

SUMMARY OF NEIGHBORHOOD MEETING

Meeting Date & Time: September 5, 2023 at 6:00pm

Applicant: Meredith Dunn School

Location: Meredith Dunn School Gymnasium
3023 Melbourne Avenue Louisville KY 40220

Requests: Conditional Use Permit for Private Institutional Uses

Alex Rosenberg began the meeting by introducing himself and representatives of Meredith Dunn. Then, Mr. Rosenberg thanked those in attendance for their participation. Mr. Rosenberg explained the ordinance that requires private institutional uses, such as Meredith Dunn, to have a conditional use permit. Next, Mr. Rosenberg gave an overview of the Application Process.

Following Mr. Rosenberg's explanation of the proposed development, he permitted the participants to ask questions.

First, the participants asked how the school intends to handle parking for special events. In response Robin Johnstone, Head of School, acknowledged the school's parking concerns and suggested a possible solution. According to Mrs. Johnstone the school's neighbors accommodate for parking during the semi-annual special events. Neighbors have allowed cars to park on their property in the past. Ultimately, the participants offered suggestions for the school to better communicate with the neighbors prior to these events.

Second, the participants questioned the location of the construction entrance and schedule of the construction sequencing. Mark Lichtefeld, representing Lichtefeld Inc. the contractor for this project, explained that the construction traffic will be limited based on the school schedule. Furthermore, Mr. Lichtefeld informed the meeting that there is minimal area for on-site staging of materials; so, he will manage the construction to ensure that materials will be used immediately in the building, once they are delivered.

Lastly, the participants desired for speed bumps to be installed on Melbourne Avenue to slow down existing traffic from Hikes Lane to Taylorsville Road. This has been a long-standing concern; therefore, the participants wanted Meredith Dunn to advocate for their installation. Mr. Rosenberg informed the participants that this would be something to discuss with Metro Public Works.

The meeting ended at approximately 6:30pm.

NOTICE OF NEIGHBORHOOD MEETING

Dare Sent: August 21, 2023

To: Adjoining Property Owners of Meredith Dunn School, 3023 Melbourne Avenue, Louisville, Kentucky 40220; Neighborhood Group representatives expressing interest in the Area, and Metro Councilperson for District 26, Brent Ackerson.

From: Alex Rosenberg, PE, AL Engineering Inc. on behalf of the Applicant, Meredith Dunn School

RE: Notice of Neighborhood Meeting for a Conditional Use Permit Application for Private Institutional Uses.
23-CUPPA-0257

The Applicant has filed a pre-application for a conditional use permit to allow the existing private institutional use (Private School) to continue to operate within the R-5 zoning district. Additionally, the Meredith Dunn School is proposing a building addition to the existing school. Please see the enclosed draft plan for the building expansion.

In accordance with the procedures of Louisville Metro Planning and Design Services, we invite you to a neighborhood meeting on the above-referenced pre-application. This will be an informal meeting to give you the opportunity to review the proposed plan and discuss the proposal with representatives of the school. Alex Rosenberg will be the meeting facilitator.

The meeting to discuss this development proposal will be held on:

Date: Tuesday September 5, 2023

Time: 6:00pm

**Location: Meredith Dunn School Gymnasium (Enter from parking lot side),
3023 Melbourne Avenue Louisville KY 40220**

Enclosed for your review are the following:

1. LOJIC Map showing the location of the sites and surrounding area.
2. Concept Plan
3. Contact Information
4. Information on how to obtain case information online from Louisville Metro Planning & Design's online customer service portal
5. "After the Meeting" Instructions

Case Number:
23-CUPPA-0257

PDS Case Manager:
Amy Brooks
Amy.Brooks@louisvilleky.gov
502-564-5860

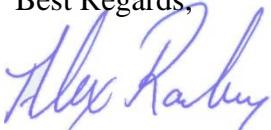
If you desire further information on this pre-application online, use the following link to view the case files assembled and maintained by Louisville Metro Planning and Design Services:

<https://aca-prod.accela.com/LJCMG/welcome.aspx?TabName=Home&TabList=Home>
Then click on the “Search” tab; then “Planning Applications”; Enter the case number in “Record Number” data field; then click “Record Info” tab.

If you have additional questions about the information you have received with this notification and/or wish to speak to me directly about the proposal, please feel free to call or email me using the contact information provided herein.

Alex Rosenberg
AL Engineering Inc.
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Suite A
Louisville, KY 40223
Alex@alengrinc.com
502-817-4444

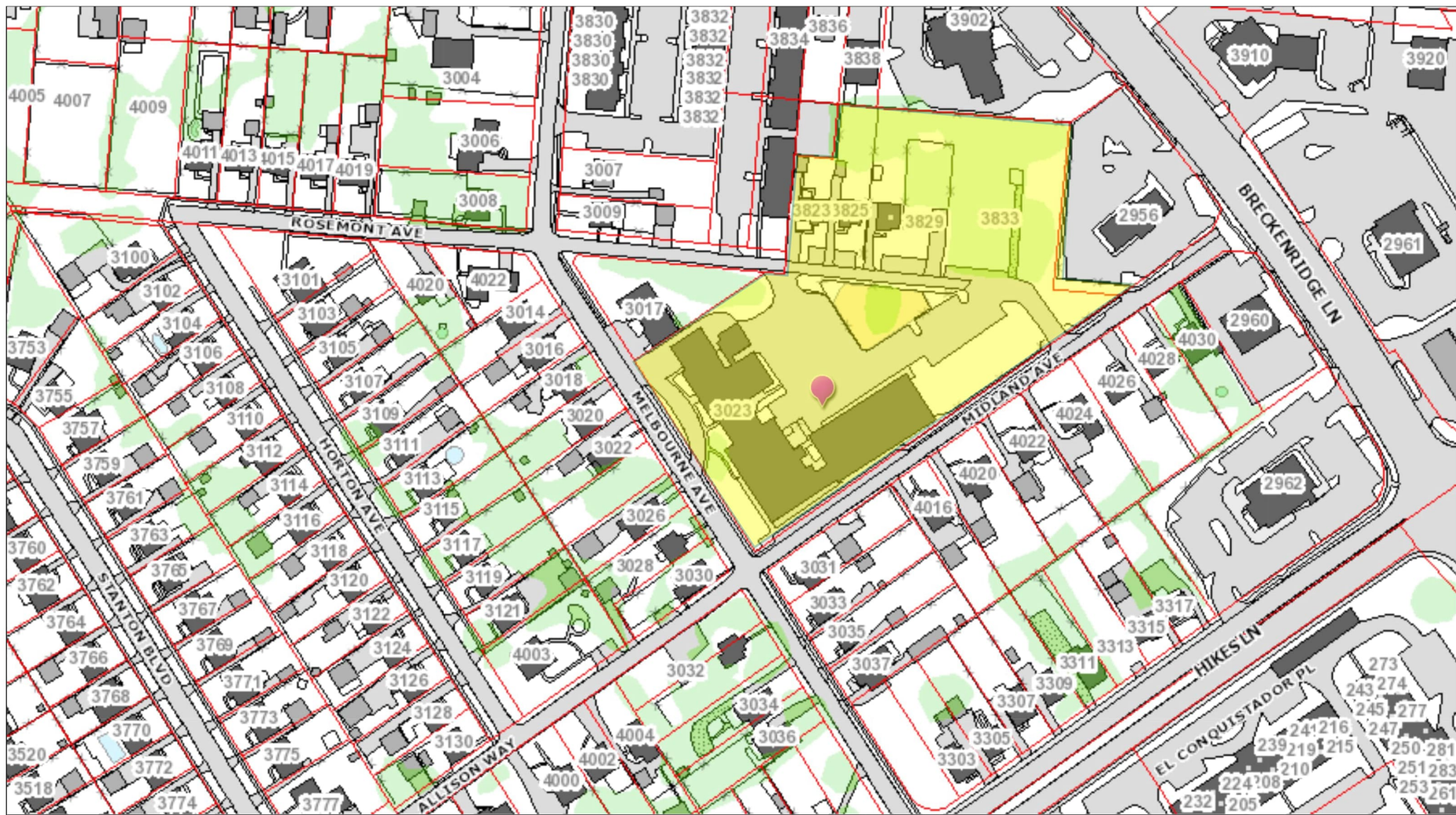
Best Regards,



Alex Rosenberg, PE
AL Engineering Inc.

cc: Mark Lichtefeld, Lichtefeld Inc.

Enclosures



3023 Melbourne Ave



0 100 200ft

8/22/2023, 1:06:05 PM



Louisville Metro, MSD, LWC & PVA © 2023
This map is not a legal document and should only be used for general reference and identification.

After the Neighborhood Meeting

This Neighborhood Meeting is an opportunity for the applicants and surrounding neighbors to discuss and develop an understanding of the proposal prior to a public hearing. At the conclusion of this neighborhood meeting, the applicant has 90 days to file a formal application with Planning & Design Services. If the formal application is not filed within 90 days, the applicant will be required to have another neighborhood meeting.

Once the formal application is filed, a public hearing will be scheduled to consider the application. This public meeting is your official opportunity to speak in support or opposition to the proposal. If you received a notice regarding this neighborhood meeting, or did not receive a notice but signed the sign in sheet, you will receive a notice of the public meeting.

If you are interested in staying informed about this proposal, or have any questions about the formal review process, you may call the Planning & Design Services office at **(502) 574-6230**. Please refer to the case number in your inquiry. You may also go to **<https://louisvilleky.gov/government/planning-design>** to view meeting agendas, search case information, or obtain other Planning & Design Services information.