray Brundige		Highland/Shelby Park	Community Relations Book Sales	2019
8. Gail Dow		Middletown	Branch Relations	2018
9. Donna Elkins		Fairdale	Branch Relations Communications	2018
10. Chandra Gordon		Main	Foundation	N/A
11. Pam Greenwell		St. Matthews	President	2019
12. Laura Guisinger		Highland/Shelby Park	Branch Relations/Outreach	2018
13. Sue Horn		Highland/Shelby Park	Book Sales/Sorting	2019
14. Deja Jackson		Bon Air	Outreach	
15. Marilyn Johnson		Shawnee	Branch Relations Membership	2019
16. Sam LaFollette		South Central	Branch Relations	
17. Kate Leiner		Shawnee	Branch Relations	2018
18. Eleanor Livingston		South Central	Finance	
19. Gary Lühr		St. Matthews	Branch Relations	2018
20. Regina Marth		J-town	Treasurer	2018
21. Suzie McElroy		Bon Air	Branch Relations	2019

**Council of Friends of the LFPL
Members Roster 2018/2019**

22. Al Mortenson		Western	Outreach Branch Relations	2018
23. Eunice Murphy		Shively	Branch Relations	2018
24. Dianna Ragan		Highland/Shelby Park	Branch Relations	2018
25. Ann Ramser		Inoquos	Branch Relations	2018
26. Shanna Sanders		Main		
27. Deborah Smith-Seadler		Shansee	Branch Relations Membership	2019
28. Bill Stopher		Bon Air	Branch Relations/Outreach	2018
29. Kristina Turner		Portland	Secretary Branch Relations/Outreach	2018
30. Linda Wyatt		Southwest	Finance/Branch Relations	2018
31. Ann Zeman		Highland/Shelby Park	Branch Relations	2018

**Section 4 – Board of Directors and Paid Staff
(see attachment for the Louisville Free Public Library Board of Directors)**

The Newburg Library Board of Directors

President	Gloria Allen
Vice President	Rev. Roland Allen
Secretary	Wanda Johnson
Treasurer	Gayle Graham
Chaplain	Minister Sharelle Lyons-Goodwin
Members	Sharon Adams
	Diane Hagan
	Della Humphrey
	Mamie Maxwell
Advisor	Lauren Baker

Describe the Board term limit policy:

Board terms have not been established. The Board Members have agreed to remain in their positions until notice is given stating otherwise, upon their request.

FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY, INC.

General Information

Organization Number	0084811
Name	FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY, INC.
Profit or Non-Profit	N - Non-profit
Company Type	KCO - Kentucky Corporation
Status	A - Active
Standing	G - Good
State	KY
File Date	11/15/1977
Organization Date	11/15/1977
Last Annual Report	4/19/2018
Principal Office	4TH. & YORK STS. LOUISVILLE, KY 40203
Registered Agent	REGINA MARTIN 301 YORK ST. LOUISVILLE, KY 40203

Current Officers

President	Pamela Greenwell
Vice President	Ray Brundige
Secretary	Lauren Biagietts
Treasurer	Regina Martin
Director	Miriam Bein
Director	Catherine Birch
Director	Gail Dow
Director	Dawn Cobb
Director	Donna Elkins
Director	Chandra Gordon
Director	Laura Guissing
Director	Sue Horn
Director	Marilyn Johnson
Director	Gary Luhr
Director	Suzie McElroy
Director	Lauren Baker
Director	Dianna Ragan
Director	Al Mortenson
Director	Eunice Murphy
Director	Ann Ramser
Director	Deborah Smith-Seadler
Director	Kristina Turner
Director	Ann Zemen
Director	Beth Anderson

Individuals / Entities listed at time of formation

Director	CAROL LAYNE
Director	MARY SPITZER
Director	DR WADE HALL
Director	NANCY JONES
Director	BARBARA JUNG
Incorporator	CAROL LAYNE
Incorporator	MARY SPITZER
Incorporator	DR WADE HALL
Incorporator	NANCY JONES
Incorporator	BARBARA JUNG

Images available online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

Annual Report	4/19/2018	1 page	PDF	
Annual Report	4/22/2017	1 page	PDF	
Annual Report	4/4/2016	1 page	PDF	
Annual Report	4/3/2015	1 page	PDF	
Registered Agent name/address change	6/19/2014 4:03:21 PM	1 page	PDF	
Annual Report	6/19/2014	1 page	PDF	
Annual Report	6/23/2013	1 page	PDF	
Registered Agent name/address change	5/27/2013 5:03:59 PM	1 page	PDF	
Annual Report	6/14/2012	1 page	PDF	
Annual Report	9/7/2011	1 page	PDF	
Annual Report Return	4/13/2011	2 pages	tiff	PDF
Registered Agent name/address change	1/25/2011	1 page	tiff	PDF
Annual Report	6/24/2010	2 pages	tiff	PDF
Reinstatement	4/14/2009	4 pages	tiff	PDF
Registered Agent name/address change	4/14/2009	1 page	tiff	PDF
Administrative Dissolution Return	12/19/2003	2 pages	tiff	PDF
Administrative Dissolution	11/1/2003	1 page	tiff	PDF
Annual Report	7/15/2002	1 page	tiff	PDF
Administrative Dissolution	11/1/2001	1 page	tiff	PDF
Annual Report	10/3/2000	1 page	tiff	PDF
Annual Report	7/16/1999	2 pages	tiff	PDF
Annual Report	5/15/1998	1 page	tiff	PDF
Annual Report	7/1/1997	1 page	tiff	PDF
Annual Report	7/1/1996	1 page	tiff	PDF
Statement of Change	8/9/1995	1 page	tiff	PDF
Annual Report	7/1/1995	2 pages	tiff	PDF
Annual Report	7/1/1994	1 page	tiff	PDF
Annual Report	7/1/1993	1 page	tiff	PDF

Annual Report	7/1/1992	1 page	tiff	PDF
Annual Report	7/1/1991	2 pages	tiff	PDF
Annual Report	7/1/1989	2 pages	tiff	PDF
Six Month Notice Return	12/28/1987	1 page	tiff	PDF
Articles of Incorporation	11/15/1977	12 pages	tiff	PDF

Assumed Names

Activity History

Filing	File Date	Effective Date	Org. Referenced
Annual report	4/19/2018 4:17:06 PM	4/19/2018 4:17:06 PM	
Annual report	4/22/2017 9:59:30 AM	4/22/2017 9:59:30 AM	
Annual report	4/4/2016 2:30:18 PM	4/4/2016 2:30:18 PM	
Annual report	4/3/2015 10:24:17 PM	4/3/2015 10:24:17 PM	
Annual report	6/19/2014 4:12:22 PM	6/19/2014 4:12:22 PM	
Registered agent address change	6/19/2014 4:03:21 PM	6/19/2014 4:03:21 PM	
Annual report	6/23/2013 6:21:13 PM	6/23/2013 6:21:13 PM	
Registered agent address change	5/27/2013 5:03:59 PM	5/27/2013 5:03:59 PM	
Annual report	6/14/2012 3:07:18 PM	6/14/2012 3:07:18 PM	
Annual report	9/7/2011 7:03:10 PM	9/7/2011 7:03:10 PM	
Registered agent address change	1/25/2011 2:48:49 PM	1/25/2011	
Annual report	6/24/2010 1:27:58 PM	6/24/2010	
Registered agent address change	4/14/2009 2:48:20 PM	4/14/2009	
Reinstatement	4/14/2009 2:47:17 PM	4/14/2009	
Admin Dis. A. report not in	11/1/2003	11/1/2003	
Registered agent address change	4/12/2002 1:01:48 PM	4/12/2002	
Reinstatement	4/12/2002 12:59:00 PM	4/12/2002	
Admin Dis. A. report not in	11/1/2001	11/1/2001	
Registered agent address change	8/9/1995	8/9/1995	

Microfilmed Images

Microfilm images are not available online. They can be ordered by faxing a [Request For Corporate Documents](#) to the Corporate Records Branch at 502-564-5687.

Administrative Dissolution Return

12/19/2003

2 pages

Administrative Dissolution	11/1/2003	1 page
Annual Report	7/15/2002	1 page
Statement of Change	4/12/2002	1 page
Reinstatement	4/12/2002	2 pages
Administrative Dissolution	11/1/2001	1 page
Annual Report	7/1/2001	1 page
Annual Report	10/3/2000	1 page
Annual Report	7/16/1999	2 pages
Annual Report	5/15/1998	1 page
Annual Report	7/1/1997	1 page
Annual Report	7/1/1996	1 page
Statement of Change	8/9/1995	1 page
Annual Report	7/1/1995	2 pages
Annual Report	7/1/1994	1 page
Annual Report	7/1/1993	1 page
Annual Report	7/1/1992	1 page
Annual Report	7/1/1991	2 pages
Annual Report	7/1/1990	2 pages
Annual Report	7/1/1989	2 pages
Six Month Notice Return	12/28/1987	1 page
Annual Report	5/22/1978	3 pages
Articles of Incorporation	11/15/1977	11 pages

TAX RETURN FILING INSTRUCTIONS

FORM 990-EZ

FOR THE YEAR ENDING
DECEMBER 31, 2017

Prepared for	FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY 301 YORK STREET LOUISVILLE, KY 40203
Prepared by	
Amount due or refund	NOT APPLICABLE
Make check payable to	NOT APPLICABLE
Mail tax return and check (if applicable) to	NOT APPLICABLE
Return must be mailed on or before	NOT APPLICABLE
Special Instructions	THIS RETURN HAS BEEN PREPARED FOR ELECTRONIC FILING. IF YOU WISH TO HAVE IT TRANSMITTED ELECTRONICALLY TO THE IRS, PLEASE SIGN, DATE, AND RETURN FORM 8879-EO TO OUR OFFICE. WE WILL THEN SUBMIT THE ELECTRONIC RETURN TO THE IRS. DO NOT MAIL A PAPER COPY OF THE RETURN TO THE IRS. RETURN FORM 8879-EO TO US BY NOVEMBER 15, 2018.

IRS e-file Signature Authorization for an Exempt Organization

For calendar year 2017, or fiscal year beginning _____, 2017, and ending _____, 20____

2017

Department of the Treasury
Internal Revenue Service

▶ **Do not send to the IRS. Keep for your records.**
▶ **Go to www.irs.gov/Form8879EO for the latest information.**

Name of exempt organization

Employer identification number

**FRIENDS OF THE LOUISVILLE
FREE PUBLIC LIBRARY**

31-0928151

Name and title of officer

**REGINA MARTIN
TREASURER**

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not complete more than 1 line in Part I.**

1a	Form 990 check here	▶ <input type="checkbox"/>	b	Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	_____
2a	Form 990-EZ check here	▶ <input checked="" type="checkbox"/>	b	Total revenue, if any (Form 990-EZ, line 9)	2b	<u>78,489.</u>
3a	Form 1120-POL check here	▶ <input type="checkbox"/>	b	Total tax (Form 1120-POL, line 22)	3b	_____
4a	Form 990-PF check here	▶ <input type="checkbox"/>	b	Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	_____
5a	Form 8868 check here	▶ <input type="checkbox"/>	b	Balance Due (Form 8868, line 3c)	5b	_____

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2017 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

I authorize MCMCPAS & ADVISORS LLP to enter my PIN 40202
ERO firm name Enter five numbers, but do not enter all zeros

as my signature on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶ _____ Date ▶ _____

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

61480940202
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2017 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ _____ Date ▶ _____

**ERO Must Retain This Form - See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So**

Short Form

Form **990-EZ**

Return of Organization Exempt From Income Tax

2017

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990EZ for instructions and the latest information.

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2017 calendar year, or tax year beginning		and ending	
B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY		D Employer identification number 31-0928151
	Number and street (or P.O. box, if mail is not delivered to street address) Room/suite		E Telephone number (502) 574-1648
	301 YORK STREET		F Group Exemption Number ▶
	City or town, state or province, country, and ZIP or foreign postal code		
	LOUISVILLE, KY 40203		
G Accounting Method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual Other (specify) ▶			H Check <input checked="" type="checkbox"/> if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).
I Website: ▶ WWW.LFPL.ORG/FRIENDS			
J Tax-exempt status (check only one) — <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
K Form of organization: <input type="checkbox"/> Corporation <input type="checkbox"/> Trust <input checked="" type="checkbox"/> Association <input type="checkbox"/> Other			
L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ 84,165.			

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

Revenue	1 Contributions, gifts, grants, and similar amounts received	1	11,378.
	2 Program service revenue including government fees and contracts	2	
	3 Membership dues and assessments	3	29,026.
	4 Investment income	4	257.
	5a Gross amount from sale of assets other than inventory	5a	
	b Less: cost or other basis and sales expenses	5b	
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6 Gaming and fundraising events		
	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	b Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	42,534.
c Less: direct expenses from gaming and fundraising events	6c	5,676.	
d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	36,858.	
7a Gross sales of inventory, less returns and allowances	7a		
b Less: cost of goods sold	7b		
c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8 Other revenue (describe in Schedule O)	8	970.	
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	78,489.	
Expenses	10 Grants and similar amounts paid (list in Schedule O)	10	12,016.
	11 Benefits paid to or for members	11	22,560.
	12 Salaries, other compensation, and employee benefits	12	
	13 Professional fees and other payments to independent contractors	13	1,235.
	14 Occupancy, rent, utilities, and maintenance	14	47.
	15 Printing, publications, postage, and shipping	15	
	16 Other expenses (describe in Schedule O)	16	6,334.
	17 Total expenses. Add lines 10 through 16	17	42,192.
Net Assets	18 Excess or (deficit) for the year (Subtract line 17 from line 9)	18	36,297.
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	179,131.
	20 Other changes in net assets or fund balances (explain in Schedule O)	20	0.
	21 Net assets or fund balances at end of year. Combine lines 18 through 20	21	215,428.

LHA For Paperwork Reduction Act Notice, see the separate instructions.

Form **990-EZ** (2017)

Part II Balance Sheets (see the instructions for Part II) **Check if the organization used Schedule O to respond to any question in this Part II**

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	180,667.	22	216,368.
23 Land and buildings		23	
24 Other assets (describe in Schedule O) SEE SCHEDULE O	69.	24	0.
25 Total assets	180,736.	25	216,368.
26 Total liabilities (describe in Schedule O) SEE SCHEDULE O	1,605.	26	940.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	179,131.	27	215,428.

Part III Statement of Program Service Accomplishments (see the instructions for Part III) **Check if the organization used Schedule O to respond to any question in this Part III**

What is the organization's primary exempt purpose? **SEE SCHEDULE O**

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28	DIRECT GIFTS TO THE LIBRARY FOR VARIOUS PROGRAMS, BOOKS AND EQUIPMENT TO BENEFIT THE GENERAL PUBLIC.		Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	12,016.
29			
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	
30			
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	
31	Other program services (describe in Schedule O) (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	
32	Total program service expenses (add lines 28a through 31a)	32	12,016.

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated - see the instructions for Part IV) **Check if the organization used Schedule O to respond to any question in this Part IV**

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
PAM GREENWELL PRESIDENT	2.50	0.	0.	0.
DIANNA RAGAN VICE PRESIDENT	2.50	0.	0.	0.
LAUREN BAKER SECRETARY	2.50	0.	0.	0.
REGINA MARTIN TREASURER	2.50	0.	0.	0.
BETH ANDERSON DIRECTOR	1.00	0.	0.	0.
MIRIAM BEIN DIRECTOR	1.00	0.	0.	0.
LAUREN BIAGI DIRECTOR	1.00	0.	0.	0.
CATHERINE BIRCH DIRECTOR	1.00	0.	0.	0.
RAY BRUNDIGE DIRECTOR	1.00	0.	0.	0.
DAWN COBB DIRECTOR	1.00	0.	0.	0.
GAIL DOW DIRECTOR	1.00	0.	0.	0.
DONNA ELKINS DIRECTOR	1.00	0.	0.	0.

**FRIENDS OF THE LOUISVILLE
FREE PUBLIC LIBRARY**

Form 990-EZ (2017)

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Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Sch. O to respond to any question in this Part V

		Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33		X
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34		X
35 a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a		X
b If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b	N/A	
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c		X
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		X
37 a Enter amount of political expenditures, direct or indirect, as described in the instructions 37a <u>0.</u>			
b Did the organization file Form 1120-POL for this year?	37b		X
38 a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a		X
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	N/A	
39 Section 501(c)(7) organizations. Enter:			
a Initiation fees and capital contributions included on line 9	39a	N/A	
b Gross receipts, included on line 9, for public use of club facilities	39b	N/A	
40 a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 <u>0.</u> ; section 4912 <u>0.</u> ; section 4955 <u>0.</u>			
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b		X
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958			0.
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization			0.
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e		X
41 List the states with which a copy of this return is filed <u>KY</u>			
42 a The organization's books are in care of <u>TREASURER</u> Telephone no. <u>(502) 574-1648</u> Located at <u>301 YORK STREET, LOUISVILLE, KY</u> ZIP + 4 <u>40203</u>			
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b		X
If "Yes," enter the name of the foreign country: _____ See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
c At any time during the calendar year, did the organization maintain an office outside the United States?	42c		X
If "Yes," enter the name of the foreign country: _____			
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 - Check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year 43 <u>N/A</u>			
44 a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a		X
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b		X
c Did the organization receive any payments for indoor tanning services during the year?	44c		X
d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d		
45 a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a		X
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b		

Form 990-EZ (2017)

46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		Yes	No
		46		X

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.
Check if the organization used Schedule O to respond to any question in this Part VI

47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Sch. C, Part II	47	Yes	No
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48		X
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a		X
49b	If "Yes," was the related organization a section 527 organization?	49b		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
NONE				

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None." **NONE**

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? **Note: All section 501(c)(3) organizations must attach a completed Schedule A** Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date		
	REGINA MARTIN, TREASURER				
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Firm's name	Firm's EIN		Phone no.	
	Firm's address				

May the IRS discuss this return with the preparer shown above? See instructions Yes No

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support
Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
Attach to Form 990 or Form 990-EZ.
Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2017

Open to Public Inspection

Name of the organization FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY
Employer identification number 31-0928151

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

- The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)
1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990 or 990-EZ).)
3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
7 X An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
8 A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
9 An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
10 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
11 An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
a Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV, Sections A and B.
b Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C.
c Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E.
d Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete Part IV, Sections A and D, and Part V.
e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
f Enter the number of supported organizations

Box for number of supported organizations

Table with 6 columns: (i) Name of supported organization, (ii) EIN, (iii) Type of organization, (iv) Is the organization listed in your governing document?, (v) Amount of monetary support, (vi) Amount of other support. Includes a Total row at the bottom.

FRIENDS OF THE LOUISVILLE

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	9,816.	7,343.	6,017.	11,882.	40,404.	75,462.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	9,816.	7,343.	6,017.	11,882.	40,404.	75,462.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						75,462.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
7 Amounts from line 4	9,816.	7,343.	6,017.	11,882.	40,404.	75,462.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	256.	200.	549.	179.	257.	1,441.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)	1,796.	3,935.	4,300.	3,250.	970.	14,251.
11 Total support. Add lines 7 through 10						91,154.
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here	<input type="checkbox"/>					

Section C. Computation of Public Support Percentage

14 Public support percentage for 2017 (line 6, column (f) divided by line 11, column (f))	14	82.79	%
15 Public support percentage from 2016 Schedule A, Part II, line 14	15	57.90	%
16a 33 1/3% support test - 2017. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization	<input checked="" type="checkbox"/>		
b 33 1/3% support test - 2016. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization	<input type="checkbox"/>		
17a 10% -facts-and-circumstances test - 2017. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization	<input type="checkbox"/>		
b 10% -facts-and-circumstances test - 2016. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization	<input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions	<input type="checkbox"/>		

FRIENDS OF THE LOUISVILLE

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

15 Public support percentage for 2017 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2016 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2017 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2016 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2017. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2016. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b A family member of a person described in (a) above?		
c A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).			
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.			
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.			
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).			
2 Activities Test. Answer (a) and (b) below.		Yes	No
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.			
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.			
3 Parent of Supported Organizations. Answer (a) and (b) below.			
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI.			
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.			

FRIENDS OF THE LOUISVILLE

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI.) See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount		(A) Prior Year	Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	

7 Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

FRIENDS OF THE LOUISVILLE

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2017 from Section C, line 6	
10 Line 8 amount divided by line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2017	(iii) Distributable Amount for 2017
1 Distributable amount for 2017 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2017 (reasonable cause required- explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2017			
a			
b From 2013			
c From 2014			
d From 2015			
e From 2016			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2017 distributable amount			
i Carryover from 2012 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2017 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2017 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2017, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6 Remaining underdistributions for 2017. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7 Excess distributions carryover to 2018. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2013			
b Excess from 2014			
c Excess from 2015			
d Excess from 2016			
e Excess from 2017			

FRIENDS OF THE LOUISVILLE

Schedule G (Form 990 or 990-EZ) 2017

FREE PUBLIC LIBRARY

31-0928151 Page 2

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events NONE	(d) Total events (add col. (a) through col. (c))
		BOOK SALES (event type)	(event type)	(total number)	
Revenue	1 Gross receipts	42,534.			42,534.
	2 Less: Contributions				
	3 Gross income (line 1 minus line 2)	42,534.			42,534.
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses	5,676.			5,676.
	10 Direct expense summary. Add lines 4 through 9 in column (d)				5,676.
	11 Net income summary. Subtract line 10 from line 3, column (d)				36,858.

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
	7 Direct expense summary. Add lines 2 through 5 in column (d)				
	8 Net gaming income summary. Subtract line 7 from line 1, column (d)				

9 Enter the state(s) in which the organization conducts gaming activities: _____

a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? Yes No

b If "Yes," explain: _____

FRIENDS OF THE LOUISVILLE

FREE PUBLIC LIBRARY

Schedule G (Form 990 or 990-EZ) 2017

11 Does the organization conduct gaming activities with nonmembers? Yes No

12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? Yes No

13 Indicate the percentage of gaming activity conducted in:
a The organization's facility
b An outside facility

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name

Address

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

b If "Yes," enter the amount of gaming revenue received by the organization and the amount of gaming revenue retained by the third party

c If "Yes," enter name and address of the third party:

Name

Address

16 Gaming manager information:

Name

Gaming manager compensation \$

Description of services provided

Director/officer Employee Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year \$

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

Multiple horizontal lines for providing supplemental information.

2017 DEPRECIATION AND AMORTIZATION REPORT

FORM 990-EZ PAGE 1

990-EZ

Asset No.	Description	Date Acquired	Method	Life	Conv	Line No.	Unadjusted Cost Or Basis	Bus % Excl	Section 179 Expense	* Reduction In Basis	Basis For Depreciation	Beginning Accumulated Depreciation	Current Sec 179 Expense	Current Year Deduction	Ending Accumulated Depreciation
1	WEBSITE	04/09/10	SL	7.00		HY17	1,053.				1,053.	1,006.		47.	1,053.
2	WEB SITE DEVELOPMENT COSTS	06/30/10		36M		HY43	1,400				1,400	1,400		0.	1,400.
	* TOTAL 990-EZ PG 1 DEPR & AMORT						2,453.				2,453.	2,406.		47.	2,453.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2017

Open to Public
Inspection

Name of the organization

FRIENDS OF THE LOUISVILLE
FREE PUBLIC LIBRARY

Employer identification number
31-0928151

FORM 990-EZ, PART I, LINE 4, OTHER INVESTMENT INCOME:

DESCRIPTION OF PROPERTY:	AMOUNT:
INTEREST INCOME	257.

FORM 990-EZ, PART I, LINE 8, OTHER REVENUE:

DESCRIPTION OF OTHER REVENUE:	AMOUNT:
OTHER INCOME	970.

FORM 990-EZ, PART I, LINE 10, GRANTS AND SIMILAR AMOUNTS PAID:

ACTIVITY CLASSIFICATION: DIRECT GIFTS TO LIBRARY TO BENEFIT GENERAL PUBLIC

GRANTEE NAME: LOUISVILLE FREE PUBLIC LIBRARY

GRANTEE ADDRESS: 301 YORK STREET LOUISVILLE, KY 40203

AMOUNT GIVEN:	12,016.
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FORM 990-EZ, PART I, LINE 14, OCCUPANCY, RENT, UTILITIES, AND MAINTENANCE:

DESCRIPTION OF EXPENSES:	AMOUNT:
DEPRECIATION	47.

FORM 990-EZ, PART I, LINE 16, OTHER EXPENSES:

DESCRIPTION OF OTHER EXPENSES:	AMOUNT:
MISCELLANEOUS	542.
BANK CHARGES	297.
SUPPLIES	586.
COMMUNITY RELATIONS	2,783.
WEBSITE	316.

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990 or 990-EZ) (2017)

Name of the organization	FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY	Employer identification number	31-0928151
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INSURANCE	1,810.
TOTAL TO FORM 990-EZ, LINE 16	6,334.

FORM 990-EZ, PART II, LINE 24, OTHER ASSETS:

DESCRIPTION	BEG. OF YEAR	END OF YEAR
PREPAID EXPENSES	22.	0.
OTHER DEPRECIABLE ASSETS	47.	0.
TOTAL TO FORM 990-EZ, LINE 24	69.	0.

FORM 990-EZ, PART II, LINE 26, OTHER LIABILITIES:

DESCRIPTION	BEG. OF YEAR	END OF YEAR
DONATIONS PAYABLE	1,605.	940.

FORM 990-EZ, PART III, PRIMARY EXEMPT PURPOSE - TO PROMOTE AND SUPPORT THE LOUISVILLE FREE PUBLIC LIBRARY.

FORM 990-EZ, PART V, INFORMATION REGARDING PERSONAL BENEFIT CONTRACTS:

THE ORGANIZATION DID NOT, DURING THE YEAR, RECEIVE ANY FUNDS, DIRECTLY, OR INDIRECTLY, TO PAY PREMIUMS ON A PERSONAL BENEFIT CONTRACT.

THE ORGANIZATION, DID NOT, DURING THE YEAR, PAY ANY PREMIUMS, DIRECTLY, OR INDIRECTLY, ON A PERSONAL BENEFIT CONTRACT.

Name of the organization	FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY	Employer identification number 31-0928151
--------------------------	--	---

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated. (see the instructions for Part IV.)

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
CHANDRA GORDON DIRECTOR	1.00	0.	0.	0.
LAURA GUISSINGER DIRECTOR	1.00	0.	0.	0.
SUE HORN DIRECTOR	1.00	0.	0.	0.
DEJA JACKSON DIRECTOR	1.00	0.	0.	0.
MARILYN JOHNSON DIRECTOR	1.00	0.	0.	0.
KATE LEITNER DIRECTOR	1.00	0.	0.	0.
GARY LUHR DIRECTOR	1.00	0.	0.	0.
SUZIE MCELROY DIRECTOR	1.00	0.	0.	0.
AL MORTENSON DIRECTOR	1.00	0.	0.	0.
EUNICE MURPHY DIRECTOR	1.00	0.	0.	0.
ANN RAMSER DIRECTOR	1.00	0.	0.	0.
SHANNA SANDERS DIRECTOR	1.00	0.	0.	0.
DEBORAH SMITH-SEADLER DIRECTOR	1.00	0.	0.	0.
BILL STOPHER DIRECTOR	1.00	0.	0.	0.
KRISTINA TURNER DIRECTOR	1.00	0.	0.	0.
LINDA WYATT DIRECTOR	1.00	0.	0.	0.
ANN ZEMAN DIRECTOR	1.00	0.	0.	0.

Application for Automatic Extension of Time To File an Exempt Organization Return

Department of the Treasury
Internal Revenue Service

▶ **File a separate application for each return.**
▶ **Information about Form 8868 and its instructions is at www.irs.gov/form8868.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/efile, click on Charities & Non-Profits, and click on e-file for Charities and Non-Profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

		Enter filer's identifying number
Type or print	Name of exempt organization or other filer, see instructions. FRIENDS OF THE LOUISVILLE FREE PUBLIC LIBRARY	Employer identification number (EIN) or 31-0928151
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. 301 YORK STREET	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. LOUISVILLE, KY 40203	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

TREASURER
• The books are in the care of ▶ **301 YORK STREET - LOUISVILLE, KY 40203**

Telephone No. ▶ **(502) 574-1648** Fax No. ▶ _____

- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box . If it is for part of the group, check this box and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 6-month extension of time until **NOVEMBER 15, 2018**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

▶ calendar year **2017** or
▶ tax year beginning _____, and ending _____

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

**MAIL TO: DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE CENTER
OGDEN, UT 84201-0045**

Product: Exempt
 Name: FRIENDS OF THE LOUISVILLE
 FREE PUBLIC LIBRARY
 FEIN: *****8151

Category:

IRS Center: Ogden
 e-Postmark: 11/15/2018 8:54 AM

Notification:

Fiscal Year Begin Date: 1/1/2017

Fiscal Year End Date: 12/31/2017

eSigned:

Return Information

Date	Return ID	Type of Activity	Submission ID	Refund/ (Due)	Updated By	eSign Date
11/14/2018	17X:3437- FRIENDS:V1	Upload Started				
11/14/2018		Ready to Release by Customer				
11/15/2018		Released for Transmission - Validation in Progress			tara.parker	
11/15/2018		Ready to transmit - Validation Complete				
11/15/2018		Transmitted to FD	61480920183190345e67			
11/15/2018		Accepted by FD on 11/15/2018				

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line, do not leave this line blank. Friends of the Louisville Free Public Library	
2 Business name/disregarded entity name, if different from above	
<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input checked="" type="checkbox"/> Other (see instructions) ▶ 501(c)(3)</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
5 Address (number, street, and apt. or suite no.) See instructions. 301 York Street	Requester's name and address (optional)
6 City, state, and ZIP code Louisville, KY 40203	
7 List account number(s) here (optional)	

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
3	1	-	0	9	2	8	1	5	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Regina Martin</i>	Date ▶ <i>11/30/18</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, *Identity Theft Information for Taxpayers*.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you, mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Friends of the Newburg Library

Newburg Library
4800 Exeter Avenue
Louisville, KY 40218
(502) 479-6160

October 25, 2018

Louisville Metro Council
Councilwoman Barbara Shanklin

The Newburg Friends of the Library, are making application for the \$4500.00 Neighborhood Development Fund. The purpose of the request is to provide Essay Scholarships to Senior High School students, who are pursuing their education, upon graduation. The scholarships will be awarded annually to students who have met the criteria for the ***Newburg Friends of the Library Essay Scholarship Program***. All funds will be dispersed by July 2020.

Included with this letter are the required attachments:

- IRS Exempt Status Determination Letter (LFPL)
- Current Financial Statement (Louisville Free Public Library)
- Most Recent IRS Form 990 (LFPL)
- By-Laws (LFPL)
- IRS Form W9 ((LFPL)
- Projected Budget (LFPL does not prepare a projected budget)

If any other information is required to complete this application, please contact Gloria Allen at (502) 653-7503.

Sincerely,

Gloria Allen
Newburg Friends of the Library President

DA

Friends of the Newburg Library

Newburg Library
4800 Exeter Avenue
Louisville, KY 40218
(502) 479-6160

November 10, 2018

Louisville Metro Council
Councilwoman Barbara Shanklin

The Friends of the Newburg Library are submitting some of the missing documentation that is needed to complete a portion of the application for the Neighborhood Development Funds. We are submitting the following information:

- * **Articles of Incorporation**
- * **Completion of page 7 – Total Program/Project Funds and Total Revenue**

We are unable to submit the other documentation needed to fully complete the application, because it is information that can only be provided by the Main Library (which we have contacted), and they have not responded, as yet. The Main Library is to provide the following information:

- * **IRS Form W-9**
- * **Final 2016 IRS Form 990EZ**
- * **Completion of the August 2013 W-9 Form**
- * **Completed November 2017 W-9 Form**

Thank you for reviewing our application. When the Main Library forwards us their information, we will expediently submit the remaining information needed to complete our application.

Sincerely,



Gloria Allen
The Newburg Friends of the Library President
(502) 653-7503

Rickey Smith

From: Bell, LaTonya J.
Sent: Wednesday, December 5, 2018 12:46 PM
To: Rickey Smith
Cc: Shanklin, Barbara; Stenberg, Beth; Steele, Roxanne M; MetroCouncilClerk
Subject: FW: NDF training response Newburg Friends of the Library
Attachments: NDF training response.jpg

No problem. Please ask for a technical corrections to correct the person's name on the application at today's Appropriations Committee and submit this email and attachment to the Clerk's office. Thanks.

From: Rickey Smith <Rickey.Smith@louisvilleky.gov>
Sent: Wednesday, December 5, 2018 12:28 PM
To: Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>
Cc: Shanklin, Barbara <Barbara.Shanklin@louisvilleky.gov>; Steele, Roxanne M <Roxanne.Steele@louisvilleky.gov>
Subject: FW: NDF training response Newburg Friends of the Library

Good afternoon Mrs. Bell,

I was given the wrong name to list on the application for the Friends of the Library NDF; Mrs. Steele instructed me to provide you with the correct name. Please see the attachment for the right name.

Best regards,
Rickey Smith

From: Gayle Shumake <gayle@shumakeanddaughters.com>
Sent: Tuesday, December 4, 2018 2:34 PM
To: Rickey Smith <Rickey.Smith@louisvilleky.gov>
Cc: Roxanne.Steele@louisvillky.gov; shastarev@aol.com; sharon8211ad@att.net
Subject: NDF training response Newburg Friends of the Library



Louisville Metro Government
Office of Management and Budget

Neighborhood Development Fund Training Attestation

Grantee Organization Name: Newburg Friends of the Library

Grantee Representative Name: Gloria J. Allen

I agree that I am an authorized representative and/or signatory of the organization named above and attest to having viewed the Neighborhood Development Fund training presentation. I understand the reporting requirements of the Neighborhood Development Fund grant. Additionally, after viewing the presentation, I have correctly answered the below questions.

Please check:

I viewed the NDF training material on the website

Answer the following questions before signing (Circle or write in the correct answer).

1. The NDF funding your agency received is a gift from LMG? True or False

2. Name the three budget categories that require a detail list.

Client Assistance, Community Events & Festivals and Other Expenses

3. If your agency charged gross pay to NDF, you are required to provide additional documentation to satisfy reporting requirements. True or False

4. Which four questions should your financial support documentation answer at all times?

Who, What, When and Where

5. Your agency is considered noncompliant if you do not account for funds received and/or your financial report is missing support documentation? True or False

6. Canceled check, bank statement, invoice and receipt are considered proof of payment. True or False.

Gloria J. Allen
Grantee Representative Signature

12/5/2018
Date

NOTE: Please return to Roxanne Steele

E-mail address: Roxanne.Steele@louisvilleky.gov

Fax: 502-574-3219

Mailing Address: Louisville Metro Government
ATTN: NDF Coordinator
611 West Jefferson St.
Louisville, KY 40202