

# Louisville Metro Council City Agency Request

- Neighborhood Development Fund
- Capital Infrastructure Fund
- Municipal Aid Program (MAP)

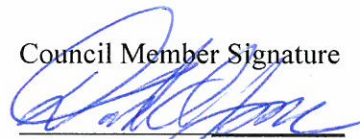
**Primary Sponsor:** David A. James, District 6

**Amount:** 15,000.      **Date:** 7-21-15

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):** To increase District 6 Park account contained in FY 16 operating budget

**Location of project/program:**  
**City Agency:** Parks  
**Contact Person:** Jade Babb  
**Agency Phone:** 574-3810      0-169-15

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

District #	Council Member Signature	Amount	Date
<u>6</u>		<u>15,000.<sup>00</sup></u>	<u>7-21-15</u>
_____	_____	_____	_____
_____	_____	_____	_____

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman      Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:** \_\_\_\_\_

**OFFICE OF METRO COUNCIL CLERK**  
**REVIEWED**

DATE 7/23/15 TIME 7:28

## NDF OR CIF INTERAGENCY CHECKLIST

**Interagency Name:** Parks

**Program/Project Name:** Jazz in Central Park, Movies In the Park, Toonerville Park Grand Opening

**Yes/No/NA**

**Request Form:** Is the NDF Request Signed by all Council Member(s) Appropriating Funding? yes

**Request Form:** If matching funds are to be used, are they disclosed with account numbers in the request form description? na

**Request Form:** If matching funds are to be used, does the amount of the request exclude the matching fund amount? na

**Request Form:** If other funds are to be used for this project, are they disclosed with account numbers in the request form description? na

**Funding Source:** If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF. na

**Funding Source:** If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF. na

**Ordinance Required:** Is the NDF request to a Metro Agency greater than \$5,000? Yes

**Ordinance Required:** Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less? no

Prepared by: Wanda Mitchell-Smith



Date: 07/16/15

Vessel Management Printing & Production  
P.O. Box 3941  
Louisville, KY 40201  
Vesselmanagement849@gmail.com  
270.883.2167

# INVOICE

Councilman David A. James  
601 W. Jefferson St  
Louisville, KY  
Contact Wanda Mitchell-Smith  
502 574-1105

**Invoice #** 0000005  
**Invoice Date** 06/23/2015  
**Due Date** 07/15/2015

Item	Description	Unit Price	Quantity	Amount
Service	Jazz In Central Park			
Service	Marketing & Advertising (Radio/FB/Twitter/Commercial/Flyers/TV)	1.00	3500.00	3,500.00
	Sound/Back Line gear	1.00	2000.00	2,000.00
	Guest Artist	1.00	4200.00	4,200.00
	Miscellaneous	1.00	1800.00	1,800.00
<b>NOTES:</b> Miscellaneous				
1. SUV Rental (Transport Artist)				
2. Stage Crew				
3. Hospitality team				
4. Lodging/Air travel				
5. Host				
Date of Event August 30th "Jazz in Central Park" 5 PM- *8 PM				
<b>Subtotal</b>				11,500.00
<b>Total</b>				11,500.00
<b>Amount Paid</b>				0.00
<b>Balance Due</b>				\$11,500.00

Metro Audio Visuals  
 782 Theodore Burnett #7  
 Louisville Ky 40217  
 502.533.8457  
 johnbaunach71@gmail.com

# Invoice

DATE	INVOICE #
7/10/2015	214

BILL TO	SHIP TO
Metro Louisville Council Wanda Mitchell- Smith/ 601 W Jefferson Street Louisville, Ky 40202 574 1106	Victory Park

DUE DATE	P.O. NUMBER
8/9/2015	

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
5k	5000 Lumens Lcd Projector	1	300.00	300.00
9x12	9x12 Fast Fold Screen	1	125.00	125.00
dvd	Dvd Player	1	25.00	25.00
4spk	4 Speaker Sound System	1	225.00	225.00
Pm	popcorn machine	1		0.00
popcorn	bags of popcorn	150		0.00
w	bottled water	120		0.00
lab	labor for setup, show, and strike of equipment	8	25.00	200.00
		Subtotal		875.00
		0% Tax		
		<b>Total</b>		<b>875.00</b>

## Smith, Wanda M

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**From:** Babb, Jade R.  
**Sent:** Friday, July 17, 2015 11:26 AM  
**To:** Smith, Wanda M  
**Cc:** James, David A  
**Subject:** RE: Parks NDF

Yes, we will accept the funds and process the invoices.

Thank you,

Jade

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**From:** Smith, Wanda M  
**Sent:** Friday, July 17, 2015 10:58 AM  
**To:** Babb, Jade R.  
**Cc:** James, David A  
**Subject:** Parks NDF  
**Importance:** High

Hi Jade,

CM James is doing an NDF for \$15,000 for several events in District 6. Would you be so kind to accept the invoices and to do the processing for Jazz In Central Park, the Movie in the Park and the Toonerville Park Grand Opening? Thanking you in advance for your cooperation regarding this and all other matters.



Wanda Mitchell-Smith  
Legislative Assistant  
District 6  
David A. James, Councilman  
Louisville Metro Council  
601 W. Jefferson Street  
Louisville, KY 40202  
(502) 574-1106  
[Wanda.smith@louisvilleky.gov](mailto:Wanda.smith@louisvilleky.gov)

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## DISTRICT 6 PARKS ACCOUNT FY16

A	B	C
<u>EVENT NAME</u>	<u>VENDER/ INVOICE</u>	<u>COST</u>
1		
2		
3	Jazz in Central Park	11,500
4	Movie in the Park #1	875
5	Movie in the Park #2	875
6	St. Louis Bertrand	127.5
7	Toonerville Opening	622.5
8	Unity Holiday Celebration	
9		
10	Production Simple Lighting, Instruments and Sound Reinforcement	1000
11		
12	<b>TOTAL</b>	15,000