

**Louisville Metro Council City Agency Request**

- **Neighborhood Development Fund (NDF)**
- Capital Infrastructure Fund (CIF)**
- Municipal Aid Program (MAP)**
- Paving Fund (PAV)**

**Primary Sponsor:** Bill Hollander

**Amount:** \$225.00 **Date:** March 20, 2018

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 NDF funds to the Louisville Free Public Library to pay for overtime employees to work on Sunday, June 24, 2018, during the Cyclouvia event on Frankfort Avenue. The Crescent Hill Library will be open from 2-6 pm during the event.

**City Agency:** Louisville Free Public Library  
**Contact Person:** Belinda Catman  
**Agency Phone:** 574-3810

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

9 Bill Hollander \$225.00 3/20/18  
 District # Council Member Signature Amount Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
 Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
 Budget Revision #: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
 Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## Ethridge, Kyle

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**From:** Belinda Catman <Belinda.Catman@lfpl.org>  
**Sent:** Tuesday, March 20, 2018 9:35 AM  
**To:** Ethridge, Kyle; Catman, Belinda.  
**Cc:** Jim Blanton  
**Subject:** RE: CycLOUvia - June 24

Good Morning,

You can process the request for \$225 again this year.

Thanks  
Belinda

*Bill Hollander  
3/20/18*

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**From:** Ethridge, Kyle [<mailto:Kyle.Ethridge@louisvilleky.gov>]  
**Sent:** Thursday, March 15, 2018 3:14 PM  
**To:** Catman, Belinda  
**Cc:** Jim Blanton  
**Subject:** CycLOUvia - June 24

Good Afternoon, Belinda.

The date has been set for the Annual Cyclouvia on Frankfort Avenue – Sunday, June 24. As in years past, we'd love to have the Crescent Hill Library open during the event between 2:00 – 6:00 p.m.

Could we work with LFPL again to obtain a cost for overtime, so we can process for the event? I believe last year was \$225.

Thank you,  
Kyle



**Ms. Kyle Ethridge** | Legislative Assistant  
Office of Councilman Bill Hollander  
601 W. Jefferson Street | Louisville, KY 40202  
d: (502) 574-3908 o: (502) 574-1109

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## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> Louisville Free Public Library	
<b>Program/Project Name:</b> Crescent Hill Library overtime staffing	
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: 

Date: 03/20/18