



**Office of Management and Budget
Division of Purchasing
Non-Competitive Contract Request Form**

Department	Office Resilience and Community Se	Department Contact	Tameka Laird
Contact Email	Tameka.laird@louisvilleky.gov	Contact Phone	502-574-3929

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service	✓			
Sole Source (goods/services)				
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	07/01/2021	06/30/2022		

VENDOR INFORMATION

Vendor Legal Name	University of Louisville				
DBA					
Point of Contact	Dr. Brown	Email	aishia.brown@louisville.edu		
Street	485 E Gray Street				
Suite/Floor/Apt		Phone	502-852-5164		
City	Louisville	State	KY	Zip Code	40202
Federal Tax ID#		SSN# (If sole proprietor)			
Louisville Revenue Commission Account #					
<u>Human Relations Commission Certified Vendors</u>	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business		
Select if applicable					

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$99,351	(including reimbursement expenses, if applicable)			
Fund Source: General Fund	✓				
Federal Grant		Federal Granting Agency			
Other		Describe:			
Account Code String #	1101	615	3835	500819	521301
Payment Rate		per hour		per day	
		per month		Other	
Payment Frequency		Monthly		Upon Completion / Delivery	
		Quarterly		Other	



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.

New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

The partnership between University of Louisville Center for Social Justice Youth Development Research (CSJYDR) led by Dr. Brown and Louisville Metro Office of Youth Development is to increase professional development opportunities and supports for the youth development workforce in Louisville through the creation and implementation of the Social Justice Youth Development Certificate program and conduct research and disseminate results through research/policy briefs to inform the development of the Youth Equity Data Report to be released by OYD's Youth Development Services Data Center.
• CSJYDR (led by Dr. Brown) will facilitate the development, implementation, and evaluation of the Social Justice Youth Development Certificate Program.
o Attend BLOCS Operations Team Meetings and participate in BLOCS Operations Teams subcommittees (i.e., data report subcommittee)
o Develop and execute outreach plan for SJYD Certificate program in partnership with OYD outreach team
o Coordinate the facilitation of youth development professional support groups (i.e., those that serve immigrant/refugee youth.
• CSJYDR (led by Dr. Brown) will conduct research and disseminate results to inform the development of the Youth Equity Data Report. Data Report.
o Attend all Youth Development Services Data Center meetings to stay up-to-date on the development of the Youth Equity Data

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

Several resources and efforts are invested in the professionalization of organizations and individuals who work with children and youth. Majority of these resources focus on the licensing and certification of teachers, social workers, and day care facilities. While these focus areas are important, there is still a need for coordinated systems of professional development and certification for organizations and individuals who serve youth (ages 12 to 24). In Louisville, this need has been brought to the forefront with Jefferson County Public Schools (JCPS) transition to Non-Traditional Instruction (NTI) and the emergence of out-of-school time providers creating community learning hubs for youth with the most need. This layered on top of the murder of Breonna Taylor calls for a new approach to addressing educational and health disparities among youth in Louisville with a specific focus on addressing the root cause of academic achievement gaps and health disparities. The issues faced by youth experiencing marginalization in our society are not solely due to personal choices but hold strong connections to social, political, and economic patterns rooted in systemic racist, sexist, and classist practices and policies. Social Justice Youth Development (SJYD) supports, opportunities, programs, and services focus on implementing social justice practices in all aspects of the lives of young people, including youth work. These approaches require transformative methods that ensure youth are at the center of all aspects of youth work, including the professionalization of youth work. The Social Justice Youth Development Certificate Program (SJYDCP) addresses Specific Aim 1 by providing training and resources to youth development professionals and youth serving organizations in Louisville. Justification for Specific Aim: Currently, there is not a county level mechanism to understand youth (ages 10 – 24) outcomes outside of those provided by Jefferson County Public Schools (JCPS). The outcomes that are provided are typically around

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director [Signature: Tameka Laird] Date 9/1/2021
Signature: Tameka Laird
Printed Name

Purchasing Director [Signature: Joel Neaveill] Date 9/2/2021
Signature: Joel Neaveill
Printed Name