


## Darr, Savannah

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**From:** Planning & Design Services <no-reply@wufoo.com>  
**Sent:** Tuesday, January 22, 2019 3:03 PM  
**To:** Keeton, Burcum A; Darr, Savannah; Gorman, Becky  
**Subject:** Architectural Review Committee Application Form

**Name \*** Kathy Nichols

**Date of Application \*** January 22, 2019

**Address \***   
United States

**E-mail address \***

**Employer \*** Historic Homes Foundation, Inc.

**Ethnicity \***

**Party Affiliation \***

**Occupation \*** Museum director

**Which Historic Preservation District to you live in? \*** Individual Landmarks

**Primary Phone Number \***

**Alternate Phone Number**

**Volunteer Activities** Riverside and Whitehall special events

**Have you ever served on any City and County Boards and Commissions? If yes, please list board/commission info, as well as dates of service. \*** In Comal County, Texas:  
Historic Cemetery Committee (2015–2018)  
Historic Landmark Commission (2012–2018) Commission Chair (2016–2018)

**Are you employed by Louisville Metro Government? \*** No

Do you or a member of your immediate family No  
have ownership interest in any company that  
does business with Louisville Metro  
Government?

\*

Do you or a member of your immediate family No  
have ownership interest in any property that  
is the subject of a condemnation proceeding,  
planning and zoning proceeding or any other  
administrative or court proceeding in which  
Louisville Metro Government or its agencies  
are interested parties?

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Do you have any contract or matter pending No  
before any Louisville Metro Government  
agency? \*

Have you ever been sued by the former City No  
of Louisville, Jefferson County or Louisville  
Metro Government? \*

Please attach your resume \*



[nichols\\_resume\\_january\\_2018.docx](#) 28.68 KB · DOCX

Electronic Signature \*

Kathy Nichols

# Kathy L. Nichols

## EDUCATION:

- 1995** Indiana University Purdue University at Indianapolis (IUPUI), graduate work in United States History with a concentration in Public History, completed course work.
- 1992** Indiana University Southeast (IUS), New Albany, IN., B.A. in United States History

## CERTIFICATES:

- June 2017** New Braunfels City University. Completed course designed to familiarize participants with city management and operations.
- May 1995** "Principles and Techniques of Fund Raising." The Fund Raising School, Indiana University Center on Philanthropy.

## EXPERIENCE:

- February 2018-present Executive Director, Farmington Historic Plantation, Louisville, Kentucky**  
Directs all aspects of administration including strategic planning, budget development and management, grant writing, fund raising, membership, special events, staff and volunteer supervision, writing and editing museum publications, community relations, press relations, marketing, and facilities management of eight historic structures, five appurtenant buildings, grounds and gardens on an eleven acre site, serves as ex-officio member of all board committees. Develops interpretive programs and exhibitions, special events, collections care program.
- 10/2010 –Present Executive Director, Heritage Society of New Braunfels, Museum of Texas Handmade Furniture. New Braunfels, Texas**

IN addition to duties repeated above, administers the Heritage Endowment Trust, a separate 501c3.

Serves as liaison to the Historic Museums Association, an advertising consortium of four local historic museums.

## MAJOR PROJECTS:

- Created a collections policy and procedures plan.
- Updated interpretation to reflect accurate scholarship.
- Created stewardship plans for historic structures and landscapes.
- Revised safety and security measures.
- Implemented a long-range plan.
- Updated fund raising with an objective of long-term sustainability.
- Implemented the American Association of State and Local History (AASLH) Standards and Excellence Programs for History Organizations (StEPS), a program designed to bring the organization up to professional best practices standards.
- A collaboration with Texas State University Public History Department. Teams of graduate students, funded by a state foundation, created the museum's first accurate inventory, assessed the primary and appurtenant collections, generated ownership records, and created a database of the records.
- Refocused museum interpretation to accurately reflect the context of the collection and its role in the history of Texas material culture and immigration.
- Produced a new docent manual, retrained the volunteers and staff, and implemented regular docent training sessions.
- The first major interior renovation of the museum in 30 years.
- Created a museum disaster recovery plan.
- Created financial management methods.

- Created conservation plan for collection and buildings.
- Expanded a museum education program for schoolchildren.
- Expanded Folkfest, a major annual family heritage event and fundraiser.

10/2005-1/2011

**President, Clio21C, Museum Consulting**

**Projects:** Farmington Historic Plantation, Louisville, Kentucky:

**Curator, Abraham Lincoln and Farmington: An Enduring Friendship**, a permanent exhibit;  
**Interpretation consultant**, researched and designed a new interpretation of the site, wrote and implemented a new docent training manual;

**Interpretation consultant**, researched, designed, and trained docents in the award-winning Farmington Slavery interpretation.

**Researched, developed and wrote** Farmington Historic Plantation comprehensive site brochure. Developed education program and special events around the new interpretation.

**Riverside, the Farnsley-Moremén Landing,**

**Special events coordinator** Developed the Riverside Plant Sale, a mission-related annual fundraiser

1/2003-8/2005 **Associate Director, Farmington Historic Home, Louisville, Kentucky.**

Assisted museum director in museum administration, marketing, facility management, and rental scheduling, conservation of historic structures, grounds, gardens, and archeological sites, special events, and fundraising initiatives. Worked with director and board to implement a long-range plan for the museum.

Designed museum interpretation, docent training, and interpretive programming.

Developed interpretive flyers, educational brochures, and advertising.

2/2000-1/2004 **Site Supervisor, Riverside, the Farnsley-Moremén Landing, Louisville, Kentucky.**

Implemented mission-based focus for the museum store. The resulting operation complied with Internal Revenue Service guidelines for non-profit organizations and, over a three-year period, achieved a 300% increase in sales. Educator for archeology-based school children and public education program; trained docents; scheduled rentals and planned special events. I worked closely with the site director, board, and consultants in developing the Riverside master plan.

1994-1998 **Adjunct History Instructor, IUS, New Albany, Indiana.** Developed material and grading criteria for multiple introductory history courses.

**ACTIVITIES / SERVICE TO THE FIELD:**

- 2016-present National Council on Public History Development Committee
- 2016- present, Chair, New Braunfels Historic Landmarks Commission
- 2012-2016 Commissioner, New Braunfels Historic Landmarks Commission
- 2016-present, New Braunfels Historic Cemeteries Committee
- 2011- present, New Braunfels Convention & Visitors Bureau Strategy & Steering Committee
- Prince Solms 200th Anniversary Committee
- 2008 National Council on Public History Local Arrangements Committee.
- 2003-2006 The Abraham Lincoln 200<sup>th</sup> Anniversary Committee, Farmington Historic Plantation

**EDITORIAL PROJECTS AND PUBLICATIONS:**

*Historic Villages of Texas, Heritage Society of New Braunfels* published by Texas A&M Press, anticipated publication date November 2018.

House Museum Guide Brochure for the Kentucky House Museum Affinity Group.

Farmington Historic Plantation Grounds Tour.

"Abraham Lincoln and Joshua Speed—Best Friends Forever, Or What I Did on My (Farmington Plantation) Summer Vacation" *PITCH*, Spring/Summer 2008, No. 9 pages 4-11.

"Louisville's Muhammad Ali Center" *The Public Historian*, Winter, 2008.

"The Steamboat Arabia Museum" *The Public Historian*, Fall 2005, Vol. 27, No. 4, pages 87-89.

"Alvin P. Hovey" in *Governors of Indiana*, (Indianapolis: Indiana Historical Society 2006).

"Lord Michael Killanin" in *Historical Dictionary of the Olympics*, (Westport, Ct.: Greenwood Press, 1996 and 2001).

**PROFESSIONAL AND PUBLIC PRESENTATIONS:**

Over 25-twenty-five presentations include addressing museum professional groups, civic groups, university classes, and the general public. A complete list of presentations is available upon request.



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