

**Louisville Metro Council City Agency Request**

- **Neighborhood Development Fund (NDF)**
- Capital Infrastructure Fund (CIF)**
- Municipal Aid Program (MAP)**
- Paving Fund (PAV)**

**Primary Sponsor:** Marainne Butler

**Amount:** \$625.00 **Date:** September 1, 2016

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Parks will provide tables, trash receptacles and facilities for the South Points Family Jam in partners with Louisville Grows, the Food Literacy Project and others.

**City Agency:** Parks  
**Contact Person:** Mike Hallett  
**Agency Phone:** 502-381-7491

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

15 \_\_\_\_\_ \$625.00 \_\_\_\_\_ 9-1-16 \_\_\_\_\_  
 District # Council Member Signature Amount Date

*Marainne Butler*

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
 Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
 Budget Revision #: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
 Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Parks Department

**Program/Project Name:** South Points Family Jam

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

**Submitted by:** Suren Hughes

**Date:** 9-1-14

## Hughes, Susan

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**From:** Hughes, Susan  
**Sent:** Thursday, September 1, 2016 2:23 PM  
**To:** Hallett, Michael A  
**Cc:** Tate, Regina L  
**Subject:** FW: Event cost for farmers market

Thanks so much Michael for the cooperation in working with the South Points Family Jam Block Party. Below is the quote and by this message, agreement that District 15 will appropriate the funding to Parks. The contact person with Kentucky One Health is:

Alice Bridges  
Vice President, Health Communities  
502-587-4603  
[alicebrides@kentuckyonehealth.org](mailto:alicebrides@kentuckyonehealth.org)

I do not currently have a cell number for her but will try to get you one. If you have any questions for her before the event, please contact Ms. Bridges.

### Details and description-from Ms. Bridges

We would like to arrange for their delivery to the site on Friday, Oct. 14 and pickup on Monday, Oct. 17 (if possible). If we can establish a timeframe for pickup and delivery, I'll have someone on site to meet the crew and work with them on appropriate placement.

Thanks Mike.

Susan Hughes  
574-1115

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**From:** Tate, Regina L  
**Sent:** Wednesday, August 31, 2016 8:08 AM  
**To:** Storch, Marty; Hallett, Michael A; Dumas, Tangela  
**Cc:** Hughes, Susan; Butler, Marianne  
**Subject:** RE: Event cost for farmers market

Susan:

Pricing would be as follows:

20 picnic tables =	\$255.00
10 garbage cans =	\$127.50
1 ada portable rr =	\$90.00
3 reg. portable rr =	\$180.00
<b>Total</b>	<b>\$652.50</b>

I will be on vacation until 9/13/16. If you would like to get this set up please send as much detail as possible in regards to placement along with a contact cell phone number, etc. Copy Mike Hallett on all e-mails while I am out and he will make certain your delivery is set up.

Thanks!

Regina

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**From:** Storch, Marty  
**Sent:** Tuesday, August 30, 2016 5:22 PM  
**To:** Hallett, Michael A; Dumas, Tangela; Tate, Regina L  
**Cc:** Hughes, Susan; Butler, Marianne  
**Subject:** Event cost for farmers market

TEAM, CW Butler is looking for a price to deliver about 20 picnic tables, 10 garbage cans and 4-porta cans for an event in her district on Bicknell close to our old Dumeyer CC and park. Can we reach out with Susan for coordination and cost please and thank you.

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**Categories:** Red Category

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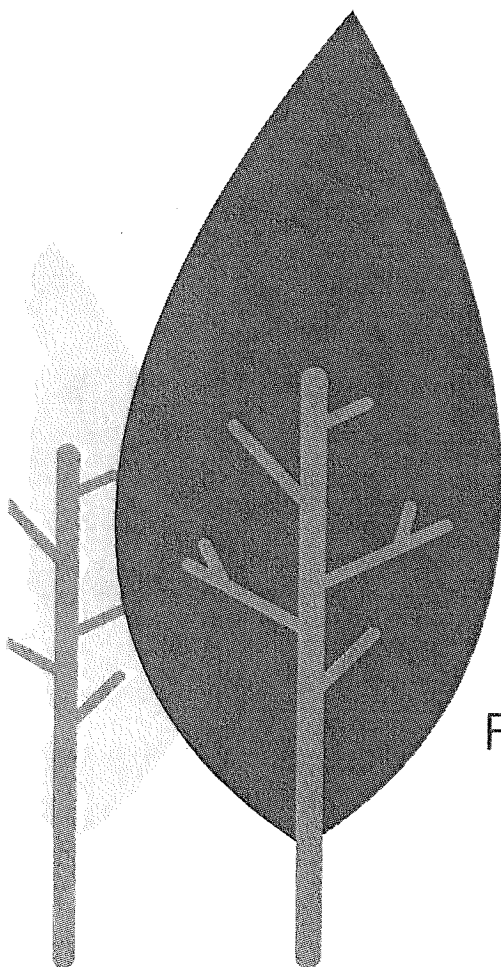
URBAN FARM • COMMUNITY GARDEN • FRESH FOOD EDUCATION

# SOUTH POINTS FAMILY JAM

A NEIGHBORHOOD BLOCK PARTY

OCT. 15  
11-2PM

FEATURING  
HAY RIDES  
FACE PAINTING  
FOOD TRUCKS  
FIELD TO FORK FUN  
CIDER PRESSING  
HEALTH SCREENINGS  
& MORE!



Find us at the corner of Hazelwood and  
Bicknell Ave's at the former Iroquois  
Homes Site

# FOUR WAYS TO GET INVOLVED

## 1 COMMUNITY GARDEN

Get your own garden plot for Spring 2017! You can learn more at an organizing meeting on \_\_\_\_\_ at \_\_\_\_\_ at \_\_\_\_\_.

## 2 ADVISORY COUNCIL

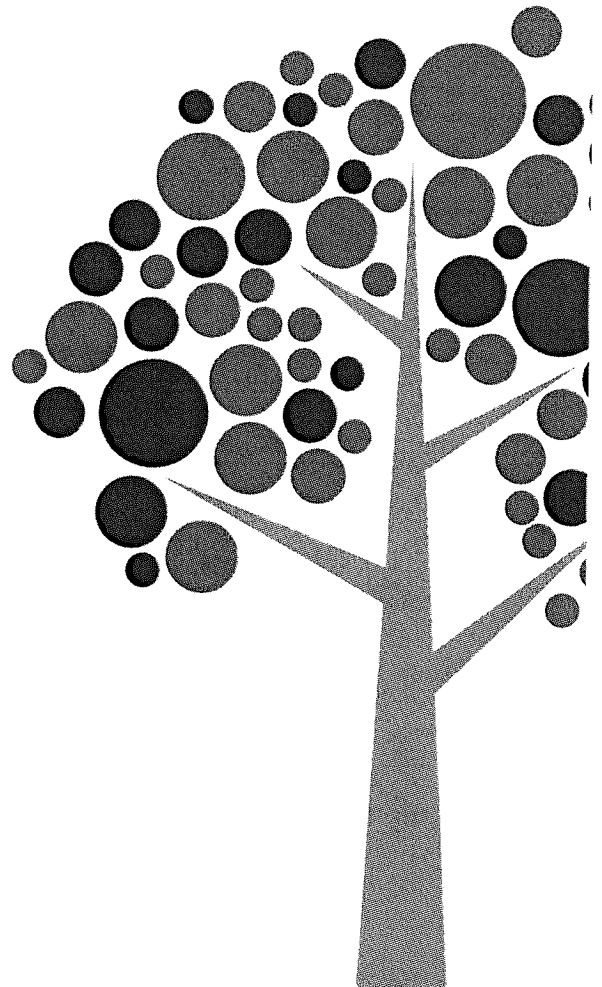
Put your name into consideration for the council that will advise the partners on the operation of the urban farm. Sign-ups will be available at the Family Jam!

## 3 COMMUNITY SUPPORTED AGRICULTURE (CSA) SHARE

Join the Hope Community Garden CSA. You can sign up to receive a box of fresh produce each week starting in the Spring of 2017.

## 4 PICK OUR NAME

Cast your vote for the name of the urban farm at the Family Jam!



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## Hughes, Susan

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**From:** Butler, Marianne  
**Sent:** Friday, September 2, 2016 10:34 AM  
**To:** Hughes, Susan  
**Subject:** Farmers market on Bicknell

Susan - please sign for the fall event on October 15 providing picnic tables, cans and port a pots for the community event.  
Marianne