





### CIF, NDF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Department of Public Works - Signs and Markings

**Program/Project Name:** purchase of panhandling signs

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

**Prepared by:**

Bryan Mathews

**Date:** October 8, 2015



DEPARTMENT OF METRO PUBLIC WORKS

Responding Agency:	Completed by:
PW&A: Signs and Markings	
Date:	MetroCall#:
10/6/2015	

SPECIAL ORDER QUOTE

per Bryan Mathews, legislative aide for Council-person DJohnson - council districts are needing some panhandling signs fabricated and installed.

- (2) for district 21
- (3) for district 15

Price per sign will be \$216.00 (this includes all material and labor needed to fabricate and install each sign). Council should inspect installation of signs no sooner than mid-November.

Cost pe sign:	\$216.00
Qty:	5
total:	<u>\$1,080.00</u>

Certification to Completion of Work	Work Order By:
Signed:	
Date:	